

# **Antelope Valley Air Quality Management District Governing Board Regular Meeting**

## **Agenda**

### LOCATION

**ANTELOPE VALLEY AQMD District Office  
43301 Division Street, Suite 206  
Lancaster, CA 93535  
661.723.8070**

**TUESDAY, NOVEMBER 20, 2018  
10:00 A.M.**

### BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster  
Austin Bishop, Vice Chair, City of Palmdale  
Ron Hawkins, Los Angeles County  
Howard Harris, Los Angeles County  
Ken Mann, City of Lancaster  
Steven Hofbauer, City of Palmdale  
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

Except where noted, all scheduled items will be heard in the District Office of the Governing Board, 43301 Division Street, Suite 206, Lancaster, CA 93535 and the teleconference location(s), if applicable. Please note that the Board may address items in the agenda in a different order than the order in which the item has been posted.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period below.

## **CALL TO ORDER 10:00 A.M.**

Pledge of Allegiance.

Roll Call

PUBLIC COMMENT

## **CONSENT CALENDAR**

**The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member, staff member or a member of the public request an item be held for discussion under DEFERRED ITEMS.**

1. [Approve Minutes from Regular Governing Board Meeting of October 16, 2018.](#)
2. [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
3. [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
4. [Approve payment to MDAQMD in the total amount of \\$124,017.28, subject to availability of funds, for services provided during the month of September 2018. Presenter: Bret Banks, Executive Director/APCO.](#)
5. [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at September 30, 2018, which provides financial information and budget performance concerning the current fiscal status of the District. Presenter: Bret Banks, Executive Director/APCO.](#)

## **ITEMS FOR DISCUSSION**

DEFERRED ITEMS

NEW BUISNESS

6. [1\) Approve the FY 17-18 Community Air Protection Program Amended Grant Agreement for its submission to the California Air Resources Board \(CARB\) for the implementation of Assembly Bill 617 \(C. Garcia, Chapter 136, Statutes of 2017\); 2\) Authorize the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form. Presenter: Bret Banks, Executive Director/APCO.](#)
7. [1\) Authorize \\$15,000 in Mobile Emission Reductions Program \(AB 2766\) funds to the Alternative Fuel Vehicle Program; and 2\) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan. Presenter: Julie McKeehan, Grants Analyst.](#)
8. [1\) Approve \\$58,000 in Mobile Source Emissions Reduction Program \(AB 923\) funds and Carl Moyer Program administrative funds toward continued implementation of the Districts Voluntary Accelerated Vehicle Retirement Program](#)

(VAVR); and 2) Authorize an extended contract with Environmental Engineering Studies Incorporated (EES); and 3) Authorize the Deputy Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form. Presenter: Julie McKeehan, Grants Analyst.

9. 1) Award an amount not to exceed \$40,000 in Mobile Source Emission Reductions Program (AB 923) funds to AV Law, LLC toward expansion to its existing electric vehicle charging station; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form. Presenter: Julie McKeehan, Grants Analyst.
10. 1) Award an amount not to exceed \$60,000 of available District funding for use toward eligible projects to the University of Antelope Valley for the replacement of older vehicles; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form. Presenter: Julie McKeehan, Grants Analyst.
11. 1) Discussion of possible sponsorship of the Antelope Valley Alternative Energy Conference; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, assist and support in the Conference development, and consider District financial sponsorship assistance. Presenter: Bret Banks, Executive Director/APCO.
12. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
13. Board Member Reports and Suggestions for Future Agenda Items.
14. Adjourn to Regular Governing Board Meeting of Tuesday, December 18, 2018.

*In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x2. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.*

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at [dhernandez@mdaqmd.ca.gov](mailto:dhernandez@mdaqmd.ca.gov) .

**Mailed & Posted on: Wednesday, November 14, 2018.**

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Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of October 16, 2018.](#)

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, OCTOBER 16, 2018  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**Draft Minutes**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Steven Hofbauer, City of Palmdale  
Howard Harris, Los Angeles County  
Ron Hawkins, Los Angeles County  
Newton Chelette, Public Member

Board Members Absent:

Austin Bishop, Vice Chair, City of Palmdale  
Ken Mann, City of Lancaster

**CALL TO ORDER**

Chair **CRIST** called the meeting to order at 10:05 a.m. Board Member **CHELETTE** led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

**Agenda Item #1 - 1. Approve Minutes from Regular Governing Board Meeting of September 18, 2018.**

Upon Motion by **HARRIS**, seconded by **CHELETTE**, and carried unanimously, the Board **Approved** Minutes from Regular Governing Board Meeting of September 18, 2018.

**Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.** Presenter: Bret Banks. Upon Motion by **HARRIS**, seconded by **CHELETTE**, and carried unanimously, the Board **Received and Filed** Monthly Grand Funding Summary.

**Agenda Item #3 – Monthly Activity Report. Receive and file.** Presenter: Bret Banks. Upon Motion by **HARRIS**, seconded by **CHELETTE**, and carried unanimously, the Board **Received and Filed** Monthly Activity Report.

**Agenda Item #4 - Approve payment to MDAQMD in the total amount of \$122,066.16, subject to availability of funds, for services provided during the month of August 2018. Presenter: Bret Banks, Executive Director/APCO.** Presenter: Bret Banks, Executive Director/APCO. Upon Motion by **HARRIS**, seconded by **CHELETTE**, and carried unanimously, the Board **Approved** payment to MDAQMD in the total amount of \$122,066.16, subject to availability of funds, for services provided during the month of August 2018.

**ITEMS FOR DISCUSSION**

**DEFERRED ITEMS**

**NEW BUSINESS**

**Agenda Item #6 – 1) Award an amount not to exceed \$24,922 of available District funding for use toward eligible projects to American Plumbing Services for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.** Presenter: Julie McKeehan, Grants Analyst.

Upon Motion by **HARRIS**, seconded by **CHELETTE**, and carried unanimously, the Board 1) **Awarded** an amount not to exceed \$24,922 of available District funding for use toward eligible projects to American Plumbing Services for the replacement of an older light-heavy duty diesel vehicle with new, clean diesel technology; and 2) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #7 – 2018 Air Quality Update.** Presenter: Bret Banks, Executive Director/APCO. **Received and filed** presentation regarding the 2018 Air Quality Update. No action required of the Governing Board – informational item only.

**Agenda Item #8 – Cannabis Facility Registration Update.** Presenter: Bret Banks, Executive Director/APCO. **Received and filed** presentation regarding the Cannabis Facility Registration Update. No action required of the Governing Board – informational item only.

**Agenda Item #9 – AB 617 Update.** Presenter: Bret Banks, Executive Director/APCO. **Received and filed** presentation regarding the AB 617 Update. No action required of the Governing Board – informational item only.

**Agenda Item #10 – Reports.**

**Governing Board Counsel –**

None.

**Executive Director/APCO –**

- Bret Banks informed the board that the District received an award from the Special District Risk Management Authority (SDRMA) for having no paid property/liability claims for 5 years that results in a reduction of annual premiums due.

**Staff –**

None.

**Agenda Item #11 – Board Member Reports and Suggestions for Future Agenda Items.**

- Board Member Christ made all aware that the Clean Energy/Renewable Energy conference is expected to be held March 27<sup>th</sup> – 29<sup>th</sup>, 2019 where the Antelope Valley AQMD, the California Air Resources Board (CARB), and the Antelope Valley Transit Authority (AVTA) have all agreed to partner for this event.
- Board Member Hawkins publicly thanked District staff and sPower representatives involved with the San Paulo Photovoltaic Solar project meeting and project review.

