



**ANTELOPE VALLEY AIR QUALITY MANAGEMENT
DISTRICT**

**GOVERNING BOARD
REGULAR MEETING**

AGENDA

**TUESDAY, FEBRUARY 20, 2018
10:00 A.M.**

LOCATION

AVAQMD District Office
43301 Division Street, Suite 206
Lancaster, CA 93535
661-723-8070

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Ron Hawkins, Vice Chair, Los Angeles County
Vern Lawson, Los Angeles County
Ken Mann, City of Lancaster
Steven Hofbauer, City of Palmdale
Austin Bishop, City of Palmdale
Newton Chelette, Public Member

Call to Order – 10:00 a.m.

Pledge of Allegiance.

Roll Call.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period, below.

1. **PUBLIC COMMENT**

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board member, staff member or member of the public requests an item be held for discussion under DEFERRED ITEMS.

2. Approve Minutes from Regular Governing Board Meeting of January 16, 2018.
Presenter: Bret Banks.
3. Monthly Activity Report. Receive and File. Presenter: Bret Banks.
4. Monthly Grant Fund Summary. Receive and File. Presenter: Bret Banks.
5. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2017, which provides financial information and budget performance concerning the current fiscal status of the District. Presenter: Bret Banks.
6. Approve payment to MDAQMD in the total amount of \$104,635.09, subject to availability of funds, for services provided during the month of December 2017.
Presenter: Bret Banks.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

PUBLIC HEARINGS

None.

NEW BUSINESS

7. 1) Approve \$62,000 in Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer Program administrative funds toward continued implementation of the District's Voluntary Accelerated Vehicle Retirement Program (VAVR); and 2) Authorize an extended contract with Environmental Engineering Studies Incorporated (EES); and 3) Authorize the Deputy Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan.

8. 1) Award an amount not to exceed \$100,000 in Carl Moyer Program and Mobile Source Emission Reductions Program (AB 2766) funds to Kyle & Kyle Ranches for the replacement of an older heavy-duty on-road diesel Hay Squeeze with newer, cleaner diesel engine technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan.
- 9 1) Award an amount not to exceed \$110,000 in District Grant funds to Lancaster Baptist Church to assist in the replacement of older diesel fueled buses with newer, cleaner diesel fueled buses certified to the current emission standard; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details, and execute an agreement, approved as to legal form. Presenter: Julie McKeehan.

PRESENTATION

10. Update sPower Photovoltaic Solar Development located at Avenue G and 93rd Street West. Presenter: Bret Banks.
11. Envision Solar International – Portable EV Charging System. Presenter: Summer Walker.

ADMINISTRATIVE ITEMS

14. Reports:

Governing Board Counsel.

Executive Officer/APCO, Staff.
15. Board Member Reports and Suggestions for Future Agenda Items.

Adjourn to Regular Governing Board Meeting of Tuesday, March 20, 2018.

If you challenge any decision regarding any of the listed proposals in court, you may be limited to raising only those issues you or someone else raised during the public testimony period regarding that proposal, or in written correspondence delivered to the Governing Board at, or prior to, the public hearing.

Due to time constraints and the number of persons wishing to give oral testimony, time restrictions may be placed on oral testimony regarding the above proposals. You may wish to make your comments in writing to assure that you are able to express yourself adequately.

In compliance with the Americans with Disabilities act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661-723-8070, ext. 2. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting the Executive Director at 661-723-8070, ext. 2 or by email at bbanks@avaqmd.ca.gov.

Mailed & Posted on: Thursday, 02/15/18.

Bret Banks

Bret Banks, Executive Director

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD**

******NOTICE OF REGULAR MEETING******

NOTICE IS HEREBY GIVEN that the **Governing Board of the Antelope Valley Air Quality Management District (District)** will conduct a **Regular Meeting** on **Tuesday, February 20, 2018 at 10:00 a.m.**

SAID MEETING will be conducted in the **Antelope Valley Air Quality Management District Offices Conference Room, 43301 Division Street, Suite 206, Lancaster, California, 93535.** Interested persons may attend and submit oral and/or written comments/statements at the meeting. It is requested that written comments/statements be submitted prior to the meeting.

A copy of the Agenda will be duly posted and may also be reviewed at the office of the **Antelope Valley Air Quality Management District, 43301 Division Street, Suite 206, Lancaster, California 93535.**

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD**

**BRET BANKS
EXECUTIVE DIRECTOR
PHONE: (661) 723-8070, Ext. 2.**

Mailed and Posted: **Thursday, 02/15/18**
DATE

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, JANUARY 16, 2018
ANTELOPE VALLEY DISTRICT OFFICE
LANCASTER, CA**

MINUTES

Board Members Present:

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Vice Chair, Los Angeles County
Steve Hofbauer, City of Palmdale
Ken Mann, City of Lancaster

Board Members Absent:

Newton Chelette, Public Member (excused)
Vern Lawson, Los Angeles County (excused)

CALL TO ORDER

Chair Crist called the meeting to order at 10:00 a.m. Board Member **BISHOP** led the Pledge of Allegiance. Roll call was taken.

PUBLIC COMMENT

Agenda Item #1 – Public Comment

Public Comment received, Agenda Item #9.

CONSENT CALENDAR – Consent items were acted upon by the Board at one time without discussion.

Agenda Item #2 - Approve Minutes from Regular Governing Board Meeting of December 19, 2017. Presenter: Crystal Goree.

Upon motion by **MANN**, Seconded by **HOFBAUER**, with Board Member **HAWKINS** abstaining, the Board **Approved** Minutes from Regular Governing Board Meeting of December 19, 2017.

Agenda Item #3 – Monthly Activity Report. Receive and file. Presenter: Bret Banks.

Upon motion by **MANN**, Seconded by **HOFBAUER**, and unanimously approved, the Board **Received and Filed** Monthly Activity Report.

Agenda Item #4 – Monthly Grant Fund Summary. Receive and file.

Presenter: Bret Banks.

Upon motion by MANN, Seconded by HOFBAUER, and unanimously approved, the Board Received and Filed Monthly Grant Fund Summary.

Agenda Item #5 - The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at November 30, 2017, which provides financial information and budget performance concerning the current fiscal status of the District. Receive and file. Presenter: Bret Banks.

