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"It's a Breath of Fresh Air"

Adopted
BUDGET
FISCAL YEAR 2015-16

July 1, 2015

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July 1, 2015

Governing Board of the
Antelope Valley Air Quality Management District

ADOPTED BUDGET FOR FISCAL YEAR 2015-16

This is the budget of the Antelope Valley Air Quality Management District (AVAQMD) for Fiscal Year 2015-16. This document provides for the required, necessary and desired services as established by this Governing Board and various Federal, State, and local regulations. A budget is designed to provide the Board and staff with a tool from which sound fiscal management decisions may be made.

The Consolidated Budget includes estimated revenues and expenses for all AVAQMD activity, including the grant programs. The General Fund Revenue Budget, in the amount of \$1,442,400 is a projected 2.45% increase from the prior fiscal year, due in part to a recommended 15% increase imposed January 1, 2015, and a proposed 15% fee increase effective January 1, 2016. This adopted budget is balanced but anticipates using an additional 10% of revenue from AB2766. It also anticipates an additional \$18,000 from revenue collected Plan Fees.

The General Fund Expense Budget, in the amount of \$1,501,711, reflects an overall decrease of 1.7% from the budget for FY 2014-15. The planned expenditures include continuing projects to help streamline government and regulatory functions. The AVAQMD contracts all of its services from the Mojave Desert Air Quality Management District

The AVAQMD is a service based agency in which program staff (salaries and benefits for 7.5 full time equivalent - FTE) will comprise 82.4% of the operations budget. The office is supported with six full time positions. Additional services are provided as needed under contract with the Mojave Desert AQMD.

A Public Hearing was held May 19, 2015 to receive public comments concerning this proposed budget and receive staff presentation. The Budget, as presented here, was adopted by the Governing Board on June 16, 2015 for implementation beginning July 1, 2015.

This budget represents a financial plan to meet the year's obligations and challenges and is effective July 1, 2015.

Sincerely,

Bret S. Banks
Deputy Director/Antelope Valley Operations

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"It's a breath of fresh air"

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Antelope Valley AQMD
"It's a breath of fresh air"

INTRODUCTION

The Antelope Valley Air Quality Management District continues to successfully reach the industry and sources that may be affected by air quality regulations. A practice of routine inspections ensures compliance to local, state and federal air quality regulations. Proactive contact with local businesses has generated interest in environmental issues and increased compliance rates.

The District approaches air quality regulations in a manner that is responsive and accessible. Growth and new programs demand that the District continue to strive to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community. Several ongoing programs and projects, with their associated costs, address these efficiency issues.

The AVAQMD contracts all of its services from the Mojave Desert Air Quality Management District (MDAQMD). MDAQMD staff is used for specific expertise to support the Antelope Valley office and allow for a full service agency. Staff services are charged at a set hourly rate that includes the position's hourly rate, all associated benefits, and an administrative charge. Services and supplies purchased for the AVAQMD are charged at cost. Certain administrative functions and support of the AVAQMD are performed at Mojave Desert AQMD's Victorville location.

DISTRICT PROGRAMS AND PROJECTS

Community Outreach

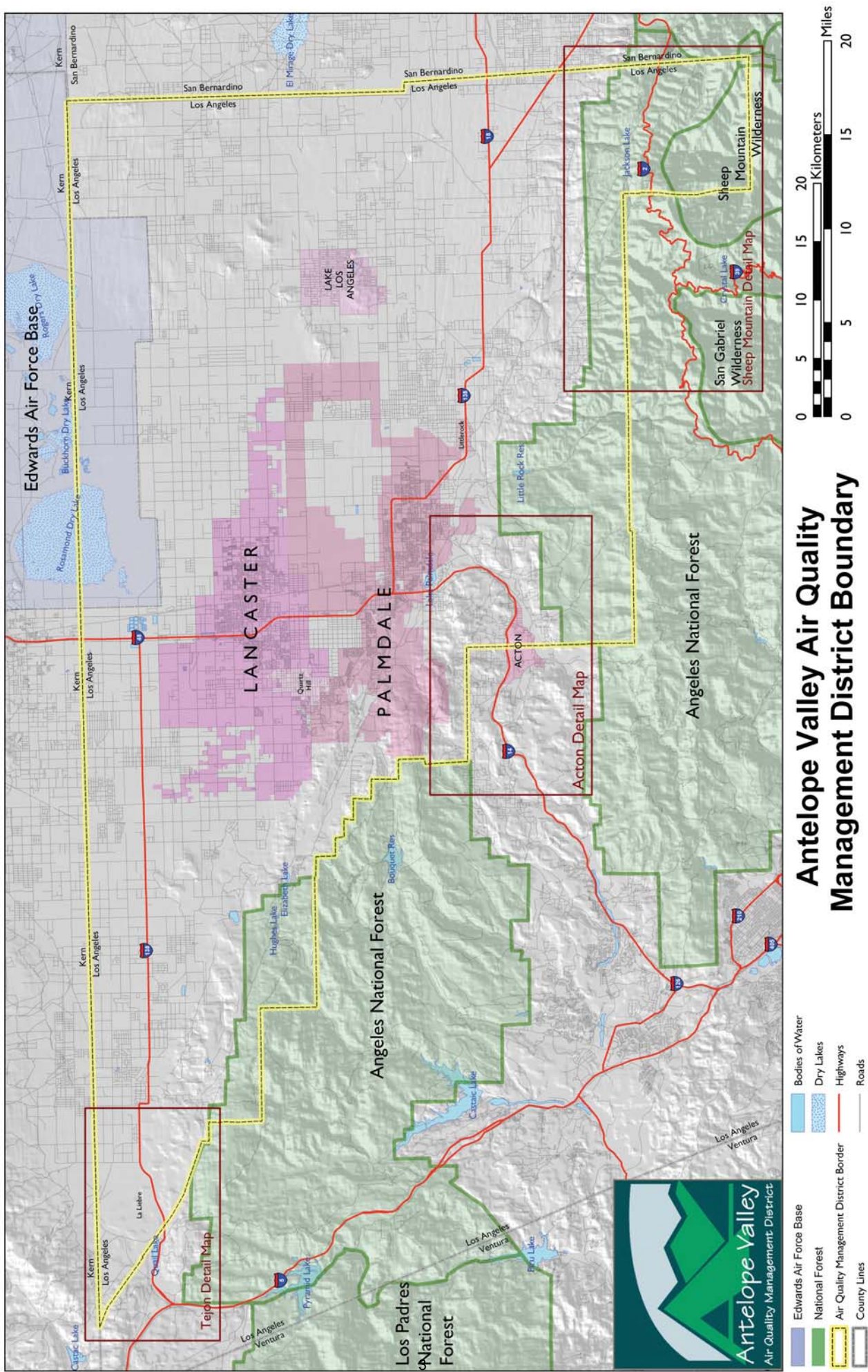
The District strives to be known throughout the community as a partner in the development of the local economy while protecting human health and the environment. This representation is achieved by providing information through participation in community events such as the Antelope Valley Board of Trade Business Outlook Conference, school education programs, and business opportunity forums.

