Antelope Valley Air Quality Management District

2551 W Avenue H Lancaster, CA 93536 www.avaqmd.ca.gov

Governing Board Regular Meeting Agenda

MEETING LOCATION

Antelope Valley Transit Authority
District Office
42210 6th Street West
Lancaster, CA 93534
661.723.8070

TUESDAY, FEBRUARY 20, 2024 10:00 A.M.

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Los Angeles County
Howard Harris, Los Angeles County
Ken Mann, City of Lancaster
Richard Loa, City of Palmdale
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

EXCEPT WHERE NOTED, ALL SCHEDULED ITEMS WILL BE HEARD IN THE DISTRICT OFFICE OF THE GOVERNING BOARD, 43301 DIVISION STREET, SUITE 206, LANCASTER, CA 93535 AND THE TELECONFERENCE LOCATION(S), IF APPLICABLE. PLEASE NOTE THAT THE BOARD MAY ADDRESS ITEMS IN THE AGENDA IN A DIFFERENT ORDER THAN THE ORDER IN WHICH THE ITEM HAS BEEN POSTED.

PUBLIC COMMENTS ON ANY AGENDA ITEM WILL BE HEARD AT THE TIME OF DISCUSSION OF THE AGENDA ITEM. PUBLIC COMMENTS NOT PERTAINING TO AGENDA ITEMS WILL BE HEARD DURING THE PUBLIC COMMENT PERIOD BELOW.

CALL TO ORDER 10:00 A.M.

Pledge of Allegiance.

Roll Call.

Items with potential Conflict of Interests — If you believe you have a conflict of interest, please recuse yourself at the appropriate time. If you have a question regarding a potential conflict of interest, please contact District Counsel.

PUBLIC COMMENT

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Antelope Valley Air Quality Management District v. United States Environmental Protection Agency, et al. 9th Cir. Case No. 23-1614.

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member requests an item be held for discussion under DEFERRED ITEMS.

- 2. Approve Minutes from Regular Governing Board Meeting of January 16, 2024. Find that the California Environmental Quality Act does not apply to this item
- 3. Monthly Grant Funding Summary. Receive and file. Find that the California Environmental Quality Act does not apply to this item.
- 4. <u>Monthly Activity Report. Receive and file. Find that the California Environmental Quality Act does not apply to this item.</u>
- 5. Approve payments to City of Lancaster in the amount of \$565,734.61 for FY24 Quarter 1 and Quarter 2 expenditures. Find that the California Environmental Quality Act does not apply to this item.
- 6. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2023.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

NEW BUSINESS

- 7. 1) Award an amount not to exceed \$60,000 in Carl Moyer Program funds to Antelope Valley Transit Authority for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.
- 8. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
- 9. Board Member Reports and Suggestions for Future Agenda Items.
- 10. Adjourn to Regular Governing Board Meeting of Tuesday, March 19, 2024.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x23. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at www.avaqmd.ca.gov or by contacting Adrianna Castaneda at 661.723.8070 ext. 21 or by email at acastaneda@avaqmd.ca.gov.

Mailed & Posted on: Thursday, February 15, 2024

Adrianna Castañeda

Adrianna Castaneda

The following page(s) contain the backup material for Agenda Item: <u>Approve Minutes from Regular Governing Board Meeting of January 16, 2024</u>. Find that the California Environmental Quality Act does not apply to this item

ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT GOVERNING BOARD MEETING TUESDAY, JANUARY 16, 2024 ANTELOPE VALLEY TRANSIT AUTHORITY DISTRICT OFFICE LANCASTER, CA

Draft Minutes

Board Members Present:

Marvin Crist, *Chair*, City of Lancaster Austin Bishop, *Vice Chair*, City of Palmdale Richard J. Loa, City of Palmdale Ken Mann, City of Lancaster Howard Harris, Los Angeles County Ron Hawkins, Los Angeles County Newton Chelette, Public Member

Board Members Absent:

The swearing-in of new Board Member, City of Palmdale, **RICHARD LOA** occurred prior to the meeting. Chairman **CRIST** swore-in new Board Member **RICHARD LOA**.