Upon motion by MANN, Seconded by HOFBAUER, and unanimously approved, the Board Received and Filed Financial Report.

Agenda Item #6 - Approve payment to MDAQMD in the total amount of \$211,300.94, subject to availability of funds, for services provided during the month of September 2017 in the amount of \$106,169.32, October 2017 in the amount of \$105,131.62, November 2017 in the amount of \$105,969.56. Presenter: Bret Banks.

Upon Amended motion by MANN, Seconded by HOFBAUER, and unanimously approved, the Board Approved payment to MDAQMD in the total amount \$105,969.56, subject to availability of funds, for services provided during the month of November 2017.

ITEMS FOR DISCUSSION

DEFERRED

None.

PUBLIC HEARINGS

None.

NEW BUSINESS

Agenda Item #7 - 1) Approve the FY 17-18 Application for Carl Moyer Program Year 20 Funds and authorize its submission to the California Air Resources Board (CARB); 2) Allocate a maximum of 15 percent of Mobile Source Emissions Reduction (MSER) Program funds to serve as the required match funding for the Carl Moyer Memorial Air Quality Standards Attainment Program (the Moyer Program); and 3) Authorize the Executive Director/APCO and staff to execute the agreement, approved as to legal form.

Presenter: Julie McKeehan.

Julie McKeehan shared background information and staff recommendation. Upon Motion by HOFBAUER, Seconded by MANN, and unanimously approved, the Board approved the FY 17-18 Application for Carl Moyer Program Year 20 Funds and authorize its submission to the California Air Resources Board (CARB); allocated a maximum of 15 percent of Mobile Source Emissions Reduction (MSER) Program funds to serve as the required match funding for the Carl Moyer Memorial Air Quality Standards Attainment Program (the Moyer Program); and authorized the Executive Director/APCO and staff to execute the agreement, approved as to legal form.

Agenda Item #8 - 1) Award an amount not to exceed \$54,976 in Mobile Source Emission Reductions Program (AB 923) funds to Wilsona School District toward the purchase and installation of an Electric School Bus Charging Station; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

Presenter: Julie McKeehan.

Julie McKeehan shared background information, staff recommendation and answered questions from the Board. Upon Motion by **BISHOP**, Seconded by **HOFBAUER**, and unanimously approved, the Board awarded an amount not to exceed \$54,976 in Mobile Source Emission Reductions Program (AB 923) funds to Wilsona School District toward the purchase and installation of an Electric School Bus Charging Station; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

PRESENTATION

Agenda Item #9 - Valley Fever Awareness Information. Presenter: Alicia Pucci,

Liaison Public Health Nurse Los Angeles Department of Public Health (DPH).

Alicia Pucci shared PowerPoint Presentation on “Valley Fever,” What We Know and Don’t Know. Ms. Pucci provided information on Coccidioidomycosis commonly known as "cocci" or "Valley fever", a fungal disease caused by the soil fungus *Coccidioides immitis*, endemic to certain arid-to-semiarid areas of the southwestern United States. Information was also provided on Cocci Ecology, Valley Fever Seasonality, Clinical Illness, and Diagnosis & Treatment. Ms. Pucci answered questions from the Board. Discussion ensued. Ms. Pucci discussed the risk factors for infection and severity of the disease, as well as the Valley Fever trends in Los Angeles County (LAC), 2001-2015. Prevention was also discussed, including dust mitigation, education and respiratory protection. Ms. Pucci provided LAC DPH Valley Fever Education Materials.

Public Comment received by Richard L. Campbell, A.V. Resource Conservation District, regarding Valley Fever and Fugitive Dust. Mr. Campbell indicated that he is working with Los Angeles County to present a future seminar on Valley Fever awareness.

Public Comment received by Jack Ehernberger regarding Antelope Valley metrology and weather patterns. AVAQMD and USEPA should incorporate Antelope Valley specific weather data into emissions modeling used in the permitting process for the Palmdale Energy Project.

ADMINISTRATIVE ITEMS

Agenda Item #10 - Reports

Governing Board Counsel – Allison Burns wished everyone a “Happy New Year!”

Executive Director/APCO – Bret Banks informed the Board that Budget development is underway, with information to be provided at future meeting.

Mr. Banks announced the retirement of Crystal Goree, Administrative Secretary.

Agenda Item #14 - Board Member Reports and Suggestions for Future Agenda Items.

Board Member Hawkins thanked Alicia Pucci for her presentation on Valley Fever.

Chair Crist thanked Crystal Goree for her years of dedicated service to the District and the A.V. Governing Board.

The meeting was adjourned at 11:30 a.m. to the next regularly scheduled Governing Board Meeting, Tuesday, February 20, 2018.

Item #3 Monthly Activity Report – January 2018

	<u>Jan 2018</u>	<u>Jan 2017</u>	<u>YTD (7/1/18)</u>
Complaints	0	0	7
Complaint Investigations	0	0	7
Asbestos Notifications	12	9	47
Asbestos Inspections	0	0	0
Permit Inspections	163	95	684
Permit Inspections in Compliance (%)	100	100	100
Notice of Violation (NOV)	0	0	2

***Outstanding NOVs**

- AV00000187, Issued 02/2016
- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017

Number of Active Companies: 286
Number of Active Facilities: 514
Number of Active Permits: 1,067

Project Comment Letters – January 2018

None

AVAQMD CEQA PROJECTS						
BOARD MEETING						
2/20/2018						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
12/5/2017	COL	ICONN Properties	TTM 61733 - 10.19 acres at the northeast corner of 27th Street West and L-4	DCP ARB Off Road Vehicle Reg	1/8/2018	1/8/2018
12/14/2017	COL	Pacific Land Company	TTM 74966 - 20+ acres located at the northeast corner of 42nd Street West and Avenue J	DCP ARB Off Road Vehicle Reg	1/16/2018	1/8/2018
12/14/2017	COL	BYD	SPR 16-04 Modification- Construction of an 85,722 sf addition to an existing building at 46147 7th Street West	No Comment	1/16/2018	1/9/2018
12/21/2017	COL	Superior Vitality Corp	CUP 17-33 Medical cannabis cultivation facility on approximately 3 acres. The proposed project would have two 32,416 sf buildings located on Avenue G east of 40th Street West	DCP ARB Off Road Vehicle Reg Req'd Permits	1/22/2018	1/9/2018
12/18/2017	COL	Kensington Campus	SPR 17-04 -15 acres at the northeast corner of Avenue I and 32nd Street West, consisting of 51 permanent affordable housing units, 100 temporary mini housing units, 5 shelters housing 20 people each, 4,000 sf for on site service providers, 4,500 sf for on site medical and 18,000 sf for other svices for homeless individuals and familes.	DCP ARB Off Road Vehicle Reg Req'd Permits	1/11/2018	1/8/2018

