



**ANTELOPE VALLEY AIR QUALITY MANAGEMENT
DISTRICT**

**GOVERNING BOARD
REGULAR MEETING**

AGENDA

TUESDAY, JANUARY 19, 2016
10:30 A.M.

LOCATION

AVAQMD District Office
43301 Division Street, Suite 206
Lancaster, CA 93535
661-723-8070

Call to Order – 10:30 a.m.

Pledge of Allegiance.

Roll Call.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period, below.

1. PUBLIC COMMENT.

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board member, staff member or member of the public requests an item be held for discussion under DEFERRED ITEMS.

2. Approve Minutes from Regular Governing Board Meeting of December 15, 2015. Presenter: Crystal Goree.
3. Monthly Activity Report. Receive and File. Presenter: Bret Banks.
4. Monthly Grant Fund Summary. Receive and File. Presenter: Bret Banks.
5. The Financial Report is provided to the Governing Board for information concerning the current fiscal status of the District. Presenter: Jean Bracy.
6. Approve payment to MDAQMD in the amount of \$105,908.42, subject to availability of funds, for services provided during the month of November 2015. Presenter: Jean Bracy.
7. Approve Annual Review of Antelope Valley Air Quality Management District (AVAQMD) Board Policies, Board Ethics (*District Conflict of Interest Code*) and direct staff actions. Presenter: Bret Banks.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

PUBLIC HEARINGS

None.

NEW BUSINESS

8. 1) Award an amount not to exceed \$181,530 in Mobile Source Emission Reductions Program (AB 923) funds to Antelope Valley Farming for the replacement of one (1) older diesel-powered Tractor with newer, cleaner technology; and 2) Authorize the Executive Officer/APCO and staff to negotiate target time frames and technical project details and Execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Julie McKeehan.

ADMINISTRATIVE ITEMS

9. **Staff Reports:**

District Counsel.

Executive Officer/APCO, Staff.

10. Board Member Reports and Suggestions for Future Agenda Items.

Adjourn to Regular Governing Board Meeting of Tuesday, February 16, 2016.

If you challenge any decision regarding any of the listed proposals in court, you may be limited to raising only those issues you or someone else raised during the public testimony period regarding that proposal, or in written correspondence delivered to the Governing Board at, or prior to, the public hearing.

Due to time constraints and the number of persons wishing to give oral testimony, time restrictions may be placed on oral testimony regarding the above proposals. You may wish to make your comments in writing to assure that you are able to express yourself adequately.

In compliance with the Americans with Disabilities act, if special assistance is needed to participate in the Board Meeting, please contact the Deputy Clerk of the Board during regular business hours at 661-723-8070, ext. 1. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting the Deputy Clerk of the Board at 661-723-8070, ext. 1 or by email at cgoree@avaqmd.ca.gov

Mailed & Posted on: Friday, 1/8/16.

Crystal Goree, Deputy Clerk of the Board

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD**

******NOTICE OF REGULAR MEETING******

NOTICE IS HEREBY GIVEN that the **Governing Board of the Antelope Valley Air Quality Management District (District)** will conduct a **Regular Meeting on Tuesday, January 19, 2016 at 10:30 a.m.**

SAID MEETING will be conducted in the **Antelope Valley Air Quality Management District Offices Conference Room, 43301 Division Street, Suite 206, Lancaster, California, 93535.** Interested persons may attend and submit oral and/or written comments/statements at the meeting. It is requested that written comments/statements be submitted prior to the meeting.

A copy of the Agenda will be duly posted and may also be reviewed at the office of the **Antelope Valley Air Quality Management District, 43301 Division Street, Suite 206, Lancaster, California 93535.**

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD**

CRYSTAL GOREE
DEPUTY CLERK OF THE GOVERNING BOARD
PHONE: (661) 723-8070, Ext. 1.

Mailed and Posted: **Friday, 1/8/16**
DATE

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, DECEMBER 15, 2015
ANTELOPE VALLEY DISTRICT OFFICE
LANCASTER, CA**

MINUTES

Board Members Present:

Marvin Crist, Chair, City of Lancaster
Mike Dispenza, Vice Chair, City of Palmdale
Newton Chelette, Public Member
Vern Lawson, Los Angeles County
Ron Hawkins, Los Angeles County
Jim Ledford, City of Palmdale
Angela Underwood-Jacobs

Board Members Absent:

Ken Mann, City of Lancaster

CALL TO ORDER

Chair Crist called the meeting to order at 10:30 a.m. Board Member Dispenza led the Pledge of Allegiance.

Roll call was taken.

ELECTION OF CHAIR AND VICE CHAIR FOR 2016

Upon Motion by **CHELETTE**, Seconded by **UNDERWOOD-JACOBS** and carried, Board Member Marvin Crist was re-elected as Chair. Upon Motion by **CHELETTE**, Seconded by **CRIST** and carried unanimously, Board Member Mike Dispenza was re-elected as Vice Chair.

PUBLIC COMMENT

Agenda Item #1

Public Comment was heard during Agenda Item #8.

CONSENT CALENDAR – Consent items were acted upon by the Board at one time without discussion. Upon Motion by **CHELETTE**, Seconded by **DISPENZA**, and carried unanimously, the Board acted as follows:

Agenda Item #2 - Approve Minutes from Regular Governing Board Meeting of November 17, 2015. Presenter: Crystal Goree.

Approved Minutes from Regular Governing Board Meeting of November 17, 2015.

Agenda Item #3 – Monthly Activity Report. Receive and file. Presenter: Bret Banks.
Received and filed Monthly Activity Report.

Agenda Item #4 – Monthly Grant Summary. Receive and file. Presenter: Bret Banks.
Received and filed Monthly Grant Summary.

Agenda Item #5 – Financial Reports and Budget Performance for June 30, 2015.
Presenter: Jean Bracy.
Received and Filed Financial Reports and Budget Performance for June 30, 2015.

Agenda Item #6 - Annual financial audit for Fiscal Year 2014-15.
Presenter: Jean Bracy.
Received and Filed Annual financial audit for Fiscal Year 2014-15

Agenda Item #7 - Approve payment to MDAQMD in the amount of \$106,792.51, subject to availability of funds, for services provided during the month of October 2015. Presenter: Bret Banks.
Approved payment to MDAQMD in the amount of \$106,792.51, subject to availability of funds, for services provided during the month of October 2015

ITEMS FOR DISCUSSION

DEFERRED

None.

PUBLIC HEARINGS

None.

NEW BUSINESS

Agenda Item #8 - Approve Agreement between the Antelope Valley Air Quality Management District (AVAQMD) and the Mojave Desert Air Quality Management District (MDAQMD) to provide administrative and operations services; Authorize the Chairman to finalize terms and conditions of the proposed Agreement if necessary, and; Authorize the Chairman to execute the final Agreement.