**Agenda Item #12 – Adjourn to Regular Governing Board Meeting of Tuesday, November 20, 2018.**

Being no further business, the meeting adjourned at 10:41 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, November 20, 2018.

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary](#). [Receive and file](#). Presenter: [Bret Banks, Executive Director/APCO](#).

## ITEM #2 - MONTHLY GRANT FUND SUMMARY

AB 2766 (\$4 DMV Fee) Annual Allocation for Mobile Projects	\$426,507.00
AB 923 (\$2 DMV Fee) Annual Allocation for Mobile Projects	\$609,060.00

### Grant Programs Projects & Balances

#### AB 2766 PROJECT FUNDS

Action Date	Project Name	Approved Action
Jan-15	R & R Pipeline, Inc. Grant Funds Returned	20,700.00 rec'd
Jan-15	AFV Program Add'l Funds AV0414#11	-17,000.00 paid
Mar-15	Projected AFV applications for 2015	-60,000.00 paid
Apr-15	Return of Truck Retrofit Funds	6,718.00 rec'd
Jun-15	AVTA - Public Transit Programs AV0615#11 /0715#S-1	-200,000.00 paid
Oct-15	AFV Program Add'l Funds AV0414#11	-14,000.00 paid
Feb-16	LA County Sheriff's Alt. Patrol Project AV0216#9	-50,000.00 paid
Mar-16	AVC Equipment Replacement AV0314#14	-1,886.00 paid
Mar-16	AVLAW, LLC EV Charging Repair AV0316#11	-2,117.00 paid
Apr-16	AV Produce TRU Replacement Project AV0416#12	-16,203.00 paid
Apr-16	LA County Sheriff's Bio Diesel Truck Project AV0416#11	-50,000.00 paid
Jul-16	City of Palmdale Electric Infrastructure ADA Req AV0716#10	-59,700.00 paid
Aug-16	AFV Program Add'l Funds AV0816#9	-34,500.00 paid
Aug-16	AVC Free Fare Pilot Program for Students AV0816#7	-30,000.00 paid
Sep-16	LA Cty Sheriff's Bike Patrol Proj. Palmdale/Lancaster AV0916#11	-35,143.00 paid
Sep-16	AVTA - Public Transit Programs AV0916#8	120,000.00 paid
Dec-16	A-Z Engine Systems Repair AV1216#12	3,756.00 paid
Feb-17	AFV Program Add'l Funds AV0117#8	-40,000.00 paid
Mar-17	VAVR Program - Projects to EES AV0317#9	-60,000.00 paid
May-17	American Plumbing Services Vehicle Replacement #1 AV0517#8	-32,252.58 paid
May-17	AV Fair Assoc. Forklift Replacement Project AV0517#9	-21,616.00 pending
Jun-17	Electric Commerical Grounds Keeping Pilot Program AV0617#13	-127,500.00 paid
Jul-17	Hemme Hay & Feed Off-road/On-road Vehicle Project AV0717#	-134,310.00 paid
Aug-17	AV Fair Assoc. B20 Truck Project AV0817#7	-50,000.00 pending
Aug-17	LA County Sheriff's/AV BoostersOff-road Utility Equipment AV0817#S-1	-35,000.00 pending
Sept.17	AV Fair Assoc. ERP Electric Carts AV0917#13	-9,253.00 pending
Oct-17	AVTA Electric Transit Bus Project AV1017#7	-58,406.14 pending
Dec-17	LA County Sheriff's Bio Diesel Truck Project AV0416#11	-50,000.00 pending
Feb-18	Kyle & Kyle Ranches On-road Vehicle Project AV0218#8	-68,016.00 pending
Mar-18	Kyle & Kyle Ranches On-road Vehicle Project AV0318#	-31,984.00 pending
Mar-18	2018 Lawn Mower Exchange Program AV0318#12	-10,000.00 pending
May-18	AFV Program Add'l Funds AV0517#	-15,000.00 pending
May-18	LBC - Bus Replacement Projects AV0218#9	-66,516.00 pending
Aug-18	AFV Program Add'l Funds AV0818#6	-15,000.00 pending
Aug-18	Antelope Valley College - Student Pass Program AV0818#7	-80,000.00 pending
Aug-18	Heritage Sign Company Vehicle Replacement Project AV0818#9	-8,720.00 pending
Oct-18	American Plumbing Services Vehicle Replacement #2 AV01018#	-10,810.00 pending
<b>AB 2766 PROJECTS CURRENT BALANCE</b>		<b>\$101,478.00</b>
<b>Action Date</b>	<b>Project Name</b>	<b>Pending Action</b>
Nov-18	UAV Vehicle Replacement Project AV1118#?	-60,000.00
<b>AB 2766 PROJECTS BALANCE PENDING APPROVAL</b>		<b>\$41,478.00</b>

**AB 923 PROJECT FUNDS**

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#8	-78,372.75 paid
Apr-15	2016 Lawn Mower Exchange Program	-11,200.00 paid
May-15	Gene Wheeler Farms ERP Project #2 AV0515#10	-142,010.00 paid
Aug-15	VAVR Program - Projects & Admin. to EES AV0815#6	-60,000.00 paid
Nov-15	Calandri SonRise Farms Repower Project #4 AV1115#9	-116,471.00 paid
Jan-16	Antelope Valley Farming ERP Project #1 AV0116#8	-181,530.00 paid
Mar-16	Ebee Streetlight EV Charging Project AV0316#10	-25,000.00 paid
Apr-16	VAVR Program - Admin to EES AV0416#10	-60,000.00 paid
Apr-16	2016 Lawn Mower Exchange Program	-11,200.00 paid
Aug-16	Calandri SonRise Farms Harvesting Project AV0816#8	-406,065.00 paid
Oct-16	Antelope Valley Farming ERP Project #2 AV1016#10	-12,940.38 paid
Dec-16	AVSTA CNG Tank Replacement AV1216#11	-63,377.00 paid
Dec-16	AV Hospital/SCE Charge Ready Pilot Project AV1216#10	-37,635.11 paid
Feb-17	City of Pamdale Vanpool/Infrastructure Project AV0117#12	-164,928.00 pending
Feb-17	City of Lancaster Vanpool/Infrastructure Project AV0117#11	-61,925.00 pending
Mar-17	2017 Lawn Mower Exchange Program AV0317#10	-10,730.00 paid
Jul-17	Palmdale Water District EV Charging Project AV0717#9	-18,520.00 paid
Sep-17	City of Palmdale/SCE EV Charging Project AV0917#11	-17,218.00 paid
Sep-17	AVSTA CNG Tank Replacement AV0917#12	-15,949.12 paid
Oct-17	AV Farming ERP Project #1 AV1017#11	-38,622.00 paid
Oct-17	AVTA Electric Transit Bus Project AV1017#7	-207,387.32 pending
Jan-18	Wilsona School District EV School Bus Charging Project AV0118#8	-49,976.00 paid
Feb-18	VAVR Program - Projects to EES AV0218#7	-47,000.00 paid
Mar-18	2018 Lawn Mower Exchange Program AV0318#12	-10,000.00 paid
Mar-18	Robertsons Palmdale Honda EV Charging Project AV0318#9	-86,000.00 pending
May-18	Home2 Suites by Hilton Palmdale EV Charging Project AV0518#8	-15,200.00 pending
May-18	Sierra Commons SPE, LLC EV Charging Project AV0518#10	-30,640.00 pending
Sep-18	AV Harley-Davidson EV Charging Proj. AV0918#5	-20,000.00 pending

