

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, NOVEMBER 20, 2018  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**Minutes**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Austin Bishop, Vice Chair, City of Palmdale  
Newton Chelette, Public Member  
Howard Harris, Los Angeles County  
Ron Hawkins, Los Angeles County  
Steven Hofbauer, City of Palmdale  
Ken Mann, City of Lancaster

Board Members Absent:

None

**CALL TO ORDER**

Chair **CRIST** called the meeting to order at 10:00 a.m. Board Member **MANN** led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

**Agenda Item #1 - 1. Approve Minutes from Regular Governing Board Meeting of October 16, 2018.**

Upon Motion by **HOFBAUER**, seconded by **HAWKINS**, and carried by the following roll call vote, with six **AYES** votes by Board Members **MARVIN CRIST, AUSTIN BISHOP, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER** and **KEN MANN** with one abstention by Board Member **NEWTON CHELETTE**, the Board **Approved** Minutes from Regular Governing Board Meeting of October 16, 2018.

**Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.** Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HOFBAUER**, seconded by **HAWKINS**, and carried by the following roll call vote, with six **AYES** votes by Board Members **MARVIN CRIST, AUSTIN BISHOP, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER** and **KEN MANN** with one abstention by Board Member **NEWTON CHELETTE**, the Board **Received and Filed** Monthly Grant Funding Summary.

**Agenda Item #3 – Monthly Activity Report. Receive and file.** Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HOFBAUER**, seconded by **HAWKINS**, and carried by the following roll call vote, with six **AYES** votes by Board Members **MARVIN CRIST, AUSTIN BISHOP,**

**HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and KEN MANN** with one abstention by Board Member **NEWTON CHELETTE**, the Board **Received and Filed** Monthly Activity Report.

**Agenda Item #4 - Approve payment to MDAQMD in the total amount of \$124,017.28, subject to availability of funds, for services provided during the month of September 2018.** Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HOFBAUER**, seconded by **HAWKINS**, and carried by the following roll call vote, with six **AYES** votes by Board Members **MARVIN CRIST, AUSTIN BISHOP, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER and KEN MANN** with one abstention by Board Member **NEWTON CHELETTE**, the Board **Approved** payment to MDAQMD in the total amount of \$124,017.28, subject to availability of funds, for services provided during the month of September 2018.

## **ITEMS FOR DISCUSSION**

### **DEFERRED ITEMS**

None.

### **NEW BUSINESS**

**Agenda Item #6 – 1) Approve the FY 17-18 Community Air Protection Program Amended Grant Agreement for its submission to the California Air Resources Board (CARB) for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) Authorize the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form.** Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **BISHOP**, and carried unanimously, the Board 1) **Approved** the FY 17-18 Community Air Protection Program Amended Grant Agreement for its submission to the California Air Resources Board (CARB) for the implementation of Assembly Bill 617 (C. Garcia, Chapter 136, Statutes of 2017); 2) **Authorized** the acceptance of funds allocated and awarded to the District; and the Executive Director/APCO and staff to execute the agreement, approved as to legal form.

**Agenda Item #7 – 1) Authorize \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) Authorize the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.** Presenter: Julie McKeehan, Grants Analyst.

Upon Motion by **BISHOP**, seconded by **HARRIS**, and carried unanimously, the Board 1) **Authorized** \$15,000 in Mobile Emission Reductions Program (AB 2766) funds to the Alternative Fuel Vehicle Program; and 2) **Authorized** the Executive Director/APCO and staff to execute the Alternative Fuel Vehicle Program as outlined in the Work Plan.

**Agenda Item #8 – 1) Approve \$58,000 in Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer Program administrative funds toward continued implementation of the Districts Voluntary Accelerated Vehicle Retirement Program (VAVR); and 2) Authorize an extended contract with Environmental Engineering Studies Incorporated (EES); and 3) Authorize the Deputy Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form.** Presenter: Julie McKeehan, Grants Analyst.

*Minutes 11.20.2018*

Upon Motion by **MANN**, seconded by **BISHOP**, and carried unanimously, the Board 1) **Approved** \$58,000 in Mobile Source Emissions Reduction Program (AB 923) funds and Carl Moyer Program administrative funds toward continued implementation of the Districts Voluntary Accelerated Vehicle Retirement Program (VAVR); and 2) **Authorized** an extended contract with Environmental Engineering Studies Incorporated (EES); and 3) **Authorized** the Deputy Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form.

**Agenda Item #9 – 1) Award an amount not to exceed \$40,000 in Mobile Source Emission Reductions Program (AB 923) funds to AV Law, LLC toward expansion to its existing electric vehicle charging station; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form, subject to approval by legal counsel.** Presenter: Julie McKeehan, Grants Analyst.

Board Member **MARVIN CRIST** recused himself from this item due to conflicts of interest and left the room respectively. Upon Motion by **HAWKINS**, seconded by **MANN**, and carried by the following roll call vote, with six **AYES** votes by Board Members **AUSTIN BISHOP, NEWTON CHELETTE, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER** and **KEN MANN** with one recusal by Board Member **MARVIN CHRIST**, the Board 1) **Awarded** an amount not to exceed \$40,000 in Mobile Source Emission Reductions Program (AB 923) funds to AV Law, LLC toward expansion to its existing electric vehicle charging station; and 2) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form. After discussion, motion and roll call vote, Chair **CRIST** requested staff to provide a brief overview of each grant illustrating where grant funds come from and where and how grant funds can be utilized in addition to outreach efforts at the next regular scheduled Governing Board meeting.

**Agenda Item #10 – 1) Award an amount not to exceed \$60,000 of available District funding for use toward eligible projects to the University of Antelope Valley for the replacement of older vehicles; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form.** Presenter: Julie McKeehan, Grants Analyst.

Board Members **AUSTIN BISHOP AND NEWTON CHELETTE** recused themselves from this item due to conflicts of interest and left the room respectively. Upon Motion by **MANN**, seconded by **HARRIS**, and carried by the following roll call vote, with five **AYES** votes by Board Members, **MARVIN CHRIST, HOWARD HARRIS, RON HAWKINS, STEVEN HOFBAUER** and **KEN MANN** with two recusals by Board Members **AUSTIN BISHOP and NEWTON CHELETTE**, the Board 1) **Awarded** an amount not to exceed \$60,000 of available District funding for use toward eligible projects to the University of Antelope Valley for the replacement of older vehicles; and 2) **Authorized** the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form.

**Agenda Item #11 – 1) Discussion of possible sponsorship of the Antelope Valley Alternative Energy Conference; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, assist and support in the Conference development,**