1/15/2018	COP	Joshua Ranch	TPM 69169 Time Extension TTM 69169 subdivide 5.14 acres in to four lots located north of Eliopulos Ranch Drive approx 500 ft east of Furlong Place within Tract 52200-03	No Comment	1/14/2018	1/23/2018
1/15/2018	COP	Caliber Retail Properties	GPA 17-001, Zone Change 17-018, CUP 17-0020. SPR 17-007 and Planned Development 17-001 Request to change land use designation, change zoning, SPR for proposed retail center totaling approx 111,000 sf on approx 14 acres and the subdivision of approx 12 acres into luxury apartment community at the northwest corner of Tierra Subida and Avenue S	DCP Permit Applications ARB Equipment	1/19/2018	1/23/2018
1/19/2018	COL	Cannabis Cultivation and Manufacturing-H-4 and Division	CUP 18-02 for proposed medical cannabis cultivation and manufacturing on approx 5.25 acres located at H-4 and Division (45761 Division)	DCP Permit Applications ARB Equipment	2/20/2018	1/23/2018
1/23/2018	COL	sPower	CUP 17-31 for an 80 MW photovoltaic solar facility on approx 305 acres bounded to the north by Ave J, to the east by 70th Street West, to the south by Avenue L and to the west by 90th Street West	DCP ARB Equipment	2/23/2018	1/23/2018

ITEM # 4 - MONTHLY GRANT FUND SUMMARY

AB 2766 (\$4 DMV Fee) Annual Allocation for Mobile Projects **\$419,724.00**

AB 923 (\$2 DMV Fee) Annual Allocation for Mobile Projects **\$599,375.00**

AB 2766, AB 923 & Carl Moyer Program Projects & Balances

AB 2766 PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Jan-15	R & R Pipeline, Inc. Grant Funds Returned	20700.00 rec'd
Jan-15	AFV Program Add'l Funds AV0414#11	-17000.00 paid
Mar-15	Projected AFV applications for 2015	-60000.00 paid
Apr-15	Return of Truck Retrofit Funds	6718.00 rec'd
Jun-15	AVTA - Public Transit Programs AV0615#11 /0715#S-1	-200000.00 paid
Oct-15	AFV Program Add'l Funds AV0414#11	-14000.00 paid
Feb-16	LA County Sheriff's Alt. Patrol Project AV0216#9	-50000.00 paid
Mar-16	AVC Equipment Replacement AV0314#14	-1886.00 paid
Mar-16	AVLAW, LLC EV Charging Repair AV0316#11	-2117.00 paid
Apr-16	AV Produce TRU Replacement Project AV0416#12	-16203.00 paid
Apr-16	LA County Sheriff's Bio Diesel Truck Project AV0416#11	-50000.00 paid
Jul-16	City of Palmdale Electric Infrastructure ADA Req AV0716#10	-59700.00 paid
Aug-16	AFV Program Add'l Funds AV0816#9	-34500.00 paid
Aug-16	AVC Free Fare Pilot Program for Students AV0816#7	-30000.00 paid
Sep-16	LA Cty Sheriff's Bike Patrol Proj. Palmdale/Lancaster AV0916#11	-35143.00 paid
Sep-16	AVTA - Public Transit Programs AV0916#8	120000.00 paid
Dec-16	A-Z Engine Systems Repair AV1216#12	3756.00 paid
Feb-17	AFV Program Add'l Funds AV0117#8	-40000.00 paid
Mar-17	VAVR Program - Projects to EES AV0317#9	-60000.00 paid
May-17	American Plumbing Services AV0517#8	-37748.00 pending
May-17	AV Fair Assoc. Forklift Replacement Project AV0517#9	-21616.00 pending
Jun-17	Electric Commerical Grounds Keeping Pilot Program AV0617#13	-127500.00 pending
Jul-17	Hemme Hay & Feed Off-road/On-road Vehicle Project AV0717#	-\$134,310.00 pending
Aug-17	AV Fair Assoc. B20 Truck Project AV0817#7	-\$50,000.00 pending
Aug-17	LA County Sheriff's/AV Boosters Off-road Utility Equipment AV0817#S-1	-\$33,000.00 pending
Sept.17	AV Fair Assoc. ERP Electric Carts AV0917#13	-\$9,253.00 pending
Oct-17	AVTA Electric Transit Bus Project AV1017#	-58,406.14 pending
Dec-17	LA County Sheriff's Bio Diesel Truck Project AV0416#11	-50000.00 pending