Presenter: Bret Banks.

Bret Banks provided background information and staff recommendation. Vickie Rausch, Engineer, AVAQMD, made public comment in opposition to the language of the proposed contract, Section 11, page 9, line 8. Ms. Rausch answered questions from the board. Bret Banks provided comment. Discussion ensued. Eldon Heaston, Executive Director, MDAQMD, provided additional information. Chair Crist commented on specifications required for creating a stand-alone district and answered board member questions.

Public comment received from George Jung, Northrop Grumman Corporation, in support of the contract, and Northrop's relationship with the Antelope Valley AQMD and Mojave Desert AQMD.

Upon Motion by **CHELETTE**, seconded by **LAWSON**, and unanimously approved, the Board approved the Agreement between the Antelope Valley Air Quality Management District (AVAQMD) and the Mojave Desert Air Quality Management District (MDAQMD) to provide administrative and operations services and authorized the Chairman to finalize terms and conditions of the proposed Agreement if necessary, and authorized the Chairman to execute the final Agreement.

Agenda Item #9 - Appoint Bret Banks, Deputy Director – Antelope Valley Operations of the Mojave Desert Air Quality Management District (MDAQMD), as Air Pollution Control Officer (APCO) of the Antelope Valley Air Quality Management District (AVAQMD) effective January 1, 2016. Presenter: Chair Crist. Chair Crist provided background information and staff recommendation. Upon Motion by **HAWKINS**, seconded by **CHELETTE**, and unanimously approved, the Board appointed Bret Banks, Deputy Director – Antelope Valley Operations of the Mojave Desert Air Quality Management District (MDAQMD), as Air Pollution Control Officer (APCO) of the Antelope Valley Air Quality Management District (AVAQMD) effective January 1, 2016.

Agenda Item #10 – Approve a Professional Services agreement with Stradling Yocca Carlson & Rauth (SYCR) for services as Special Counsel to the Governing Board; Authorize the Chairman to execute agreement for alternate No. 3 Level of Service, as described; Amend and increase the AVAQMD Adopted Budget for FY 2015 in the amount of \$12,000. Presenter: Bret Banks. Bret Banks provided background information, staff recommendation and answered board member questions regarding the selection process and Request For Proposal (RFP). Discussion ensued. Jean Bracy provided additional information on the process. Karen K. Nowak answered board members questions regarding Governing Board Policy. Motion to approve made by **LAWSON**, Seconded by **UNDERWOOD-JACOBS**. Discussion ensued upon which **LEDFORD** offered a competing motion which died for a lack of a second. The original motion was then taken up and passed with **CRIST, LAWSON, CHELETTE, HAWKINS** and **UNDERWOOD-JACOBS** as Ayes and **LEDFORD** and **DISPENZA** as Noes.

ADMINISTRATIVE ITEMS

Agenda Item #11 – Staff Reports

District Counsel – None

Deputy Director – Bret Banks provided an update on the Palmdale Energy Project, stating that draft PDOC work to be completed by 12/21/15. Mr. Banks also stated that permit engineer requested that applicant review a few modeling runs and provide ERC Option Contract. Internal review to be conducted prior to public release.

Agenda Item #12 - Board Member Reports and Suggestions for Future Agenda Items.

Board Member Lawson commented favorably on the partnership between the District, City of Lancaster and the County and commended district staff for a fine job.

The meeting was adjourned at 11:40 a.m. to the next regularly scheduled Governing Board Meeting, Tuesday, January 19, 2016, 10:30 a.m.

Item #3 - Monthly Activity Report – December 2015

	<u>Dec 2015</u>	<u>Dec 2014</u>	<u>YTD (7/1/15)</u>
Complaints	0	2	16
Complaint Investigations	0	2	16
Asbestos Notifications	10	6	56
Asbestos Inspections	0	0	0
Facility Inspections	17	38	199
Facility Inspections Completed (%)	88	70	92
Permit Inspections	68	101	660
Permit Inspections in Compliance (%)	100	100	98
Notice of Violation (NOV)	0	3	14

***Outstanding NOVs**

- AV00000164, Issued 1/2015
- AV00000165, Issued 1/2015
- AV00000174, Issued 7/2015
- AV00000175, Issued 8/2015
- AV00000184, Issued 9/2015
- AV00000185, Issued 11/2015
- AV00000186, Issued 11/2015

Project Comment Letters – December 2015

None

ITEM #4 - MONTHLY FUND GRANT SUMMARY

AB 2766 (\$4 DMV Fee) Annual Allocation for Mobile Projects **\$538,333.00**

AB 923 (\$2 DMV Fee) Annual Allocation for Mobile Projects **\$538,333.00**

AB 2766 & AB 923 CURRENT BALANCES

AB 2766 PROJECT & ADMIN. FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Jan-14	AFV Program Add'l Funds	-100000.00 paid
Feb-14	City of Palmdale Yearly Allocation	-100000.00 paid
Feb-14	City of Lancaster Yearly Allocation	-100000.00 paid
Feb-14	Jaqua & Sons (2) Retrofit Project	-15530.00 paid
Mar-14	AFV Program Add'l Funds AV0314#12	-100000.00 paid
Mar-14	Sommer Haven Ranch International AV0314#15	-25000.00 paid
Mar-14	Hemme Hay & Feed (2) Retrofit Project AV0314#10	-16337.00 paid
Mar-14	AVC Equipment Replacement AV0314#14	-26160.00 paid
Mar-14	AFV Program Add'l Funds AV0414#11	-61200.92 paid
Apr-14	Antelope Valley Fair Assoc. CNG Bus Engine Repair	-11193.96 paid
Apr-14	AFV Program Add'l Funds AV0414#11	-101524.52 paid
Jun-14	AFV Program Add'l Funds AV0414#11	-24742.69 paid
May-14	Antelope Valley Mall Electric Infrastructure AV0514#13	-45817.00 pending
Jul-14	Antelope Valley HSD AV0714#9	-13500.00 paid
Jul-14	City of Palmdale Electric Infrastructure AV0714#10	-49729.00 paid
Aug-14	AFV Program Add'l Fnds AV0414#11	-14425.00 paid
Aug-14	AVEK Water Agency AV0814#	-12000.00 paid
Aug-14	Yates Trucking Inc. AV0814#	-15761.00 paid
Oct-15	AFV Program Add'l Funds AV0414#11	-14000.00 paid
Dec-14	City of Lancaster Traction Seal Project AV1214#9	-200000.00 half paid
Jan-15	R & R Pipeline, Inc. Grant Funds Returned	20700.00 rec'd
Jan-15	AFV Program Add'l Funds AV0414#11	-17000.00 paid
Mar-15	Projected AFV applications for 2015	-60000.00 paid
Apr-15	Return of Truck Retrofit Funds	6718.00 rec'd
Jun-15	AVTA - Purchase and Support of Electric Bus Operations	-200000.00 pending
AB 2766 PROJECTS CURRENT BALANCE		<u>\$299,720.54</u>