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:01 a.m. Chair **CRIST** asked Board Member **MANN** to lead the Pledge of Allegiance. Chair **CRIST** called for roll call, roll call was taken.

Election of Chair and Vice-Chair of the Governing Board for 2024:

Chair **CRIST** called for nominations for Chair of the Governing Board for 2024. Board Member **MANN** nominated Board Member **CRIST** for Chair, seconded by Board Member **HAWKINS**, and carried unanimously, Board Member **CRIST** was elected Chair for 2024. Chair **CRIST** called for nominations for Vice Chair of the Governing Board for 2024. Board Member **LOA** nominated Board Member **BISHOP** for Vice Chair, seconded by Board Member **MANN**, and carried unanimously, Board Member **BISHOP** was elected Vice Chair for 2024.

PUBLIC COMMENT

❖ Chair CRIST called for PUBLIC COMMENT. At this time, no public comment was made in person, or electronically, moved onto CONSENT CALENDAR.

CLOSED SESSION

<u>Agenda Item #1- CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION Antelope Valley Air Quality Management District v. United States Environmental Protection Agency, et al. 9th Cir. Case No. 23-1614.</u>

The Governing board entered the Closed session at 10:03 am and concluded at 10:59 am with no report.

<u>CONSENT CALENDAR</u> – The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member HAWKINS, seconded by Board Member MANN, and carried by the following roll call vote, with seven AYES votes by Board Members, MARVIN CRIST, AUSTIN BISHOP, NEWTON CHELETTE, HOWARD HARRIS, RON HAWKINS, RICHARD LOA and KEN MANN, on the Consent Calendar, as follows:

<u>Agenda Item #3 – Monthly Grant Funding Summary. Receive and file. Find that the California Environmental Quality Act does not apply to this item.</u>

Received and Filed Monthly Grant Funding Summary.

Agenda Item #4 – Monthly Activity Report. Receive and file.

Presenter: Barbara Lods, Executive Director/APCO.

Received and Filed Monthly Activity Report.

Agenda Item #5— Receive and file the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at November 30, 2023. Presenter: Barbara Lods, Executive Director/APCO.

Received and filed the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at November 30, 2023.

CONSENT CALENDAR – Due to Board Member Loa not being present during the December 2023 Governing Board Meeting, a separate vote was conducted for Agenda Item #2. The following consent item was acted upon by the Board at one time without discussion. Upon motion by Board Member MANN, seconded by Board Member HARRIS, and carried by the following roll call vote, with six AYES votes by Board Members, MARVIN CRIST, AUSTIN BISHOP, NEWTON CHELETTE, HOWARD HARRIS, RON HAWKINS, and KEN MANN, with Board Member LOA abstaining due to not being present during the December 19, 2023 Governing Board Meeting, on the Consent Calendar, as follows:

<u>Agenda Item #2 – Approve Minutes from Regular Governing Board Meeting of December 19, 2023. Find</u> that the California Environmental Quality Act does not apply to this item.

Approved Minutes from Regular Governing Board Meeting December 19, 2023.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

NEW BUSINESS

Agenda Item #6— Adopt a Resolution approving inter-district and inter-basin transfer of offsets pursuant to Health & Safety Code (H&S Code) §40709.6 for applicant Northrop Grumman Corp. and certifying the Notice of Exemption. Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Presenter: Barbara Lods, Executive Director/APCO.

Chair **CRIST** opened the public hearing. Barbara Lods, Executive Director/APCO, presented background information and answered questions from the Board. Chair **CRIST** called for public comment, no public comment was made in person, or electronically, being none, Chair **CRIST** closed the public hearing. Upon

Draft Minutes 01.16.2024

motion by Board Member HAWKINS, seconded by Board Member MANN, and carried by the following roll call vote, with seven AYES votes by Board Members, MARVIN CRIST, AUSTIN BISHOP, RICHARD LOA, NEWTON CHELETTE, HOWARD HARRIS, RON HAWKINS, and KEN MANN, the Board, Adopted a Resolution approving inter-district and inter-basin transfer of offsets pursuant to Health & Safety Code (H&S Code) §40709.6 for applicant Northrop Grumman Corp. and certifying the Notice of Exemption. Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Agenda Item #7- Reports.