**AB 923 PROJECTS CURRENT BALANCE**

**\$416,841.00**

<i>Action Date</i>	<i>Project Name</i>	<i>Pending Action</i>
Nov-18	VAVR Program - Projects to EES AV1118#?	-50,000.00

**\$366,841.00**

**AB 923 PROJECTS BALANCE PENDING APPROVAL**

**CARL MOYER PROGRAM PROJECT FUNDS**

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
<b>Mar-15</b>	<b>Carl Moyer Prog. Funds Year 17 (FY 14-15) Deposit</b>	<b>637,511.00</b> recv'd
<b>Mar-15</b>	<b>Carl Moyer Interest (FY 13-14) added to Year 17 Deposit</b>	<b>834.45</b> recv'd
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#8	-284,211.25 paid
Apr-15	High Desert Dairy ERP Project #3 AV0415#7	-134,239.00 paid
Nov-15	Bill's Landscaping ERP Project #1 AV1115#7	-78,873.00 paid
Nov-15	Gall Brothers Engineering ERP Project #1 AV1115#8	-138,715.00 paid
<b>Feb-16</b>	<b>MDAQMD Year 16 Transfer AV0216#7 Deposit</b>	<b>324,480.00</b> recv'd
Mar-16	High Desert Dairy ERP Project #4 AV0316#8	-139,224.00 paid
Mar-16	Calandri SonRise Farms ERP Project #5 AV0316#9	-83,983.00 paid
<b>Mar-15</b>	<b>Carl Moyer Prog. Funds Year 18 (FY 15-16) Deposit</b>	<b>659,588.00</b> recv'd
<b>Mar-15</b>	<b>Carl Moyer Interest (FY 14-15) added to Year 18 Deposit</b>	<b>1,573.18</b> recv'd
Apr-16	Lane Ranch & Co. ERP Project AV0416#8	-99,989.56 paid
Apr-16	Bill's Landscaping ERP Project #2 AV0416#9	-79,916.00 paid
Jun-16	Calandri SonRise Farms Forklift Project #6 AV0616#8	-60,985.00 paid
Jun-16	Antelope Valley Fair Assoc. Forklift Project AV0616#9	-51,460.00 paid
Jul-16	Bolthouse ERP Project AV0716#11	-18,927.00 paid
Jul-16	South Pac Industries ERP Project AV0716#9	-181,114.00 paid
Sep-16	High Desert Dairy ERP Project #4 AV0916#9	-158,663.00 paid
Sep-16	Gall Brothers Engineering ERP Project #2 AV0916#10	-77,896.00 paid
Oct-16	Antelop Valley Farming ERP Project #2 AV1016#10	-34,943.62 paid
<b>Apr-17</b>	<b>Carl Moyer Prog. Funds Year 19 (FY 16-17) Deposit</b>	<b>669,301.00</b> recv'd
<b>Apr-17</b>	<b>Carl Moyer Interest (FY 15-16 &amp; FY 16-17) added to Year 19 Depos</b>	<b>7,375.00</b> recv'd
May-17	AV Fair Assoc. AV0517#9	-15,130.00 pending
Jun-17	High Desert Dairy ERP Project #6 AV0617#12	-170,159.00 paid
Oct-17	AV Farming ERP Project #1 AV1017#11	-9,814.00 paid
Oct-17	Miller Equipment ERP Project #1 AV1017#11	-284,887.00 paid
Oct-17	New West Metals ERP Project #1 AV1017#6	-98,581.00 paid
Oct-17	Nick Van Dam Farms ERP Project #1 AV1017#10	-49,600.00 paid
<b>Apr-18</b>	<b>Carl Moyer Prog. Funds Year 20 (FY 17-18) Deposit</b>	<b>701,526.00</b> recv'd
Apr-18	McWhirter Steel Forklift Repl. Proj. #1 AV0418#6 Rd. 19	-50,000.05 pending
Apr-18	McWhirter Steel Forklift Repl. Proj. #1 AV0418#6 Rd. 20	-135,942.95 pending
May-18	McCarthy Steel Forklift Repl. Proj. #1 AV0518#9 Rd. 20	-59,155.00 paid
Jun-18	Gall Brothers Engineering ERP Proj. #3 AV0618#11 Rd. 20	-94,211.00 pending
Jul-18	Fine Grade Equipment Repl. Proj. #1 AV0718#7 Rd. 20	-240,850.00 pending
Aug-18	Heritage Sign Company Vehicle Replacement Project AV0818#9	-23,545.00 pending
Oct-18	American Plumbing Service Vehicle Replacement #2 AV1018#	-14,112.00

**CARL MOYER PROJECTS CURRENT BALANCE** **\$133,710.00**

*Action Date*    *Project Name* *Pending Action*

**CARL MOYER PROJECTS BALANCE PENDING APPROVAL** **\$133,710.00**

**NOx Remediation Measure Funding**

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
May-18	NRM Funding Deposit AV0618#10	26,634.00
Jun-18	NRM Add'l Funding Deposit AV0618#10	27,010.00
Jul-18	Fine Grade Equipment Repl. Proj. #1 AV0718#7	-53,644.00

**NOx Remediation Measure Funding** **\$0.00**

*Action Date*    *Project Name* *Pending Action*

**NOX REMEDIATION MEASURE FUNDING** **\$0.00**

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)

## **Item #3 Monthly Activity Report – October 2018**

	<u>Oct 2018</u>	<u>Oct 2017</u>	<u>YTD (7/1/19)</u>
Complaints	3	2	4
Complaint Investigations	3	2	4
Asbestos Notifications	9	7	36
Asbestos Inspections	0	0	0
Permit Inspections	87	109	358
Permit Inspections in Compliance (%)	88	99	97
Notice of Violation (NOV)	1	1	4

### **\*Outstanding NOVs**

- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017
- AV00000210, Issued 02/2018
- AV00000216, Issued 09/2018

**Number of Active Companies: 284**  
**Number of Active Facilities: 525**  
**Number of Active Permits: 1,097**

### **Project Comment Letters – October 2018**

**Attached**

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		11/20/2018				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
9/10/2018	COP	Bus Charging Pads-40th Street East	CUP 3-00-1 Major Mod No. 1 for two inductive charging bus pads to be located at 38350 40th Street East	No Comment	10/10/2018	10/10/2018
9/10/2018	COP	Extended Stay Hotel	Pre-Application 18-021 Extended stay hotel totaling 50,100 sf on approx 2.68 acres located south of Avenue Q on the west side of Corporate Court	No Comment	10/10/2018	10/10/2018
9/10/2018	COL	TTM 78258	CUP 18-23 TTM 78258 GPA/ZC 18-05 for a residential planned development for 267 single family residences, 30 open space and 4 park-basins located west of Sierra Hwy between Avenue H and Avenue H-13 on approx 80.43 acres	Dust CARB Equip	11/8/2018	10/10/2018
9/10/2018	COL	Marble and Granite Storage and Fabrication	SPR 18-05 for a new 15,092 sf industrial building for marble and granite storage and fabrication located at the south west corner of Avenue L and 6th Street East on approx .4 acres	No Comment	11/4/2018	10/10/2018
9/24/2018	COL	Fairfield Inn and Suites	CUP 18-22 for the proposed 105 room hotel located near the south west corner of Avenue J-8 and 20th Street West on approx 1.97 acres	No Comment	11/3/2018	10/10/2018
10/22/2018	COP	Used Vehicles Sales	Pre-Application 18-023 to upgrade an existing site to sell used vehicles located at 915 East Aveue R	No Comment	10/24/2018	10/23/2018
10/22/2018	COP	Pacific Land Company	TTM 74967 for request to subdivide 11.8 acres into 28 single-family residential lots to be located on the east side of 20th Street West, north of the Amargosa Channel	Dust CARB Equip	10/24/2018	10/23/2018
10/22/2018	COP	Bobby Zarabish Flex Condos	Pre-App to develop a 4.41 acre parcel into four industrial condominiums totaling 77,712 aquare feet to be located at 38821 30th Street East	No Comment	10/24/2018	10/23/2018