Action Date **Project Name**
 No Actions Pending

Pending Action

AB 923 PROJECT & ADMIN. FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Mar-13	AVAQMD School District Projects	-985000.00 paid
Jun-13	Eastside School District Bus Replacement AV0613#14	-128780.00 paid
Sep-13	VAVR Program - Projects & Admin. to EES	-94000.00 paid
Oct-13	WM Bolthouse Farms ERP AV1013#12	-32150.25 paid
Oct-13	Craig Van Dam Farms ERP	-225253.00 paid
Jan-14	WM Bolthouse Farms ERP AV1013#12 Add'l Funds	-5370.00 paid
Mar-14	AVTA Wave Project - Electric Infrastructure AV0314#16	-250000.00 pending
Mar-14	High Desert Dairy ERP Project #1 AV0314#09	-14985.16 paid
May-14	RPH CNG Upgrade Project AV0514#	-230862.00 pending
May-14	Eastside School District Bus Replacement AV0514#	-70009.67 paid
Jun-14	VAVR Program - Admin. to EES AV0614#11	-25000.00 paid
Nov-14	AVSTA CNG Tank Replacement AV1114#	-31459.00 paid
Dec-14	VAVR Program - Admin to EES AV1214#8	-25000.00 paid
Jan-14	AVSTA CNG School Bus Purchase AV0115#	-100000.00 paid
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#	-78372.75 paid
May-15	Gene Wheeler Farms ERP Project #2 AV0515#	-142010.00 paid
Aug-15	VAVR Program - Projects & Admin. to EES AV0815#	-60000.00 paid
Nov-15	Calandri SonRise Farms Repower Project #4 AV1115#9	-116471.00 pending

AB 923 PROJECTS CURRENT BALANCE

\$192,526.83

<i>Action Date</i>	<i>Project Name</i>
Dec-15	Antelope Valley Farming ERP Project AV1215#

<i>Pending Action</i>
-181530.00

AB 923 PROJECTS BALANCE PENDING APPROVAL

\$10,996.83

CARL MOYER PROGRAM PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Mar-14	MDAQMD Year 14 Transfer AV0114#09	300,034.84 recv'd
Mar-14	Calandri SonRise Farms ERP Project #2 AV0314#13	-138852.00 paid
Mar-14	High Desert Dairy ERP Project #1 AV0314#09	-161182.84 paid
Jun-14	VAVR Program - Project funds to EES AV0614#11 CMP Rd. 16	-25000.00 paid
Jul-14	High Desert Dairy ERP Project #2 AV0714#11	-156386.00 paid
Jul-14	Valyermo Ranch ERP Project #2 AV0714#8	-154186.00 paid
Aug-14	Gene Wheeler Farms ERP Project #1 AV0814#8	-247459.00 paid
Dec-14	VAVR Program - Projects to EES AV1214#8	-50000.00 paid
Mar-15	Carl Moyer Prog. Funds Year 17 Awarded to AVAQMD	637511.00 recv'd
Mar-15	Carl Moyer Interest (FY 13-14) added to Year 16	834.45 recv'd
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#	-284211.25 paid
Apr-15	High Desert Dairy ERP Project #3 AV0415#	-134239.00 paid
Nov-15	Bill's Landscaping ERP Project #1 AV1115#7	-81828.00 pending
Nov-15	Gall Brothers Engineering ERP Project #1 AV1115#8	-138715.00 pending

CARL MOYER PROJECTS CURRENT BALANCE

\$0.00

<i>Action Date</i>	<i>Project Name</i>
	No Actions Pending

Pending Action

CARL MOYER PROJECTS BALANCE PENDING APPROVAL

\$0.00

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 5

DATE: January 19, 2016

RECOMMENDATION: Receive and file.

SUMMARY: The Financial Report is provided to the Governing Board for information concerning the current fiscal status of the District.

BACKGROUND: The Financial Reports provide financial and budget performance information and reflects the business activities of the District for the period referenced. Staff is available to answer questions as needed.

BALANCE SHEET – The Balance Sheet is a “snapshot” of the District’s resources, shown per fund.

STATEMENT OF REVENUES & EXPENDITURES – This report describes the financial activities for the month for each of the District’s funds.

STATEMENTS OF ACTIVITY (for all District funds) – ***Report Recap*** is the consolidated report which reflects the revenues received and expenses made during the period and year to date against the adopted budget for FY 16. The line item Program Costs includes those payments made from the District’s grant funds (AB 2766, AB 923, and Carl Moyer Fund). This Report Recap is supported by two additional reports: ***District Wide*** reports the expenses paid directly from the District’s operating account and grant funds. ***Contracted Services*** reports the expenses made by the contractor (MDAQMD) and passed through to the District. The target variance for October is 33% and November is 42% of Fiscal Year 2016.

BANK REGISTER WELLS FARGO OPERATING – This report lists the deposits to and payments made from the District’s primary operating account which is deposited at Wells Fargo Bank. Periodically the account is reimbursed from the funds on deposit with the Los Angeles County Auditor/Controller.

cc: Jean Bracy
Laquita Cole
Michelle Powell

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 5

BANK REGISTERS LA COUNTY: GENERAL FUND, AB 2766 U5R, LA COUNTY AB 923, and LA COUNTY CARL MOYER U5S – These reports list deposits to and payments made from the District’s Grant Fund Accounts, held in trust at the Los Angeles County Auditor/Controller. The items on these lists are shown on the Statement of Activity as “Program Costs.”

DISTRICT CARDS – This report shows the purchases made using the District’s Mastercard for the period July 2015 to date.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Karen K. Nowak, District Counsel; and by Bret Banks, Deputy Director/APCO, on or before January 4, 2016.

FINANCIAL DATA: No change in appropriation is required at this time.