AB 2766 PROJECTS CURRENT BALANCE

\$89,447.86

Action Date Project Name

Feb-18 Kyle & Kyle Ranches On-road Vehicle Project AV0218#

Pending Action

-68016.00

AB 2766 PROJECTS BALANCE PENDING APPROVAL

\$21,431.86

AB 923 PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#8	-78372.75 paid
Apr-15	2016 Lawn Mower Exchange Program	-11200.00 paid
May-15	Gene Wheeler Farms ERP Project #2 AV0515#10	-142010.00 paid
Aug-15	VAVR Program - Projects & Admin. to EES AV0815#6	-60000.00 paid
Nov-15	Calandri SonRise Farms Repower Project #4 AV1115#9	-116471.00 paid
Jan-16	Antelope Valley Farming ERP Project #1 AV0116#8	-181530.00 paid
Mar-16	Ebee Streetlight EV Charging Project AV0316#10	-25000.00 paid
Apr-16	VAVR Program - Admin to EES AV0416#10	-60000.00 paid
Apr-16	2016 Lawn Mower Exchange Program	-11200.00 paid
Aug-16	Calandri SonRise Farms Harvesting Project AV0816#8	-406,065.00 paid
Oct-16	Antelope Valley Farming ERP Project #2 AV1016#10	-12,940.38 paid
Dec-16	AVSTA CNG Tank Replacement AV1216#11	-63,377.00 paid
Dec-16	SCE Charge Ready Pilot Project AV1216#10	-48,819.20 pending
Feb-17	City of Pamdale Vanpool/Infrastructure Project AV0117#12	-164,928.00 pending
Feb-17	City of Lancaster Vanpool/Infrastructure Project AV0117#11	-61,925.00 pending
Mar-17	2017 Lawn Mower Exchange Program AV0317#10	-10,730.00 pending
Jul-17	Palmdale Water District EV Charging Project AV0717#9	-18520.00 pending
Sep-17	City of Palmdale/SCE EV Charging Project AV0917#11	-17218.00 pending
Sep-17	AVSTA CNG Tank Replacement AV0917#12	-16000.00 pending
Oct-17	AV Farming ERP Project #1 AV1017#11	-38,622.00 pending
Oct-17	AVTA Electric Transit Bus Project AV1017#7	-207,387.32 pending
Jan-18	Wilsona School District EV School Bus Charging Project AV0118#8	-50,000.00 pending

AB 923 PROJECTS CURRENT BALANCE

<i>Action Date</i>	<i>Project Name</i>	<i>Pending Action</i>
Feb-18	VAVR Program - Projects to EES AV0218#	-47,000.00

AB 923 PROJECTS BALANCE PENDING APPROVAL

\$145,201.67
\$98,201.67

CARL MOYER PROGRAM PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Mar-15	Carl Moyer Prog. Funds Year 17 (FY 14-15)	637511.00 recv'd
Mar-15	Carl Moyer Interest (FY 13-14) added to Year 17	834.45 recv'd
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#8	-284211.25 paid
Apr-15	High Desert Dairy ERP Project #3 AV0415#7	-134239.00 paid
Nov-15	Bill's Landscaping ERP Project #1 AV1115#7	-78873.00 paid
Nov-15	Gall Brothers Engineering ERP Project #1 AV1115#8	-138715.00 paid
Feb-16	MDAQMD Year 16 Transfer AV0216#7	324480.00 recv'd
Mar-16	High Desert Dairy ERP Project #4 AV0316#8	-139,224.00 paid
Mar-16	Calandri SonRise Farms ERP Project #5 AV0316#9	-83,983.00 paid
Mar-15	Carl Moyer Prog. Funds Year 18 (FY 15-16)	659588.00 recv'd
Mar-15	Carl Moyer Interest (FY 14-15) added to Year 18	1573.18 recv'd
Apr-16	Lane Ranch & Co. ERP Project AV0416#8	-99,989.56 paid
Apr-16	Bill's Landscaping ERP Project #2 AV0416#9	-79,916.00 paid
Jun-16	Calandri SonRise Farms Forklift Project #6 AV0616#8	-60,985.00 paid
Jun-16	Antelope Valley Fair Assoc. Forklift Project AV0616#9	-51,460.00 paid
Jul-16	Bolthouse ERP Project AV0716#11	-18,927.00 paid
Jul-16	South Pac Industries ERP Project AV0716#9	-181,114.00 paid
Sep-16	High Desert Dairy ERP Project #4 AV0916#9	-158,663.00 paid
Sep-16	Gall Brothers Engineering ERP Project #2 AV0916#10	-77,896.00 paid
Oct-16	Antelop Valley Farming ERP Project #2 AV1016#10	-34,943.62 paid
Apr-17	Carl Moyer Prog. Funds Year 19 (FY 16-17)	669,301.00 recv'd
Apr-17	Carl Moyer Interest (FY 15-16 & FY 16-17) added to Year 19	7,375.00 recv'd
May-17	AV Fair Assoc. AV0517#9	-15,130.00 pending
Jun-17	High Desert Dairy ERP Project #6 AV0617#12	-170,159.00 pending
Oct-17	AV Farming ERP Project #1 AV1017#	-9,814.00 pending
Oct-17	Miller Equipment ERP Project #1 AV1017#11	-284,887.00 pending
Oct-17	New West Metals ERP Project #1 AV1017#6	-98,581.00 pending
Oct-17	High Desert Dairy ERP Project #7 AV1017#9	-50,000.00 Cancelled
Oct-17	Nick Van Dam Farms ERP Project #1 AV1017#10	-49,600.00 pending

CARL MOYER PROJECTS CURRENT BALANCE

\$50,000.00

<i>Action Date</i>	<i>Project Name</i>
Feb-18	Kyle & Kyle Ranches On-road Vehicle Project AV0218#

Pending Action
-31984.00

CARL MOYER PROJECTS BALANCE PENDING APPROVAL

\$18,016.00

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 5

DATE: February 20, 2018

RECOMMENDATION: Receive and file.

SUMMARY: The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2017, which provides financial information and budget performance concerning the current fiscal status of the District.

BACKGROUND: The Financial Reports provide financial and budget performance information and reflects the business activities of the District for the period referenced. Staff is available to answer questions as needed.

BALANCE SHEET – The Balance Sheet is a “snapshot” of the District’s resources, shown per fund. The Change in Net Position indicates the dynamic status of revenue and expenses for the period; it does not reflect the District’s cash position.

STATEMENT OF REVENUES & EXPENDITURES – This report describes the financial activities only for the month for each of the District’s funds and does not reflect the District’s cash position.

STATEMENTS OF ACTIVITY (for all District funds) – The target variance for December 2017 is 50% of Fiscal Year 2018.

- ***District Wide*** reports the expenses paid directly from the District’s operating account and grant funds. Negative amounts usually indicate expenses made from accumulated grant funds. “Adjustments to Revenue” usually reflects the cancellation of permits. “Permitting” revenue represents invoices issued for annual permit renewals and always assumes the expectation of revenue for those facilities with valid operating permits. Cancelling permits impacts the expected revenue.
- ***Contracted Services*** reports the expenses made by the contractor (MDAQMD) and passed through to the District.
- ***Report Recap*** is the consolidated report which reflects the revenues received and expenses made during the period and year to date against the adopted budget for FY 18. The line item Program Costs includes those payments made from the District’s grant funds (AB 2766, AB 923, and Carl Moyer Fund).