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		11/20/2018				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
10/24/2018	COL	Greg Hanes	DR 18-95 for two new 11,270 sf industrial buildings located near the southwest corner of Avenue K-6 and Gingham on approx 1.36 acres	Permit Equip CARB Equip Fugitive Dust	11/24/2018	10/30/2018
10/29/2018	COL	Imagine Village II	CUP 18-26 for the construction of a new three-story residential building with 80 units for special needs housing located near the northwest corner of Avenue K-4 and Sahuayo St on approx 2.3 acres	Permit Equip CARB Equip Fugitive Dust	11/23/2018	10/30/2018
10/29/2018	COL	Lancaster Housing Authority	NOA/NOI to adopt a MND for TTM 82039 CUP 18-08 for the proposed project consisting of construction and operation of different types of residential care facilities in three buildings for a total of 202,818 square feet of development: 96,555 square foot assisted living and memory care facility; a 65,537 square foot independent living facility with 9,852 square foot common area; and a 30,874 square foot skilled nursing facility. The proposed project is located on the east side of 15th Street West between Avenue J-2 and Avenue J-4 on approximately 9.92 acres	Dust Permitted Equip CARB Equip	11/26/2018	10/30/2018
10/29/2018	COP	Quail Valley	The proposed project site is located on the south side of Avenue S, approximately 1.2 miles west of California State Route 14, on approximately 878.1 acres and would contain 730 residential lots, an approximately 3.6 acre HOA maintained amenity center, an approximately 23-acre greenbelt and trail system, approximately 185 acres of open space in the rolling valley area and approximately 211 acres of adjacent hillsides to be preserved as natural open space	Dust CARB Equip	11/23/2018	10/30/2018

The following page(s) contain the backup material for Agenda Item: [Approve payment to MDAQMD in the total amount of \\$124,017.28, subject to availability of funds, for services provided during the month of September 2018. Presenter: Bret Banks, Executive Director/APCO.](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #4*

**DATE:** November 20, 2018

**RECOMMENDATION:** Approve payment to MDAQMD in the total amount of \$124,017.28, subject to availability of funds, for services provided during the month of September 2018.

**SUMMARY:** The District contracts for services with MDAQMD; invoices for services are presented for payment.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** Key Expenses: Staff \$91,666.67 and GASB68 Pension related expenses \$15,000.00.

**REASON FOR RECOMMENDATION:** The AVAQMD Governing Board must authorize all payments to the MDAQMD.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before November 8, 2018.

**FINANCIAL DATA:** The contract and direct expenditure amounts are part of the approved District budget for FY 18. No change in appropriations is anticipated as a result of the approval of this item.

**PRESENTER:** Bret Banks, Executive Director/APCO



**Mojave Desert AQMD**  
 14306 Park Avenue  
 Victorville, CA 92392  
 760.245.1661

Due Date **DUE UPON RECEIPT**  
 Invoice Date **9/30/2018**  
 Invoice Number **42048**

# INVOICE

<b>Bill To :</b>
<b>ANTELOPE VALLEY AQMD    43301 DIVISION ST. SUITE 206    LANCASTER, CA 93535</b>
<b>Company ID 10193</b>

<b>FY19</b>	<b>Amount</b>
Program Staff	91,666.67
Overhead	15,230.19
Professional Services	15,000.00
Office Expenses	2,031.46
Professional Services	10.20
Vehicles Expenses	59.89
Non-Depreciable Equipment	18.87
<p>TO INSURE PROPER CREDIT -            PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS            PLEASE VISIT <a href="http://www.mdaqmd.ca.gov">www.mdaqmd.ca.gov</a></p>	
	<b>Invoice Total 124,017.28</b>
<b>MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD            PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK</b>	<b>Amount Paid 0.00</b>
	<b>Balance Due 124,017.28</b>

**ANTELOPE VALLEY AQMD  
Program Staff  
FY 2018-19**

<b>Program</b>	<b>FY 17-18 Contracted Hours</b>	<b>Calendar Yr 2018 Actual Hours*</b>	<b>FY 18-19 Contracted Hours</b>	<b>Average Contract Cost/hr</b>	<b>Annual Contract Cost</b>	<b>FTE</b>
Lancaster Office	12,480	11,680	10,400	\$80	\$832,000	5.00
Planning, Grants, and Rulemaking	175	146	175	\$84	\$14,700	0.08
Air Monitoring and Surveillance	300	279	300	\$100	\$30,000	0.14
Stationary Sources	300	273	300	\$90	\$27,000	0.14
Executive Management and Legal	250	302	400	\$133	\$53,200	0.19
Community Relations & Education	65	75	78	\$104	\$8,112	0.04
Administration	1,169	1,182	1,350	\$100	\$135,000	0.65
<b>TOTAL</b>	<b>14,739</b>	<b>13,937</b>	<b>13,003</b>		<b>\$ 1,100,012</b>	<b>6.25</b>
<b>Full Time Equivalents (FTE) Administrative Costs</b>	<b>7.09%</b>	<b>6.70%</b>	<b>6.25%</b> <b>14.00%</b>			

<b>Fiscal Year Comparison:</b>	<b>Contract Cost</b>	<b>FTE</b>
Fiscal Year 18	\$ 1,100,000	7.09
Fiscal Year 19	\$ 1,100,000	6.25
Fiscal Year 19 Monthly	\$91,666.67	

\*Hours for year 2018 are provided as a point of reference compared to last fiscal year and next fiscal year.

**Mojave Desert AQMD  
Expenditures AVAQMD  
For Period Ending 9/30/2018**

Financial Report

	<u>Monthly YTD</u>	<u>Actual YTD</u>	<u>Annual Budget</u>	<u>% of Budget</u>
<b><u>Services &amp; Supplies</u></b>				
Professional Services				
Payroll Contract	10.20	45.15	420.00	0.11
Financial Services	0.00	1,100.00	32,500.00	0.03
<b>Total Professional Svcs</b>	<b>10.20</b>	<b>1,145.15</b>	<b>32,920.00</b>	<b>0.03</b>
Office Expenses				
Software	2,031.46	2,298.31	13,700.00	0.17
Supplies	0.00	0.00	500.00	0.00
Postage	0.00	0.00	500.00	0.00
Meeting Expenses	0.00	51.76	0.00	0.00
<b>Total Office Expenditures</b>	<b>2,031.46</b>	<b>2,350.07</b>	<b>14,700.00</b>	<b>0.16</b>
Communications				
Dues & Subscriptions				
Travel				
Training	0.00	0.00	1,000.00	0.00
Travel	0.00	0.00	500.00	0.00
<b>Total Travel</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>0.00</b>
Program Costs				
Legal				
Maintenance & Repairs				
Vehicles				
Gas & Oil	59.89	123.52	1,000.00	0.12
<b>Total Vehicles Expenses</b>	<b>59.89</b>	<b>123.52</b>	<b>1,000.00</b>	<b>0.12</b>
Non-Depreciable Inventory				
Machinery & Equipment Exp	14.40	14.40	0.00	0.00
Safety Equipment Exp	4.47	108.47	0.00	0.00
<b>Total Non-Depreciable Inventory</b>	<b>18.87</b>	<b>122.87</b>	<b>0.00</b>	<b>0.00</b>
Miscellaneous Expense				
Suspense				
<b>Total Services &amp; Supplies</b>	<b>2,120.42</b>	<b>3,741.61</b>	<b>50,120.00</b>	<b>0.07</b>
<b><u>Capital Expenditures</u></b>				
<b>Total Expenditures</b>	<b>2,120.42</b>	<b>3,741.61</b>	<b>50,120.00</b>	<b>0.07</b>

The following page(s) contain the backup material for Agenda Item: [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at September 30, 2018, which provides financial information and budget performance concerning the](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #5*

**DATE:** November 20, 2018

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at September 30, 2018, which provides financial information and budget performance concerning the current fiscal status of the District.