PRESENTER: Jean Bracy, Deputy Director/Administration

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of October 31, 2015

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	985,250.48	566,168.79	993,481.88	659,794.61	3,204,695.76
Cash Held For Other Fund	(217,983.34)	119,356.45	98,626.89	0.00	0.00
Receivables	64,801.31	0.00	0.00	97,291.52	162,092.83
Pre-Paid	23,561.84	0.00	0.00	0.00	23,561.84
Total Current Assets	855,630.29	685,525.24	1,092,108.77	757,086.13	3,390,350.43
Total Assets	855,630.29	685,525.24	1,092,108.77	757,086.13	3,390,350.43
Liabilities and Net Position					
Current Liabilities					
Payables	426,397.21	0.00	0.00	7,776.76	434,173.97
Due to Others	102,786.57	22,080.50	0.00	0.00	124,867.07
Unearned Revenue	0.00	0.00	0.00	1,041,663.05	1,041,663.05
Total Current Liabilities	529,183.78	22,080.50	0.00	1,049,439.81	1,600,704.09
Restricted Fund Balance	0.00	484,102.67	910,010.28	(261,576.92)	1,132,536.03
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	68,394.48	0.00	0.00	0.00	68,394.48
Pre-Paid	939.32	0.00	0.00	0.00	939.32
Change in Net Position	(247,841.18)	179,611.33	92,664.49	(30,776.76)	(6,342.12)
Total Liabilities & Net Position	720,676.40	685,794.50	1,002,674.77	757,086.13	3,166,231.80

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending October 31, 2015

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
Revenues					
Application and Permit Fees	32,446.71	0.00	0.00	0.00	32,446.71
AB 2766 and Other Program Revenues	48,811.30	48,580.87	48,566.30	0.00	145,958.47
Fines	1,828.60	0.00	0.00	0.00	1,828.60
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	27,419.43	0.00	0.00	0.00	27,419.43
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	110,506.04	48,580.87	48,566.30	0.00	207,653.21
Expenditures					
Program Staff	100,045.57	0.00	0.00	3,116.10	103,161.67
Services and Supplies	12,433.53	0.00	0.00	0.00	12,433.53
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	112,479.10	0.00	0.00	3,116.10	115,595.20
Excess Revenue Over (Under) Expenditures	(1,973.06)	48,580.87	48,566.30	(3,116.10)	92,058.01

Antelope Valley AQMD
Statement of Activity - MTD and YTD
For 10/31/2015

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	24,357.61	342,117.79	635,000.00	(0.54)
Programs	145,958.47	403,311.66	2,346,346.00	(0.17)
Application Fees	8,378.00	23,614.40	37,000.00	(0.64)
State Revenue	27,419.43	27,419.43	135,000.00	(0.20)
Fines & Penalties	1,828.60	5,605.20	29,700.00	(0.19)
Interest Earned	0.00	0.00	13,250.00	0.00
Adjustments to Revenue	(288.90)	(280,559.90)	0.00	0.00
Total Revenues	207,653.21	521,508.58	3,196,296.00	(0.16)
Expenses				
Office Expenses	3,572.27	25,093.20	88,075.00	0.28
Communications	1,736.41	7,974.11	19,750.00	0.40
Vehicles	339.06	801.31	11,000.00	0.07
Program Costs	0.00	49,888.17	1,704,235.00	0.03
Travel	295.00	851.78	8,000.00	0.11
Professional Services				
Financial Audit & Actuarial Svcs	11.84	47.38	24,000.00	0.00
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	3,175.00	12,940.00	47,500.00	0.27
Stipends	300.00	1,700.00	8,400.00	0.20
Maintenance & Repairs	208.00	832.00	7,000.00	0.12
Non-Depreciable Inventory	0.00	549.94	6,300.00	0.09
Dues & Subscriptions	2,406.00	7,522.91	10,025.00	0.75
Legal	0.00	544.05	2,000.00	0.27
Miscellaneous Expense	0.00	51.72	1,071.00	0.05
Suspense	389.95	389.95	0.00	0.00
Capital Expenditures	0.00	6,017.50	15,000.00	0.40
Total Expenses	12,433.53	115,204.02	1,958,356.00	0.06
Program Staff				
Program Staff	103,161.67	412,646.68	1,237,940.00	0.33
Total Program Staff	103,161.67	412,646.68	1,237,940.00	0.33
Excess Revenue Over (Under) Expenditures	92,058.01	(6,342.12)	0.00	0.00

Antelope Valley AQMD
Statement of Activity - MTD and YTD
For 10/31/2015

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	24,357.61	342,117.79	635,000.00	(0.54)
Programs	145,958.47	403,311.66	2,346,346.00	(0.17)
Application Fees	8,378.00	23,614.40	37,000.00	(0.64)
State Revenue	27,419.43	27,419.43	135,000.00	(0.20)
Fines & Penalties	1,828.60	5,605.20	29,700.00	(0.19)
Interest Earned	0.00	0.00	13,250.00	0.00
Adjustments to Revenue	(288.90)	(280,559.90)	0.00	0.00
Total Revenues	207,653.21	521,508.58	3,196,296.00	(0.16)
Expenses				
Office Expenses	3,075.48	17,130.35	82,275.00	0.21
Communications	1,736.41	7,974.11	19,500.00	0.41
Vehicles	339.06	801.31	10,500.00	0.08
Program Costs	0.00	49,888.17	1,704,235.00	0.03
Travel	0.00	500.76	5,000.00	0.10
Professional Services				
Financial Audit & Actuarial Svcs	0.00	0.00	12,000.00	0.00
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	675.00	2,940.00	15,000.00	0.20
Stipends	300.00	1,700.00	8,400.00	0.20
Maintenance & Repairs	303.00	927.00	7,000.00	0.13
Non-Depreciable Inventory	32.57	575.65	6,300.00	0.09
Dues & Subscriptions	2,406.00	7,522.91	9,800.00	0.77
Legal	25.00	569.05	2,000.00	0.28
Miscellaneous Expense	5.15	56.87	1,071.00	0.05
Capital Expenditures	0.00	6,017.50	0.00	0.00
Total Expenses	8,897.67	96,603.68	1,889,081.00	0.05
Program Staff				
Excess Revenue Over (Under) Expenditures	198,755.54	424,904.90	1,307,215.00	(0.33)

Antelope Valley AQMD
Statement of Activity - MTD and YTD
For 10/31/2015

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Expenses				
Office Expenses	824.00	8,290.06	5,800.00	1.43
Communications	0.00	0.00	250.00	0.00
Vehicles	0.00	0.00	500.00	0.00
Travel	295.00	351.02	3,000.00	0.12
Professional Services				
Financial Audit & Actuarial Svcs	11.84	47.38	12,000.00	0.00
Consulting Fees	2,500.00	10,000.00	32,500.00	0.31
Non-Depreciable Inventory	0.00	6.86	0.00	0.00
Dues & Subscriptions	0.00	0.00	225.00	0.00
Capital Expenditures	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
Total Expenses	3,630.84	18,695.32	69,275.00	0.27
Program Staff				
Program Staff	<u>103,161.67</u>	<u>412,646.68</u>	<u>1,237,940.00</u>	<u>0.33</u>
Total Program Staff	<u>103,161.67</u>	<u>412,646.68</u>	<u>1,237,940.00</u>	<u>0.33</u>
Excess Revenue Over (Under) Expenditures	<u>(106,792.51)</u>	<u>(431,342.00)</u>	<u>(1,307,215.00)</u>	<u>(0.33)</u>

