

Antelope Valley Air Quality Management District Governing Board Regular Meeting

Agenda

LOCATION

**ANTELOPE VALLEY AQMD District Office
43301 Division Street, Suite 206
Lancaster, CA 93535
661.723.8070**

**TUESDAY, MARCH 19, 2019
10:00 A.M.**

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Los Angeles County
Howard Harris, Los Angeles County
Ken Mann, City of Lancaster
Steven Hofbauer, City of Palmdale
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

Except where noted, all scheduled items will be heard in the District Office of the Governing Board, 43301 Division Street, Suite 206, Lancaster, CA 93535 and the teleconference location(s), if applicable. Please note that the Board may address items in the agenda in a different order than the order in which the item has been posted.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period below.

CALL TO ORDER 10:00 A.M.

Pledge of Allegiance.

Roll Call

PUBLIC COMMENT

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member, staff member or a member of the public request an item be held for discussion under DEFERRED ITEMS.

1. [Approve Minutes from Regular Governing Board Meeting of February 19, 2019.](#)
2. [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
3. [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
4. [Approve payment to MDAQMD in the total amount of \\$122,479.80, subject to availability of funds, for services provided during the month of January 2019. Presenter: Bret Banks, Executive Director/APCO.](#)
5. [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at January 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District. Presenter: Bret Banks, Executive Director/APCO.](#)

ITEMS FOR DISCUSSION

DEFERRED ITEMS

NEW BUISNESS

6. 1) Authorize and approve the use of Community Air Protection Program (AB 617) and Carl Moyer Program funds for the District's Commercial Lawn and Garden Replacement Program (Program); and 2) annually allocate, not to exceed, \$75,000 of AB 617 and \$100,000 Carl Moyer Program funds to establish the Program; and 3) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel. Presenter: Bret Banks, Executive Director/APCO.
7. 1) Authorize \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan. Presenter: Julie McKeehan, Grants Analyst.
8. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
9. Board Member Reports and Suggestions for Future Agenda Items.
10. Adjourn to Regular Governing Board Meeting of Tuesday, April 16, 2019.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x2. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at dhernandez@mdaqmd.ca.gov .

Mailed & Posted on: Wednesday, March 13, 2019.

Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of February 19, 2019.](#)

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, FEBRUARY 19, 2019
ANTELOPE VALLEY DISTRICT OFFICE
LANCASTER, CA**

Draft Minutes

Board Members Present:

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Newton Chelette, Public Member
Howard Harris, Los Angeles County
Ron Hawkins, Los Angeles County
Steven Hofbauer, City of Palmdale
Raj Malhi, City of Lancaster

Board Members Absent:

None

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:02 a.m. Board Member **HARRIS** led the Pledge of Allegiance. Roll call was taken.

PUBLIC COMMENT

- ❖ Public comment made by Neena Suri on a non-agenda item. Ms. Suri commented on the District's Alternative Fuel Incentive Program and requested a \$1000.00 rebate instead of the \$500.00 rebate for the purchase of a Tesla.

CONSENT CALENDAR

Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of January 15, 2019.

Upon Motion by **BISHOP**, seconded by **HOFBAUER**, and carried unanimously, the Board **Approved** Minutes from Regular Governing Board Meeting of January 15, 2019.

Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **BISHOP**, seconded by **HOFBAUER**, and carried unanimously, the Board **Received and Filed** Monthly Grand Funding Summary.

Agenda Item #3 – Monthly Activity Report. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **BISHOP**, seconded by **HOFBAUER**, and carried unanimously, the Board **Received and Filed** Monthly Activity Report.

Agenda Item #4 - Approve payment to MDAQMD in the total amount of \$121,924.73, subject to availability of funds, for services provided during the month of December 2018. Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **BISHOP**, seconded by **HOFBAUER**, and carried unanimously, the Board **Approved** payment to MDAQMD in the total amount of \$121,924.73, subject to availability of funds, for services provided during the month of December 2018.

Agenda Item #5 - Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2018, which provides financial information and budget performance concerning the current fiscal status of the District.

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **BISHOP**, seconded by **HOFBAUER**, and carried unanimously, the Board **received and filed** the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2018, which provides financial information and budget performance concerning the current fiscal status of the District.

Agenda Item #6 - Receive and File FY 20 Budget Development Schedule. Presenter:

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **BISHOP**, seconded by **HOFBAUER**, and carried unanimously, the Board **received and filed** FY 20 Budget Development Schedule.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

NEW BUSINESS

Agenda Item #7 – Allocate \$45,000 of Community Air Protection Program (AB 617) funds to the District’s Lawn Mower Exchange (Lawn and Garden) Program.

Presenter: Julie McKeehan, Grants Analyst.

During discussion, Chair **CRIST** requested that staff present to the Board at the next Governing Board meeting a recommendation illustrating the use of electric lawn equipment for commercial use. Discussion was focused on the commercial use of lawn equipment 8-9 hours per day 5-7 days per week versus the occasional use of electric lawn equipment by a homeowner. After discussion and upon Motion by **HOFBAUER**, seconded by **BISHOP**, and carried unanimously, the Board **allocated** \$45,000 of Community Air Protection Program (AB 617) funds to the District’s Lawn Mower Exchange (Lawn and Garden) Program.

Agenda Item #8 – Receive and file AVAQMD Social Media Outreach.

Presenter: Bret Banks, Executive Director/APCO.

Staff Member Ryan Orr, Community Relations Supervisor, discussed various social media outreach methods and answered questions from Board Members No action required of the Board as this item was informational only.

Agenda Item #9 – Reports.

Governing Board Counsel –

- Reminded board members to file their Form 700.

