

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, FEBRUARY 15, 2022
ANTELOPE VALLEY DISTRICT OFFICE
LANCASTER, CA**

Minutes

Board Members Present:

Marvin Crist, *Chair*, City of Lancaster – *via Zoom*
Austin Bishop, *Vice Chair*, City of Palmdale – *via Zoom*
Newton Chelette, Public Member – *via Zoom*
Howard Harris, Los Angeles County
Ron Hawkins, Los Angeles County – *via Zoom*
Steven Hofbauer, City of Palmdale – *via Zoom*
Raj Malhi, City of Lancaster – *via Zoom*

Board Members Absent:

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:06 a.m. Chair **CRIST** waived the Pledge of Allegiance. Roll call was taken.

PUBLIC COMMENT

❖ Chair **CRIST** called for **PUBLIC COMMENT**. At this time, no public comment was made telephonically or electronically, moved onto **CONSENT CALENDAR**.

CONSENT CALENDAR

CONSENT CALENDAR – The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member **HAWKINS**, seconded by Board Member **HARRIS**, and carried by the following roll call vote, with seven **AYES** votes by Board Members, **AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and RAJ MALHI**, on the Consent Calendar, as follows:

Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of January 21, 2021.

Approved Minutes from Regular Governing Board Meeting of January 21, 2021.

Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.

Received and Filed Monthly Grand Funding Summary.

Agenda Item #3 – Monthly Activity Report. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.

Received and Filed Monthly Activity Report.

Agenda Item #4 – Approve payment to MDAQMD in the amount of \$192,334.94 for December 2021 expenditures.

Presenter: Bret Banks, Executive Director/APCO.

Approved payment to MDAQMD in the amount of \$192,334.94 for December 2021 expenditures.

Agenda Item #5 – Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2021.

Presenter: Bret Banks, Executive Director/APCO.

Received and filed the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2021.

Agenda Item #6 – Ratification of Board Chairman’s determination pursuant to Government Code section 54953(e)(3) finding state or local officials continue to impose or recommend measures to promote social distancing. Adopt a resolution reaffirming the local Declaration of Emergency as adopted on April 27, 2020; ratifying the proclamation of a State of Emergency by the Governor on March 4, 2020; and authorizing remote teleconference meetings of the Governing Board of the Antelope Valley Air Quality Management District (AVAQMD) for the period of February 15, 2022 through March 15, 2022 pursuant to provisions of the Brown Act.

Presenter: Bret Banks, Executive Director/ APCO.

Ratified the Board Chairman’s determination pursuant to Government Code section 54953(e)(3) finding state or local officials continue to impose or recommend measures to promote social distancing. Adopt a resolution reaffirming the local Declaration of Emergency as adopted on April 27, 2020; ratifying the proclamation of a State of Emergency by the Governor on March 4, 2020; and authorizing remote teleconference meetings of the Governing Board of the Antelope Valley Air Quality Management District (AVAQMD) for the period of February 15, 2022 through March 15, 2022 pursuant to provisions of the Brown Act. **Adopted** Resolution 22-02, “**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT(“DISTRICT”) PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY EXECUTIVE ORDERS N-25-20, N-29-20 AND N-35-20, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS FOR A THIRTY (30) DAY PERIOD PURSUANT TO BROWN ACT PROVISIONS.**”

Agenda Item #7 – Adopt a budget schedule for FY 22-2023.

Presenter: Laquita Cole, Finance Manager.

Adopted a budget schedule for FY 22-2023.

Agenda Item #8 – Receive and file the Executive Director’s report of surplus and disposal for capital and non-capital equipment.

Presenter: Laquita Cole, Finance Manager.

Received and filed the Executive Director’s report of surplus and disposal for capital and non-capital equipment.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

NEW BUSINESS

Agenda Item #9 – Receive and file the annual financial audit for Fiscal Year 2020-21. The financial audit is complete and presented for review to receive and file.

Presenter: Laquita Cole, Finance Manager (MDAQMD) on behalf of the AVAQMD, with a representative from Fedak & Brown.

Laquita Cole, Finance Manager & Chris Brown, CPA, Fedak & Brown LLP, presented the audit information and answered questions from the Board. After discussion, upon motion by Board Member **BISHOP**, seconded by Board Member **HAWKINS**, and carried by the following roll call vote, with seven **AYES** votes by Board Members, **AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and RAJ MALHI**, the Board, **receive and filed** the annual financial audit for Fiscal Year 2020-21.

Agenda Item #10 – 1) Allocate an amount not to exceed \$52,500 in AB 134 (Community Air Protection Program) funds to Desert Haven Enterprises to replace gasoline lawn and garden equipment with zero-emissions battery-electric equipment; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.

Presenter: Julie McKeehan, Grants Analyst.

Julie McKeehan, Grants Analyst, presented the background information and answered questions from the Board. After discussion, upon motion by Board Member **BISHOP**, seconded by Board Member **HOFBAUER**, and carried by the following roll call vote, with seven **AYES** votes by Board Members, **AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and RAJ MALHI**, the Board, 1) **Allocated** an amount not to exceed \$52,500 in AB 134 (Community Air Protection Program) funds to Desert Haven Enterprises to replace gasoline lawn and garden equipment with zero-emissions battery-electric equipment; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.

Agenda Item #11– Reports.

Governing Board Counsel –

- Reminder that time of year Form 700's are due.

Executive Director/APCO –

- Updated the Board on the status of the Lawn & Garden program. Very successful program this year. Program halting for now as the District is looking to revamp the program.
- Informed the Board that an update on the Alternate Fuel Vehicle program will be presented at the next Governing Board meeting.
- Informed the Board that the AV Office relocation into the Antelope Valley Fair Grounds offices is progressing slowly.
- Informed the Board that it's budget season.
- Introduced new employee Adriana Castaneda Office Assistant.

Staff –

- Brad Poiriez, Executive Director/APCO, Mojave Desert AQMD, commented on Richard Corey's, Executive Officer – California Air Resources Board, retirement announcement.

Agenda Item #12 – Board Member Reports and Suggestions for Future Agenda Items.

- None.

Agenda Item #13 – Adjourn to Regular Governing Board Meeting of Tuesday, March 15, 2022.

Being no further business, the meeting adjourned at 10:24 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, March 15, 2022.

ACTION OF THE GOVERNING BOARD

APPROVED

Upon motion by **RON HAWKINS**, seconded by **KEN MANN**, as approved by the following vote:

Ayes: 7 BISHOP, CHELETTE, CRIST, HARRIS, HAWKINS, HOFBAUER, MANN

Noes:

Absent:

Abstain:

DEANNA HERNANDEZ, SENIOR EXECUTIVE ANALYST

BY Deanna Hernandez

Dated: March 15, 2022