Antelope Valley AQMD
Bank Register from 10/01/2015 to 10/31/2015
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0002758	10/02/2015	[10405] CANON FINANCIAL SERVICES-Copier Lease Sept 15	300.48	0.00	209,616.94
0002759	10/02/2015	[10017] DE LAGE LANDEN FINANCIAL-Copier Property Tax	59.51	0.00	209,557.43
0002760	10/02/2015	[10026] MOJAVE DESERT AQMD-JUNE FY15	100,300.82	0.00	109,256.61
0002761	10/02/2015	[10031] NOVACOAST INC-Invoices 90030596, 90030911, 90031817	6,017.50	0.00	103,239.11
0002762	10/02/2015	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service Sept 16	673.45	0.00	102,565.66
0002763	10/02/2015	[10039] SPARKLETTS-Water Delivery Service Sept 15	31.57	0.00	102,534.09
0002764	10/02/2015	[10050] WOELFL FAMILY TRUST-Office Lease Oct 15	4,229.26	0.00	98,304.83
0000156	10/02/2015	Credit Card Transaction - Excel Cleaners	0.00	288.90	98,593.73
0000156	10/02/2015	Credit Card Transaction - Bang Printing	0.00	3,486.00	102,079.73
0000156	10/05/2015	Credit Card Transaction - Morton	0.00	498.00	102,577.73
0002765	10/16/2015	[01148] ANTELOPE VALLEY PRESS-Notice of Title V Permit Mod	319.05	0.00	102,258.68
0002766	10/16/2015	[10361] AQUA TERRA AERIS LAW GROUP-Litigation services for specific enforcement action	675.00	0.00	101,583.68
0002767	10/16/2015	[10013] CDW - G-Server Support for 3 years for Cisco Server	1,293.95	0.00	100,289.73
0002768	10/16/2015	[10059] ENTERPRISE FLEET MANAGEMENT-Fleet Maintnenace Charges Sept 15	77.92	0.00	100,211.81
0002769	10/16/2015	[10071] MAIL FINANCE-Postage Meter Lease Nov 15	94.63	0.00	100,117.18
0002770	10/16/2015	[10036] SECURA COM-Qrtly Alarm Monitoring Sep - Oct 2015	59.85	0.00	100,057.33
0002771	10/16/2015	[10046] VERIZON CALIFORNIA-Phone Service Sept 15	373.78	0.00	99,683.55
0002772	10/16/2015	[10063] VOYAGER FLEET SYSTEMS-Fuel Card Charges Sept 14	261.14	0.00	99,422.41
0000156	10/16/2015	Credit Card Transaction - Boeing	0.00	159.09	99,581.50
0000156	10/21/2015	Credit Card Transaction - Lockheed	0.00	498.00	100,079.50
0002773	10/22/2015	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - September 2015	1,154.90	0.00	98,924.60
0002774	10/22/2015	[10006] BANK OF THE WEST-Credit Card Charges Sept 15	389.95	0.00	98,534.65
0002775	10/22/2015	[10057] MARVIN CRIST-GB Mtg 10/20/15	100.00	0.00	98,434.65
0002776	10/22/2015	[10058] RONALD HAWKINS-GB Mtg 10/20/15	100.00	0.00	98,334.65
0002777	10/22/2015	[10056] JAMES C LEDFORD JR-GB Mtg 10/20/15	100.00	0.00	98,234.65
0000167	10/26/2015	Credit Card Transaction - NASA	0.00	109.23	98,343.88
0002778	10/28/2015	[10002] ANTELOPE VALLEY BOARD OF TRADE-2016 Business Outlook Conference Sponsorship	1,250.00	0.00	97,093.88
0002779	10/28/2015	[10011] CALIFORNIA SPECIAL DISTRICTS ASSOCIATION-FY 2016 Membership	1,156.00	0.00	95,937.88
0002780	10/28/2015	[10405] CANON FINANCIAL SERVICES-Copier Lease Oct 15	298.12	0.00	95,639.76
0002781	10/28/2015	[10017] DE LAGE LANDEN FINANCIAL-Lease Buyout Contract Number 25195522	840.62	0.00	94,799.14
0002782	10/28/2015	[10260] QCS BUILDING SERVICES-Invoices 13832, 13875	244.36	0.00	94,554.78
0002783	10/28/2015	[10037] SOCAL OFFICE TECHNOLOGIES- Copier Overage Charges May 15 - Aug 15 2015	183.21	0.00	94,371.57
0002784	10/28/2015	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service Sept 15	547.08	0.00	93,824.49
0002785	10/28/2015	[10039] SPARKLETTS-Water Delivery Service Oct 15	41.56	0.00	93,782.93
0002786	10/28/2015	[10045] VERIZON BUSINESS-VOIP And Internet Service Nov 15	1,353.07	0.00	92,429.86
0002787	10/28/2015	[10050] WOELFL FAMILY TRUST-Office Lease Nov 15	4,229.26	0.00	88,200.60

Antelope Valley AQMD
Bank Register from 10/01/2015 to 10/31/2015
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0002788	10/30/2015	[10069] BRET BANKS-Employee Reimbursement - Aire Awards Purchase	837.12	0.00	87,363.48
Total for Report:			127,593.16	5,039.22	

Antelope Valley AQMD
Bank Register from 10/01/2015 to 10/31/2015
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000161	10/02/2015	Daily Deposit	0.00	896.60	643,557.92
0000162	10/05/2015	Daily Deposit	0.00	7,840.81	651,398.73
0000163	10/19/2015	Daily Deposit	0.00	225,761.17	877,159.90
0000164	10/26/2015	Daily Deposit	0.00	4,012.76	881,172.66
0000165	10/27/2015	Daily Deposit	0.00	2,052.00	883,224.66
0000166	10/30/2015	Daily Deposit	0.00	13,577.04	896,801.70
Total for Report:			0.00	254,140.38	

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of November 30, 2015

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	1,143,940.69	336,008.79	840,692.28	659,794.61	2,980,436.37
Cash Held For Other Fund	(267,665.34)	122,414.67	145,250.67	0.00	0.00
Receivables	100,152.16	0.00	0.00	97,291.52	197,443.68
Pre-Paid	23,530.08	0.00	0.00	0.00	23,530.08
Total Current Assets	999,957.59	458,423.46	985,942.95	757,086.13	3,201,410.13
Total Assets	999,957.59	458,423.46	985,942.95	757,086.13	3,201,410.13
Liabilities and Net Position					
Current Liabilities					
Payables	537,166.16	0.00	0.00	10,488.30	547,654.46
Due to Others	102,961.57	22,080.50	0.00	0.00	125,042.07
Unearned Revenue	0.00	0.00	0.00	1,041,663.05	1,041,663.05
Total Current Liabilities	640,127.73	22,080.50	0.00	1,052,151.35	1,714,359.58
Restricted Fund Balance	0.00	484,102.67	910,010.28	(261,576.92)	1,132,536.03
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	45,803.72	0.00	0.00	0.00	45,803.72
Pre-Paid	23,530.08	0.00	0.00	0.00	23,530.08
Change in Net Position	(214,457.83)	(47,490.45)	(13,501.33)	(33,488.30)	(308,937.91)
Total Liabilities & Net Position	865,003.70	458,692.72	896,508.95	757,086.13	2,977,291.50