Executive Director/APCO –

- Informed the Board of the District’s current active dust control plan requirements and provided the board with a couple if handouts such as the Antelope Valley Dust Control Group 2018 Annual Update and an Antelope Valley Press article regarding real time air quality monitoring.

Staff –

- None.

Agenda Item #10 – Board Member Reports and Suggestions for Future Agenda Items.

- None.

Agenda Item #11 – Adjourn to Regular Governing Board Meeting of Tuesday, March 19, 2019.

Being no further business, the meeting adjourned at 10:45 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, March 19, 2019.

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary](#). [Receive and file](#). Presenter: [Bret Banks, Executive Director/APCO](#).

Item #2 – Grant Funds Project Summary

February

AB 2766 (\$4 DMV Fee)

\$426,500 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used “to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988”.

Funding Limits: No surplus emission reductions or cost-effectiveness limit requirements.

Current Balance: \$ 54,075.00

PROPOSED PROJECTS

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Mar-19	AFV Additional Funds	\$ 15,000.00	
BALANCE PENDING APPROVAL		\$ 39,075.00	

AB 2766 Approved Funding Awards			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Feb-18	Kyle & Kyle Ranches On-road Vehicle Project	\$ 68,016.00	pending
Mar-18	Kyle & Kyle Ranches On-road Vehicle Project	31,984.00	pending
Mar-18	2018 Lawn Mower Exchange Program	10,000.00	paid
May-18	AFV Program Add'l Funds	15,000.00	paid
May-18	LBC – Bus Replacement Project	66,516.00	paid
Aug-18	AFV Program Add'l Funds	15,000.00	paid
Aug-18	Antelope Valley College - Student Pass Program	80,000.00	paid
Aug-18	Heritage Sign Company Vehicle Replacement Project	8,720.00	paid
Oct-18	LBC - Bus Replacement Project	5,332.00	paid
Oct-18	American Plumbing Services Vehicle Replacement	10,810.00	paid
Nov-18	UAV Vehicle Replacement Project	60,000.00	pending
Nov-18	AFV Program Add'l Funds	15,000.00	paid
Dec-18	AFV Program Add'l Funds	15,000.00	paid
Dec-18	Paraclete High School Vehicle Replacement Project	35,000.00	pending
Dec-18	LA County Sheriff's Palmdale Bio Diesel Truck Project	50,000.00	pending

AB 923 (\$2 DMV Fee)

\$609,500 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used to remediate air pollution harms created by motor vehicles.

Funding Limits: Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$ 420,498.00

PROPOSED PROJECTS

<u>Action Date</u>	<u>Project Description</u>		<u>Grant Award</u>	<u>Status</u>
	none	\$	0.00	
BALANCE PENDING APPROVAL		\$	420,498.00	

AB 923 Approved Funding Awards				
<u>Action Date</u>	<u>Project Description</u>		<u>Grant Award</u>	<u>Status</u>
Jan-18	Wilsona School District EV School Bus Charging Project	\$	49,976.00	paid
Feb-18	Vehicle Retirement Program Add'l Funds		47,000.00	paid
Mar-18	2018 Lawn Mower Exchange Program		10,000.00	paid
Mar-18	Robertsons Palmdale Honda EV Charging Project		86,000.00	paid
May-18	Home2 Suites by Hilton Palmdale EV Charging Project		15,200.00	paid
May-18	Sierra Commons EV Charging Project		30,640.00	paid
Sep-18	AV Harley-Davidson EV Charging Project		20,000.00	paid
Nov-18	Vehicle Retirement Program Add'l Funds		50,000.00	paid
Dec-18	High Desert Dairy Equipment Replacement Project		54,918.00	pending
Dec-18	AVTA EV Charging Project		50,000.00	pending
Dec-18	AVSTA (3) New Electric School Buses		31,250.00	pending

Carl Moyer Program**\$701,500 Annually**

Carl Moyer Program (CMP) funds provide incentives to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$ 0.00**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
BALANCE PENDING APPROVAL		\$ 0.00	

Carl Moyer Program Approved Funding Awards			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Apr-18	McWhirter Steel Forklift Replacement Project	\$ 185,943.00	pending
May-18	McCarthy Steel Forklift Replacement Project	59,155.00	paid
June-18	Gall Brothers Engineering Equipment Replacement Proj	94,211.00	paid
Jul-18	Fine Grade Equipment Replacement Project	240,850.00	pending
Aug-18	Heritage Sign Company Vehicle Replacement Project	23,545.00	paid
Oct-18	American Plumbing Service Vehicle Replacement Proj	14,112.00	paid
Dec-18	Bills Landscaping Equipment Replacement Project	94,700.00	pending
Dec-18	High Desert Dairy Equipment Replacement Project	45,082.00	pending

AB 617 Community Air Protection (CAP) Admin.**\$140,569 FY 18/19 Allocation**

The purpose of AB 617 is to reduce emission sources in disadvantaged and low income communities by community-based air monitoring and local emission reduction programs. Funding is allocated to Air Districts to implement and administer all aspects of AB 617. These funds support community collaborative/community involved programs such as the deployment of air monitoring systems (i.e. Purple Air Sensors) and supporting local emission reductions programs. As a result, the AVAQM is able to create new and enhance existing programs (i.e. lawn and garden equipment replacement, vehicle retirement, light-duty alternative fuel vehicle purchase incentive and residential electric vehicle charging) suggested by individual residents and group members as programs that best serve emission reductions within the community).