**BACKGROUND:** The Financial Reports provide financial and budget performance information for the District for the period referenced.

**BALANCE SHEET.** The balance sheet is a financial statement that summarizes the District's financial position as of September 30, 2018.

**STATEMENT OF REVENUES & EXPENDITURES.** A fund accounting report of all District revenue and related expenditures incurred in the day to day administration of District Operations.

**STATEMENT OF ACTIVITY.** The target variance for September 2018 is 25% of FY19.

*District Wide* reports details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District. *Report Recap* is consolidates both reports.

**BANK REGISTERS.** This reports details the Districts bank activity.

**DISTRICT CARDS –** This report details purchases made using the District's credit cards.

**REASON FOR RECOMMENDATION:** Receive and file.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about November 8, 2018.

**PRESENTER:** Bret Banks, Deputy Director – Antelope Valley Operations.

**Antelope Valley AQMD**  
**Balance Sheet - Governmental Funds**  
**As of September 30, 2018**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
<b>Assets</b>					
Current Assets					
Cash	1,521,508.61	257,728.04	1,177,384.01	925,717.48	3,882,338.14
Cash Held For Other Fund	(65,199.50)	292,782.52	(247,746.91)	20,163.89	0.00
Receivables	374,655.35	0.00	0.00	0.00	374,655.35
Pre-Paid	9,825.42	0.00	0.00	0.00	9,825.42
<b>Total Current Assets</b>	<b>1,840,789.88</b>	<b>550,510.56</b>	<b>929,637.10</b>	<b>945,881.37</b>	<b>4,266,818.91</b>
<b>Total Assets</b>	<b>1,840,789.88</b>	<b>550,510.56</b>	<b>929,637.10</b>	<b>945,881.37</b>	<b>4,266,818.91</b>
<b>Liabilities and Net Position</b>					
Current Liabilities					
Payables	247,643.27	0.00	0.00	88,595.22	336,238.49
Due to Others	105.00	0.00	0.00	0.00	105.00
Unearned Revenue	0.00	0.00	0.00	784,398.72	784,398.72
<b>Total Current Liabilities</b>	<b>247,748.27</b>	<b>0.00</b>	<b>0.00</b>	<b>872,993.94</b>	<b>1,120,742.21</b>
Restricted Fund Balance	0.00	701,623.40	883,142.86	71,316.66	1,656,082.92
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	1,107,030.44	0.00	0.00	0.00	1,107,030.44
Pre-Paid	9,825.42	0.00	0.00	0.00	9,825.42
Change in Net Position	106,185.75	(151,112.84)	46,494.24	1,570.77	3,137.92
<b>Total Liabilities &amp; Net Position</b>	<b>1,840,789.88</b>	<b>550,510.56</b>	<b>929,637.10</b>	<b>945,881.37</b>	<b>4,266,818.91</b>

**Antelope Valley AQMD**  
**Statement of Revenues & Expenditures**  
**For the Period Ending September 30, 2018**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Application and Permit Fees	259,177.41	0.00	0.00	0.00	259,177.41
AB 2766 and Other Program Revenues	66,976.18	35,982.91	51,384.33	23,545.00	177,888.42
Fines	0.00	0.00	0.00	0.00	0.00
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>326,153.59</b>	<b>35,982.91</b>	<b>51,384.33</b>	<b>23,545.00</b>	<b>437,065.83</b>
<b>Expenditures</b>					
Program Staff	91,666.67	0.00	0.00	0.00	91,666.67
Services and Supplies	43,594.85	164,736.00	0.00	23,545.00	231,875.85
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>135,261.52</b>	<b>164,736.00</b>	<b>0.00</b>	<b>23,545.00</b>	<b>323,542.52</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>190,892.07</b>	<b>(128,753.09)</b>	<b>51,384.33</b>	<b>0.00</b>	<b>113,523.31</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 9/30/2018**

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	256,817.43	416,915.87	842,150.00	(0.50)
Programs	177,888.42	238,913.42	2,603,044.00	(0.09)
Application Fees	2,760.00	9,356.00	42,000.00	(0.22)
State Revenue	0.00	0.00	141,500.00	0.00
Fines & Penalties	0.00	4,400.00	9,000.00	(0.49)
Interest Earned	0.00	11,491.96	14,300.00	(0.80)
Adjustments to Revenue	(400.02)	(1,572.17)	0.00	0.00
<b>Total Revenues</b>	<b>437,065.83</b>	<b>679,505.08</b>	<b>3,651,994.00</b>	<b>(0.19)</b>
<b>Expenses</b>				
Office Expenses	7,550.83	26,984.05	98,925.00	0.27
Communications	1,000.61	6,550.32	23,500.00	0.28
Vehicles	434.30	1,633.17	11,500.00	0.14
Program Costs	188,281.00	281,533.23	1,753,826.00	0.16
Travel	10.90	240.70	10,000.00	0.02
Professional Services				
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	600.00	1,900.00	8,400.00	0.23
Maintenance & Repairs	225.00	675.00	6,500.00	0.10
Non-Depreciable Inventory	0.00	131.35	11,000.00	0.01
Dues & Subscriptions	0.00	3,945.00	10,500.00	0.38
Legal	75.00	3,573.40	19,000.00	0.19
Miscellaneous Expense	0.00	456.45	800.00	0.57
Suspense	1,347.60	1,347.60	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
<b>Total Expenses</b>	<b>199,525.24</b>	<b>322,370.27</b>	<b>2,052,951.00</b>	<b>0.16</b>
<b>Program Staff</b>				
Program Staff	0.00	0.00	100,218.00	0.00
<b>Total Program Staff</b>	<b>0.00</b>	<b>0.00</b>	<b>100,218.00</b>	<b>0.00</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>237,540.59</b>	<b>357,134.81</b>	<b>1,498,825.00</b>	<b>(0.24)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 9/30/2018**

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b><u>Revenues</u></b>				
<b><u>Expenses</u></b>				
Office Expenses	2,031.46	2,499.27	8,500.00	0.29
Vehicles	59.89	123.52	500.00	0.25
Travel	0.00	0.00	1,000.00	0.00
Professional Services				
Payroll Contract	10.20	10.20	250.00	0.04
Financial Audit & Actuarial Svcs	30,230.19	76,345.52	190,000.00	0.40
Non-Depreciable Inventory	18.87	18.87	0.00	0.00
<b>Total Expenses</b>	<b>32,350.61</b>	<b>78,997.38</b>	<b>200,250.00</b>	<b>0.39</b>
<b><u>Program Staff</u></b>				
Program Staff	91,666.67	274,999.51	1,100,000.00	0.25
<b>Total Program Staff</b>	<b>91,666.67</b>	<b>274,999.51</b>	<b>1,100,000.00</b>	<b>0.25</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(124,017.28)</b>	<b>(353,996.89)</b>	<b>(1,300,250.00)</b>	<b>(0.27)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 9/30/2018**