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending November 30, 2015

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
Revenues					
Application and Permit Fees	56,502.81	0.00	0.00	0.00	56,502.81
AB 2766 and Other Program Revenues	60,787.31	32,649.24	46,623.78	0.00	140,060.33
Fines	800.00	0.00	0.00	0.00	800.00
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	118,090.12	32,649.24	46,623.78	0.00	197,363.14
Expenditures					
Program Staff	100,450.13	0.00	0.00	2,711.54	103,161.67
Services and Supplies	13,752.68	230,160.00	152,789.60	0.00	396,702.28
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	114,202.81	230,160.00	152,789.60	2,711.54	499,863.95
Excess Revenue Over (Under) Expenditures	3,887.31	(197,510.76)	(106,165.82)	(2,711.54)	(302,500.81)

Antelope Valley AQMD
Statement of Activity - MTD and YTD
For 11/30/2015

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	53,855.61	395,973.40	635,000.00	(0.62)
Programs	140,060.33	543,371.99	2,346,346.00	(0.23)
Application Fees	2,647.20	26,261.60	37,000.00	(0.71)
State Revenue	0.00	27,419.43	135,000.00	(0.20)
Fines & Penalties	800.00	6,405.20	29,700.00	(0.22)
Interest Earned	0.00	0.00	13,250.00	0.00
Adjustments to Revenue	0.00	(280,559.90)	0.00	0.00
Total Revenues	197,363.14	718,871.72	3,196,296.00	(0.22)
Expenses				
Office Expenses	5,002.26	30,422.67	88,075.00	0.35
Communications	1,790.23	9,764.34	19,750.00	0.49
Vehicles	(534.78)	266.53	11,000.00	0.02
Program Costs	386,744.60	436,632.77	1,704,235.00	0.26
Travel	593.08	1,444.86	8,000.00	0.18
Professional Services				
Financial Audit & Actuarial Svcs	11.60	58.98	24,000.00	0.00
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	2,500.00	15,440.00	47,500.00	0.33
Stipends	300.00	2,000.00	8,400.00	0.24
Maintenance & Repairs	208.00	1,135.00	7,000.00	0.16
Non-Depreciable Inventory	30.45	612.96	6,300.00	0.10
Dues & Subscriptions	0.00	7,522.91	10,025.00	0.75
Legal	56.00	625.05	2,000.00	0.31
Miscellaneous Expense	0.84	57.71	1,071.00	0.05
Capital Expenditures	0.00	6,017.50	15,000.00	0.40
Total Expenses	396,702.28	512,001.28	1,958,356.00	0.26
Program Staff				
Program Staff	103,161.67	515,808.35	1,237,940.00	0.42
Total Program Staff	103,161.67	515,808.35	1,237,940.00	0.42
Excess Revenue Over (Under) Expenditures	(302,500.81)	(308,937.91)	0.00	0.00

Antelope Valley AQMD
Statement of Activity - MTD and YTD
For 11/30/2015

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	53,855.61	395,973.40	635,000.00	(0.62)
Programs	140,060.33	543,371.99	2,346,346.00	(0.23)
Application Fees	2,647.20	26,261.60	37,000.00	(0.71)
State Revenue	0.00	27,419.43	135,000.00	(0.20)
Fines & Penalties	800.00	6,405.20	29,700.00	(0.22)
Interest Earned	0.00	0.00	13,250.00	0.00
Adjustments to Revenue	0.00	(280,559.90)	0.00	0.00
Total Revenues	197,363.14	718,871.72	3,196,296.00	(0.22)
Expenses				
Office Expenses	5,002.26	22,132.61	82,275.00	0.27
Communications	1,790.23	9,764.34	19,500.00	0.50
Vehicles	(534.78)	266.53	10,500.00	0.03
Program Costs	386,744.60	436,632.77	1,704,235.00	0.26
Travel	388.38	889.14	5,000.00	0.18
Professional Services				
Financial Audit & Actuarial Svcs	0.00	0.00	12,000.00	0.00
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	2,940.00	15,000.00	0.20
Stipends	300.00	2,000.00	8,400.00	0.24
Maintenance & Repairs	208.00	1,135.00	7,000.00	0.16
Non-Depreciable Inventory	0.00	575.65	6,300.00	0.09
Dues & Subscriptions	0.00	7,522.91	9,800.00	0.77
Legal	56.00	625.05	2,000.00	0.31
Miscellaneous Expense	0.84	57.71	1,071.00	0.05
Capital Expenditures	0.00	6,017.50	0.00	0.00
Total Expenses	393,955.53	490,559.21	1,889,081.00	0.26
Program Staff				
Excess Revenue Over (Under) Expenditures	(196,592.39)	228,312.51	1,307,215.00	(0.17)

Antelope Valley AQMD
Statement of Activity - MTD and YTD
For 11/30/2015

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Expenses				
Office Expenses	0.00	8,290.06	5,800.00	1.43
Communications	0.00	0.00	250.00	0.00
Vehicles	0.00	0.00	500.00	0.00
Travel	204.70	555.72	3,000.00	0.19
Professional Services				
Financial Audit & Actuarial Svcs	11.60	58.98	12,000.00	0.00
Consulting Fees	2,500.00	12,500.00	32,500.00	0.38
Non-Depreciable Inventory	30.45	37.31	0.00	0.00
Dues & Subscriptions	0.00	0.00	225.00	0.00
Capital Expenditures	<u>0.00</u>	<u>0.00</u>	<u>15,000.00</u>	<u>0.00</u>
Total Expenses	2,746.75	21,442.07	69,275.00	0.31
Program Staff				
Program Staff	<u>103,161.67</u>	<u>515,808.35</u>	<u>1,237,940.00</u>	<u>0.42</u>
Total Program Staff	<u>103,161.67</u>	<u>515,808.35</u>	<u>1,237,940.00</u>	<u>0.42</u>
Excess Revenue Over (Under) Expenditures	<u>(105,908.42)</u>	<u>(537,250.42)</u>	<u>(1,307,215.00)</u>	<u>(0.41)</u>