Current Balance: \$ 95,569.00**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
BALANCE PENDING APPROVAL		\$ 95,569.00	

AB 617 CAP Admin. Approved Funding Awards			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Feb-19	Lawn Mower Exchange Events 2019	\$ 45,000.00	paid

AB 134 Community Air Protection (CAP) Projects**\$468,750 FY 18/19 Allocation**

The purpose of AB 134 funds is to implement projects under the Carl Moyer Program specifically for projects that meet the goals of AB 617. These funds are focused on replacing older polluting engines operating in disadvantaged and low-income communities with newer, cleaner engines prioritizing zero-emission projects. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$ 0.00**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
BALANCE PENDING APPROVAL		\$ 0.00	

AB 134 CAP Projects Approved Funding Awards			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Dec-18	AVSTA (3) New Electric School Buses	\$ 468,750.00	pending

NOx Remediation Measure (NRM)**\$53,644 FY 18/19 Allocation**

The purpose of NOx Remediation funds are to remediate any potential past emissions attributed to the Low Carbon Fuel Standard (LCFS) Regulation through a new NOx Remediation Measure (NRM) that replace diesel engines with low-NOx engines and tracks the progress of the NRM. Eligible projects are those eligible under the Carl Moyer Program with significant NOx emission reductions at a cost-effective limit of \$10,000/ton or less.

Current Balance: \$ 0.00**PROPOSED PROJECTS**

<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
	none	\$ 0.00	
BALANCE PENDING APPROVAL		\$ 0.00	

NRM Approved Funding Awards			
<u>Action Date</u>	<u>Project Description</u>	<u>Grant Award</u>	<u>Status</u>
Jul-18	Fine Grade Equipment Replacement Project	\$ 53,644.00	pending

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)

Item #3 Monthly Activity Report – February 2019

	<u>Feb 2019</u>	<u>Feb 2018</u>	<u>YTD (7/1/19)</u>
Complaints	5	0	10
Complaint Investigations	5	0	10
Asbestos Notifications	8	9	80
Asbestos Inspections	0	0	0
Permit Inspections	77	70	882
Permit Inspections in Compliance (%)	100	100	100
Notice of Violation (NOV)	1	0	6

***Outstanding NOVs**

- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017
- AV00000216, Issued 05/2019

Number of Active Companies: 292
Number of Active Facilities: 531
Number of Active Permits: 1,095

Project Comment Letters – February 2019

Attached

	A	B	C	D	E	F	G
1			AVAQMD CEQA PROJECTS				
2			BOARD MEETING				
3			3/19/2019				
4							
5	Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
6	2/4/2019	Palmdale	Industrial Building	Site Plan Review 14-002 and Conditional Use Permit (CUP) 18-009-Resubmittal , for the construction of a heavy automotive repair facility located on APN #3010-025-035 and #3010-025-036 on approximately 1.03 acres	No Comment	2/13/2019	2/5/2019
7	1/28/2019	Lancaster	TTM 82039-Residential Care	Revised Initial Study/Mitigated Negative Declaration (IS/MND) for TTM No. 82039/CUP No. 18-08 for the proposed construction and operation of different types of residential care facilities in three buildings for a total of 202,818 square feet of development:96,555 square foot assisted living and memory care facility; 65,537 square foot independent living facility with 9,852 square foot common area; and a 30,874 square foot skilled nursing facility, located on the east side of 15 th Street West between Avenue J-2 and Avenue J-4 on approximately 9.92 acres	DCP Rule 219 CARB Equip	2/25/2019	2/4/2019
8	2/11/2019	Palmdale	Lighthouse Village	Pre-Application 19-004 Conceptual Review, for the request to subdivide 20.72 acres into approximately 50 single-family lots to be located at the southeast corner of Date Palm Drive and 20th Street West	No Comment	2/13/2019	2/15/2019

	A	B	C	D	E	F	G
1			AVAQMD CEQA PROJECTS				
2			BOARD MEETING				
3			3/19/2019				
4							
5	Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
9	2/11/2019	Palmdale	Palmdale Aerospace Academy	Conditional Use Permit 15-036 Major Modification No. 2 for the develop an athletic field complex within an existing charter school located at the southeast corner of Palmdale Boulevard and 35th Street East	DCP Rule 219 CARB Equip	2/13/2019	2/15/2019
10	2/20/2019	Lancaster	So Cal Desert 5, LLC and Lancaster Blvd & 45th Street West, LLC	Notice of Availability/Notice of Intent to Adopt a Mitigated Negative Declaration for TTM 70180/CUP No. 15-18/; TTM 70181/CUP No. 15-15 and TTM No. 70182/CUP 15-16 for the proposed project consisting of three tentative tract maps and associated conditional use permits. The proposed project would consist of 389 single family residential lots with common open space and lots for private streets and a drainage channel	DCP Rule 219 CARB Equip	3/15/2019	2/25/2019
11	2/20/2019	Lancaster	WKR 360-3, LLC	Notice of Availability/Notice of Intent to Adopt a Mitigated Negative Declaration for TTM No. 70892/CUP No. 15-17 for the proposed project consisting of a tentative tract map and associated conditional use permit to allow for a total of 154 single family residential lots with 2 common open space lots in the R-7,000 zone. The project site is located on approximately 29 acres at the southwest corner of 35 th Street West and Avenue I	DCP Rule 219 CARB Equip	3/15/2019	2/25/2019