Mobile Emissions Reduction Program

This grant program encourages projects sponsored by private or public agencies that reduce the impact of pollution generated by mobile emission sources in the Antelope Valley region. The Governing Board awards grants using funds collected from vehicle registrations (AB 2766 and AB 923) and awarded by the State of California through the Carl Moyer program (State of California).

AVAQMD Website

Providing information to the general public may be the most important investment the District can make to impact the future air quality of the region. Using the internet allows the District to provide a contemporary medium to reach the public with the latest version of the District rulebook, application for permits and other forms, and air quality information, including forecasting and real-time air quality data. The site also has links to regional ozone maps found at <http://www.avagmd.ca.gov/>





Governing Board Members
April 2015

Marvin Crist, *Chair*
City of Lancaster

Mike Dispenza, *Vice Chair*
City of Palmdale

James C. Ledford, Jr.
City of Palmdale

Ken Mann
City of Lancaster

Vern Lawson
Los Angeles County
District Supervisor Appointment

Ronald A. Hawkins
Los Angeles County
District Supervisor Appointment

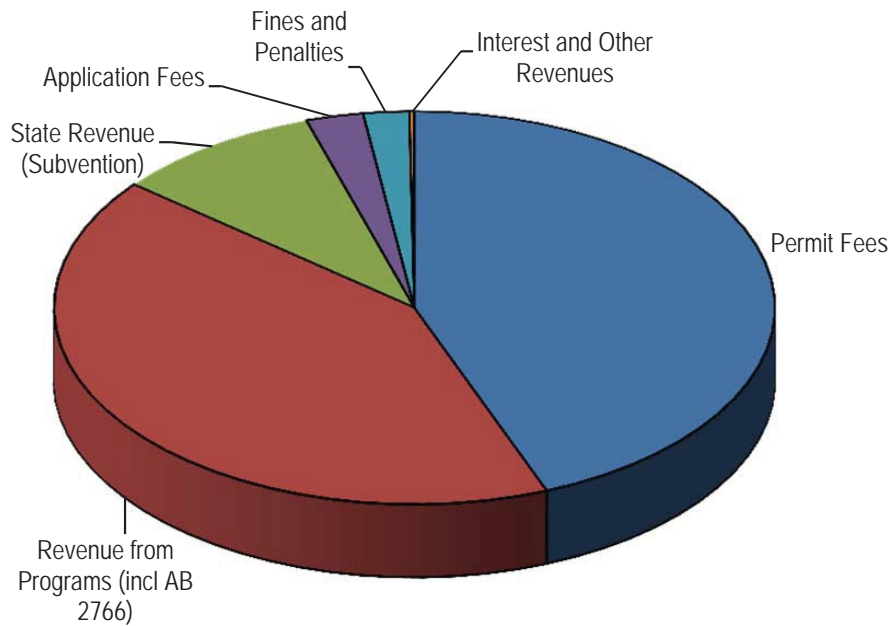
Newton Chelette
Public Member

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Antelope Valley AQMD
Consolidated Budget (All Funds)
Fiscal Year 2015-16

	Approved Budget FY 2015	Estimated Year End FY 14-15	Adopted Budget FY 15-16
Revenues			
Permit Fees	619,000	561,184	635,000
Application Fees	35,500	62,186	37,000
Fines & Penalties	11,700	13,542	29,700
Interest Income	19,335	13,141	13,250
Other Revenue	0	636	0
Revenue from Programs	2,499,879	2,518,923	2,346,346
State Revenue	126,000	135,239	135,000
Total Revenues	3,311,414	3,304,851	3,196,296
Expenses			
Personnel Expenses			
Program Staff	1,170,000	1,192,022	1,237,940
Total Personnel Expenses	1,170,000	1,192,022	1,237,940
Operating Expenses			
Communications	25,400	17,197	19,750
Dues & Subscriptions	6,700	9,584	10,025
Non-Depreciable Inventory	6,300	824	6,300
Legal	2,500	1,472	2,000
Professional Services	117,400	45,255	85,900
Maintenance & Repairs	7,000	3,939	7,000
Training & Travel	11,500	4,139	8,000
Vehicles	16,650	9,538	11,000
Office Expenses	96,650	79,528	88,075
Program Expenses	1,920,214	1,564,489	1,704,235
Miscellaneous Expenses	1,000	944	1,071
Total Operating Expenses	2,211,314	1,736,909	1,943,356
Capital Expenses			
Equipment	15,000	0	0
Software	35,000	28,016	15,000
Total Capital Expenses	50,000	28,016	15,000
Total Expenses	3,431,314	2,956,947	3,196,296
Cash To (From) Reserves	(119,900)	347,904	0

Antelope Valley AQMD
General Fund
Sources of Estimated Revenue
Fiscal Year 2015-16



REVENUE TYPES	AMOUNT	% of Total
Permit Fees	635,000	44.02%
Revenue from Programs (incl AB 2766)	602,500	41.77%
State Revenue (Subvention)	135,000	9.36%
Application Fees	37,000	2.57%
Fines and Penalties	29,700	2.06%
Interest and Other Revenues	3,200	0.22%
TOTAL	1,442,400	100%

Antelope Valley AQMD

General Fund Revenue Detail

	Approved Budget FY 2015	Estimated Year End FY 14-15	Adopted Budget FY 15-16
Revenues			
Permit Fees			
Permit Fees Rev	584,000	509,118	585,000
Asbestos Demo/Reno Rev	30,000	46,733	45,000
Title V Rev	5,000	5,333	5,000
	<u>619,000</u>	<u>561,184</u>	<u>635,000</u>
Application Fees			
ERC Application Fees	0	277	0
New Source Review Fees	0	19,933	0
Permit Application Fees	34,000	38,943	34,000
AG Application Fees	1,500	3,033	3,000
	<u>35,500</u>	<u>62,186</u>	<u>37,000</u>
Fines & Penalties			
Notice of Violations Fee	11,700	11,900	11,700
Rule 306	0	1,642	18,000
	<u>11,700</u>	<u>13,542</u>	<u>29,700</u>
Interest Income			
Interest Revenue	3,500	3,170	3,200
	<u>3,500</u>	<u>3,170</u>	<u>3,200</u>
Other Revenue			
Unidentified Income	0	636	0
	<u>0</u>	<u>636</u>	<u>0</u>
Revenue from Programs			
Administrative Funding	66,000	0	0
AB2766 Program	543,000	535,000	599,500
Hot Spots	3,000	1,120	3,000
	<u>612,000</u>	<u>536,120</u>	<u>602,500</u>
State Revenue			
PERP Regulation	26,000	36,124	36,000
State Subvention	100,000	99,115	99,000
	<u>126,000</u>	<u>135,239</u>	<u>135,000</u>
Total General Fund Revenues	<u>1,407,700</u>	<u>1,312,077</u>	<u>1,442,400</u>

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AIR QUALITY PROGRAM DESCRIPTIONS and Projects

Community Relations and Education Program

The Antelope Valley Air Quality Management District conducts public information and education programs in order to fulfill the requirement of the California Clean Air Act of 1988. The task is to inform the public about air pollution, its sources, health effects on humans, and damage to the environment. Education is provided on methods of control and to encourage individual means of reducing pollution.