Governing Board Counsel –

o No report.

Executive Director/APCO –

- o NSR is ongoing.
- o Currently going through the finance audit and should have the results of the audit by next week
- o CAPS separation is still being worked on.

Staff-

o No report.

Agenda Item #13- Board Member Reports and Suggestions for Future Agenda Items.

No report.

Agenda Item #14- Adjourn to Regular Governing Board Meeting of Tuesday, February 20, 2024.

Reing no further business, the meeting adjourned at 11:06 a.m. to the next regularly scheduled Governing

Being no further business, the meeting adjourned at 11:06 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, February 20, 2024.

The following page(s) contain the backup material for Agenda Item: <u>Monthly Grant Funding Summary</u>. Receive and file. Find that the California Environmental Quality Act does not apply to this item.

Item #3 - Grant Funds Project Summary January 2024

AB 2766 (\$4 DMV Fee)

\$655,000 Annually by Monthly Distribution

These fees fund the District's Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used on eligible projects that <u>reduce</u> air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988. **Funding Limits:** No surplus emission reductions or cost-effectiveness limit requirements.

Current Balance: \$453,688.00

AB 923 (\$2 DMV Fee)

\$614,000 Annually by Monthly Distribution

These fees fund the District's Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used on eligible projects that <u>remediate</u> air pollution harms created by motor vehicles. These funds may also be used on Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects.

Funding Limits: Surplus emission reductions required. Subject to CARB's cost-effectiveness limit.

Current Balance: \$692,739.00

Carl Moyer Program (CMP)

\$1,169,166.00 FY 23/24 Allocation

Carl Moyer Program (CMP) funds are used toward projects eligible under the Carl Moyer Program Guidelines. Program goals are to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects.

Funding Limits: Surplus emission reductions required. Subject to CARB's cost-effectiveness limit.

Current Balance: \$1,801,098.00

AB 134 Community Air Protection Program (CAPP) Incentives

\$967,560 FY 23/24

Community Air Protection Program (CAPP) funds are used toward eligible projects under the CAPP and CMP Guidelines. Eligible projects must also be needed and supported within the community. These funds are focused on replacing older polluting engines, operating in disadvantaged and low-income communities, with newer, cleaner engines with a priority for zero-emissions. Funding categories include on-road heavy-duty vehicles, off-road equipment, light duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects.

Funding Limits: Surplus emission reductions required. Subject to CARB's cost-effectiveness limit.

Current Balance: \$3,098,953.00

The following page(s) contain the backup material for Agenda Item: <u>Monthly Activity</u> Report. Receive and file. Find that the California Environmental Quality Act does not apply to this item.



Agenda Item #4

Date: February 20, 2024

Subject: JAN 2024 Operations Activity Report

Permit Inspections - 79
Notices of Violation (NOV) Issued - 2
Vapor Recovery Tests Witnessed - 4
Complaints - 3
Complaint Investigations - 3
Asbestos Notifications - 4
Asbestos Project Inspections - 0

Active Companies - 295
Active Facilities - 550
Active Permits - 1134
Certificate of Occupancy/Building Permit Reviews - 1

CEQA Project Comment Letters - 14

State or Local Air Monitoring Stations (SLAMS) Network Air Monitoring Site:

Lancaster Site (full meteorology, CO, NOx, 03, PM10, PM2)
Full meteorology (exterior temperature, wind speed, wind direction, exterior pressure and relative humidity)

Community Sensors:

13 **PurpleAir** particulate sensors (Del Sur School, Leona Valley Elementary, Anaverde Hills, Esperanza Elementary School, Joe Walker Middle School, Desert Willow Middle School, Amargosa Creek, Eastside High School, Littlerock High School, Knight High School, Westside School District Offices, (2) Wilsona School District.