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	256,817.43	416,915.87	842,150.00	(0.50)
Programs	177,888.42	238,913.42	2,603,044.00	(0.09)
Application Fees	2,760.00	9,356.00	42,000.00	(0.22)
State Revenue	0.00	0.00	141,500.00	0.00
Fines & Penalties	0.00	4,400.00	9,000.00	(0.49)
Interest Earned	0.00	11,491.96	14,300.00	(0.80)
Adjustments to Revenue	(400.02)	(1,572.17)	0.00	0.00
<b>Total Revenues</b>	<b>437,065.83</b>	<b>679,505.08</b>	<b>3,651,994.00</b>	<b>(0.19)</b>
<b>Expenses</b>				
Office Expenses	9,582.29	29,483.32	107,425.00	0.27
Communications	1,000.61	6,550.32	23,500.00	0.28
Vehicles	494.19	1,756.69	12,000.00	0.15
Program Costs	188,281.00	281,533.23	1,753,826.00	0.16
Travel	10.90	240.70	11,000.00	0.02
Professional Services				
Payroll Contract	10.20	10.20	250.00	0.04
Financial Audit & Actuarial Svcs	30,230.19	76,345.52	190,000.00	0.40
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	600.00	1,900.00	8,400.00	0.23
Maintenance & Repairs	225.00	675.00	6,500.00	0.10
Non-Depreciable Inventory	18.87	150.22	11,000.00	0.01
Dues & Subscriptions	0.00	3,945.00	10,500.00	0.38
Legal	75.00	3,573.40	19,000.00	0.19
Miscellaneous Expense	0.00	456.45	800.00	0.57
Suspense	1,347.60	1,347.60	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
<b>Total Expenses</b>	<b>231,875.85</b>	<b>401,367.65</b>	<b>2,253,201.00</b>	<b>0.18</b>
<b>Program Staff</b>				
Program Staff	91,666.67	274,999.51	1,200,218.00	0.23
<b>Total Program Staff</b>	<b>91,666.67</b>	<b>274,999.51</b>	<b>1,200,218.00</b>	<b>0.23</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>113,523.31</b>	<b>3,137.92</b>	<b>198,575.00</b>	<b>(0.02)</b>

**Antelope Valley AQMD**  
**Bank Register from 9/01/2018 to 9/30/2018**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0003619	9/06/2018	[10036] SECURA COM-Quarterly Alarm Monitoring	116.85	0.00	311,792.52
0003620	9/06/2018	[10039] SPARKLETTS-Water delivery service	47.39	0.00	311,745.13
0000001	9/10/2018	Credit Card Transaction - Lockheed Martin	0.00	1,380.00	313,125.13
0000001	9/10/2018	Credit Card Transaction - Boeing	0.00	192.89	313,318.02
0000001	9/12/2018	Credit Card Transaction - DNH Aero Finishing	0.00	800.04	314,118.06
0003621	9/13/2018	[10002] ANTELOPE VALLEY BOARD OF TRADE-Prorated Business Membership Dues for 2018-2019.	252.12	0.00	313,865.94
0003622	9/13/2018	[10006] BANK OF THE WEST-CC Charges Aug 2018	1,347.60	0.00	312,518.34
0003623	9/13/2018	[10071] MAIL FINANCE-Postage Meter Lease	77.75	0.00	312,440.59
0003624	9/13/2018	[10026] MOJAVE DESERT AQMD-MAY FY18	119,549.51	0.00	192,891.08
0003625	9/13/2018	[10592] SPECTRUM BUSINESS-Internet Service	770.00	0.00	192,121.08
0003626	9/13/2018	[10046] VERIZON CALIFORNIA-Long Distance Charges	30.61	0.00	192,090.47
0003627	9/13/2018	[10063] VOYAGER FLEET SYSTEMS-Fuel Card Charges	191.42	0.00	191,899.05
R19-02	9/13/2018	Op Fund Rep #2	0.00	122,383.25	314,282.30
0000001	9/17/2018	Credit Card Transaction - ANM Construction	0.00	1,167.00	315,449.30
0000001	9/19/2018	Credit Card Transactions - T3	0.00	2,922.00	318,371.30
0003628	9/20/2018	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - August 2018	18,337.11	0.00	300,034.19
0003629	9/20/2018	[01148] ANTELOPE VALLEY PRESS-Notice of Rule	307.38	0.00	299,726.81
0003630	9/20/2018	[10518] AUSTIN BISHOP-Attendance Governing Board Meeting Tuesday, September 18, 2018.	100.00	0.00	299,626.81
0003631	9/20/2018	[10405] CANON FINANCIAL SERVICES-Copier Lease	324.84	0.00	299,301.97
0003632	9/20/2018	[10055] NEWTON CHELETTE-Attendance Governing Board Meeting Tuesday, September 18, 2018.	100.00	0.00	299,201.97
0003633	9/20/2018	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, September 18, 2018.	100.00	0.00	299,101.97
0003634	9/20/2018	[10502] DIGITAL DEPLOYMENT INC-Web hosting Sept18	200.00	0.00	298,901.97
0003635	9/20/2018	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, September 18, 2018.	100.00	0.00	298,801.97
0003636	9/20/2018	[10058] RONALD HAWKINS-Attendance Governing Board Meeting Tuesday, September 18, 2018.	100.00	0.00	298,701.97
0003637	9/20/2018	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, September 18, 2018.	110.90	0.00	298,591.07
0003638	9/20/2018	[10026] MOJAVE DESERT AQMD-JUNE FY18	121,096.93	0.00	177,494.14
0003639	9/20/2018	[10627] PARACLETE HIGH SCHOOL-Community Outreach event sponsorship	500.00	0.00	176,994.14
0003640	9/20/2018	[10260] QCS BUILDING SERVICES-Janitorial service Sept 2018	225.00	0.00	176,769.14
0003641	9/20/2018	[00069] SOUTHERN CALIFORNIA EDISON-Electric service Sept 2018	1,087.19	0.00	175,681.95
0003642	9/20/2018	[10455] STRADLING YOCCA CARLSON & RAUTH-Legal Services through July 31 2018	1,200.00	0.00	174,481.95
R19-03	9/20/2018	Op Fund Rep #3	0.00	125,552.24	300,034.19
0003643	9/27/2018	[10026] MOJAVE DESERT AQMD-JULY FY18	107,878.45	0.00	192,155.74
0003644	9/27/2018	[10039] SPARKLETTS-Water Delivery Service	37.87	0.00	192,117.87
0003645	9/27/2018	[10050] WOELFL FAMILY TRUST-Office Lease Oct 2018	4,545.53	0.00	187,572.34

**Antelope Valley AQMD**  
**Bank Register from 9/01/2018 to 9/30/2018**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
R19-04	9/28/2018	Op Fund Rep #4	0.00	112,461.85	300,034.19
<b>Total for Report:</b>			<b>378,734.45</b>	<b>366,859.27</b>	