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 5

BANK REGISTER WELLS FARGO OPERATING – This report lists the deposits to and payments made from the District’s primary operating account which is deposited at Wells Fargo Bank. The reports included are for the month of December 2017. Periodically the account is reimbursed from the funds on deposit with the Los Angeles County Auditor/Controller.

BANK REGISTERS LA COUNTY: GENERAL FUND, AB 2766 U5R, LA COUNTY AB 923, and LA COUNTY CARL MOYER U5S –The reports are included for the months where there was activity. These reports list deposits to and payments made from the District’s Grant Fund Accounts, held in trust at the Los Angeles County Auditor/Controller. The items from the Grand Fund accounts are the activity are shown on the Statement of Activity as “Program Costs.”

DISTRICT CARDS – This report shows the purchases made using the District’s Mastercard for the referenced period(s).

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about February 20, 2018.

FINANCIAL DATA: No change in appropriation is required at this time.

PRESENTER: Jean Bracy, Deputy Director – Administration

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of December 31, 2017

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	1,287,288.28	437,527.71	940,158.26	609,539.72	3,274,513.97
Cash Held For Other Fund	80,088.85	257,291.27	(278,857.19)	(58,522.93)	0.00
Receivables	(14,906.64)	0.00	0.00	0.00	(14,906.64)
Pre-Paid	11,119.84	0.00	0.00	0.00	11,119.84
Total Current Assets	1,363,590.33	694,818.98	661,301.07	551,016.79	3,270,727.17
Total Assets	1,363,590.33	694,818.98	661,301.07	551,016.79	3,270,727.17
Liabilities and Net Position					
Current Liabilities					
Payables	449,735.82	0.00	0.00	0.00	449,735.82
Due to Others	630.00	0.00	0.00	0.00	630.00
Unearned Revenue	0.00	0.00	0.00	592,562.27	592,562.27
Total Current Liabilities	450,365.82	0.00	0.00	592,562.27	1,042,928.09
Restricted Fund Balance	0.00	647,909.20	765,017.08	(38,642.03)	1,374,284.25
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	601,915.97	0.00	0.00	0.00	601,915.97
Pre-Paid	11,119.84	0.00	0.00	0.00	11,119.84
Change in Net Position	(69,811.30)	46,909.78	(103,716.01)	(2,903.45)	(129,520.98)
Total Liabilities & Net Position	1,363,590.33	694,818.98	661,301.07	551,016.79	3,270,727.17

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending December 31, 2017

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
Revenues					
Application and Permit Fees	43,669.14	0.00	0.00	0.00	43,669.14
AB 2766 and Other Program Revenues	62,313.99	33,509.30	47,851.97	49,600.00	193,275.26
Fines	2,300.00	0.00	0.00	0.00	2,300.00
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	108,283.13	33,509.30	47,851.97	49,600.00	239,244.40
Expenditures					
Program Staff	91,666.67	0.00	0.00	0.00	91,666.67
Services and Supplies	23,330.25	3,000.00	37,635.11	49,600.00	113,565.36
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	114,996.92	3,000.00	37,635.11	49,600.00	205,232.03
Excess Revenue Over (Under) Expenditures	(6,713.79)	30,509.30	10,216.86	0.00	34,012.37

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 12/31/2017

00 District Wide

	M-T-D Actual	M-T-D Last Year	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues					
Permitting	42,911.69	36,762.99	373,625.45	740,000.00	(0.10)
Programs	193,275.26	162,099.66	828,390.86	2,537,404.00	(0.20)
Application Fees	4,918.00	573.00	24,496.00	51,450.00	(0.02)
State Revenue	0.00	0.00	0.00	129,000.00	0.00
Fines & Penalties	0.00	2,000.00	5,000.00	15,000.00	(0.40)
Interest Earned	0.00	1,405.93	7,924.24	15,900.00	(0.18)
Adjustments to Revenue	(1,860.55)	0.00	(2,976.88)	0.00	0.00
Total Revenues	239,244.40	202,841.58	1,236,459.67	3,488,754.00	(0.16)
Expenses					
Office Expenses	6,203.75	6,321.71	36,046.46	89,775.00	0.18
Communications	1,621.28	2,222.91	9,480.05	43,500.00	0.23
Vehicles	453.03	588.31	3,672.34	10,500.00	0.16
Program Costs	90,235.11	157,400.25	634,176.36	1,783,728.00	0.25
Travel	547.10	109.13	3,081.54	10,000.00	0.04
Professional Services					
Financial Audit & Actuarial Svcs	0.00	500.00	0.00	0.00	0.00
Research Studies	0.00	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	0.00	3,000.00	0.00
Stipends	0.00	600.00	2,200.00	8,400.00	0.27
Maintenance & Repairs	286.67	225.00	1,596.67	6,575.00	0.14
Non-Depreciable Inventory	0.00	(87.20)	6,666.81	8,000.00	(0.01)
Dues & Subscriptions	1,250.00	1,250.00	6,734.43	10,500.00	0.19
Legal	0.00	2,143.25	7,251.92	19,000.00	0.30
Miscellaneous Expense	0.00	85.53	444.64	800.00	0.19
Suspense	0.00	108.98	0.00	0.00	0.00
Capital Expenditures	0.00	0.00	11,757.00	82,000.00	0.00
Total Expenses	100,596.94	171,467.87	723,108.22	2,081,778.00	0.24
Program Staff					
Program Staff	0.00	0.00	0.00	93,926.00	0.00
Total Program Staff	0.00	0.00	0.00	93,926.00	0.00
Excess Revenue Over (Under) Expenditures	138,647.46	31,373.71	513,351.45	1,313,050.00	(0.06)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 12/31/2017