	A	B	C	D	E	F	G
1			AVAQMD CEQA PROJECTS				
2			BOARD MEETING				
3			3/19/2019				
4							
5	Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
12	2/25/2019	Palmdale	Edwards Federal Credit Union	Site Plan Review 19-002 Determination of Application Completeness/Condition Setting for request to develop a 1.61 acre parcel with one commercial building (bank) totaling 14,118 sf to be located at the southwest corner of 10th street West and Avenue O-8	No Comment	2/27/2019	2/26/2019
13	2/25/2019	Palmdale	Pacific Communities	Tentative Tract Map 54058 Time Extension No. 3 to subdivide 130.90 acres into 492 single-family residential lots to be located at the southeast corner of Avenue P-8 and 25th Street West	No Comment	2/27/2019	2/26/2019
14	2/25/2019	Palmdale	Concrete/Asphalt Recycle	Pre-Application 19-005 Conceptual Review for a request to construct an 800 square foot building on an eight acre parcel located at the northwest corner of Avenue T and 62 nd Street East	DCP Rule 219 CARB Equip	2/27/2019	2/26/2019
15	2/19/2019	Lancaster	sPower	CUP RPPL2018001536 Environmental Assessment No. RPPL2018001537 for a 30-megawatt, ground-mounted utility-scale solar energy facility located on approximately 155 acres, with eight acres of the site left as undeveloped, located at the southeastern intersection of West Avenue G and 110 th Street West	DCP Rule 219 CARB Equip	4/14/2019	2/28/2019

	A	B	C	D	E	F	G
1			AVAQMD CEQA PROJECTS				
2			BOARD MEETING				
3			3/19/2019				
4							
5	Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
16	2/25/2019	Lancaster	High Desert Cultivation Center II	CUP 19-03 operation of a cannabis cultivation facility located in an existing 22,995 sq. ft. building located at 811 Columbia Way	Asbestos Rule 219 Carb Equip	3/25/2019	2/28/2019

The following page(s) contain the backup material for Agenda Item: [Approve payment to MDAQMD in the total amount of \\$122,479.80, subject to availability of funds, for services provided during the month of January 2019. Presenter: Bret Banks, Executive Director/APCO.](#)

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #4

DATE: March 19, 2019

RECOMMENDATION: Approve payment to MDAQMD in the total amount of \$122,479.80, subject to availability of funds, for services provided during the month of January 2019.

SUMMARY: The District contracts for services with MDAQMD; invoices for services are presented for payment.

CONFLICT OF INTEREST: None

BACKGROUND: Key Expenses: Staffing costs \$91,666.67 and GASB68 Pension related expenses totaling \$15,000.00.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the MDAQMD.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before March 7, 2019.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY 19. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Bret Banks, Executive Director/APCO



Mojave Desert AQMD
 14306 Park Avenue
 Victorville, CA 92392
 760.245.1661

Due Date **DUE UPON RECEIPT**
 Invoice Date **1/31/2019**
 Invoice Number **42147**

INVOICE

Bill To :
ANTELOPE VALLEY AQMD 43301 DIVISION ST. SUITE 206 LANCASTER, CA 93535
Company ID 10193

FY19	Amount
Program Staff	91,666.67
Professional Services	148.11
Professional Services	15,000.00
Overhead	15,041.38
Office Expenses	512.00
Vehicles Expenses	111.64
<p>TO INSURE PROPER CREDIT - PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS PLEASE VISIT www.mdaqmd.ca.gov</p>	
	Invoice Total 122,479.80
MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK	Amount Paid 0.00
	Balance Due 122,479.80

**ANTELOPE VALLEY AQMD
Program Staff
FY 2018-19**

Program	FY 17-18 Contracted Hours	Calendar Yr 2018 Actual Hours*	FY 18-19 Contracted Hours	Average Contract Cost/hr	Annual Contract Cost	FTE
Lancaster Office	12,480	11,680	10,400	\$80	\$832,000	5.00
Planning, Grants, and Rulemaking	175	146	175	\$84	\$14,700	0.08
Air Monitoring and Surveillance	300	279	300	\$100	\$30,000	0.14
Stationary Sources	300	273	300	\$90	\$27,000	0.14
Executive Management and Legal	250	302	400	\$133	\$53,200	0.19
Community Relations & Education	65	75	78	\$104	\$8,112	0.04
Administration	1,169	1,182	1,350	\$100	\$135,000	0.65
TOTAL	14,739	13,937	13,003		\$ 1,100,012	6.25
Full Time Equivalents (FTE) Administrative Costs	7.09%	6.70%	6.25% 14.00%			

Fiscal Year Comparison:	Contract Cost	FTE
Fiscal Year 18	\$ 1,100,000	7.09
Fiscal Year 19	\$ 1,100,000	6.25
Fiscal Year 19 Monthly	\$91,666.67	

*Hours for year 2018 are provided as a point of reference compared to last fiscal year and next fiscal year.

**Mojave Desert AQMD
Expenditures AVAQMD
For Period Ending 1/31/2019**

Financial Report

	<u>Monthly YTD</u>	<u>Actual YTD</u>	<u>Annual Budget</u>	<u>% of Budget</u>
<u>Services & Supplies</u>				
Professional Services				
Payroll Contract	148.11	223.77	420.00	0.53
Financial Services	0.00	6,238.00	32,500.00	0.19
Total Professional Svcs	148.11	6,461.77	32,920.00	0.20
Office Expenses				
Software	0.00	3,483.97	13,700.00	0.25
Supplies	0.00	0.00	500.00	0.00
Facility Leases	512.00	512.00	0.00	0.00
Postage	0.00	0.00	500.00	0.00
Meeting Expenses	0.00	51.76	0.00	0.00
Total Office Expenditures	512.00	4,047.73	14,700.00	0.28
Communications				
Dues & Subscriptions				
Publications & Subscriptions	0.00	164.45	0.00	0.00
Total Dues & Subscriptions	0.00	164.45	0.00	0.00
Travel				
Training	0.00	0.00	1,000.00	0.00
Travel	0.00	0.00	500.00	0.00
Total Travel	0.00	0.00	1,500.00	0.00
Program Costs				
Legal				
Maintenance & Repairs				
Vehicles				
Gas & Oil	111.64	702.43	1,000.00	0.70
Total Vehicles Expenses	111.64	702.43	1,000.00	0.70
Non-Depreciable Inventory				
Machinery & Equipment Exp	0.00	14.40	0.00	0.00
Safety Equipment Exp	0.00	108.47	0.00	0.00
Total Non-Depreciable Inventory	0.00	122.87	0.00	0.00
Miscellaneous Expense				
Suspense				
Total Services & Supplies	771.75	11,499.25	50,120.00	0.23
<u>Capital Expenditures</u>				
Total Expenditures	771.75	11,499.25	50,120.00	0.23

The following page(s) contain the backup material for Agenda Item: [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at January 31, 2019, which provides financial information and budget performance concerning the cu](#)

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #5

DATE: March 19, 2019

RECOMMENDATION: Receive and file.