**Antelope Valley AQMD**  
**Bank Register from 9/01/2018 to 9/30/2018**  
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000321	9/11/2018	Daily Deposit	0.00	25,122.58	1,368,631.84
R19-02	9/13/2018	Op Fund Rep #2	122,383.25	0.00	1,246,248.59
0000322	9/20/2018	Daily Deposit	0.00	22,533.45	1,268,782.04
R19-03	9/20/2018	Op Fund Rep #3	125,552.24	0.00	1,143,229.80
0000001	9/24/2018	Daily Deposit	0.00	176,934.17	1,320,163.97
0000323	9/27/2018	Daily Deposit	0.00	6,930.02	1,327,093.99
R19-04	9/28/2018	Op Fund Rep #4	112,461.85	0.00	1,214,632.14
<b>Total for Report:</b>			<b>360,397.34</b>	<b>231,520.22</b>	

**Antelope Valley AQMD**  
**Bank Register from 9/01/2018 to 9/30/2018**  
**LA County AB2766 U5R**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
M19-32	9/11/2018	[01567] LANCASTER BAPTIST CHURCH-AB2766 Grant	66,516.00	0.00	355,948.04
M19-27	9/26/2018	[10623] HARRIMAN, RITA ANN-AB2766 Grant	1,000.00	0.00	354,948.04
M19-28	9/26/2018	[10624] WILKENS, RAY-AB2766 Grant	500.00	0.00	354,448.04
M19-29	9/26/2018	[10625] GAYLORD, SEAN M-AB2766 Grant	500.00	0.00	353,948.04
M19-30	9/26/2018	[10626] RUSS, TRAVIS-AB2766 Grant	1,000.00	0.00	352,948.04
M19-31	9/26/2018	[10410] SCHWARTZ, JESSE JACOB-AB2766 Grant	1,000.00	0.00	351,948.04
M19-33	9/26/2018	[10622] HERITAGE SIGN COMPANY-AB2766 Grant	8,720.00	0.00	343,228.04
M19-34	9/26/2018	[10628] GOODPASTURE, ADAM-AB2766 Grant	500.00	0.00	342,728.04
M19-35	9/26/2018	[10629] SANCHEZ, FERNANDO-AB2766 Grant	1,000.00	0.00	341,728.04
M19-36	9/26/2018	[10630] WOOD, THOMAS JR-AB2766 Grant	500.00	0.00	341,228.04
M19-37	9/26/2018	[10631] DITTO, MICHAEL-AB2766 Grant	1,000.00	0.00	340,228.04
M19-38	9/26/2018	[10632] SARAFYAN, ARBI MASIHI-AB2766 Grant	500.00	0.00	339,728.04
M19-39	9/26/2018	[10356] PFATENHAUR, JILL TORRIE-AB2766 Grant	1,000.00	0.00	338,728.04
M19-40	9/26/2018	[10258] ANTELOPE VALLEY COMMUNITY COLLEGE DISTRICT-AB2766 Grant	80,000.00	0.00	258,728.04
M19-41	9/27/2018	[10633] SNISSARENKO, EUGENE-AB2766 Grant	500.00	0.00	258,228.04
M19-41	9/27/2018	[10634] SNISSARENKO, OKSANA-AB2766 Grant	500.00	0.00	257,728.04
<b>Total for Report:</b>			<b>164,736.00</b>	<b>0.00</b>	

**Antelope Valley AQMD**  
**Bank Register from 9/01/2018 to 9/30/2018**  
**LA County Carl Moyer U5S**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
C19-4	9/26/2018	[10622] HERITAGE SIGN COMPANY-Moyer Grant	23,545.00	0.00	925,717.48
<b>Total for Report:</b>			<b>23,545.00</b>	<b>0.00</b>	

**Antelope Valley AQMD**  
**Bank Register from 9/01/2018 to 9/30/2018**  
District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000042	9/13/2018	August 2018	0.00	1,347.60	1,360.11
<b>Total for Report:</b>			<b>0.00</b>	<b>1,347.60</b>	

The following page(s) contain the backup material for Agenda Item: [1\) Approve the FY 17-18 Community Air Protection Program Amended Grant Agreement for its submission to the California Air Resources Board \(CARB\) for the implementation of Assembly Bill 617 \(C. Garcia, Chapter 136, Statutes of 2017\)](#); [2\) Authorize the accep](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #6*

**DATE:** November 20, 2018

**RECOMMENDATION:** 1) Approve the FY 17-18 Community Air Protection Program Amended Grant Agreement for its submission to the California Air Resources Board (CARB) for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) Authorize the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form.

**SUMMARY:** This item formally, accepts the amended grant award in addition to the original allocation to the District, approves the District's participation, and adheres to compliance with the Community Air Protection Program. This grant award supports the required and related expenses necessary for the implementation of Assembly Bill 617. The amended grant award amount is consistent with allocation approved by the California Air Pollution Controls Officers Association (CAPCOA) Board on October 26, 2017. In addition, this item authorizes the Executive Director/APCO and staff to execute agreements with CARB which binds the parties to the terms and conditions set forth in the application and the Community Air Protection Program Guidelines.

**BACKGROUND:** The Program's focus is to reduce exposure in communities most impacted by air pollution. The District will work closely with CARB staff, community groups, community members, environmental organizations, and regulated industries to develop a new community-focused action framework for community air protection.

Named the Community Air Protection Program (CAP), this first-of-its-kind statewide effort includes community air monitoring and community emissions reduction programs. In addition, the Legislature has appropriated funding to support early actions to address localized air pollution through targeted incentive funding to deploy cleaner technologies in these communities, as well as grants to support community participation. CAP also includes new requirements for accelerated retrofit of pollution controls on industrial sources, increased penalty fees, and greater transparency and availability of air quality and emissions data, which will help advance air pollution control efforts throughout the State. This new authority provides an opportunity to continue to enhance our air quality planning efforts and better integrate community, regional, and State level programs to provide clean air for all Californians.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #6*

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**REASON FOR RECOMMENDATION:** The Community Air Protection Program Guidelines require that the Governing Board formally approve District application and authorize the Executive Director/APCO and staff to execute the agreement with CARB.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before November 6, 2018.

**FINANCIAL DATA:** Community Air Protection Program funds are to the AVAQMD budget; this action will amend the original allocation from \$65,569.00 to \$140,569.00 in revenue for expenses.

**PRESENTER:** Bret Banks, Executive Director/APCO

The following page(s) contain the backup material for Agenda Item: [1\) Authorize \\$15,000 in Mobile Emission Reductions Program \(AB 2766\) funds to the Alternative Fuel Vehicle Program; and 2\) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan. Prese](#)

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #7*

**DATE:** November 20, 2018

**RECOMMENDATION:** 1) Authorize \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

**SUMMARY:** This item authorizes \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the District's ongoing grant program used to incentivize the purchase of light-duty alternative fuel vehicles.

**BACKGROUND:** In June 2006, the AVAQMD Board (the Board) established an incentive program to off-set the incremental cost associated with the purchase of natural gas-fueled vehicles and refueling units. In April 2011, the Board expanded the Alternative Fuel Vehicle (AFV) program to include all alternative fuel vehicles including electric and electric/hybrid vehicles. In March 2013, the Board approved new eligibility criteria limiting the District incentives to new AFV purchase or lease agreements made with local Dealerships, and one incentive per household. In September 2013, the Board approved to offer up to 50 percent of the current incentive to local residents who purchase or lease with Dealerships outside the District due to availability. In June 2014, the Board approved to continue the AFV program decreasing the incentive to \$1,000 and discontinuing the home refueling and charging incentives. Since inception, the AFV incentive program has provided incentives towards 509 vehicles and 139 home refueling/charging units totaling approx. \$1.5 million to local residents.