The programs are targeted to many audiences: academia, the general adult population, elementary to college level students, as well as business and industry. This information uses pamphlets, brochures, public reports, newsletters, public workshops and conferences, presentations, exhibits, and other multimedia promotions. In addition, press releases, press conferences and air quality forecasts are provided to the local media on an ongoing basis as a means of keeping the public informed.

Air Quality Monitoring Program

Air Quality Surveillance participates in an ambient air monitoring and meteorological network to track air quality trends with an air monitoring station in Lancaster. The station is part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants. These data are reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecast and notification to school systems and the general population in the event of harmful levels of pollution.

Compliance Program

The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities:

- Comprehensive inspections (annual for most sources) are performed to verify compliance to air quality regulations.
- Investigation of citizen complaints pertaining to air related matters
- Legal case development when necessary to address non-complying situations
- Federal Asbestos Demolition and Renovation Program
- State-mandated Variance Program
- Continuous Emissions Monitoring Programs
- Reporting to the Environmental Protection Agency's AIRS and Significant Violator programs
- Source testing

Stationary Sources Program

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State and Federal regulations. These permits are required for projects that propose industrial and/or commercial processes that have a potential to emit or control an air contaminant. The wide range of requirements applied depends on the type and size of the proposed project.

District staff provides technical reviews of official documents, such as test reports, risk assessments, EIS/EIR's, as well as technical assistance to permit applicants, other agencies, and manufacturers. The District implements and manages:

- Title III & V Programs. The Title III program is the federal toxic program for Title V facilities. Title V is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires the District to develop and implement a Federal Permitting Program approved by the Environmental Protection Agency (EPA).
- Emissions Inventory. The purpose of this program is to maintain an active inventory of the sources of criteria air pollutants within the District which measures progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. State and Federal Law require this program.
- Toxic Emissions Inventory. (Air Toxic "Hot Spot" Information and Assessment Act of 1987) The purpose of this program is to assess the amounts, types and health impacts of air toxics produced from stationary sources.

Planning, Rulemaking & Grants

One of the District's primary responsibilities is to promulgate rules and plans in accordance with State and Federal attainment and maintenance planning requirements, to achieve and maintain regional compliance with the various ambient air quality standards. Related functions include rule adoptions and revisions, and State and Federal grant programs with direct and pass through funding.

Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements and significant developments. Planning staff also perform California Environmental Quality Act (CEQA) review and comment functions in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs:

- California Ambient Air Quality Standards Attainment Planning, as codified in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard.
- National Ambient Air Quality Standards (NAAQS), as codified in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National one-hour and eight-hour ozone standards, the National 24-hour, annual PM10 standards, and National 24-hour, annual PM2.5 standards.
- Federal General and Transportation Conformity, entailing regional project review and comment
- California Environmental Quality Act (CEQA), requiring local and regional project review

- National Environmental Protection Act (NEPA), requiring local and regional project review
- Carl Moyer, AB 923 and AB 2766 Grant Programs, grant incentive programs promoting reductions in mobile emissions.

Mobile Source Emission Reduction Program

This program provides grants to projects that reduce emissions from mobile sources (and other limited categories). Funding for the grants includes AB 2766 funds (assessed by the District's Governing Board and collected by the California Department of Motor Vehicles on motor vehicle registrations) as may be periodically allocated by the Governing Board and all funds under the Carl Moyer Program. Calls for projects, eligibility determinations, and Governing Board award are all part of the process that makes funds available to the region for qualified emission reducing projects.

Funds collected under AB 923 allows air districts in state non-attainment areas to adopt an additional two dollar surcharge on motor vehicle registration fees to be used strictly for incentive-based emission reduction funding programs. The use of the additional fees is limited to projects eligible for grants under the Carl Moyer Program, the purchase of school buses under the Lower-Emission School Bus Program, light-duty scrap or repair programs and unregulated agricultural sources.

Antelope Valley AQMD
General Fund District Wide Expense Budget Detail
Fiscal Year 2015-16

	Adopted Budget FY 2015	Estimated Year End FY 14-15	Adopted Budget FY 15-16
Expenses			
Personnel Expenses			
Operating Expenses			
Communications			
Telephones	5,000	7,965	8,000
Long Distance Charges	500	415	500
Cellular Phones	500	0	0
Internet	9,000	8,508	9,000
Web Hosting	2,400	0	1,000
Tech Support	8,000	0	1,000
	25,400	16,888	19,500
Dues & Subscriptions			
Memberships & Sponsorships	6,200	9,000	9,300
Publications & Subscriptions	500	451	500
	6,700	9,451	9,800
Non-Depreciable Inventory			
Furniture & Fixtures Exp	2,500	0	2,500
Machinery & Equipment Exp	3,500	724	3,500
Safety Equipment Exp	300	100	300
	6,300	824	6,300
Legal			
Legal Notices	2,500	1,419	2,000
Legal Services	0	53	0
	2,500	1,472	2,000
Professional Services			
Financial Services	10,500	11,000	12,000
Research Studies	6,000	0	6,000
Consulting Fees	60,000	833	15,000
Stipends	8,400	8,400	8,400
	84,900	20,233	41,400
Maintenance & Repairs			
General Bldg. Maintenance	2,000	333	2,000
Custodial Services	3,000	2,219	3,000
Equipment Repair	2,000	1,387	2,000
	7,000	3,939	7,000
Training & Travel			
Training	3,000	418	2,000
Travel	2,500	2,153	2,500
Mileage	500	12	500
	6,000	2,583	5,000

Antelope Valley AQMD
General Fund District Wide Expense Budget Detail
Fiscal Year 2015-16

	Adopted Budget FY 2015	Estimated Year End FY 14-15	Adopted Budget FY 15-16
Vehicles			
Vehicle Gas & Oil	8,500	3,741	5,000
Vehicle Maintenance	2,000	2,471	2,500
Vehicle Repairs	2,000	0	0
Vehicle Insurance	3,500	2,864	3,000
	<u>16,000</u>	<u>9,076</u>	<u>10,500</u>
Office Expenses			
Software	6,200	0	2,500
Utilities	7,500	6,640	6,600
Supplies	4,000	3,166	3,200
Facility Leases	47,000	53,794	54,000
Equipment Lease	7,000	6,413	6,400
Postage	575	0	450
Courier	175	209	175
Printing/Shredding Services	1,500	683	800
Security	500	239	300
Liability Insurance	6,500	5,680	6,000
Meeting Expenses	1,000	81	500
Community Relations	2,000	935	1,000
	<u>83,950</u>	<u>77,840</u>	<u>81,925</u>
Program Expenses			
Program Expenditures	10,000	0	10,000
Contributions to Other Agencies	6,500	0	0
	<u>16,500</u>	<u>0</u>	<u>10,000</u>
Miscellaneous Expenses			
Bank Fees	1,000	944	1,071
	<u>1,000</u>	<u>944</u>	<u>1,071</u>
Total Operating Expenses	256,250	143,250	194,496
Capital Expenses			
Equipment	15,000	0	0
Software	35,000	24,167	0
Total Capital Expenses	50,000	24,167	0
Total Expenses	306,250	167,417	194,496

SUPPORT PROGRAM DESCRIPTIONS***Executive Office***

The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including those programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

The Governing Board, with seven members, meets monthly and members receive \$100.00 stipend per meeting plus travel expenses. The Hearing Board, with five members, meets as needed and members may receive \$100.00 stipend per meeting plus travel expenses. The Rule Development Committee meets periodically with members of District staff and permitted facilities.