SUMMARY: The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at January 31, 2019, which provides financial information and budget performance concerning the current fiscal status of the District.

BACKGROUND: The Financial Reports provide financial and budget performance information for the District for the period referenced.

BALANCE SHEET. The balance sheet is a financial statement that summarizes the District's financial position as of January 31, 2019.

STATEMENT OF REVENUES & EXPENDITURES. A fund accounting report of all District revenue and related expenditures incurred in the day to day administration of District Operations.

STATEMENT OF ACTIVITY. The target variance for January is 58% of FY19.

District Wide reports details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District. *Report Recap* is consolidates both reports.

BANK REGISTERS. This report details the Districts bank activity.

DISTRICT CARDS. This report details purchases made using the District's credit cards.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about March 7, 2019.

PRESENTER: Bret Banks, Executive Director/APCO.

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of January 31, 2019

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	2,201,269.89	286,047.97	1,151,774.96	735,496.36	4,374,589.18
Cash Held For Other Fund	22,167.74	256,799.61	(299,131.24)	20,163.89	0.00
Receivables	306,398.31	0.00	0.00	0.00	306,398.31
Pre-Paid	9,202.92	0.00	0.00	0.00	9,202.92
Total Current Assets	2,539,038.86	542,847.58	852,643.72	755,660.25	4,690,190.41
Total Assets	2,539,038.86	542,847.58	852,643.72	755,660.25	4,690,190.41
Liabilities and Net Position					
Current Liabilities					
Payables	249,042.07	0.00	0.00	0.00	249,042.07
Due to Others	735.00	0.00	0.00	0.00	735.00
Unearned Revenue	0.00	0.00	0.00	682,772.82	682,772.82
Total Current Liabilities	249,777.07	0.00	0.00	682,772.82	932,549.89
Restricted Fund Balance	0.00	701,623.40	883,142.86	71,316.66	1,656,082.92
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	1,107,030.44	0.00	0.00	0.00	1,107,030.44
Pre-Paid	9,825.42	0.00	0.00	0.00	9,825.42
Change in Net Position	802,405.93	(158,775.82)	(30,499.14)	1,570.77	614,701.74
Total Liabilities & Net Position	2,539,038.86	542,847.58	852,643.72	755,660.25	4,690,190.41

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending January 31, 2019

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
Revenues					
Application and Permit Fees	148,818.10	0.00	0.00	0.00	148,818.10
AB 2766 and Other Program Revenues	90,190.30	31,611.24	45,141.50	0.00	166,943.04
Fines	45,265.00	0.00	0.00	0.00	45,265.00
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	565,869.18	0.00	0.00	0.00	565,869.18
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	850,142.58	31,611.24	45,141.50	0.00	926,895.32
Expenditures					
Program Staff	91,666.67	0.00	0.00	0.00	91,666.67
Services and Supplies	42,163.60	15,750.00	30,640.00	0.00	88,553.60
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	133,830.27	15,750.00	30,640.00	0.00	180,220.27
Excess Revenue Over (Under) Expenditures	716,312.31	15,861.24	14,501.50	0.00	746,675.05

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 1/31/2019

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	195,259.16	775,144.16	842,150.00	(0.92)
Programs	166,793.04	969,357.45	2,603,044.00	(0.37)
Application Fees	3,522.00	22,198.00	42,000.00	(0.53)
State Revenue	565,869.18	592,664.97	141,500.00	(4.19)
Fines & Penalties	0.00	7,300.00	9,000.00	(0.81)
Interest Earned	0.00	11,491.96	14,300.00	(0.80)
Adjustments to Revenue	(4,698.06)	(11,768.33)	0.00	0.00
Total Revenues	926,745.32	2,366,388.21	3,651,994.00	(0.65)
Expenses				
Office Expenses	6,810.38	55,092.92	98,925.00	0.56
Communications	1,228.79	16,101.12	23,500.00	0.69
Vehicles	58.45	4,244.93	11,500.00	0.37
Program Costs	46,390.00	807,850.33	1,753,826.00	0.46
Travel	11.60	3,426.09	10,000.00	0.34
Professional Services				
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	600.00	4,400.00	8,400.00	0.52
Maintenance & Repairs	1,391.25	2,741.25	6,500.00	0.42
Non-Depreciable Inventory	0.00	237.79	11,000.00	0.02
Dues & Subscriptions	0.00	5,420.00	10,500.00	0.52
Legal	1,250.00	10,366.20	19,000.00	0.55
Miscellaneous Expense	0.00	559.71	800.00	0.70
Suspense	0.00	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
Total Expenses	57,740.47	903,855.72	2,052,951.00	0.44
Program Staff				
Program Staff	0.00	0.00	100,218.00	0.00
Total Program Staff	0.00	0.00	100,218.00	0.00
Excess Revenue Over (Under) Expenditures	869,004.85	1,462,532.49	1,498,825.00	(0.98)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 1/31/2019