**REASON FOR RECOMMENDATION:** Governing Board authorization is needed to allocate Mobile Source Emission Reductions Program funds and/or changes to the guidelines.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO on or before November 1, 2018.

**FINANCIAL DATA:** Sufficient funds are available from the District's Mobile Source Emission Reductions (AB 2766) funds.

**PRESENTER:** Julie McKeehan, Grants Analyst

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Approve \$58,000 in Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer Program administrative funds toward continued implementation of the Districts Voluntary Accelerated Vehicle Retirement Program (VAVR); and 2) Authorize an extend

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #8*

**DATE:** November 20, 2018

**RECOMMENDATION:** 1) Approve \$58,000 in Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer Program administrative funds toward continued implementation of the District's Voluntary Accelerated Vehicle Retirement Program (VAVR); and 2) Authorize an extended contract with Environmental Engineering Studies Incorporated (EES); and 3) Authorize the Deputy Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item approved the continued implementation of the District's VAVR program pursuant to the requirements of the 2017 Carl Moyer Program Guidelines. This item also authorizes \$50,000 of AB 923 funds to be used toward eligible vehicle retirement projects, and \$8,000 of Carl Moyer Program administrative funding to be used toward VAVR program administration.

**BACKGROUND:** In 2004, the AVAQMD Governing Board approved funding towards the implementation of a vehicle retirement program. The program was implemented with AB 2766 funds. In 2008, CARB expanded the Carl Moyer Program to include light duty vehicle retirement programs. Pursuant to this expansion, the AVAQMD modified its existing vehicle retirement program utilizing Carl Moyer Program and AB 2766 funds. In September 2013 the Board approved the use of AB 923 funds to be used toward VAVR projects pursuant to the Carl Moyer guidelines.

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund Carl Moyer eligible projects including any related funding that will be used to meet the match requirement. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #8*

**PAGE 2**

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO - Antelope Valley Operations on or before November 1, 2018.

**FINANCIAL DATA:** Sufficient funding is available from the District's Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer funds allocated to administration.

**PRESENTER:** Julie McKeehan, Grants Analyst

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$40,000 in Mobile Source Emission Reductions Program (AB 923) funds to AV Law, LLC toward expansion to its existing electric vehicle charging station; and 2) Authorize the Executive Director/APCO and staff to negotiate tar

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #9*

**DATE:** November 20, 2018

**RECOMMENDATION:** 1) Award an amount not to exceed \$40,000 in Mobile Source Emission Reductions Program (AB 923) funds to AV Law, LLC toward expansion to its existing electric vehicle charging station; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item awards funding not to exceed \$40,000 to AV Law, LLC toward expansion to its existing electric vehicle charging station.

**BACKGROUND:** AV Law, LLC submitted an application to the District requesting grant funds towards expansion to its existing electric vehicle (EV) charging station. The project will add additional Level-2 chargers to the 24/7 public access station and expand to the employee parking lot. In 2013 AV Law, LLC participated in the District's pilot program that offered local businesses grant funding to install public access EV charging stations at their facilities. In addition, the District offers local residents incentives toward the purchase of EVs. To date, as a result of both programs, the District has seen increase in the number of electric vehicles driven within the Antelope Valley as well as increased participation in the deployment of EV charging stations. Currently there are 35 EV charging locations throughout the Antelope Valley consisting of 99 Level-II, 5 DCFC and 3 Tesla EV charging stations. Some early adopters of EV charging stations are now realizing a necessity to expand existing charging stations to ensure sufficient charging availability to the public as well as their employees. AV Law is centrally located and convenient for EV charging needs. Staff has reviewed this project for eligibility pursuant to the 2017 Carl Moyer Guidelines and the use of AB 923.

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to approve the grant and allocation from the District's Mobile Source Emission Reductions (AB 923) funds. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or about November 6, 2018.

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**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #9*

**PAGE 2**

**FINANCIAL DATA:** Funds are granted from the District's Mobile Source Emission Reductions (AB 923) funds.

**PRESENTER:** Julie McKeehan, Grants Analyst

cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$60,000 of available District funding for use toward eligible projects to the University of Antelope Valley for the replacement of older vehicles; and 2) Authorize the Executive Director/APCO and staff to negotiate target

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #10*

**DATE:** November 20, 2018

**RECOMMENDATION:** 1) Award an amount not to exceed \$60,000 of available District funding for use toward eligible projects to the University of Antelope Valley for the replacement of older vehicles; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item awards an amount not to exceed \$60,000 in grant funding to the University of Antelope Valley to replace older vehicles with a newer, cleaner vehicle. District plans to fund the project with Mobile Source Emission Reductions Program (AB 2766) funds and/or other project funds allocated to the District for eligible projects.

**BACKGROUND:** AVAQMD received an application from the University of Antelope Valley (UAV) for grant funding to assist in replacing older vehicles with new cleaner vehicles. In UAV's interest in the turnover of older vehicles in their fleet, UAV has identified four (4) older vehicles to permanently retire and replace with one (1) newer vehicle equivalent to serve the purpose of the (4) older vehicles. The (4) older vehicles consist of (1) 1965 Crown Coach Fire Truck, (1) 1992 Ford E450 Ambulance, (1) 2003 Ford E450 Ambulance and (1) 2000 Chrysler Minivan including the use of other light-duty passenger vehicles all used for various local transport including transporting students and equipment related to the operations and functions of UAV. Staff has evaluated the project for the use of Mobile Source Emissions Reduction Program funding pursuant to the District's work plan and finds the proposed replacement project to contribute to local emission reductions produced by mobile sources and aids the Antelope Valley toward attainment of the national ambient air quality standards. District proposes to grant a maximum of 60% of the replacement costs in an amount not to exceed \$60,000.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM #10*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund District grant projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before November 1, 2018.

**FINANCIAL DATA:** Sufficient funds are available for disbursement under the District's Mobile Source Emission Reductions Program (AB 2766) funds. Other funds allocated to the District for mobile source projects may be used based on availability.

**PRESENTER:** Julie McKeehan, Grants Analyst

The following page(s) contain the backup material for Agenda Item: 1) Discussion of possible sponsorship of the Antelope Valley Alternative Energy Conference; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, assist and support in the Conference development, and consider District fin

**MINUTES OF THE GOVERNING BOARD  
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LANCASTER, CALIFORNIA**

*AGENDA ITEM #11*

**DATE:** November 20, 2018

**RECOMMENDATION:** 1) Discussion of possible sponsorship of the Antelope Valley Alternative Energy Conference; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, assist and support in the Conference development, and consider District financial sponsorship assistance.

**SUMMARY:** District participation and financial support of the inaugural Antelope Valley Alternative Energy Conference.

**BACKGROUND:** In the State of California there have been substantial investments in renewable energy and energy efficiency to move away from burning of fossil fuels. The inaugural Antelope Valley Alternative Energy Conference will highlight the Antelope Valley's leadership in this renewable energy effort.

**REASON FOR RECOMMENDATION:** Governing Board approval is needed to fund sponsorship and staff support community events and projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute agreements.

**REVIEW BY OTHERS:** This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before November 9, 2018.

**FINANCIAL DATA:** Sufficient funds are available for financial support and sponsorship of the Antelope Valley Alternative Energy Conference.

**PRESENTER:** Bret Banks, Executive Director/APCO