Antelope Valley AQMD

Run: 1/05/2016 at 11:17 AM

Bank Register from 11/01/2015 to 11/30/2015

Page: 1

Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0082768	11/03/2015	Op Fund Rep #3	0.00	129,416.34	216,779.82
0002789	11/05/2015	[10046] VERIZON CALIFORNIA-Phone Service Oct 15	383.34	0.00	216,396.48
0002790	11/05/2015	[10063] VOYAGER FLEET SYSTEMS-Fuel Card Charges Oct 15	419.62	0.00	215,976.86
0000171	11/09/2015	Credit Card Transaction - Deluxe Mfg	0.00	577.80	216,554.66
0002791	11/13/2015	[10006] BANK OF THE WEST-CC Charges Oct 15	674.24	0.00	215,880.42
0002792	11/13/2015	[10071] MAIL FINANCE-Postage Meter Lease Dec 15	94.63	0.00	215,785.79
0002793	11/13/2015	[10026] MOJAVE DESERT AQMD-Refund for Check Deposited in Error MD Receipt # 3787	2,043.40	0.00	213,742.39
0002794	11/13/2015	[10260] QCS BUILDING SERVICES-Invoices 13955, 14016	244.36	0.00	213,498.03
0002795	11/13/2015	[10045] VERIZON BUSINESS-VOIP & Internet service Nov 15	1,353.07	0.00	212,144.96
0000171	11/23/2015	Credit Card Transaction - NASA	0.00	498.00	212,642.96
0002796	11/25/2015	[10059] ENTERPRISE FLEET MANAGEMENT-Fleet Maintenance Charges Oct 15	113.33	0.00	212,529.63
0002797	11/25/2015	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service Nov 15	81.43	0.00	212,448.20
0002798	11/25/2015	[10039] SPARKLETTS-Water Delivery Service Nov 15	20.30	0.00	212,427.90
0002799	11/25/2015	[10050] WOELFL FAMILY TRUST-Office Lease Dec 15	4,229.26	0.00	208,198.64
Total for Report:			9,656.98	130,492.14	

Antelope Valley AQMD
Bank Register from 11/01/2015 to 11/30/2015
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0082768	11/03/2015	Op Fund Rep #3	129,416.34	0.00	767,385.36
0000167	11/09/2015	Daily Deposit	0.00	4,764.20	772,149.56
0000169	11/13/2015	Daily Deposit	0.00	9,152.68	781,302.24
0000170	11/18/2015	Daily Deposit	0.00	142,480.91	923,783.15
0000171	11/23/2015	Daily Deposit	0.00	3,865.75	927,648.90
0000172	11/24/2015	Daily Deposit	0.00	2,964.95	930,613.85
Total for Report:			129,416.34	163,228.49	

Antelope Valley AQMD
Bank Register from 11/01/2015 to 11/30/2015
LA County AB2766 U5R

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
M 16-20	11/02/2015	[10422] MILLER, BRIAN-AB2766 Grant	1,000.00	0.00	592,586.79
M 16-21	11/02/2015	[10423] BELLO, JOSEPH-AB2766 Grant	1,000.00	0.00	591,586.79
M 16-22	11/02/2015	[10424] CATCOTT, MICHAEL-AB2766 Grant	1,000.00	0.00	590,586.79
M 16-23	11/02/2015	[10258] ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT-AB2766 Grant	26,160.00	0.00	564,426.79
M 16-26	11/02/2015	[10425] TURNER, STANLEY-AB2766 Grant	1,000.00	0.00	563,426.79
M16-27	11/02/2015	[10014] CITY OF LANCASTER-AB2766 Grant	200,000.00	0.00	363,426.79
Total for Report:			230,160.00	0.00	

Antelope Valley AQMD
Bank Register from 11/01/2015 to 11/30/2015
LA County AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
M 16-24	11/02/2015	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	5,674.80	0.00	987,807.08
M 16-25	11/02/2015	[10086] RADIO ACCTG SERVICES-AB923 Grant	250.00	0.00	987,557.08
M16-29	11/09/2015	[10328] GENE WHEELER FARMS-AB923 Grant	142,010.00	0.00	845,547.08
M16-30	11/16/2015	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	4,854.80	0.00	840,692.28
Total for Report:			152,789.60	0.00	

Antelope Valley AQMD

Bank Register from 7/01/2015 to 11/30/2015

District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000001	7/01/2015	[10069] BRET BANKS-#9116 - Offsite Storage Rental	127.00	0.00	-127.00
0000002	7/01/2015	[10070] BARBARA LODS-#9108 - Water	9.58	0.00	-136.58
0000003	7/01/2015	[10070] BARBARA LODS-#9108 - Office Fan	59.91	0.00	-196.49
0000001	7/10/2015	Payment	0.00	196.49	
0000004	8/01/2015	[10069] BRET BANKS-#9116 - Offsite Storage Rental	139.00	0.00	-139.00
0000005	8/01/2015	[10070] BARBARA LODS-#9108 - Digital Recorder for Governing Board Meetings	208.17	0.00	-347.17
0000006	8/01/2015	[10070] BARBARA LODS-#9108 - Office Supplies	70.66	0.00	-417.83
0000007	8/01/2015	[10441] CRYSTAL GOREE-#9108 - Office Supplies	28.23	0.00	-446.06
0000008	8/01/2015	[10070] BARBARA LODS-#9108 - Office Supplies	203.82	0.00	-649.88
0000002	8/13/2015	Payment	0.00	649.88	
0000009	9/01/2015	[10069] BRET BANKS-#9116 - CAPCOA Eng Mgrs Mtg - Lodging	340.76	0.00	-340.76
0000010	9/01/2015	[10240] RAUSCH, VICKIE-#9108 - Office Supplies	45.71	0.00	-386.47
0000011	9/01/2015	[10069] BRET BANKS-#9116 - AVBOT Lunch Meeting Registration	20.00	0.00	-406.47
0000012	9/01/2015	[10069] BRET BANKS-#9116 - Offsite District Storage Facility Aug 15	139.00	0.00	-545.47
0000003	9/10/2015	Payment	0.00	545.47	
0000013	10/01/2015	[10070] BARBARA LODS-#9108 - Office Supplies	188.23	0.00	-188.23
0000014	10/01/2015	[10069] BRET BANKS-#9108 - Padlocks for enforcement activities	32.57	0.00	-220.80
0000015	10/01/2015	[10069] BRET BANKS-#9116 - Offsite District Storage Facility Lease Oct 15	139.00	0.00	-359.80
0000016	10/01/2015	[10441] CRYSTAL GOREE-#9124 - Court filling fees	25.00	0.00	-384.80
0000017	10/01/2015	[10006] BANK OF THE WEST-Finance Charge	5.15	0.00	-389.95
0000004	10/10/2015	Payment	0.00	389.95	
0000018	11/01/2015	[10440] MCKEEHAN, JULIE-#9124 - CAPCOA Mtg Exp	388.38	0.00	-388.38
0000019	11/01/2015	[10441] CRYSTAL GOREE-#9124 - Court Filing Fee	56.00	0.00	-444.38
0000020	11/01/2015	[10069] BRET BANKS-#9116 - Oil Change - Ranger	52.95	0.00	-497.33
0000021	11/01/2015	[10240] RAUSCH, VICKIE-#9108 - Office Supplies	37.07	0.00	-534.40
0000022	11/01/2015	[10069] BRET BANKS-#9116 - Offsite Storage Rental	139.00	0.00	-673.40
0000023	11/01/2015	[10006] BANK OF THE WEST-Finance Charge	0.00	5.15	-668.25
0000024	11/01/2015	[10006] BANK OF THE WEST-Finance Charge	5.99	0.00	-674.24
0000005	11/13/2015	Payment	0.00	674.24	
Total for Report:			2,461.18	2,461.18	