10 Contracted Services

	M-T-D Actual	M-T-D Last Year	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues					
Expenses					
Office Expenses	0.00	0.00	1,493.23	4,700.00	0.00
Vehicles	33.87	0.00	298.93	0.00	0.00
Program Costs	0.00	0.00	0.00	500.00	0.00
Travel	68.32	0.00	452.35	1,000.00	0.00
Professional Services					
Payroll Contract	0.00	10.57	59.74	150.00	0.18
Financial Audit & Actuarial Svcs	12,866.23	12,966.15	90,568.16	204,200.00	0.14
Capital Expenditures	0.00	0.00	0.00	2,500.00	0.00
Total Expenses	12,968.42	12,976.72	92,872.41	213,050.00	0.14
Program Staff					
Program Staff	91,666.67	92,604.76	550,000.02	1,100,000.00	0.17
Total Program Staff	91,666.67	92,604.76	550,000.02	1,100,000.00	0.17
Excess Revenue Over (Under) Expenditures	(104,635.09)	(105,581.48)	(642,872.43)	(1,313,050.00)	(0.16)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 12/31/2017

Report Recap

	M-T-D Actual	M-T-D Last Year	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues					
Permitting	42,911.69	36,762.99	373,625.45	740,000.00	(0.10)
Programs	193,275.26	162,099.66	828,390.86	2,537,404.00	(0.20)
Application Fees	4,918.00	573.00	24,496.00	51,450.00	(0.02)
State Revenue	0.00	0.00	0.00	129,000.00	0.00
Fines & Penalties	0.00	2,000.00	5,000.00	15,000.00	(0.40)
Interest Earned	0.00	1,405.93	7,924.24	15,900.00	(0.18)
Adjustments to Revenue	(1,860.55)	0.00	(2,976.88)	0.00	0.00
Total Revenues	239,244.40	202,841.58	1,236,459.67	3,488,754.00	(0.16)
Expenses					
Office Expenses	6,203.75	6,321.71	37,539.69	94,475.00	0.17
Communications	1,621.28	2,222.91	9,480.05	43,500.00	0.23
Vehicles	486.90	588.31	3,971.27	10,500.00	0.15
Program Costs	90,235.11	157,400.25	634,176.36	1,784,228.00	0.25
Travel	615.42	109.13	3,533.89	11,000.00	0.03
Professional Services					
Payroll Contract	0.00	10.57	59.74	150.00	0.18
Financial Audit & Actuarial Svcs	12,866.23	13,466.15	90,568.16	204,200.00	0.15
Research Studies	0.00	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	0.00	3,000.00	0.00
Stipends	0.00	600.00	2,200.00	8,400.00	0.27
Maintenance & Repairs	286.67	225.00	1,596.67	6,575.00	0.14
Non-Depreciable Inventory	0.00	(87.20)	6,666.81	8,000.00	(0.01)
Dues & Subscriptions	1,250.00	1,250.00	6,734.43	10,500.00	0.19
Legal	0.00	2,143.25	7,251.92	19,000.00	0.30
Miscellaneous Expense	0.00	85.53	444.64	800.00	0.19
Suspense	0.00	108.98	0.00	0.00	0.00
Capital Expenditures	0.00	0.00	11,757.00	84,500.00	0.00
Total Expenses	113,565.36	184,444.59	815,980.63	2,294,828.00	0.23
Program Staff					
Program Staff	91,666.67	92,604.76	550,000.02	1,193,926.00	0.17
Total Program Staff	91,666.67	92,604.76	550,000.02	1,193,926.00	0.17
Excess Revenue Over (Under) Expenditures	34,012.37	(74,207.77)	(129,520.98)	0.00	(0.57)

Antelope Valley AQMD
Bank Register from 12/01/2017 to 12/31/2017
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000288	12/01/2017	Credit Card Transaction - Independent Concrete	0.00	212.00	285,353.08
0000288	12/04/2017	Credit Card Transaction - Dillards	0.00	372.11	285,725.19
0000289	12/11/2017	Credit Card Transaction - Granite	0.00	642.00	286,367.19
0000289	12/11/2017	Credit Card Transaction - W.E. Oneil	0.00	575.00	286,942.19
0003369	12/14/2017	[10076] ANTELOPE VALLEY AQMD-Invoices 586, 590	9,539.58	0.00	277,402.61
0003370	12/14/2017	[10002] ANTELOPE VALLEY BOARD OF TRADE-Holiday Breakfast Sponsorship	250.00	0.00	277,152.61
0003371	12/14/2017	[10003] ANTELOPE VALLEY COLLEGE FOUNDATION-2017/2018 AVC Foundation Presidents Circle Membership	1,000.00	0.00	276,152.61
0003372	12/14/2017	[10006] BANK OF THE WEST-Nov 2017 CC Charges	1,134.56	0.00	275,018.05
0003373	12/14/2017	[10007] BOHN'S PRINTING-Business Cards Printing	16.43	0.00	275,001.62
0003374	12/14/2017	[10013] CDW - G-Network switch for Air Monitoring equipment. (Replacing out-dated/unreliable switch)	121.11	0.00	274,880.51
0003375	12/14/2017	[10059] ENTERPRISE FLEET MANAGEMENT-Fleet Maintenance Dec 2017	32.00	0.00	274,848.51
0003376	12/14/2017	[10018] ENTERPRISE RENT A CAR-November 17 Vehicle Rentals	132.21	0.00	274,716.30
0003377	12/14/2017	[10071] MAIL FINANCE-Postage Meter Rental Jan 2018	94.97	0.00	274,621.33
0003378	12/14/2017	[10043] SOCALGAS-Gas Service Nov 2017	8.11	0.00	274,613.22
0003379	12/14/2017	[10063] VOYAGER FLEET SYSTEMS-Fuel Card Charges Nov 2017	235.69	0.00	274,377.53
R18-06	12/14/2017	Op Fund Rep # 5	0.00	10,342.31	284,719.84
0000290	12/15/2017	Credit Card Transactions - Clean Focus	0.00	661.00	285,380.84
0003380	12/22/2017	[10562] AGZA-AGZA Mean Green Workshop	500.00	0.00	284,880.84
0003381	12/22/2017	[10405] CANON FINANCIAL SERVICES-Copier Lease January 2018	320.93	0.00	284,559.91
0003382	12/22/2017	[10016] COUNTY OF LOS ANGELES-Bank Fees 1st qtr FY18	32.98	0.00	284,526.93
0003383	12/22/2017	[10502] DIGITAL DEPLOYMENT INC-Web hosting 12/19/17 - 1/18/18	200.00	0.00	284,326.93
0003384	12/22/2017	[10070] BARBARA LODS-Starbucks-Board Meeting	15.95	0.00	284,310.98
0003385	12/22/2017	[10260] QCS BUILDING SERVICES-Invoices 16981, 17026	286.67	0.00	284,024.31
0003386	12/22/2017	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service Dec 2017	441.53	0.00	283,582.78
0003387	12/22/2017	[10039] SPARKLETTS-Water Delivery Service Dec 2017	40.55	0.00	283,542.23
0003388	12/22/2017	[10455] STRADLING YOCCA CARLSON & RAUTH-Gen Counsel Services throh 10/31/17	1,250.00	0.00	282,292.23
0003389	12/22/2017	[10045] VERIZON BUSINESS-VOIP & Internet Service Nov 2017	1,389.78	0.00	280,902.45
0003390	12/22/2017	[10046] VERIZON CALIFORNIA-Long Distance charges Nov 2017	31.50	0.00	280,870.95
0003391	12/22/2017	[10050] WOELFL FAMILY TRUST-Office Lease Jan 2018	4,447.69	0.00	276,423.26
0000291	12/26/2017	Credit Card Transaction - Lockheed Martin	0.00	489.00	276,912.26
Total for Report:			21,522.24	13,293.42	