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<u>Revenues</u>				
<u>Expenses</u>				
Office Expenses	512.00	3,081.59	8,500.00	0.36
Vehicles	111.64	702.43	500.00	1.40
Travel	0.00	0.00	1,000.00	0.00
Professional Services				
Payroll Contract	0.00	40.71	250.00	0.16
Financial Audit & Actuarial Svcs	30,189.49	202,306.51	190,000.00	1.06
Non-Depreciable Inventory	0.00	18.87	0.00	0.00
Dues & Subscriptions	0.00	164.45	0.00	0.00
Total Expenses	30,813.13	206,314.56	200,250.00	1.03
<u>Program Staff</u>				
Program Staff	91,666.67	641,666.19	1,100,000.00	0.58
Total Program Staff	91,666.67	641,666.19	1,100,000.00	0.58
Excess Revenue Over (Under) Expenditures	(122,479.80)	(847,980.75)	(1,300,250.00)	(0.65)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 1/31/2019

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	195,259.16	775,144.16	842,150.00	(0.92)
Programs	166,793.04	969,357.45	2,603,044.00	(0.37)
Application Fees	3,522.00	22,198.00	42,000.00	(0.53)
State Revenue	565,869.18	592,664.97	141,500.00	(4.19)
Fines & Penalties	0.00	7,300.00	9,000.00	(0.81)
Interest Earned	0.00	11,491.96	14,300.00	(0.80)
Adjustments to Revenue	(4,698.06)	(11,768.33)	0.00	0.00
Total Revenues	926,745.32	2,366,388.21	3,651,994.00	(0.65)
Expenses				
Office Expenses	7,322.38	58,174.51	107,425.00	0.54
Communications	1,228.79	16,101.12	23,500.00	0.69
Vehicles	170.09	4,947.36	12,000.00	0.41
Program Costs	46,390.00	807,850.33	1,753,826.00	0.46
Travel	11.60	3,426.09	11,000.00	0.31
Professional Services				
Payroll Contract	0.00	40.71	250.00	0.16
Financial Audit & Actuarial Svcs	30,189.49	202,306.51	190,000.00	1.06
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	600.00	4,400.00	8,400.00	0.52
Maintenance & Repairs	1,391.25	2,741.25	6,500.00	0.42
Non-Depreciable Inventory	0.00	256.66	11,000.00	0.02
Dues & Subscriptions	0.00	5,584.45	10,500.00	0.53
Legal	1,250.00	10,366.20	19,000.00	0.55
Miscellaneous Expense	0.00	559.71	800.00	0.70
Suspense	0.00	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
Total Expenses	88,553.60	1,110,170.28	2,253,201.00	0.49
Program Staff				
Program Staff	91,666.67	641,666.19	1,200,218.00	0.53
Total Program Staff	91,666.67	641,666.19	1,200,218.00	0.53
Excess Revenue Over (Under) Expenditures	746,525.05	614,551.74	198,575.00	(3.09)

Antelope Valley AQMD

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Page: 1

Bank Register from 1/01/2019 to 1/31/2019

Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000001	1/07/2019	Credit Card Transactions - Clearway Energy	0.00	1,983.00	302,648.88
0003728	1/10/2019	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - November 2018	6,003.76	0.00	296,645.12
0003729	1/10/2019	[10006] BANK OF THE WEST-Credit card charges	737.46	0.00	295,907.66
0003730	1/10/2019	[10007] BOHN'S PRINTING-Printing services	192.18	0.00	295,715.48
0003731	1/10/2019	[10405] CANON FINANCIAL SERVICES-Copier Lease	331.89	0.00	295,383.59
0003732	1/10/2019	[10019] FEDERAL EXPRESS CORPORATION-Courier Services	16.50	0.00	295,367.09
0003733	1/10/2019	[10071] MAIL FINANCE-Postage Meter rental	77.75	0.00	295,289.34
0003734	1/10/2019	[10043] SOCAL GAS-gas service	122.93	0.00	295,166.41
0003735	1/10/2019	[10039] SPARKLETTS-Water Delivery Service	38.47	0.00	295,127.94
0003736	1/10/2019	[10592] SPECTRUM BUSINESS-Internet Service	770.00	0.00	294,357.94
0003737	1/10/2019	[10045] VERIZON BUSINESS-VOIP Service	427.75	0.00	293,930.19
0003738	1/10/2019	[10046] VERIZON CALIFORNIA-Long Distance Charges	31.07	0.00	293,899.12
0003739	1/10/2019	[10063] VOYAGER FLEET SYSTEMS-Fuel card Charges	53.09	0.00	293,846.03
0000001	1/10/2019	Credit Card Transaction - Richmond American Homes	0.00	661.00	294,507.03
0000001	1/14/2019	Credit Card Transaction - Zoe International	0.00	244.00	294,751.03
0000001	1/14/2019	Credit Card Transaction - Lockheed Martinw	0.00	158.00	294,909.03
0003740	1/18/2019	[10518] AUSTIN BISHOP-Attendance Governing Board Meeting Tuesday, January 15, 2019.	100.00	0.00	294,809.03
0003741	1/18/2019	[10055] NEWTON CHELETTE-Attendance Governing Board Meeting Tuesday, January 15, 2019.	100.00	0.00	294,709.03
0003742	1/18/2019	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, January 15, 2019.	100.00	0.00	294,609.03
0003743	1/18/2019	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, January 15, 2019.	100.00	0.00	294,509.03
0003744	1/18/2019	[10058] RONALD HAWKINS-Attendance Governing Board Meeting Tuesday, January 15, 2019.	100.00	0.00	294,409.03
0003745	1/18/2019	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, January 15, 2019.	111.60	0.00	294,297.43
0003746	1/18/2019	[10026] MOJAVE DESERT AQMD-NOV FY19	122,803.02	0.00	171,494.41
0003747	1/18/2019	[10260] QCS BUILDING SERVICES-Custodial Service	191.25	0.00	171,303.16
0003748	1/18/2019	[10039] SPARKLETTS-Water Delivery Service	66.42	0.00	171,236.74
0003749	1/18/2019	[10455] STRADLING YOCCA CARLSON & RAUTH-Gen Counsel Services	1,250.00	0.00	169,986.74
0003750	1/18/2019	[10021] THE GREEN STATION-Year Round Lawn Mower Exchange - 5 mowers	1,750.00	0.00	168,236.74
R19-14	1/18/2019	Op Fund Rep #14	0.00	135,475.14	303,711.88
0000001	1/22/2019	Credit Card Transaction - Executive Auto Collision	0.00	400.02	304,111.90
0000001	1/22/2019	Credit Card Transaction - Certified Auto Collision	0.00	200.00	304,311.90
0000001	1/28/2019	Credit Card Transaction - West Side Group	0.00	266.00	304,577.90
0000001	1/28/2019	Credit Card Transaction - Horizon Air Measurement	0.00	978.00	305,555.90
0000001	1/28/2019	Credit Card Transaction - Burns Env	0.00	1,242.00	306,797.90
VOID	1/29/2019	[00000] UNKNOWN-	0.00	0.00	306,797.90
0003751	1/29/2019	[10072] USPS/NEOPOST-Postage Replenishment	1,000.00	0.00	305,797.90
0000001	1/31/2019	Credit Card Transaction - KB Home	0.00	661.00	306,458.90
0000001	1/31/2019	Credit Card Transaction - Burns Env	0.00	1,242.00	307,700.90
0003752	1/31/2019	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - December 2018	5,123.40	0.00	302,577.50