Legal Counsel

The District Counsel serves as general legal counsel to the Governing Board, the Air Pollution Control Officer and the District, providing legal advice and opinions on mandates specific to air districts such as the Federal Clean Air Act, California air pollution control laws and air quality rules and regulations. District Counsel also provides general public agency legal services regarding California Environmental Quality Act, the Brown Act, the Political Reform Act as well the Administrative Code, contracts, personnel matters, civil actions, and related litigation. It exercises authority to bring civil actions in the name of the people of the State of California for violations of various air quality laws and regulations. The District Counsel also represents the District in actions brought before the Hearing Board.

District Counsel analyzes legislative bills proposed in the California Legislature that impact the District, proposes strategies, and provides information to the District Governing Board regarding such legislation.

Operations Management

Operations Management is the daily operations of the District office located in Lancaster. Operations activities include staff technical training, establishing program policies and procedures, monitoring workflow and performance levels, violation settlement negotiations, public information, inter- and intra-agency coordination, committee representation, program planning and streamlining, as well as being responsible for fostering a positive working relationship with the regulated community.

District memberships include the California Air Pollution Control Officers Association, the California Special Districts Association, and Antelope Valley Board of Trade, California Natural Gas Vehicle Coalition, Antelope Valley College President's Circle, Los Angeles County Farm Bureau, and partnerships with.

The Clerk of the Board records official minutes of all meetings of the Governing Board; maintains the files for all actions of the Governing Board and distributes copies of orders and directives of the Board to appropriate agencies and members of the public; schedules, prepares and distributes the Board agenda. The Clerk also serves the Hearing Board, gives notice of hearings, distributes recommendations of particular boards and maintains the conflict of interest files for the District.

Administrative Services

The Administrative Services office provides financial, administrative and personnel management services to the operating divisions of the District. The office prepares the annual budget and controls expenditures by providing information regarding expenditures and the availability of budgeted funds. The office also purchases equipment and supplies. Invoices for a variety of fees are issued, collected, deposited and accounted for through the Compliance and Permit System (CAPS). This office also manages the District's computer information systems, risk management, fleet and facility management, and fixed assets.

Antelope Valley AQMD
General Fund Contracted Services Expense Budget Detail
Fiscal Year 2015-16

	<u>Adopted Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Expenses			
Personnel Expenses			
Program Staff	1,170,000	1,192,022	1,237,940
Operating Expenses			
Communications			
Web Hosting	0	47	50
Tech Support	<u>0</u>	<u>262</u>	<u>200</u>
	0	309	250
Dues & Subscriptions			
Professional Dues	<u>0</u>	<u>133</u>	<u>225</u>
	0	133	225
Non-Depreciable Inventory			
Legal			
Professional Services			
Financial Services	0	888	12,000
Consulting Fees	<u>32,500</u>	<u>24,134</u>	<u>32,500</u>
	32,500	25,022	44,500
Maintenance & Repairs			
Training & Travel			
Training	2,500	0	1,000
Travel	2,500	954	1,000
Mileage	<u>500</u>	<u>602</u>	<u>1,000</u>
	5,500	1,556	3,000

Antelope Valley AQMD
General Fund Contracted Services Expense Budget Detail
Fiscal Year 2015-16

	<u>Adopted Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Vehicles			
Vehicle Gas & Oil	500	462	500
Vehicle Maintenance	<u>150</u>	<u>0</u>	<u>0</u>
	650	462	500
Office Expenses			
Software	11,500	1,634	4,200
Supplies	100	54	500
Postage	450	0	1,100
Courier	100	0	0
Meeting Expenses	100	0	0
Community Relations MDAQMD	<u>100</u>	<u>0</u>	<u>0</u>
	12,350	1,688	5,800
Program Expenses			
Miscellaneous Expenses			
Total Operating Expenses	<u>51,000</u>	<u>29,170</u>	<u>54,275</u>
Capital Expenses			
Software	<u>0</u>	<u>3,849</u>	<u>15,000</u>
Total Capital Expenses	<u>0</u>	<u>3,849</u>	<u>15,000</u>
Total Expenses	<u><u>1,221,000</u></u>	<u><u>1,225,041</u></u>	<u><u>1,307,215</u></u>

Antelope Valley AQMD
General Fund Consolidated Expense Budget Detail
Fiscal Year 2015-16

	<u>Adopted Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Expenses			
Personnel Expenses			
Program Staff	1,170,000	1,192,022	1,237,940
Operating Expenses			
Communications			
Telephones	5,000	7,965	8,000
Long Distance Charges	500	415	500
Cellular Phones	500	0	0
Internet	9,000	8,508	9,000
Web Hosting	2,400	47	1,050
Tech Support	8,000	262	1,200
	<u>25,400</u>	<u>17,197</u>	<u>19,750</u>
Dues & Subscriptions			
Memberships & Sponsorships	6,200	9,000	9,300
Publications & Subscriptions	500	451	500
Professional Dues	0	133	225
	<u>6,700</u>	<u>9,584</u>	<u>10,025</u>
Non-Depreciable Inventory			
Furniture & Fixtures Exp	2,500	0	2,500
Machinery & Equipment Exp	3,500	724	3,500
Safety Equipment Exp	300	100	300
	<u>6,300</u>	<u>824</u>	<u>6,300</u>
Legal			
Legal Notices	2,500	1,419	2,000
Legal Services	0	53	0
	<u>2,500</u>	<u>1,472</u>	<u>2,000</u>
Professional Services			
Financial Services	10,500	11,888	24,000
Research Studies	6,000	0	6,000
Consulting Fees	92,500	24,967	47,500
Stipends	8,400	8,400	8,400
	<u>117,400</u>	<u>45,255</u>	<u>85,900</u>
Maintenance & Repairs			
General Bldg. Maintenance	2,000	333	2,000
Custodial Services	3,000	2,219	3,000
Equipment Repair	2,000	1,387	2,000
	<u>7,000</u>	<u>3,939</u>	<u>7,000</u>
Training & Travel			
Training	5,500	418	3,000
Travel	5,000	3,107	3,500
Mileage	1,000	614	1,500
	<u>11,500</u>	<u>4,139</u>	<u>8,000</u>

Antelope Valley AQMD
General Fund Consolidated Expense Budget Detail
Fiscal Year 2015-16