Antelope Valley AQMD
Bank Register from 12/01/2017 to 12/31/2017
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000289	12/11/2017	Daily Deposit	0.00	168,836.04	1,139,047.92
0082825	12/13/2017	Transfer AB2766 - September 2017	34,595.10	0.00	1,104,452.82
0082826	12/13/2017	Transfer AB923 - September 2017	49,402.52	0.00	1,055,050.30
0082827	12/13/2017	Transfer AB2766 - October 2017	33,509.30	0.00	1,021,541.00
0082828	12/13/2017	Transfer AB923 - October 2017	47,851.97	0.00	973,689.03
R18-06	12/14/2017	Op Fund Rep # 5	10,342.31	0.00	963,346.72
Total for Report:			175,701.20	168,836.04	

Antelope Valley AQMD
Bank Register from 12/01/2017 to 12/31/2017
LA County AB2766 U5R

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
M18-20	12/05/2017	[10560] PREUNINGER, LINDA L-AB2766 Grant	1,000.00	0.00	370,423.31
0082825	12/13/2017	Transfer AB2766 - September 2017	0.00	34,595.10	405,018.41
0082827	12/13/2017	Transfer AB2766 - October 2017	0.00	33,509.30	438,527.71
M18-21	12/21/2017	[10561] ARREDONDO, SARINA Z-AB2766 Grant	1,000.00	0.00	437,527.71
Total for Report:			2,000.00	68,104.40	

Antelope Valley AQMD
Bank Register from 12/01/2017 to 12/31/2017
LA County AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0082826	12/13/2017	Transfer AB923 - September 2017	0.00	49,402.52	929,941.40
0082828	12/13/2017	Transfer AB923 - October 2017	0.00	47,851.97	977,793.37
M18-22	12/21/2017	[10014] CITY OF LANCASTER-AB923 Grant	37,635.11	0.00	940,158.26
Total for Report:			37,635.11	97,254.49	

Antelope Valley AQMD
Bank Register from 12/01/2017 to 12/31/2017
LA County Carl Moyer U5S

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
C18-6	12/05/2017	[10556] NICK VAN DAM FARMS-Moyer Grant	49,600.00	0.00	609,539.72
Total for Report:			49,600.00	0.00	

Check/Ref

Date

Name/Description

Check Amount

Deposit Amount

Account
Balance

Total for Report:

0.00

0.00

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 6

DATE: February 20, 2018

RECOMMENDATION: Approve payment to MDAQMD in the total amount of \$104,635.09, subject to availability of funds, for services provided during the month of December 2017.

SUMMARY: The District contracts for services with MDAQMD; invoices for services are presented for payment.

CONFLICT OF INTEREST: None

BACKGROUND: Key expenses are staff; five positions are assigned to the local office. The District engaged the services of new auditing firm and the process is continuing. The information provided here is preliminary only to the extent of the unlikely event that the auditors may return with recommended adjustments. Staff will be available to answer questions as needed.

This payment request represents services rendered for December 2017 in the amount of \$104,635.09, including amounts accrued for services rendered or supplies purchased but not yet billed or paid this fiscal year.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the MDAQMD.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before February 12, 2018.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY 18. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Bret Banks, Executive Director/APCO



Mojave Desert AQMD
 14306 Park Avenue
 Victorville, CA 92392
 760.245.1661

Due Date **DUE UPON RECEIPT**
 Invoice Date **12/31/2017**
 Invoice Number **41796**

INVOICE

Bill To :
ANTELOPE VALLEY AQMD 43301 DIVISION ST. SUITE 206 LANCASTER, CA 93535
Company ID 10193

FY 18	Amount	
Program Staff	91,666.67	
Office Expenses	16.31	
Travel & Training	68.32	
Vehicles Expenses	33.87	
Overhead	12,849.92	
<p>TO INSURE PROPER CREDIT - PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS PLEASE VISIT www.mdaqmd.ca.gov</p>		
<p>MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK</p>	Invoice Total	104,635.09
	Amount Paid	0.00
	Balance Due	104,635.09

**ANTELOPE VALLEY AQMD
Program Staff
FY 2016-17**

Program	FY 16-17 Contracted Hours	Calendar Yr 2016 Actual Hours*	FY 17-18 Contracted Hours	Average Contract Cost/hr	Annual Contract Cost	FTE
Lancaster Office	12,480	11,723	12,480	\$70.00	\$873,600	6.00
Planning, Grants, and Rulemaking	265	146	175	80	\$14,000	0.08
Air Monitoring and Surveillance	440	279	300	95	\$28,500	0.14
Compliance	310	-	-	-	-	-
Stationary Sources	270	273	300	85	\$25,500	0.14
Executive Management and Legal	630	239	250	140	\$35,000	0.12
Community Relations & Education	80	56	65	100	\$6,500	0.03
Administration	1,115	1,139	1,169	100	\$116,900	0.56
TOTAL	15,590	13,855	14,739		\$ 1,100,000	7.09
Full Time Equivalents (FTE) Administrative Costs	7.50	6.66	7.09			14.00%