Antelope Valley AQMD
Bank Register from 1/01/2019 to 1/31/2019
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003753	1/31/2019	[10405] CANON FINANCIAL SERVICES-Copier Lease	331.89	0.00	302,245.61
0003754	1/31/2019	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service	560.03	0.00	301,685.58
0003755	1/31/2019	[10050] WOELFL FAMILY TRUST-Office Lease Feb 2019	4,545.53	0.00	297,140.05
R19-15	1/31/2019	op Fund Rep #15	0.00	6,437.45	303,577.50
Total for Report:			147,035.99	149,947.61	

Antelope Valley AQMD
Bank Register from 1/01/2019 to 1/31/2019
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000328	1/07/2019	Daily Deposit	0.00	37,344.64	1,273,303.22
0000329	1/10/2019	Daily Deposit	0.00	676,198.67	1,949,501.89
	1/14/2019	Transfer - AB923 - November 2018	45,141.50	0.00	1,904,360.39
	1/14/2019	Transfer - AB2766 - November 2018	31,611.24	0.00	1,872,749.15
0000330	1/16/2019	Daily Deposit	0.00	5,408.26	1,878,157.41
0000331	1/18/2019	Daily Deposit	0.00	106,280.26	1,984,437.67
R19-14	1/18/2019	Op Fund Rep #14	135,475.14	0.00	1,848,962.53
0000001	1/24/2019	Daily Deposit	0.00	16,018.98	1,864,981.51
R19-15	1/31/2019	op Fund Rep #15	6,437.45	0.00	1,858,544.06
Total for Report:			218,665.33	841,250.81	

Antelope Valley AQMD
Bank Register from 1/01/2019 to 1/31/2019
LA County AB2766 U5R

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	1/14/2019	Transfer - AB2766 - November 2018	0.00	31,611.24	301,797.97
M19-78	1/14/2019	[10015] CITY OF PALMDALE-AB2766 Grant	6,250.00	0.00	295,547.97
M19-79	1/14/2019	[10676] ALDENETE, LUIS-AB2766 Grant	1,000.00	0.00	294,547.97
M19-80	1/14/2019	[10586] MOURADIANS, HENRIK-AB2766 Grant	500.00	0.00	294,047.97
M19-81	1/14/2019	[10677] HONOR, RYAN-AB2766 Grant	1,000.00	0.00	293,047.97
M19-82	1/14/2019	[10678] TRINIDAD, OMY & IMELDA-AB2766 Grant	500.00	0.00	292,547.97
M19-83	1/14/2019	[10679] LEWELLING, KEVIN-AB2766 Grant	500.00	0.00	292,047.97
M19-84	1/14/2019	[10680] LOPEZ, VINICIO-AB2766 Grant	500.00	0.00	291,547.97
M19-85	1/14/2019	[10681] BONOMO, MICHAEL-AB2766 Grant	500.00	0.00	291,047.97
M19-87	1/18/2019	[10682] SLATER-LUNSFORD, MICHAEL-AB2766 Grant	1,000.00	0.00	290,047.97
M19-88	1/18/2019	[10209] SMITH, JAMES-AB2766 Grant	500.00	0.00	289,547.97
M19-89	1/18/2019	[10683] NELSON, JAMES C-AB2766 Grant	500.00	0.00	289,047.97
M19-90	1/18/2019	[10684] LIMON, JOSE GUSTAVO-AB2766 Grant	1,000.00	0.00	288,047.97
M19-91	1/18/2019	[10685] MCCOY, TERESA-AB2766 Grant	1,000.00	0.00	287,047.97
M19-92	1/18/2019	[10686] SURI, NEENA-AB2766 Grant	500.00	0.00	286,547.97
M19-93	1/18/2019	[10209] SMITH, JAMES-AB2766 Grant	500.00	0.00	286,047.97
Total for Report:			15,750.00	31,611.24	