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 6

DATE: January 19, 2016

RECOMMENDATION: Approve payment to MDAQMD in the amount of \$105,908.42, subject to availability of funds, for services provided during the month of November 2015.

SUMMARY: The District contracts for services with MDAQMD; invoices for services are presented for payment.

CONFLICT OF INTEREST: None

BACKGROUND:

Key expenses are staff; six positions are assigned to the local office. In this new billing format staff time conducted in the performance of administering the Carl Moyer and AB 2766 programs is listed separately for program accountability. The Carl Moyer Program is a source of revenue used to reimburse some program administrative expenses. Operating expenses are paid directly and accounted in the Financial Report. Staff will be available to answer questions as needed.

This payment request represents services rendered for November 2015, in the total amount of \$105,908.42 including amounts accrued for services rendered or supplies purchased but not yet billed or paid this fiscal year.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the MDAQMD.

REVIEW BY OTHERS: This item was reviewed by Karen K. Nowak, District Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before January 4, 2016.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY 16. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Jean Bracy, Deputy Director/Administration

cc: Jean Bracy
Laquita Cole
Michelle Powell



Mojave Desert AQMD
 14306 Park Avenue
 Victorville, CA 92392
 760.245.1661

Due Date **DUE UPON RECEIPT**
 Invoice Date **11/30/2015**
 Invoice Number **41178**

INVOICE

Bill To :
ANTELOPE VALLEY AQMD 43301 DIVISION ST. SUITE 206 LANCASTER, CA 93535
Company ID 10193

FY16	Amount
Program Staff	91,974.02
Overhead	2,500.00
Professional Services	11.60
Travel & Training	204.70
Non-Depreciable Equipment	30.45
Antelope Valley AB2766	44.53
Antelope Valley AB2766	318.04
Antelope Valley AB2766	2,398.11
Antelope Valley AB2766	3,006.12
Antelope Valley Moyer	145.34
Antelope Valley Moyer	2,566.20
Antelope Valley	1,235.39
Antelope Valley NSR	876.05
Antelope Valley PM2.5	597.87
<p>TO INSURE PROPER CREDIT - PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS PLEASE VISIT www.mdaqmd.ca.gov</p>	
	Invoice Total 105,908.42 Amount Paid 0.00
MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK	Balance Due 105,908.42

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 7

DATE: January 19, 2016

RECOMMENDATION: Approve Annual Review of Antelope Valley Air Quality Management District (AVAQMD) Board Policies, Board Ethics (*District Conflict of Interest Code*) and direct staff actions.

SUMMARY: This item approves the annual review of Governing Board Policies and directs staff action.

BACKGROUND: Every year the District Policies and Procedures are reviewed to determine if they conform to legal standards and current practices of the District. This ensures that the policy documents are up to date, helps eliminate or minimize losses, and preserves best management practices.

Pursuant to the contractual agreement between the Mojave Desert Air Quality Management District (MDAQMD) and the AVAQMD, the MDAQMD provides all staffing services to the AVAQMD including relevant policies and procedures governing personnel issues,. Therefore, personnel specific policies and rules (Personnel Rules; Memorandum of Understanding; Compensation Plans etc.) are not contained in this set of documents.

District Counsel and Special Counsel for the Governing Board have reviewed the Governing Board Policies and Conflict of Interest Code and have determined that these documents conform to the laws applicable to the AVAQMD. A list of the documents reviewed is attached.

Staff is directed to post copies of the Policies on the District website and provide copies with evidence of the Governing Board review to Special District Risk Management Authority (SDRMA), the District's risk management agency which provides property, liability and related insurance protection.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 7

PAGE 2

REASON FOR RECOMMENDATION: The action finalizes annual review of District policies and will allow submission of such documents to SDRMA.

REVIEW BY OTHERS: This item was reviewed by Bret Banks, Air Pollution Control Officer on or before January 4, 2016.

FINANCIAL DATA: No increase in appropriation is anticipated.

PRESENTER: Bret Banks, APCO.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

*AGENDA ITEM **8***

DATE: January 19, 2016

RECOMMENDATION: 1) Award an amount not to exceed \$181,530 in Mobile Source Emission Reductions Program (AB 923) funds to Antelope Valley Farming for the replacement of one (1) older diesel-powered Tractor with newer, cleaner technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

SUMMARY: This item awards an amount not to exceed \$181,530 in Mobile Source Emission Reductions Program (AB 923) funds for the replacement of one (1) 2001 Tractor with a new, cleaner unit certified to the Final Tier 4/current emission standards.

BACKGROUND: AVAQMD received an application from Antelope Valley Farming requesting grant funding towards retirement and replacement of older diesel-powered farm equipment. Antelope Valley Farming proposes voluntary participation in the Carl Moyer Equipment Replacement Program to reduce emissions with the retirement of one (1) 2001 John Deere Tractor to receive up to 80 percent in grant funding to off-set the purchase of one (1) new 2015 John Deere Tractor with an engine calculated to 93 percent reduction in NOx emissions and 90 percent reduction in PM emissions. Staff has evaluated the project for Carl Moyer eligibility pursuant to the guidelines for the use of AB 923 funds. Applicant is eligible to receive 77% of the replacement costs for a grant in the amount of \$181,530. The removal and destruction of the older diesel equipment provides early emission reductions that help the Valley towards attainment of the national ambient air quality standards.

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 8

PAGE 2

REASON FOR RECOMMENDATION: Governing Board approval is needed for the use of AB 923 toward Carl Moyer eligible projects. Additionally, Governing Board authorization is needed for the Deputy Director to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Karen Nowak, District Counsel as to legal form and by Bret Banks, Executive Director/APCO on or about January 4, 2016.

FINANCIAL DATA: Sufficient funds are available from the District's FY 15-16 AB 923 funds.

PRESENTER: Julie McKeehan, Air Quality Specialist