	Adopted Budget FY 2015	Estimated Year End FY 14-15	Adopted Budget FY 15-16
Vehicles			
Vehicle Gas & Oil	9,000	4,203	5,500
Vehicle Maintenance	2,150	2,471	2,500
Vehicle Repairs	2,000	0	0
Vehicle Insurance	3,500	2,864	3,000
	<u>16,650</u>	<u>9,538</u>	<u>11,000</u>
Office Expenses			
Software	17,700	1,634	6,700
Utilities	7,500	6,640	6,600
Supplies	4,100	3,220	3,700
Facility Leases	47,000	53,794	54,000
Equipment Lease	7,000	6,413	6,400
Postage	1,025	0	1,550
Courier	275	209	175
Printing/Shredding Services	1,500	683	800
Security	500	239	300
Liability Insurance	6,500	5,680	6,000
Meeting Expenses	1,100	81	500
Community Relations	2,100	935	1,000
	<u>96,300</u>	<u>79,528</u>	<u>87,725</u>
Program Expenses			
Program Expenditures	10,000	0	10,000
Contributions to Other Agencies	6,500	0	0
	<u>16,500</u>	<u>0</u>	<u>10,000</u>
Miscellaneous Expenses			
Bank Fees	1,000	944	1,071
	<u>1,000</u>	<u>944</u>	<u>1,071</u>
Total Operating Expenses	307,250	172,420	248,771
Capital Expenses			
Equipment	15,000	0	0
Software	35,000	28,016	15,000
Total Capital Expenses	50,000	28,016	15,000
Total Expenses	<u>1,527,250</u>	<u>1,392,458</u>	<u>1,501,711</u>

Expense Category	Expense Description
Communications	Services for telephone, internet, video teleconferencing, web hosting, cloud backup and disaster recovery solution; and related tech support.
Dues & Subscriptions Membership	Memberships with California Air Pollution Control Officers Association (CAPCOA), California Special Districts Association (CSDA), Antelope Valley Board of Trade (AVBOT), Greater Antelope Valley Economic Alliance (GAVEA), Antelope Valley College President's Circle, Los Angeles County Farm Bureau; retail merchants
Non-Depreciable Inventory	Small office equipment, tablet devices for inspectors, replace scanning PC, safety equipment
<u>Professional Services</u> Research Studies	Funds designated for consultant services to support or develop strategies designated by the District for air quality specific projects in the Antelope Valley
Consultant Fees	<u>District Wide:</u> Allowances for professional services, as needed. <u>Contracted:</u> Management fee to the Mojave Desert Air Quality Management District for contract services; legislative analyst services
Stipends	Board member stipend based on maximum number of meetings (Governing Board and Hearing Board).
Training & Travel	Staff support for training in Environmental Cross Media, VEE Recertification, Asbestos, CARB Source Specific Training, staff training, participation in California Air Pollution Control Officers Association (CAPCOA), general training, Board member development and training, and associated travel costs.

Expense Category	Expense Description
<u>Office Expenses</u>	
Software	Annual contacts for upgrades, maintenance for server, network, and desktop solutions, document imaging/ content management (Questys), and air monitoring database and reporting module (AirVision); accounting (AccuFund).
Liability insurance	The District is a member of the Special District Risk Management Authority (SDRMA), a risk management pool for liability insurance and related coverage.
Community Relations	Products, events, and publications (public service recognition AIRE awards, promotional items for community outreach events; special event fees for Looking Good Lancaster, Antelope Valley Board of Trade Business Outlook Conference, and Salute to Youth)
<u>Program Expenses</u>	
Program Expenditures	A cost accounting mechanism to track the activities that are eligible for use of restricted funds
Contributions to Other Agencies Program Expenditures	Keystone Science School, sponsor one local teacher; Mojave Environmental Education Consortium (MEEC) Funds designated from the General Fund for specific local areas grants (annual lawn mower exchange program)
<u>Capital Expenditures</u>	
Equipment (greater than \$5,000)	Replace –as needed - air monitoring equipment
Software	CAPS (Compliance and Permit database) Maintenance and ongoing development for permit tracking. Development costs shared with MDAQMD.

Antelope Valley AQMD
Program Funds Consolidated Fund Budget Detail
Fiscal Year 2015-16

	<u>Approved Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Revenues			
Administrative Funding	68,188	68,188	70,835
AB2766 Program	543,000	535,000	490,500
Carl Moyer Program	1,319,680	844,615	637,511
AB923 Program	543,000	535,000	545,000
Interest Revenue	<u>15,835</u>	<u>9,971</u>	<u>10,050</u>
 Total Consolidated Program Revenue	 2,489,703	 1,992,774	 1,753,896
 Expenses			
Program Expenditures	2,421,515	1,466,860	1,623,400
Contributions to Other Agencies	0	29,441	0
Program Expenditures - Administrative Grants	68,188	68,188	70,835
Community Relations	<u>350</u>	<u>0</u>	<u>350</u>
 Total Consolidated Program Expense	 2,490,053	 1,564,489	 1,694,585

Antelope Valley AQMD
Program Funds AB2766 Fund Budget Detail
Fiscal Year 2015-16

	<u>Approved Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Revenues			
AB2766 Program	543,000	535,000	490,500
Interest Revenue	<u>8,000</u>	<u>2,765</u>	<u>2,250</u>
Total AB2766 Program Revenue	551,000	537,765	492,750
 Expenses			
Program Expenditures Grants	551,000	457,324	492,750
Contributions to Other Agencies Local Agency Pass Thru	<u>0</u>	<u>29,441</u>	<u>0</u>
Total AB2766 Program Expense	551,000	486,765	492,750

Antelope Valley AQMD
Program Funds AB923 Fund Budget Detail
Fiscal Year 2015-16

	<u>Approved Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Revenues			
AB923 Program	543,000	535,000	545,000
Interest Revenue	<u>6,800</u>	<u>5,737</u>	<u>6,300</u>
Total AB923 Program Revenue	549,800	540,737	551,300
 Expenses			
Program Expenditures Grants	<u>549,800</u>	<u>163,452</u>	<u>491,989</u>
Total AB923 Program Expense	549,800	163,452	491,989

Antelope Valley AQMD
Program Funds Carl Moyer Fund Budget Detail
Fiscal Year 2015-16

	<u>Approved Budget FY 2015</u>	<u>Estimated Year End FY 14-15</u>	<u>Adopted Budget FY 15-16</u>
Revenues			
Administrative Funding Moyer Rnd 14	68,188	68,188	70,835
Carl Moyer Program	1,319,680	844,615	637,511
Interest Revenue	<u>1,035</u>	<u>1,469</u>	<u>1,500</u>
 Total Carl Moyer Program Revenue	 1,388,903	 914,272	 709,846
 Expenses			
Program Expenditures Moyer Rnd 14	1,320,715	846,084	638,661
Program Expenditures - Administrative Moyer Rnd 14	68,188	68,188	70,835
Community Relations Moyer Rnd 14	<u>350</u>	<u>0</u>	<u>350</u>
 Total Carl Moyer Program Expense	 1,389,253	 914,272	 709,846

Antelope Valley AQMD
Financial History & Summary

	2006-07 ACTUAL	2007-08 ACTUAL	2008-09 ACTUAL	2009-10 ACTUAL	2010-11 ACTUAL	2011-12 ACTUAL	2012-13 ACTUAL	2013-14 ACTUAL
REVENUE								General Fund Only
APPLICATION FEES	61,091	104,332	97,955	59,965	71,107	68,607	70,071	37,070
FINES AND FORFEITURES	34,352	17,707	6,102	38,668	8,951	8,850	41,040	57,123
INTEREST INCOME	61,261	47,958	(31,930)	13,385	9,963	6,490	4,008	3,645
OTHER INCOME	178	235	99,415	44,539	47,186	37,062	34,673	15
PERMIT FEES	311,725	315,662	385,658	388,096	388,955	456,964	484,004	559,821
PROGRAM FEES								
AB 923	538,487	539,499	582,643	523,532	513,191	546,078	530,545	-
AB 2766	1,076,974	1,078,997	1,018,329	1,047,065	1,026,382	1,092,156	1,061,091	623,966
OTHER	15,601	(1,290)	6,268	5,288	2,508	2,053	1,913	-
STATE CONTRACTS	5,934	15,338	3,880	30,836	26,976	32,319	22,635	35,618
STATE SUBVENTION	92,677	95,730	97,410	95,734	95,937	99,539	99,741	99,287
	<u>2,198,278</u>	<u>2,214,167</u>	<u>2,265,729</u>	<u>2,247,107</u>	<u>2,191,156</u>	<u>2,350,118</u>	<u>2,349,721</u>	<u>1,416,544</u>
Unassigned General Fund Balance from Prior Year	340,819	362,737	279,497	342,972	281,792	219,379	225,270	-
TOTAL REVENUE AND UNASSIGNED FUND BALANCE	2,539,097	2,576,904	2,545,227	2,590,080	2,472,947	2,569,497	2,574,991	1,416,544
EXPENSES								
CONTRACT COSTS								
PROGRAM STAFF (Salaries & Benefits)	795,172	876,313	937,735	952,951	975,969	990,826	1,034,633	1,082,353
OPERATING EXPENSES	127,483	162,862	139,900	140,431	83,750	68,991	31,157	49,218
CAPITAL EXPENDITURES								24,338
DIRECT COSTS	73,136	71,271	102,498	53,550	120,933	138,303	172,083	188,407
CAPITAL EXPENDITURES	55,595	55,076	64,606	66,491	103,273	103,178	69,324	49,271
GRANT PROGRAM EXPENSES	1,076,974	1,078,997	1,067,315	1,047,065	923,744	1,037,549	1,060,881	-
OTHER CHARGES	48,000	25,388	45,200	47,800	55,900	5,378	16,877	-
	<u>2,176,360</u>	<u>2,269,907</u>	<u>2,357,254</u>	<u>2,308,288</u>	<u>2,263,568</u>	<u>2,344,224</u>	<u>2,384,955</u>	<u>1,393,587</u>
FUND BALANCE	362,737	306,997	187,972	281,792	209,379	225,273	190,037	
CHANGES TO FUND BALANCE DESIGNATIONS								
Committed Fund Balance								
Operating Cash Reserves	-	-	110,000	-	(10,000)	-	20,000	
Assigned Fund Balance								
Special Project Reserves	-	15,000	(265,000)	-	-	-	-	
Grants from the Fund Balance	-	12,500	-	-	-	-	-	
Total Fund Balance Designations	-	27,500	(155,000)	-	(10,000)	-	20,000	
TOTAL FUND BALANCE DESIGNATIONS (see p. 8)								
Operating Cash Reserves	200,000	200,000	310,000	310,000	300,000	300,000	320,000	370,000
Unassigned Fund Balance								141,693
Prepaid Expenses								1,300
Restricted	250,000	265,000	-	-	-	-	-	-
FUND BALANCE	450,000	465,000	310,000	310,000	300,000	300,000	320,000	512,994
UNASSIGNED FUND BALANCE	362,737	279,497	342,972	281,792	219,379	225,270	170,036	
Applied increases to application and annual permit renewal fees (applied January 1)*	0.0%	7.0%	3.1%	0.0%	2.0%	2.3%	12.0%	15.0%
*FY 2006: 14%								

ANTELOPE VALLEY AQMD FUND BALANCE DESCRIPTIONS

The Antelope Valley AQMD Fund Balances are designated according to Governing Board Policy 07-01, summarized in the following:

COMMITTED

Operating Cash Reserves

The amount is equivalent to 25% of the Operating Expenses. The fund may be increased to provide protection against uncertain economic times.

RESTRICTED

Mobile Emissions Reduction Grant (AB 2766) Fund

These funds are collected on motor vehicle registrations (\$4 each) in the Antelope Valley region. Funds are "allocated on a competitive basis to local government entities and other organizations capable of effectively using funds to reduce mobile emissions." A Work Plan adopted by the Governing Board provides the grant program guidelines.

Incentive Based Emission Reduction Funding (AB 923)

These funds are collected on motor vehicle registrations (\$2 each) in the Antelope Valley region beginning October 1, 2005. Funds are granted by the Governing Board for specific projects as allowed in the Health and Safety Code §44229.

Carl Moyer Grant Program Funds

These funds may be distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded on a competitive basis.

Unassigned Fund Balance

The Unassigned Fund Balance is the representation of the net resources not allocated to the categories described above. This category appears only on the agency Balance Sheet.

Antelope Valley AQMD

Consolidated Budget (All Funds)

Year to Year Comparison

	Approved Budget FY 2015	Estimated Year End FY 14-15	Budget to Actual Change	Adopted Budget FY 15-16	FY15 Budget FY16 Budget Change
Revenues					
Permit Fees	619,000	561,184	(57,816)	635,000	16,000
Application Fees	35,500	62,186	26,686	37,000	1,500
Fines & Penalties	11,700	13,542	1,842	29,700	18,000
Interest Income	19,335	13,141	(6,194)	13,250	(6,085)
Other Revenue	0	636	636	0	0
Revenue from Programs	2,499,879	2,518,923	19,044	2,346,346	(153,533)
State Revenue	126,000	135,239	9,239	135,000	9,000
Total Revenues	3,311,414	3,304,851	(6,563)	3,196,296	(115,118)
Expenses					
Personnel Expenses					
Salaries & Wages	1,170,000	1,192,022	22,022	1,237,940	67,940
Total Personnel Expenses	1,170,000	1,192,022	22,022	1,237,940	67,940
Operating Expenses					
Communications	25,400	17,197	(8,203)	19,750	(5,650)
Dues & Subscriptions	6,700	9,584	2,884	10,025	3,325
Non-Depreciable Inventory	6,300	824	(5,476)	6,300	0
Legal	2,500	1,472	(1,028)	2,000	(500)
Professional Services	117,400	45,255	(72,145)	85,900	(31,500)
Maintenance & Repairs	7,000	3,939	(3,061)	7,000	0
Training & Travel	11,500	4,139	(7,361)	8,000	(3,500)
Vehicles	16,650	9,538	(7,112)	11,000	(5,650)
Office Expenses	96,650	79,528	(17,122)	88,075	(8,575)
Program Expenses	1,920,214	1,564,489	(355,725)	1,704,235	(215,979)
Miscellaneous Expenses	1,000	944	(56)	1,071	71
Total Operating Expenses	2,211,314	1,736,909	(474,405)	1,943,356	(267,958)
Capital Expenses					
Equipment	15,000	0	(15,000)	0	(15,000)
Software	35,000	28,016	(6,984)	15,000	(20,000)
Total Capital Expenses	50,000	28,016	(21,984)	15,000	(35,000)
Total Expenses	3,431,314	2,956,947	(474,367)	3,196,296	(235,018)

ANTELOPE VALLEY AQMD
Program Staff
FY 2015-16

Program	FY 14-15 Contracted Hours	FY 15-16 Contracted Hours	Average Contract Cost/hr	Annual Contract Cost	FTE
Lancaster Office	12,480	12,480	\$ 74.03	923,901	6.00
Planning, Grants, and Rulemaking	260	250	71.48	17,869	0.12
Air Monitoring and Surveillance	208	525	73.29	38,477	0.25
Compliance	156	250	145.12	36,280	0.12
Stationary Sources	858	150	70.37	10,556	0.07
Executive Management and Legal	468	750	142.77	107,078	0.36
Community Relations & Education	273	100	91.23	9,123	0.05
Administration	1,937	1,100	86.05	94,655	0.53
TOTAL	16,640	15,605		\$ 1,237,940	7.50
Full Time Equivalents (FTE)	8.00	7.50			

Fiscal Year Comparison:	<u>Contract Cost</u>	<u>FTE</u>
Fiscal Year 2014-15	\$ 1,168,959	8.00
Fiscal Year 2015-16	\$ 1,237,940	7.50
Percent Change:	5.6%	-6.22%

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BUDGET CATEGORY DESCRIPTIONS

REVENUE

Permit Fees

Permit Fees Rev	Initial Operating and Annual Renewal Permit Fees
Asbestos Demo/Reno Rev	Fees for Permits related to Asbestos Removal - Rule 306
Title V Permit Rev	Permit fees for Federal Permit Program

Application Fees

ERC Application Fees	Emission Reduction Credit-Rule 313
New Source Review	Project Evaluation for Complex Source-Rule 301
Permit Application Fees	Filing of new permits and permit changes
Variance Filing Fees	Filing fee for each petition to District Hearing Board -Rule 303
AG Application Fees	

Federal Revenue

ARB (PM _{2.5} Program)	Federal 103 grant pass through (via CAPCOA) funding to support PM _{2.5} monitoring
Section 105 (PSD)	Federal EPA 105 Pilot Grant (established FY 12) to develop PSD Program
Federal Grants and Agreements	Grant awards and fee for services with federal agencies.

Fine & Penalties

Excess Emissions Fees	Fee charged when a variance is granted by Hearing Board - Rule 303
Notice of Violations Fees	Fee Charged for unpermitted source, or violation of permit condition

Interest Income

Interest Revenue	Interest on funds held on deposit or in trust, all funds
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Other Revenue

Contracts	Reimbursement for contracted services: Antelope Valley AQMD, Ft. Irwin, Twentynine Palms Marine Base
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Revenue from Programs

Administrative Funding	A portion of the Carl Moyer Program pass thru funds are allowed to cover administration costs to administer the program
AB2766 Mobile Emissions Program	Revenue received through DMV vehicle registration
Carl Moyer Admin Funding	A portion of the Carl Moyer Program pass thru funds are allowed to cover administration costs to administer the program
California Clean Air Act Fees	State mandated fee collected on behalf of California Air Resources Board.
Hot Spots	State mandated fee: "Air Toxic "Hot Spot" Information and Assessment

State Revenue

PERP State Funds	Portable Engine Registration Program. The State of California collects fees from owners of portable engines and the MDAQMD provides periodic compliance inspections
State Subvention	Funds received from state budget to supplement Air Monitoring/District activities

BUDGET CATEGORY DESCRIPTIONS

EXPENSES	
Program Staff	Contracted costs to provide staff for District operations
OPERATING EXPENSES	
Communications	Telephones, cellular phones, video teleconferencing, internet, cable service, web hosting, and related tech support
Dues & Subscriptions	District memberships and sponsorships, publications and subscriptions, allowances for professional dues (negotiated two per employee)
Non-Depreciable Inventory	Items purchased for furniture, equipment, machinery, and safety equipment costing less than \$5,000
Legal	Outsourced legal services for Governing Board, Hearing Board, personnel and labor relations; publication costs for required notices
Professional Services	Support contract expenses: San Bernardino County, third party payroll services, financial services including annual fiscal audit, research studies consulting fees, Board stipends
Maintenance & Repairs	General building maintenance, custodial services, landscaping, on site equipment repair
Training & Travel	Employee training; professional development and related travel expenses; general travel expenses
Vehicles	Lease costs, gas and oil, maintenance and repair, insurance for District's fleet
Office Expenses	Software, utilities, Supplies, facility leases, equipment leases, postage, courier, printing and shredding services, security, liability insurance, meeting expenses and community relations
Program Expenses	Expenses attributable to the use of special funds: AB 2766 eligible expenses, Carl Moyer grant program expenses, OPEB (retiree health benefits program) related
CAPITAL EXPENSES	
Furniture & Fixtures	Threshold: \$5,000
Equipment	Threshold: \$5,000
Vehicles	Vehicles not otherwise leased
Computers	Threshold: \$5,000
Software	Capitalized costs associated with major application software (CAPS, Questys, AccuFund)

ACRONYMS

AB2766	Enabling legislation of 1990 for collection of fees for mobile source reduction projects (Assembly Bill 2766 was codified in the Health & Safety Code §44220ff)
AIRS	Aerometric Information Retrieval System - Compliance data reporting to EPA
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ARB	Air Resources Board
AVAQMD	Antelope Valley Air Quality Management District
BACT	Best Available Control Technology
CAA	Clean Air Act
CAPCOA	California Air Pollution Control Officers Association
CAPP	Clean Air Patrol Program
CAPS	Compliance and Permit System (permit tracking database)
CARB	California Air Resources Board
CNGVC	California Natural Gas Vehicle Coalition
CRE	Community Relations and Education
CREEC	California Regional Environmental Education Community
CSDA	California Special Districts Association
DAPCO	Deputy Air Pollution Control Officer
EPA	Environmental Protection Agency
ERC	Emission Reduction Credit
FY	Fiscal Year
ICTC	Interstate Clean Transportation Corridor - a geographic area targeted for providing alternate fuel to goods movement vehicles.
MACT	Maximum Achievable Control for Toxics
MEEC	Mojave Environmental Education Consortium
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding between the District and non exempt employees represented by the San Bernardino Public Employees Association
NAAQS	National Ambient Air Quality Standards
NESHAP	National Emissions Standard for Hazardous Pollutants
NSPS	New Source Performance Standards
OPEB	Other Post Employment Benefits
PARS	Public Agency Retirement Services
PERP	Portable Equipment Registration Program
PSD	Prevention of Significant Deterioration
PTBS	Permit Tracking and Billing System
SDRMA	Special Districts Risk Management Authority
SLAMS	State and Local Air Monitoring Stations
TAC	Technical Advisory Committee
VPN	Virtual Private Network - a secure method of transmitting data via the internet

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**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 9

DATE: June 16, 2015

RECOMMENDATION: Adopt a Resolution approving and adopting Budget for Fiscal Year 2015-16.

SUMMARY: The budget for Fiscal Year 2015-16 is presented to the Governing Board for adoption and implementation beginning July 1, 2015.

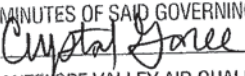
BACKGROUND: A budget represents a financial plan to meet the anticipated obligations and challenges for the fiscal year beginning July 1. The proposed FY 2015-16 budget document included in this item identifies the budget expenses estimated to perform the District's services, activities and projects and the estimated available revenues to meet those expenses for the fiscal year beginning July 1, 2014.

A proposed budget summary and supporting documentation was prepared and made available in accordance with the 30 day Public Notice Requirement of Health and Safety Code §40131(a)(1). All persons within the Antelope Valley Air Quality Management District jurisdiction who were subject to fees during the prior fiscal year were properly notified of the availability of the information (pursuant to H&S §40131(a)(2)). A Public Hearing for the purpose of reviewing the budget and taking public comment, as required by H&S § 40131(a)(3), was held May 19, 2015, and continued to this meeting.

The AVAQMD contracts with the Mojave Desert Air Quality Management District for all services. The budget documents reflect the contracted services to be provided during the fiscal year.

REASON FOR RECOMMENDATION: Health and Safety Code §40131 requires that Districts adopt an annual budget. Adoption of the budget will enable the AVAQMD Governing Board to make adequate financial plans and will ensure that the District can administer their respective functions in accordance with such plans.

REVIEW BY OTHERS: This item was reviewed by Karen Nowak, District Counsel as to legal form and by Bret Banks, Deputy Director – Antelope Valley Operations on or about June 1, 2015.

I, CRYSTAL GOREE, DEPUTY CLERK OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT
DISTRICT, HEREBY CERTIFY THE FOREGOING TO BE A
FULL, TRUE AND CORRECT COPY OF THE RECORD OF
THE ACTION AS THE SAME APPEARS IN THE OFFICIAL
MINUTES OF SAID GOVERNING BOARD MEETING
 DEPUTY CLERK OF THE BOARD
ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM 9

PAGE 2

FINANCIAL DATA: The FY 2015-16 Budget for expenses (all funds) totals \$3,196,296, with anticipated revenues of \$3,196,296. A Committed Fund Balance designated for Operating Cash Reserves will be funded in the amount of \$370,000.

PRESENTER: Bret Banks, Deputy Director – Antelope Valley Operations.

ACTION OF THE GOVERNING BOARD

APPROVED

Upon Motion by **MANN**, Seconded by **HAWKINS**, as approved by the following vote:

Ayes: 5 CRIST, DISPENZA, HAWKINS, LAWSON, MANN

Noes: 1 LEDFORD,

Absent: 1 CHELETTE

Abstain:

Vacant:

CRYSTAL GOREE, DEPUTY CLERK OF THE GOVERNING BOARD

BY Crystal Goree

Dated: June 16, 2015

Ref. Resolution #15-03, Titled, “A RESOLUTION OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT APPROVING AND ADOPTING THE PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2015-16.”

RESOLUTION NO. 15-03

A RESOLUTION OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT APPROVING AND ADOPTING THE PROPOSED OPERATING BUDGET FOR FISCAL YEAR 2015-16.

On June 16, 2015, on motion by Member **MANN**, seconded by Member **HAWKINS**, and carried, the following resolution is adopted:

WHEREAS, the Operations Manager has submitted to the Governing Board an annual budget for the Antelope Valley Air Quality Management District (AVAQMD) for the fiscal year 2015-16; and

WHEREAS, a proposed budget summary and supporting documentation were prepared and made available in accordance with the 30 day Public Notice requirement (Health and Safety Code §40131(a)(1)); and

WHEREAS, all persons within the District area who were subject to fees during the prior fiscal year were properly notified of the availability of the information (Health and Safety Code §40131(a)(2)); and

WHEREAS, a separate Public Hearing for the exclusive purpose of reviewing the budget and taking public comment, as required by Health and Safety Code §40131(a)(3), was held on May 19, 2015 and continued to June 16, 2015; and

WHEREAS, the annual budget contains estimates of the services, activities and programs comprising the budget, and contains expenditure requirements and their resources available to the AVAQMD; and

WHEREAS, the expenses budgeted for all funds for fiscal year 2015-16 are \$3,196,296.00 (Three Million One Hundred Ninety Six Thousand, Two Hundred Ninety Six Dollars); and

WHEREAS, the revenue budgeted from all funds for fiscal year 2015-16 is \$3,196,126.00 (Three Million One Hundred Ninety Six Thousand Two Hundred Ninety Six Dollars); and

WHEREAS, the annual budget will enable the AVAQMD Governing Board to make adequate financial plans and will ensure that the AVAQMD officers can administer their respective functions in accordance with such plans,

RESOLUTION NO. 15-03

NOW, THEREFORE, BE IT RESOLVED, by the AVAQMD Governing Board, the following:

The Air Pollution Control Officer, or designee, is authorized and hereby directed to execute the initial and final applications for potential State subvention funds for Fiscal Year 2015-16.

The annual budget for the AVAQMD for the fiscal year 2015-16 is hereby approved and adopted, and the amounts of proposed expenditures, as specified, are appropriate for the account classifications as herein specified.

A. The 2015-16 Budget for expenses is hereby adopted, establishing the following:

<u>ACCOUNT CLASSIFICATION</u>	<u>2015-16 ADOPTED BUDGET</u>
Program Staff (Personnel Expenses)	\$1,237,940
Operating Expenses	239,121
Program (Grant) Expenses	1,704,235
Capital Expenses	<u>15,000</u>
TOTAL EXPENSE BUDGET	\$3,196,126

B. The 2015-16 Budget for revenue is hereby adopted, establishing a revenue base for the expenditures noted above:

<u>ACCOUNT CLASSIFICATION</u>	<u>2015-16 ADOPTED BUDGET</u>
Permit Fees	\$635,000
Application Fees	37,000
Fines & Penalties	29,700
Interest Income (all funds)	13,250
Revenue from (Grant) Programs	2,346,346
State Revenue	<u>135,000</u>
TOTAL REVENUE BUDGET	\$3,196,296
Committed Fund Balance for Cash Reserves	370,000

Pursuant to Section 53901 of the California Government Code, the Clerk of the Board shall file a copy of this resolution with the Auditor of the County of Los Angeles, as required.

RESOLUTION NO. 15-03

1 **BE IT FURTHER RESOLVED**, that this Resolution shall take effect immediately upon
2 adoption.

3 PASSED, APPROVED AND ADOPTED by the Governing Board of the Antelope
4 Valley Air Quality Management District by the following vote:

5 AYES: 5 MEMBER: CRIST, LAWSON, MANN, DISPENZA, HAWKINS

6 NOES: 1 MEMBER: LEDFORD

7 ABSENT: 1 MEMBER: CHELETTE

8 ABSTAIN: MEMBER:

9 STATE OF CALIFORNIA)
10)
11) ss:
12 COUNTY OF LOS ANGELES)

13 I, Crystal Goree, Deputy Clerk of the Governing Board of the Antelope Valley Air
14 Quality Management District, hereby certify the foregoing to be a full, true and correct copy of
15 the record of the action as the same appears in the Official Minutes of said Governing Board at
16 its meeting of June 16, 2015.

17 Crystal Goree, Deputy Clerk, of the Governing Board,
18 Antelope Valley Quality Management District
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