Antelope Valley AQMD
Bank Register from 1/01/2019 to 1/31/2019
LA County AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	1/14/2019	Transfer - AB923 - November 2018	0.00	45,141.50	1,182,414.96
M19-77	1/14/2019	[10595] SIERRA COMMONS SPE LLC-AB923 Grant	30,640.00	0.00	1,151,774.96
Total for Report:			30,640.00	45,141.50	

Check/Ref

Date

Name/Description

Check Amount

Deposit Amount

Account
Balance

Total for Report:

0.00

0.00

Antelope Valley AQMD
Bank Register from 1/01/2019 to 1/31/2019
District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000307	1/10/2019	[10504] A&WMA-Invoices 851, 852	197.00	0.00	-169.11
0000308	1/10/2019	[10069] BRET BANKS-Staff meeting lunch to review 2018 goals/objectives/acheivements.	46.52	0.00	-215.63
0000309	1/10/2019	[10580] CUBESMART-Monthly lease payment for long term storage unit for storage of District recrods and documents.	139.00	0.00	-354.63
0000310	1/10/2019	[10653] FIRE ACE INC-Annual check and recharge of CO2 fire extinguisher.	53.22	0.00	-407.85
0000311	1/10/2019	[10068] JASON MENTRY-Lodging Meals - Mountain Pass Inspections	107.97	0.00	-515.82
0000312	1/10/2019	[10689] RAM OF THE WEST-Service Dodge Ram Oil Change	71.23	0.00	-587.05
0000313	1/10/2019	[10581] SAM'S CLUB-Office Supplies	96.56	0.00	-683.61
0000314	1/10/2019	[10611] SPUDNUT DONUTS-Governing Board refreshments for the AVAQMD December 2018 Board meeting.	14.70	0.00	-698.31
0000315	1/10/2019	[10041] STAPLES INC-Office Supplies	11.26	0.00	-709.57
Total for Report:			737.46	0.00	

The following page(s) contain the backup material for Agenda Item: 1) Authorize and approve the use of Community Air Protection Program (AB 617) and Carl Moyer Program funds for the District's Commercial Lawn and Garden Replacement Program (Program); and 2) annually allocate, not to exceed, \$75,000 of AB 617 and \$100,000

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #6

DATE: March 19, 2019

RECOMMENDATION: 1) Authorize and approve the use of Community Air Protection Program (AB 617) and Carl Moyer Program funds for the District's Commercial Lawn and Garden Replacement Program (Program); and 2) annually allocate, not to exceed, \$75,000 of AB 617 and \$100,000 Carl Moyer Program funds to establish the Program; and 3) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.

SUMMARY: This item approves the use of \$75,000 in Community Air Protection Program (AB 617) and \$100,000 Carl Moyer Program funds to establish the District's Commercial Lawn and Garden Program, an incentive funding program that engages commercial landscapers and gardeners to implement zero-emission technologies in an effort to reduce locally generated air pollution and exposure to air toxics resulting from the operation of gasoline-powered gardening equipment..

BACKGROUND: The District's Residential Lawn Mower Exchange Program was established in 2009 as an annual exchange event. In March 2018, in addition to annual exchange event(s), the Board approved to extend the Program year-round to local residents. Initially the Program was established as a lawn mower exchange incentive program to bring public awareness to the pollution caused by gasoline-powered lawn mowers. The purpose of the Program was to encourage the use of zero-emissions lawn mowers through the Program. In 2016, pursuant to updated guidelines for the use of AB 923 funds new language allowed for the inclusion of gasoline-powered leaf blowers and string trimmers. In 2017 the implementation of AB 617 allocated funds to the Air Districts to develop Community Air Protection Programs for disadvantaged or low-income communities for the purpose of collaborative efforts to reduce emissions in those impacted communities. Implementation of the District's Commercial Lawn and Garden Replacement Program aligns with the requirements of AB 617, supports use of these funds and will provide emission reductions in these impacted communities.

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeenan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #6

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REASON FOR RECOMMENDATION: Governing Board approval is needed for the use of District funds.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO on or before March 5, 2019.

FINANCIAL DATA: Sufficient funding is available from the District's AB 617 funds.

PRESENTER: Bret Banks, Executive Director/APCO.

The following page(s) contain the backup material for Agenda Item: [1\) Authorize \\$15,000 in Mobile Emission Reductions Program \(AB 2766\) funds to the Alternative Fuel Vehicle Program; and 2\) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan. Prese](#)

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #7

DATE: March 19, 2019

RECOMMENDATION: 1) Authorize \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

SUMMARY: This item authorizes \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the District's ongoing grant program used to incentivize the purchase of light-duty alternative fuel vehicles.

BACKGROUND: In June 2006, the AVAQMD Board (the Board) established an incentive program to off-set the incremental cost associated with the purchase of natural gas-fueled vehicles and refueling units. In April 2011, the Board expanded the Alternative Fuel Vehicle (AFV) program to include all alternative fuel vehicles including electric and electric/hybrid vehicles. In March 2013, the Board approved new eligibility criteria limiting the District incentives to new AFV purchase or lease agreements made with local Dealerships, and one incentive per household. In September 2013, the Board approved to offer up to 50 percent of the current incentive to local residents who purchase or lease with Dealerships outside the District due to availability. In June 2014, the Board approved to continue the AFV program decreasing the incentive to \$1,000 and discontinuing the home refueling and charging incentives. Since inception, the AFV incentive program has provided incentives towards 553 vehicles and 139 home refueling/charging units totaling approx. \$1.5 million to local residents.

REASON FOR RECOMMENDATION: Governing Board authorization is needed to allocate Mobile Source Emission Reductions Program funds and/or changes to the guidelines.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO on or before March 5, 2019.

FINANCIAL DATA: Sufficient funds are available from the District's Mobile Source Emission Reductions (AB 2766) funds.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeehan