



ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT

FY20-21

ADOPTED BUDGET

ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT

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Executive Summary

This document presents the budget for the Antelope Valley Air Quality Management District for Fiscal Year (FY) 2021. The Air District will continue to fulfill its mission and objectives through activities which focus on core and mandated programs, fiscally conservative internal controls, long range financial planning and the development of short and long-term sustainable approaches toward achieving cleaner air to protect the public's health and the environment.

The General Fund Revenue Budget, in the amount of \$1,934,800 includes a 5% increase on annual renewal fees and applications (Rule 301) effective January 1, 2021.

The budget for FY 2021 reflects the priorities established by Federal and State governments, and the AVAQMD Governing Board including maintenance and enhancement of Air District core functions as well as programs within the following key policy objectives:

Key Objectives

- Community Protection Air Quality Grant Program (AB 617/134)
- Carl Moyer Program (CMP)
- Mobile Emmision Reduction AB2766/AB923
- Lawn Mower Replacement Program

BRET S. BANKS
EXECUTIVE DIRECTOR



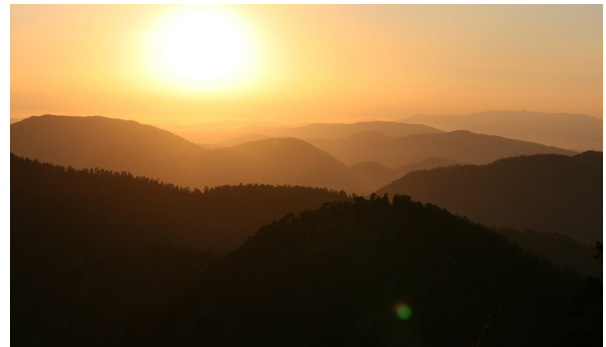
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About the AVAQMD



INTRODUCTION

The Antelope Valley Air Quality Management District continues to successfully reach the industry and sources that may be affected by air quality regulations. A practice of routine inspections ensures compliance to local, state and federal air quality regulations. Proactive contact with local businesses has generated interest in environmental issues and increased compliance rates.

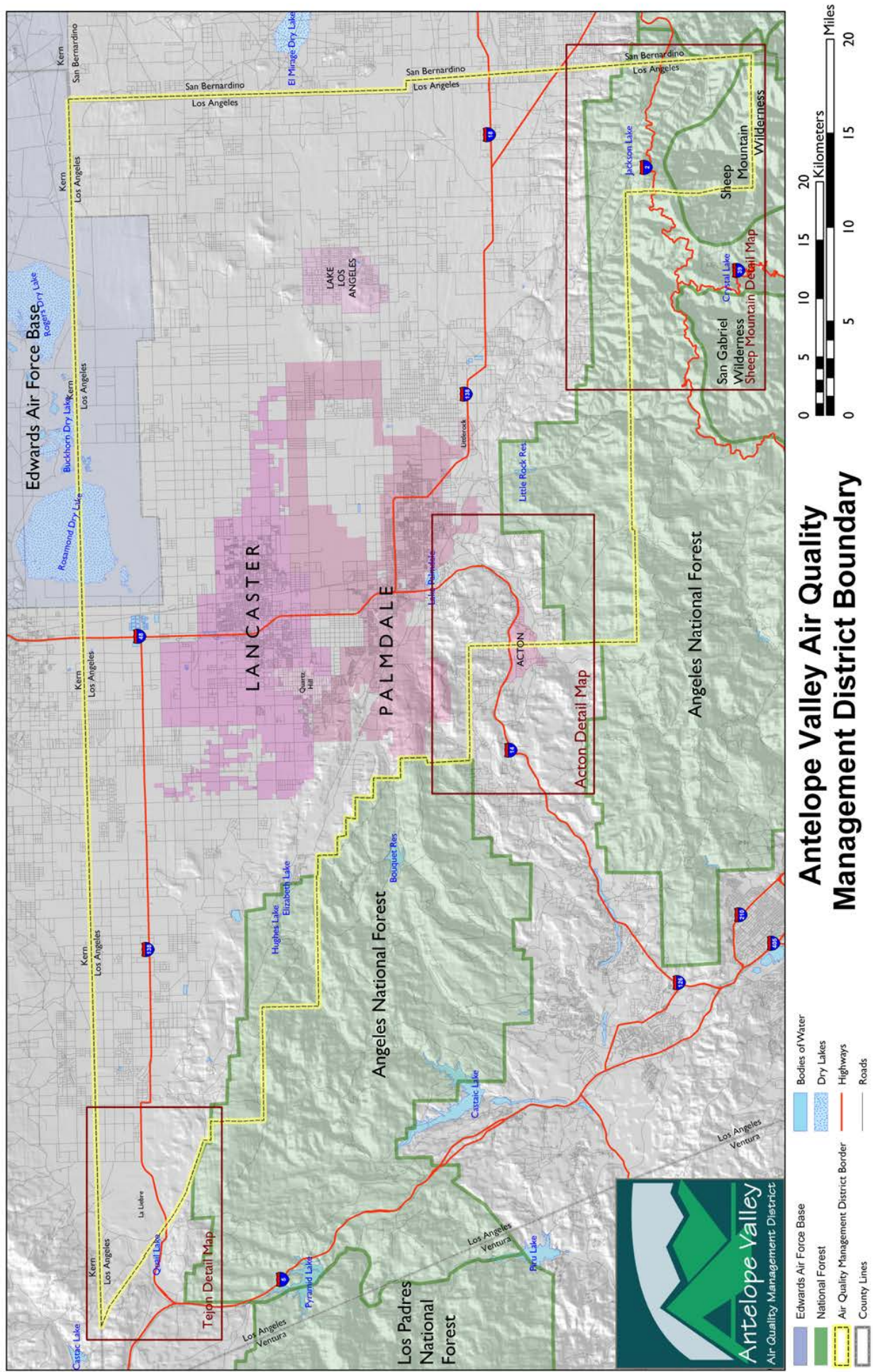
The District approaches air quality regulations in a manner that is responsive and accessible. Growth and new programs demand that the District continue to strive to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community. Several ongoing programs and projects, with their associated costs, address these efficiency issues.

COMMUNITY OUTREACH

The District strives to be known throughout the community as a partner in the development of the local economy while protecting human health and the environment. This representation is achieved by providing information through participation in community events such as the Antelope Valley Board of Trade Business Outlook Conference, school education programs, and business opportunity forums.

AVAQMD Website

Providing information to the general public may be the most important investment the District can make to impact the future air quality of the region. Using the internet allows the District to provide a contemporary medium to reach the public with the latest version of the District rulebook, application for permits and other forms, and air quality information, including forecasting and real-time air quality data. The site also has links to regional ozone maps found at <http://www.avaqmd.ca.gov/>



AVAQMD GOVERNING BOARD

THE ANTELOPE VALLEY AQMD
GOVERNING BOARD CONSISTS
OF 7 MEMBERS.

Marvin Crist, Chair

City of Lancaster

Austin Bishop, Vice Chair

City of Palmdale

Ronald A. Hawkins

Los Angeles County

Steven Hofbauer

City of Palmdale

Howard Harris

Los Angeles County

Ken Mann

City of Lancaster

Newton Chelette

Public Member



What We Do

The AVAQMD works in partnership with the local communities to achieve and preserve a healthful environment through effective air quality programs by promoting community and individual responsibility for air quality while supporting strong-economic growth throughout the region.

- Adopt rules that limit pollution, issue permits to ensure compliance, and inspect pollution sources.
- Administer agricultural burning and dust plans to preserve the air quality in Antelope Valley, protect public health and safety, and to ensure agricultural activity continues in a safe regulated fashion.
- Inventory and assess the health risks of toxic air emissions.
- Monitor the county's air quality through the use of an air quality monitoring station.
- Administer the Motor Vehicle Emission Reduction Program funding projects which reduce air pollution from motor vehicles, and for related planning, monitoring, and enforcement.
- Prepare Clean Air Plans to identify how much pollution is in our air, where it comes from, and how to control it most effectively.
- Analyze the air quality impact of new businesses and land development projects.
- Respond to public complaints and inquiries.
- Work with other government agencies to ensure their decisions & coordinate with good air quality programs.
- Help individuals and businesses understand and comply with federal, state, and local air pollution control laws.
- Inform the public about air quality conditions and health implications.
- Issue permits to build, alter, and operate equipment to companies under our jurisdiction that either cause, contribute to, or control air pollution.

Antelope Valley AQMD
Budget Consolidated (All Funds)

	Budget FY 2020	EOY Estimate FY 2020	Budget FY 2021
<u>Revenues</u>			
Permit Fees	1,072,500	935,768	1,024,500
Application Fees	30,000	54,355	41,500
Fines & Penalties	9,000	36,810	10,000
Interest Income	22,435	66,875	58,000
Revenue from Programs	2,570,566	2,588,009	2,667,385
State Revenue	206,305	214,670	169,500
Total Revenues	3,910,806	3,896,487	3,970,885
<u>Expenses</u>			
Personnel Expenses			
Program Staff	1,338,000	1,338,000	1,425,175
Total Personnel Expenses	1,338,000	1,338,000	1,425,175
Operating Expenses			
Communications	20,500	16,716	18,500
Dues & Subscriptions	20,500	42,180	46,100
Non-Depreciable Inventory	10,000	10,000	1,000
Legal	19,000	13,105	19,000
Professional Services	217,400	209,368	217,400
Maintenance & Repairs	6,500	6,200	6,500
Training & Travel	10,150	12,336	12,150
Vehicles	10,000	7,365	5,500
Office Expenses	102,575	89,432	97,475
Program Expenses	2,060,266	2,098,379	2,036,085
Miscellaneous Expenses	915	1,278	1,000
Total Operating Expenses	2,477,806	2,506,359	2,460,710
Capital Expenses			
Equipment	40,000	40,000	40,000
Vehicles	30,000	30,000	20,000
Software	25,000	0	25,000
Total Capital Expenses	95,000	70,000	85,000
Total Expenses	3,910,806	3,914,359	3,970,885
Cash To (From) Reserves	0	(17,872)	0

AVAQMD PROGRAMS

PROGRAM DESCRIPTIONS

PARTNERS

US EPA

U.S. Environmental Protection Agency

The sets nationwide air quality and emissions standards and oversees state efforts and enforcement.

CARB

California Air Resources Board

Focuses on unique air quality challenges by setting the state's emissions standards for a range of pollution sources including vehicles, fuels and consumer products.

COMMUNITY RELATIONS AND EDUCATION PROGRAM

The Antelope Valley Air Quality Management District conducts public information and education programs in order to fulfill the requirement of the California Clean Air Act of 1988. The task is to inform the public about air pollution, its sources, health effects on humans, and damage to the environment. Education is provided on methods of control and to encourage individual means of reducing pollution.

The programs are targeted to many audiences: academia, the general adult population, elementary to college level students, as well as business and industry. This information uses brochures, public reports, public workshops and conferences, presentations, exhibits, and other multimedia promotions. In addition, press releases, press conferences and air quality forecasts are provided to the local media on an ongoing basis as a means of keeping the public informed.

AIR QUALITY MONITORING PROGRAM

Air Quality Surveillance participates in an ambient air monitoring and meteorological network to track air quality trends with an air monitoring station in Lancaster. The station is part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants. These data are reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecast and notification to school systems and the general population in the event of harmful levels of pollution.

"Low-cost" air quality sensors are an attractive means for local environmental groups and individuals to independently evaluate air quality. The AVAQMD will implement the installation of air quality sensors in specific areas within its jurisdiction to evaluate the performance of these devices while providing additional qualitative air quality data for various areas in the region.

This program provides grants to projects that reduce emissions from mobile sources (and other limited categories). Funding for the grants include AB 2766 funds (four dollars assessed by the District's Governing Board and collected by the California Department of Motor Vehicles on motor vehicle registrations) as may be periodically allocated by the Governing Board and all funds under the Carl Moyer Program. Calls for projects, eligibility determinations, and Governing Board award are all part of the process that makes funds available to the region for qualified emission reducing projects.

MOBILE SOURCE EMISSION REDUCTION PROGRAM

Funds collected under AB 923 allows air districts in state non-attainment areas to adopt an additional two dollar surcharge on motor vehicle registration fees to be used strictly for incentive-based emission reduction funding programs. The use of the additional fees is limited to projects eligible for grants under the Carl Moyer Program, the purchase of school buses under the Lower-Emission School Bus Program, light-duty scrap or repair programs and unregulated agricultural sources.

Carol Moyer Grant Program Funds are distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded on a formula basis according to specific criteria and cost effectiveness.

STATIONARY SOURCES

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State, and Federal regulations. These permits are required for projects that propose industrial and/or commercial processes that have a potential to emit or control an air contaminant. The wide range of requirements applied depends on the type and size of the proposed project. District staff provides technical reviews of official documents, such as test reports, risk assessments, EIS/EIR's, as well as technical assistance to permit applicants, other agencies, and manufacturers. The District implements and manages:

Title III & V Programs. The Title III program is the federal toxic program specifically for Title V facilities. Title V (EPA Regulation) is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires the District to develop and implement a Federal Permitting Program approved by the Environmental Protection Agency (EPA) for sources of a certain capacity.

Emissions Inventory. This program to maintains an active inventory of the sources of criteria air pollutants within the District and measures progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. State and Federal Law require this program.

Toxic Emissions Inventory. (Air Toxic "Hot Spot" Information and Assessment Act of 1987) This program assesses the amounts, types and health impacts of air toxics produced from stationary sources.

The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities:

COMPLIANCE



- Comprehensive annual (for most) inspections are performed to verify compliance to air quality regulations
- Investigation of citizen complaints pertaining to air related matters
- Legal case development when necessary to address non-complying situations
- Federal Asbestos Demolition and Renovation Program
- State-mandated Variance Program
- Continuous Emissions Monitoring Programs
- Reporting to the Environmental Protection Agency's AIRS and Significant Violator programs
- Source testing or stack sampling is the process that evaluates the emissions for industrial facilities to determine compliance with permit conditions.

PLANNING & RULE MAKING

The District promulgates rules and plans in accordance with State and Federal attainment and maintenance planning requirements in order to achieve and maintain regional compliance with the various ambient air quality standards.

Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements and significant developments. Planning staff also perform California Environmental Quality Act (CEQA) review and comment functions in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs:

- California Ambient Air Quality Standards Attainment Planning, as codified in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard.
- National Ambient Air Quality Standards (NAAQS), as codified in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National onehour and eight-hour ozone standards, the National 24-hour, annual PM10 standards, and National 24-hour, annual PM2.5 standards.
- Federal General and Transportation Conformity, entailing regional project review and comment
- California Environmental Quality Act (CEQA), requiring local and regional project review
- National Environmental Protection Act (NEPA), requiring local and regional project review

Antelope Valley AQMD

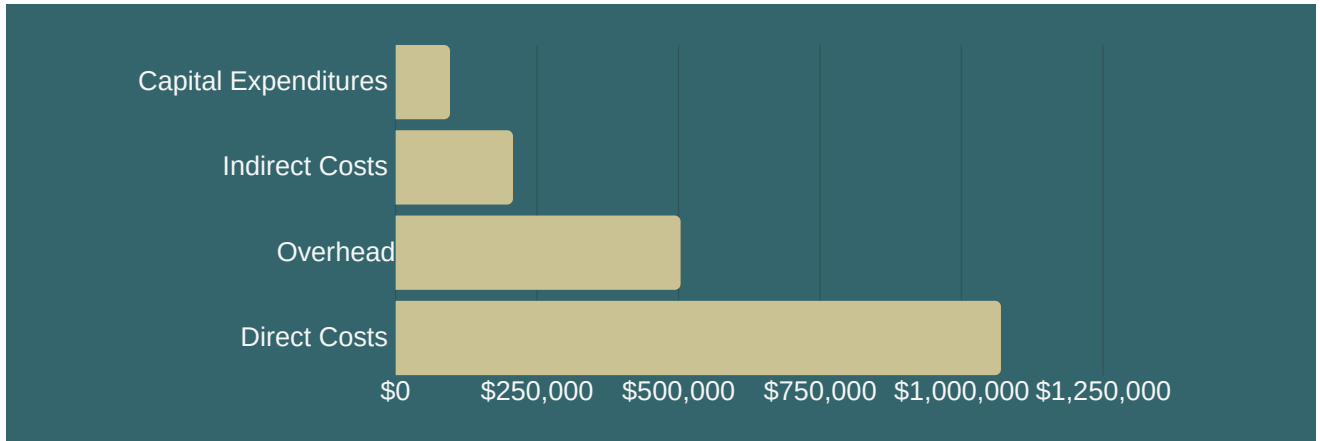
General Fund Consolidated Budget

	Budget FY 2020	EOY Estimates FY 2021	Budget FY 2021
Revenues			
Permit Fees	1,072,500	935,768	1,024,500
Application Fees	30,000	54,355	41,500
Fines & Penalties	9,000	36,810	10,000
Interest Income	6,435	36,000	30,000
Revenue from Programs	611,300	614,397	659,300
State Revenue	206,305	214,670	169,500
Total Revenues	1,935,540	1,892,000	1,934,800
Expenses			
Personnel Expenses			
Program Staff	1,338,000	1,338,000	1,425,175
Total Personnel Expenses	1,338,000	1,338,000	1,425,175
Operating Expenses			
Communications	20,500	16,716	18,500
Dues & Subscriptions	20,500	42,180	46,100
Non-Depreciable Inventory	10,000	10,000	1,000
Legal	19,000	13,105	19,000
Professional Services	217,400	209,368	217,400
Maintenance & Repairs	6,500	6,200	6,500
Training & Travel	10,150	12,336	12,150
Vehicles	10,000	7,365	5,500
Office Expenses	102,575	89,432	97,475
Program Expenses	85,000	99,465	0
Miscellaneous Expenses	915	1,278	1,000
Total Operating Expenses	502,540	507,445	424,625
Capital Expenses			
Equipment	40,000	40,000	40,000
Vehicles	30,000	30,000	20,000
Software	25,000	0	25,000
Total Capital Expenses	95,000	70,000	85,000
Total Expenses	1,935,540	1,915,445	1,934,800
Cash To (From) Reserves	0	(23,445)	0

Antelope Valley AQMD
General Fund Budget
Revenue Detail

	<u>Budget FY 2020</u>	<u>EOY Estimate FY 2020</u>	<u>Budget FY 2021</u>
Revenues			
Permit Fees			
Permit Fees Rev	925,000	787,000	877,000
Asbestos Demo/Reno Rev	90,000	90,616	90,000
Title V Rev	4,500	4,500	4,500
Rule Revenue	<u>53,000</u>	<u>53,652</u>	<u>53,000</u>
	1,072,500	935,768	1,024,500
Application Fees			
ERC Application Fees	0	158	0
Permit Application Fees	28,000	52,697	40,000
AG Application Fees	<u>2,000</u>	<u>1,500</u>	<u>1,500</u>
	30,000	54,355	41,500
Fines & Penalties			
Notice of Violations Fee	<u>9,000</u>	<u>36,810</u>	<u>10,000</u>
	9,000	36,810	10,000
Interest Income			
Interest Revenue	<u>6,435</u>	<u>36,000</u>	<u>30,000</u>
	6,435	36,000	30,000
Other Revenue			
Revenue from Programs			
Administrative Funding	0	0	38,000
AB2766 Program	610,000	612,587	620,000
Hot Spots	<u>1,300</u>	<u>1,810</u>	<u>1,300</u>
	611,300	614,397	659,300
State Revenue			
PERP Regulation	30,000	36,949	35,000
State Contracts	79,305	81,320	38,500
State Subvention	<u>97,000</u>	<u>96,401</u>	<u>96,000</u>
	206,305	214,670	169,500
Total General Fund Revenues	<u>1,935,540</u>	<u>1,892,000</u>	<u>1,934,800</u>

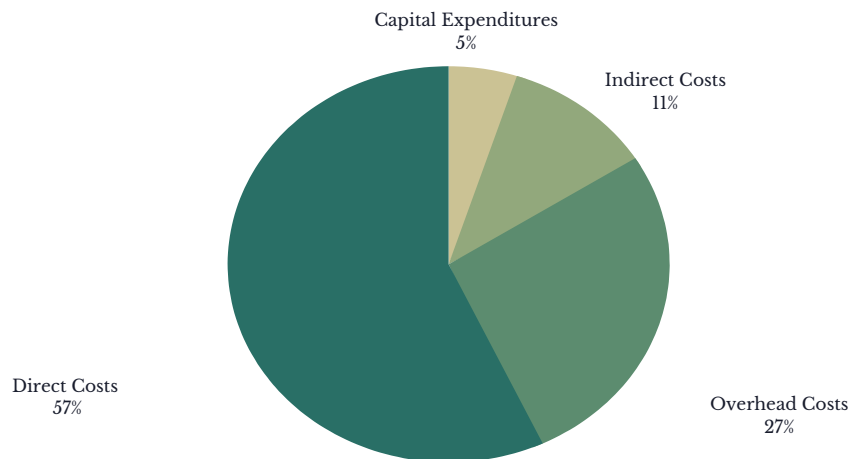
GENERAL FUND BUDGET



Operating Costs

The AVAQMD is a service based agency. Direct costs for permitting, compliance, stationary sources, and air monitoring staff make up 57% of the general fund budget. Administrative, executive, and public relations support staff make up 27% of the general fund budget.

Indirect costs include all operating expenditures and make up 11% while capital expenditures make up roughly 5% of the general fund budget.



REVENUE ANALYSIS

56%

Permitting revenue for FY21 is \$1,934,800. Permit Revenue, applications, fines & penalties, and interest revenue make up 56% of operating revenue.

33%

Since 1991, local governments have received AB 2766 funds to implement programs to meet requirements of federal and state Clean Air Acts, and for implementation of motor vehicle measures in the AQMD Air Quality Management Plan (AQMP). AB2766 revenue makes up 33% of operating revenue.

11%

State revenue included in the FY21 operations budget includes revenue from the Portable Equipment Registration Program, AB617, and state subvention and makes up 11 % of operating revenue.

SUPPORT STAFF

EXECUTIVE OFFICE

The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including those programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

The Governing Board, with seven members, meets monthly and members receive \$100.00 stipend per meeting plus travel expenses. The Hearing Board, with six members, meets as needed and members may receive \$100.00 stipend per meeting plus travel expenses. The Rule Development Committee meets periodically with members of District staff and permitted facilities.

LEGAL COUNSEL

Special Counsel to the Governing Board serves as general legal counsel to the Governing Board, the Air Pollution Control Officer and the District, providing general public agency legal services regarding the Brown Act, the Political Reform Act, California Environmental Quality Act, as well the Administrative Code, contracts, personnel matters, civil actions, and related litigation. District Counsel also provides legal advice and opinions on mandates specific to air districts such as the Federal Clean Air Act, California air pollution control laws and air quality rules and regulations. District Counsel exercises authority to bring civil actions in the name of the people of the State of California for violations of various air quality laws and regulations. The District Counsel also represents the District in actions brought before the Hearing Board.

Special Counsel to the Governing Board also analyzes legislative bills proposed in the California Legislature that may impact the District, proposes strategies, and provides information to the Governing Board regarding such legislation.

ADMINISTRATIVE SERVICES

The Administrative Services office provides financial, administrative and personnel management services to the operating divisions of the District. The office prepares the annual budget and controls expenditures by providing information regarding expenditures and the availability of budgeted funds. The office also purchases equipment and supplies. Invoices for a variety of fees are issued, collected, deposited and accounted for through the Compliance and Permit System (CAPS). This office also manages the District's computer information systems, risk management, fleet and facility management, and fixed assets.

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Antelope Valley AQMD

General Fund Consolidated Expense Budget Detail

	Budget FY 2020	EOY Estimate FY 2020	Budget FY 2021
Expenses			
Personnel Expenses			
Program Staff	1,338,000	1,338,000	1,425,175
Total Personnel Expenses	1,338,000	1,338,000	1,425,175
Operating Expenses			
Communications			
Telephones	6,000	4,487	6,000
Long Distance Charges	500	351	500
Internet	12,000	9,878	10,000
Tech Support	2,000	2,000	2,000
	20,500	16,716	18,500
Dues & Subscriptions			
Memberships & Sponsorships	20,000	41,271	45,000
Publications & Subscriptions	500	459	500
Professional Dues	0	450	600
	20,500	42,180	46,100
Non-Depreciable Inventory			
Machinery & Equipment Exp	9,000	9,000	0
Safety Equipment Exp	1,000	1,000	1,000
	10,000	10,000	1,000
Legal			
Legal Notices	4,000	2,955	4,000
Legal Services	15,000	10,150	15,000
	19,000	13,105	19,000
Professional Services			
Payroll Contract	0	82	0
Financial Services	200,000	191,145	200,000
Research Studies	6,000	6,500	6,000
Consulting Fees	3,000	4,641	3,000
Stipends	8,400	7,000	8,400
	217,400	209,368	217,400
Maintenance & Repairs			
General Bldg. Maintenance	2,000	2,000	2,000
Custodial Services	3,000	2,700	3,000
Equipment Repair	1,500	1,500	1,500
	6,500	6,200	6,500
Training & Travel			
Training	3,000	3,513	4,000
Travel	7,000	8,730	8,000
Mileage	150	93	150
	10,150	12,336	12,150

Antelope Valley AQMD
General Fund Consolidated Expense Budget Detail

	Budget FY 2020	EOY Estimate FY 2020	Budget FY 2021
Vehicles			
Vehicle Lease	0	820	0
Vehicle Gas & Oil	3,000	3,119	1,500
Vehicle Maintenance	4,000	120	1,000
Vehicle Repairs	1,000	2,282	2,000
Vehicle Insurance	2,000	1,024	1,000
	<u>10,000</u>	<u>7,365</u>	<u>5,500</u>
Office Expenses			
Software	7,000	5,470	7,000
Utilities	7,000	6,291	7,000
Supplies	2,800	3,091	2,800
Facility Leases	66,000	57,032	60,000
Equipment Lease	5,000	4,312	5,000
Postage	100	840	1,000
Courier	175	115	175
Printing/Shredding Services	1,000	1,001	1,000
Security	500	350	500
Liability Insurance	5,000	2,794	5,000
Meeting Expenses	500	636	500
Community Relations	7,500	7,500	7,500
	<u>102,575</u>	<u>89,432</u>	<u>97,475</u>
Program Expenses			
Program Expenditures	85,000	98,215	0
Contributions to Other Agencies	0	1,250	0
	<u>85,000</u>	<u>99,465</u>	<u>0</u>
Miscellaneous Expenses			
Bank Fees	800	1,278	1,000
Interest Expense	115	0	0
	<u>915</u>	<u>1,278</u>	<u>1,000</u>
Total Operating Expenses	502,540	507,445	424,625
Capital Expenses			
Equipment	40,000	40,000	40,000
Vehicles	30,000	30,000	20,000
Software	25,000	0	25,000
Total Capital Expenses	95,000	70,000	85,000
Total Expenses	1,935,540	1,915,445	1,934,800

Antelope Valley AQMD
General Fund
District Wide Expense Budget Detail

	<u>Budget FY 2020</u>	<u>EOY Estimate FY 2020</u>	<u>Budget FY 2021</u>
Expenses			
Personnel Expenses			
Operating Expenses			
Communications			
Telephones	6,000	4,487	6,000
Long Distance Charges	500	351	500
Internet	12,000	9,878	10,000
Tech Support	2,000	2,000	2,000
	<u>20,500</u>	<u>16,716</u>	<u>18,500</u>
Dues & Subscriptions			
Memberships & Sponsorships	20,000	41,271	45,000
Publications & Subscriptions	500	459	500
Professional Dues	0	450	600
	<u>20,500</u>	<u>42,180</u>	<u>46,100</u>
Non-Depreciable Inventory			
Machinery & Equipment Exp	9,000	9,000	0
Safety Equipment Exp	1,000	1,000	1,000
	<u>10,000</u>	<u>10,000</u>	<u>1,000</u>
Legal			
Legal Notices	4,000	2,955	4,000
Legal Services	15,000	10,150	15,000
	<u>19,000</u>	<u>13,105</u>	<u>19,000</u>
Professional Services			
Research Studies	6,000	6,000	6,000
Consulting Fees	3,000	3,000	3,000
Stipends	8,400	7,000	8,400
	<u>17,400</u>	<u>16,000</u>	<u>17,400</u>
Maintenance & Repairs			
General Bldg. Maintenance	2,000	2,000	2,000
Custodial Services	3,000	2,700	3,000
Equipment Repair	1,500	1,500	1,500
	<u>6,500</u>	<u>6,200</u>	<u>6,500</u>
Training & Travel			
Training	3,000	3,410	4,000
Travel	7,000	7,000	8,000
Mileage	150	93	150
	<u>10,150</u>	<u>10,503</u>	<u>12,150</u>

Antelope Valley AQMD
General Fund
District Wide Expense Budget Detail

	<u>Budget FY 2020</u>	<u>EOY Estimate FY 2020</u>	<u>Budget FY 2021</u>
Vehicles			
Vehicle Gas & Oil	3,000	80	1,500
Vehicle Maintenance	4,000	120	1,000
Vehicle Repairs	1,000	1,842	2,000
Vehicle Insurance	2,000	1,024	1,000
	<u>10,000</u>	<u>3,066</u>	<u>5,500</u>
Office Expenses			
Software	7,000	5,470	7,000
Utilities	7,000	6,291	7,000
Supplies	2,800	2,591	2,800
Facility Leases	66,000	57,032	60,000
Equipment Lease	5,000	4,312	5,000
Postage	100	840	1,000
Courier	175	115	175
Printing/Shredding Services	1,000	1,001	1,000
Security	500	350	500
Liability Insurance	5,000	2,794	5,000
Meeting Expenses	500	636	500
Community Relations	7,500	7,500	7,500
	<u>102,575</u>	<u>88,932</u>	<u>97,475</u>
Program Expenses			
Program Expenditures	85,000	98,215	0
Contributions to Other Agencies	0	1,250	0
	<u>85,000</u>	<u>99,465</u>	<u>0</u>
Miscellaneous Expenses			
Bank Fees	800	1,278	1,000
Interest Expense	115	0	0
	<u>915</u>	<u>1,278</u>	<u>1,000</u>
Total Operating Expenses	302,540	307,445	224,625
Capital Expenses			
Equipment	40,000	40,000	40,000
Vehicles	30,000	30,000	20,000
Software	25,000	0	25,000
Total Capital Expenses	95,000	70,000	85,000
Total Expenses	397,540	377,445	309,625

Antelope Valley AQMD
General Fund
Contracted Services Expense Budget Detail

	<u>Budget FY 2020</u>	<u>EOY Estimate FY 2020</u>	<u>Budget FY 2021</u>
Expenses			
Personnel Expenses			
Program Staff	<u>1,338,000</u>	<u>1,338,000</u>	<u>1,425,175</u>
Total Personnel Expenses	<u>1,338,000</u>	<u>1,338,000</u>	<u>1,425,175</u>
Operating Expenses			
Communications			
Dues & Subscriptions			
Non-Depreciable Inventory			
Legal			
Professional Services			
Payroll Contract	0	82	0
Financial Services	200,000	191,145	200,000
Research Studies	0	500	0
Consulting Fees	<u>0</u>	<u>1,641</u>	<u>0</u>
	<u>200,000</u>	<u>193,368</u>	<u>200,000</u>
Maintenance & Repairs			
Training & Travel			
Training	0	103	0
Travel	<u>0</u>	<u>1,730</u>	<u>0</u>
	<u>0</u>	<u>1,833</u>	<u>0</u>

Antelope Valley AQMD
General Fund
Contracted Services Expense Budget Detail

	<u>Budget FY 2020</u>	<u>EOY Estimate FY 2020</u>	<u>Budget FY 2021</u>
Vehicles			
Vehicle Lease	0	820	0
Vehicle Gas & Oil	0	3,039	0
Vehicle Repairs	0	440	0
	<u>0</u>	<u>4,299</u>	<u>0</u>
Office Expenses			
Supplies	0	500	0
	<u>0</u>	<u>500</u>	<u>0</u>
Program Expenses			
Miscellaneous Expenses			
Total Operating Expenses	<u>200,000</u>	<u>200,000</u>	<u>200,000</u>
Capital Expenses			
Total Expenses	<u>1,538,000</u>	<u>1,538,000</u>	<u>1,625,175</u>

CONTRACT WITH THE MOJAVE DESERT AQMD

PROGRAM STAFF: 15,600 HOURS • 7.5 FTE • \$1,425K

PERIOD

JANUARY 1, 2016 - JUNE 30, 2021

TERMS AND CONDITIONS

The AVAQMD contractS with the MDAQMD for administrative and operations services as necessary to enable AVAQMD to meet the regulatory and legislated responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations. This agreement is pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (commencing with §6500).

On a monthly basis or as necessary, the MDAQMD shall deliver to the AVAQMD an invoice for materials and services provided. The invoice shall include a description of the materials and services provided.

AVAQMD STAFF

12,480 HOURS

PLANNING & RULE MAKING

175 HOURS

AIR MONITORING

400 HOURS

STATIONARY SOURCES

300 HOURS

EXECUTIVE

300 HOURS

COMMUNITY RELATIONS

125 HOURS

ADMINISTRATION

1820 HOURS

FUND BALANCE

The Antelope Valley AQMD Fund Balances are designated according to Governing Board Policy 07-01, summarized in the following: Committed, Restricted, and Unassigned. The Unassigned Fund Balance is the representation of the net resources not allocated to the categories described above.

COMMITTED FUND BALANCE

The amount is equivalent to 30% of the Operating Expenses. The fund may be increased to provide protection against uncertain economic times.

RESTRICTED FUND BALANCE

Mobile Emissions Reduction Grant (AB 2766) Fund

These funds are collected on motor vehicle registrations (\$4 each) in the Antelope Valley region. Funds are "allocated on a competitive basis to local government entities and other organizations capable of effectively using funds to reduce mobile emissions." A Work Plan adopted by the Governing Board provides the grant program guidelines.

Incentive Based Emission Reduction Funding (AB 923)

These funds are collected on motor vehicle registrations (\$2 each) in the Antelope Valley region beginning October 1, 2005. Funds are granted by the Governing Board for specific projects as allowed in the Health and Safety Code §44229.

Carl Moyer Grant Program Funds

These funds may be distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded on a competitive basis.

AVAQMD Program Objectives

AB2766

\$600k in grant initiatives

AB923

\$600k in grant initiatives

**CARL MOYER
PROGRAM**

\$650K in grant initiatives.

Antelope Valley AQMD

Budget Consolidated (All Funds)

Year to Year Comparison

	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020	Budget FY 2021
Revenues					
Permit Fees	614,480	701,000	792,150	1,019,500	971,500
Application Fees	47,500	51,450	42,000	30,000	41,500
Fines & Penalties	35,000	54,000	59,000	62,000	63,000
Interest Income	13,300	15,900	14,300	22,435	58,000
Revenue from Programs	2,396,065	2,537,404	2,603,044	2,570,566	2,667,385
State Revenue	126,000	129,000	141,500	206,305	169,500
Total Revenues	3,232,345	3,488,754	3,651,994	3,910,806	3,970,885
Expenses					
Personnel Expenses					
Salaries & Wages	1,205,592	1,193,926	1,200,218	1,338,000	1,425,175
Total Personnel Expenses	1,205,592	1,193,926	1,200,218	1,338,000	1,425,175
Operating Expenses					
Communications	23,500	43,500	23,500	20,500	18,500
Dues & Subscriptions	10,500	10,500	10,500	20,500	46,100
Non-Depreciable Inventory	6,300	8,000	11,000	10,000	1,000
Legal	17,000	19,000	19,000	19,000	19,000
Professional Services	185,335	221,750	207,650	217,400	217,400
Maintenance & Repairs	7,000	6,575	6,500	6,500	6,500
Training & Travel	9,500	11,000	11,000	10,150	12,150
Vehicles	10,000	10,500	12,000	10,000	5,500
Office Expenses	96,380	94,475	107,425	102,575	97,475
Program Expenses	1,637,438	1,784,228	1,753,826	2,060,266	2,036,085
Miscellaneous Expenses	800	800	800	915	1,000
Total Operating Expenses	2,003,753	2,210,328	2,163,201	2,477,806	2,460,710
Capital Expenses					
Furniture & Fixtures	0	25,000	25,000	0	0
Equipment	0	12,000	0	40,000	40,000
Vehicles	0	25,000	30,000	30,000	20,000
Computers	0	20,000	35,000	0	0
Software	23,000	2,500	0	25,000	25,000
Total Capital Expenses	23,000	84,500	90,000	95,000	85,000
Total Expenses	3,232,345	3,488,754	3,453,419	3,910,806	3,970,885

Antelope Valley AQMD

Budget Consolidated General Fund

Year to Year Comparison

	Budget FY 2017	Budget FY 2018	Budget FY 2019	Budget FY 2020	Budget FY 2021
Revenues					
Permit Fees	614,480	701,000	792,150	1,019,500	971,500
Application Fees	47,500	51,450	42,000	30,000	41,500
Fines & Penalties	35,000	54,000	59,000	62,000	63,000
Interest Income	3,300	3,500	4,000	6,435	30,000
Revenue from Programs	689,250	687,000	774,300	611,300	659,300
State Revenue	126,000	129,000	141,500	206,305	169,500
Total Revenues	1,515,530	1,625,950	1,812,950	1,935,540	1,934,800
Expenses					
Personnel Expenses					
Salaries & Wages	1,111,365	1,100,000	1,100,000	1,338,000	1,425,175
Total Personnel Expenses	1,111,365	1,100,000	1,100,000	1,338,000	1,425,175
Operating Expenses					
Communications	23,500	43,500	23,500	20,500	18,500
Dues & Subscriptions	10,500	10,500	10,500	20,500	46,100
Non-Depreciable Inventory	6,300	8,000	11,000	10,000	1,000
Legal	17,000	19,000	19,000	19,000	19,000
Professional Services	185,335	221,750	207,650	217,400	217,400
Maintenance & Repairs	7,000	6,575	6,500	6,500	6,500
Training & Travel	9,500	11,000	11,000	10,150	12,150
Vehicles	10,000	10,500	12,000	10,000	5,500
Office Expenses	96,380	94,475	107,425	102,575	97,475
Program Expenses	14,850	15,350	15,000	85,000	0
Miscellaneous Expenses	800	800	800	915	1,000
Total Operating Expenses	381,165	441,450	424,375	502,540	424,625
Capital Expenses					
Furniture & Fixtures	0	25,000	25,000	0	0
Equipment	0	12,000	0	40,000	40,000
Vehicles	0	25,000	30,000	30,000	20,000
Computers	0	20,000	35,000	0	0
Software	23,000	2,500	0	25,000	25,000
Total Capital Expenses	23,000	84,500	90,000	95,000	85,000
Total Expenses	1,515,530	1,625,950	1,614,375	1,935,540	1,934,800

ACRONYMS

AB2766	Enabling legislation for collection of fees for mobile source reduction projects
AIRS	Aerometric Information Retrieval System
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ARB	Air Resources Board
AVAQMD	Antelope Valley Air Quality Management District
BACT	Best Available Control Technology
CAA	Clean Air Act
CAPCOA	California Air Pollution Control Officers Association
CAPP	Clean Air Patrol Program
CAPS	Compliance and Permit System (permit tracking database)
CARB	California Air Resources Board
CNGVC	California Natural Gas Vehicle Coalition
CRE	Community Relations and Education
CREEC	California Regional Environmental Education Community
CSDA	California Special Districts Association
DAPCO	Deputy Air Pollution Control Officer
EPA	Environmental Protection Agency
ERC	Emission Reduction Credit
FY	Fiscal Year
ICTC	Interstate Clean Transportation Corridor
MACT	Maximum Achievable Control for Toxics
MEEC	Mojave Environmental Education Consortium
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
NAAQS	National Ambient Air Quality Standards
NESHAP	National Emissions Standard for Hazardous Pollutants
NSPS	New Source Performance Standards
OPEB	Other Post Employment Benefits
PARS	Public Agency Retirement Services
PERP	Portable Equipment Registration Program
PSD	Prevention of Significant Deterioration
PTBS	Permit Tracking and Billing System
SDRMA	Special Districts Risk Management Authority
SLAMS	State and Local Air Monitoring Stations
TAC	Technical Advisory Committee
VPN	Virtual Private Network

BUDGET CATEGORIES

REVENUE

Permit Fees

Permit Fees Rev	Operating and Annual Renewal Permit Fees
Asbestos Demo/Reno Rev	Fees for Permits related to Asbestos Removal - Rule 302
Title V Permit Rev	Permit fees for Federal Permit Program

Application Fees

ERC Application Fees	Emission Reduction Credit
New Source Review	Project Evaluation for Complex Source-Rule 301
Permit Application Fees	Filing of new permits and permit changes
Variance Filing Fees	Filing fee for each petition to District Hearing Board -Rule 303
AG Application Fees	

Fine & Penalties

Excess Emissions Fees	Fee charged when a variance is granted by Hearing Board - Rule 303
Notice of Violations Fees	Fee Charged for unpermitted source, or violation of permit condition
Interest Revenue	Interest on funds held on deposit, all funds

Revenue from Programs

Administrative Funding	Program pass thru funds for administration costs of the program
AB2766 Program	Revenue received through DMV vehicle registration
California Clean Air Act Fees	State mandated fee collected on behalf of Carb
Hot Spots	State mandated fee: "Air Toxic "Hot Spot"

State Revenue

PERP State Funds	Portable Engine Registration Program.
State Subvention	Funds received from state budget to supplement Permitting and Air Monitoring

EXPENSES

Program Staff

Contracted costs to provide staff for District operations

Operating Expenses

Communications	Telephones, teleconferencing, internet, cable, hosting, tech support
Dues & Subscriptions	District memberships and sponsorships, publications and subscriptions
Non-Depreciable Inventory	Furniture, equipment, machinery, and safety equipment < \$5,000
Legal	Legal services for Governing Board, Hearing Board; publication
Professional Services	Financial services, audit, research studies, consulting fees, stipends
Maintenance & Repairs	General building maintenance, custodial services, and repairs
Training & Travel	Employee training; professional development and related travel
Vehicles	Fuel and oil, maintenance and repair, insurance for District's fleet
Office Expenses	Software, utilities, supplies, leases, postage, courier, printing and shredding services, security, insurance, meeting expenses and community relations

PROGRAM EXPENSES

Expenses attributable to the use of special funds

CAPITAL EXPENSES

Furniture & fixtures, Equipment, vehicles, computers, and software over \$5k

RESOLUTION 20-07

A RESOLUTION OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT APPROVING AND ADOPTING THE PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2020-21.

On June 16, 2020, on motion by Member NEWTON CHELETTE, seconded by Member KEN MANN, and carried, the following resolution is adopted:

WHEREAS, the Air Pollution Control Officer has submitted to the Governing Board an annual budget for the Antelope Valley Air Quality Management District (AVAQMD) for the fiscal year 2020-21; and

WHEREAS, a proposed budget summary and supporting documentation were prepared and made available in accordance with the 30 day Public Notice requirement (Health and Safety Code §40131(a)(1)); and

WHEREAS, all persons within the District area who were subject to fees during the prior fiscal year were properly notified of the availability of the information (Health and Safety Code §40131(a)(2)); and

WHEREAS, a separate Public Hearing for the exclusive purpose of reviewing the budget and taking public comment, as required by Health and Safety Code §40131(a)(3), was held on May 19, 2020 and continued to June 16, 2020; and

WHEREAS, the annual budget contains estimates of the services, activities and programs comprising the budget, and contains expenditure requirements and their resources available to the AVAQMD; and

WHEREAS, the expenses budgeted for all funds for fiscal year 2020-21 are \$3,970,885.00 (Three Million Nine Hundred Seventy Thousand, Eight Hundred Eighty-Five); and

WHEREAS, the revenue budgeted from all funds for fiscal year 2020-21 is \$3,970,885.00 (Three Million Nine Hundred Seventy Thousand, Eight Hundred Eighty-Five); and

WHEREAS, the annual budget will enable the AVAQMD Governing Board to make adequate financial plans and will ensure that the AVAQMD officers can administer their respective functions in accordance with such plans,

RESOLUTION 20-07

NOW, THEREFORE, BE IT RESOLVED, by the AVAQMD Governing Board, the following:

The Air Pollution Control Officer, or designee, is authorized and hereby directed to execute the initial and final applications for potential State subvention funds and CAP funds for Fiscal Year 2020-21.

The annual budget for the AVAQMD for the fiscal year 2020-21 is hereby approved and adopted, and the amounts of proposed expenditures, as specified, are appropriate for the account classifications as herein specified.

A. The 2020-21 Budget for expenses is hereby adopted, establishing the following:

<u>ACCOUNT CLASSIFICATION</u>	<u>2020-21 ADOPTED BUDGET</u>
Personnel Expenses	\$1,425,175
Operating Expenses	424,625
Program Expenses	2,036,085
Capital Expenses	<u>85,000</u>
TOTAL EXPENSE BUDGET	\$3,910,806

B. The 2020-21 Budget for revenue is hereby adopted, establishing a revenue base for the expenditures noted above:

<u>ACCOUNT CLASSIFICATION</u>	<u>2020-21 ADOPTED BUDGET</u>
Permit Fees	\$1,019,500
Application Fees	30,000
Fines & Penalties	62,000
Interest Income	22,435
Revenue from (Grant) Programs	2,570,566
State Revenue	<u>206,305</u>
TOTAL REVENUE BUDGET	\$3,910,806
Committed Fund Balance for Cash Reserves	\$554,940

RESOLUTION 20-07

Pursuant to Section 53901 of the California Government Code, the Clerk of the Board shall file a copy of this resolution with the Auditor of the County of Los Angeles, as required.

BE IT FURTHER RESOLVED, that this Resolution shall take effect immediately upon adoption.

PASSED, APPROVED AND ADOPTED by the Governing Board of the Antelope Valley Air Quality Management District by the following vote:

AYES: 6 MEMBER: CRIST, BISHOP, CHELETTE, HAWKINS,
HOFBAUER, MANN

NOES: MEMBER:

ABSENT: 1 MEMBER: HARRIS

ABSTAIN: MEMBER:

STATE OF CALIFORNIA)
)
) ss:
COUNTY OF LOS ANGELES)

I, Deanna Hernandez, Senior Executive Analyst of the Governing Board of the Antelope Valley Air Quality Management District, hereby certify the foregoing to be a full, true and correct copy of the record of the action as the same appears in the Official Minutes of said Governing Board at its meeting of June 16, 2020.

Deanna Hernandez,
Deanna Hernandez
Senior Executive Analyst
Governing Board, Antelope Valley Air Quality Management District