Fiscal Year Comparison:	Contract Cost	FTE
Fiscal Year 2016-17	\$ 1,111,365	7.50
Fiscal Year 2017-18	\$ 1,100,000	7.09
Fiscal Year 17-18 Monthly	\$91,666.67	

*Hours for year 2017 are provided as a point of reference compared to last fiscal year and next fiscal year.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 7

DATE: February 20, 2018

RECOMMENDATION: 1) Approve \$62,000 in Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer Program administrative funds toward continued implementation of the District's Voluntary Accelerated Vehicle Retirement Program (VAVR); and 2) Authorize an extended contract with Environmental Engineering Studies Incorporated (EES); and 3) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

SUMMARY: This item approved the continued implementation of the District's VAVR program pursuant to the requirements of the 2011 Carl Moyer Program Guidelines. This item also authorizes \$47,000 of AB 923 funds to be used toward eligible vehicle retirement projects, and \$15,000 of Carl Moyer Program administrative funding to be used toward VAVR program administration.

BACKGROUND: In 2004, the AVAQMD Governing Board approved funding towards the implementation of a vehicle retirement program. The program was implemented with AB 2766 funds. In 2008, CARB expanded the Carl Moyer Program to include light duty vehicle retirement programs. Pursuant to this expansion, the AVAQMD modified its existing vehicle retirement program utilizing Carl Moyer Program and AB 2766 funds. In September 2013 the Board approved the use of AB 923 funds to be used toward VAVR projects pursuant to the Carl Moyer guidelines.

REASON FOR RECOMMENDATION: Governing Board approval is needed to fund Carl Moyer eligible projects including any related funding that will be used to meet the match requirement. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 7

PAGE 2

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO - Antelope Valley Operations on or before February 5, 2018.

FINANCIAL DATA: Sufficient funding is available from the District's Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer funds allocated to administration.

PRESENTER: Julie McKeehan, Grants Analyst

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 8

DATE: February 20, 2018

RECOMMENDATION: 1) Award an amount not to exceed \$100,000 in Carl Moyer Program and Mobile Source Emission Reductions Program (AB 2766) funds to Kyle & Kyle Ranches for the replacement of an older heavy-duty on-road diesel Hay Squeeze with newer, cleaner diesel engine technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

SUMMARY: This item awards an amount not to exceed \$100,000 in grant funding to Kyle & Kyle Ranches to replace a model year 1996 diesel Hay Squeeze with a model year 2017 Hay Squeeze with engine certified to the 0.20 g/bhp-hr NOx standard. Grant award to consist of available Carl Moyer Program funds not to exceed \$31,984 leveraged with Mobile Source Emission Reductions Program (AB 2766) funds not to exceed \$68,016.

BACKGROUND: AVAQMD received an application from Kyle & Kyle Ranches requesting grant funding to assist in the replacement of their 1996 diesel Hay Squeeze that is subject to the Truck and Bus Regulatory deadline of January 1, 2020 to replace with a 2010 engine or newer. Kyle & Kyle Ranches is a local agricultural operation with 95 percent of their operation in the Antelope Valley. Staff has evaluated the project based on the 2017 Moyer Guidelines for an estimated 0.83 tons/yr. of emission reductions that will greatly benefit our local air quality for years to come. The District proposes to fund the maximum eligibility of Carl Moyer funds co-funded with AB 2766 to offer a greater incentive to encourage early emission reductions and permanent retirement of the existing vehicle.

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeenan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 8

PAGE 2

REASON FOR RECOMMENDATION: Governing Board approval is needed to fund District grant projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before February 5, 2018.

FINANCIAL DATA: Funding is granted from the District's annual allocation of Carl Moyer and Mobile Source Emission Reductions Program (AB 2766) funds.

PRESENTER: Julie McKeehan, Grant Analyst

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 9

DATE: February 20, 2018

RECOMMENDATION: 1) Authorize the award of District Grant funds in an amount not to exceed \$110,000 per bus for not to exceed 7 buses to Lancaster Baptist Church to assist in the replacement older diesel fueled buses with newer, cleaner buses certified to the current emissions standard during fiscal years 2017-18 through 2021-22 as and to the extend such grant funds are available for disbursement; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details, and execute necessary agreement(s), approved as to legal form.

SUMMARY: This item authorizes District Grant funds to Lancaster Baptist Church (LBC) for the replacement of up to 7 older diesel buses as listed in their application. In effort to assist LBC and off-set the costs of cleaner engines, the District proposes to grant funds not to exceed \$110,000 toward the costs of new bus replacements, and an amount not to exceed 50 percent toward the costs of pre-owned bus replacements that have a 2010 model year engine or newer certified to the 0.20 g/bhp-hr NOx emission standard. Disbursements shall occur based on the availability of District Grant funds, having the option of co-funding that may include other eligible funding opportunities. Staff estimates grant disbursements of two to three buses a year through December 31, 2021 at which time all bus replacements must be complete to allow for a minimum of one year surplus emissions reductions before the regulatory deadline.

BACKGROUND: Lancaster Baptist Church submitted an application to the AVAQMD for grant funding to assist in replacing older diesel fueled buses subject to the Truck and Bus Regulatory deadline of January 1, 2023 that requires engines to be model year 2010 or newer. Lancaster Baptist Church transportation outreach serves low-income families, majority of people ages 5 to 18 years of age covering Lancaster, Quartz Hill, and East Palmdale in areas most affected by air pollution within the Antelope Valley. Staff has evaluated the project based on the 2017 Carl Moyer guidelines and the use of Mobile Source Reduction Program (AB 2766) funds. Staff finds the projects eligible for limited amounts of funding under the control of the District. Limitations are based on individual bus specifications, regulation, and each unit meeting cost-effectiveness limits. Retirement of the older diesel buses assures early and permanent emissions reductions that are beneficial to public health and safety, and reduces vehicle emissions within the Antelope Valley.

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

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REASON FOR RECOMMENDATION: Governing Board approval is needed to fund District grant projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before February 5, 2018.

FINANCIAL DATA: Funding is granted from available District sources of funds and will be disbursed upon availability as described in the summary.

PRESENTER: Julie McKeehan, Grant Analyst