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		2/20/2024				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
12/29/2023	Lancaster	Industrial/Cold Storage Warehouse	Site Plan Review (SPR) No. 23-012 requesting to construct and operate a 1,227,596 square foot industrial/cold storage warehouse with 40,000 square feet of the building to be utilized for offices. This project site is located on approximately 80 acres at the northwest corner of Avenue G and 30th Street West in the city of Lancaster, CA (APNs: 3114-010-002, 3114-010-003, and 3114-010-011).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	1/25/2024	1/8/2024
12/29/2023	Lancaster	Industrial Warehouse & Lot Merger	Site Plan Review (SPR) No. 22-014/Lot Line Adjustment No. 23-004 requesting to merge the two lots. SPR 22-14 would allow for the general construction and operation of one building proposed for light industrial and general warehousing uses with a total building area of 217,000 square feet (sf). The proposed project also consists of 0.57 acres to extend Avenue L-4 from the eastern boundary of the site to the western boundary of the site. This project site is located on approximately 10.56 acres at Wall Street and Avenue L-4 in the city of Lancaster, CA (APNs: 3128-007-015 and 3128-007-024).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	1/25/2024	1/8/2024
12/20/2023	Palmdale	Ritter Ranch	Ritter Ranch-TM 23-0003, TM 23-0004, CDEV 23-0002, CUP 23-0018 requesting to develop a new residential neighborhood complete with residential housing, a potential elementary school, and multiple community parks. This project will be broken up into two parts: Phase 1A and Phase 1B. This project site is located on approximately 96.43 acres at the northeast corner of Avenue S and Westland Drive in the city of Palmdale, CA (APN: 3206-020-017).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	1/25/2024	1/16/2024

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		2/20/2024				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
12/27/2023	Lancaster	53 Single-Family Residential Lots	Notice of Availability/Notice to Adopt a Mitigated Negative Declaration for Tentative Tract Map No. 63137 requesting to subdivide approximately 20 acres into 53 single-family residential lots in the R-10,000 (single-family residential, minimum lot size 10,000 square feet) zone. This project site is located on approximately 20 acres at the northwest corner of 40th Street East and Avenue J in the City of Lancaster, California (APNs: 3150-029-025 and 3150-029-026).	Rule 302-Construction Excavation DCP-TTM Rule 219-Permitting CARB Equipment	1/18/2024	1/16/2024
12/27/2023	Lancaster	73 Single-Family Residential Lots	Notice of Availability/Notice to Adopt a Mitigated Negative Declaration for Tentative Tract Map No. 72739 requesting to subdivide approximately 20 acres into 73 single-family residential lots in the R-7,000 (single-family residential, minimum lot size 7,000 square feet) zone. This project site is located on approximately 20 acres at the northwest corner of 65th Street West and Avenue K in the City of Lancaster, California (APN: 3203-018-110).	Rule 302-Construction Excavation DCP-TTM Rule 219-Permitting CARB Equipment	1/18/2024	1/16/2024
12/27/2023	Lancaster	163 Single-Family Residential Lots	Notice of Availability/Notice to Adopt a Mitigated Negative Declaration for Tentative Tract Map No. 83497 requesting to subdivide approximately 30 acres into 163 single-family residential lots in the MU-N (mixed-use – neighborhood) zone. Lots within the subdivision would range in size from 4,785 square feet to 14,234 square feet. This project site is located on approximately 30 acres on the north side of Avenue I at 42nd Street West in the City of Lancaster, California (APNs: 3105-018-014, -044, -045, and -046).	Rule 302-Construction Excavation DCP-TTM Rule 219-Permitting CARB Equipment	1/18/2024	1/16/2024
1/4/2024	Palmdale	Joshua View Mobile Home Park Expansion	Pre-Application 23-0033 requesting the expansion of Joshua View Mobile Home Park with an additional 74 lots. This project site is located on approximately 4 acres at 60th Street East and Avenue T-2 in the City of Palmdale, CA (APNs: 3050-006-005, -006, -007, -008, -012, and -017).	DCP Rule 219-Permitting CARB Equipment EV Charging Grant	1/18/2024	1/16/2024

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		2/20/2024				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
1/4/2024	Palmdale	4,560 Square-Foot Worship Center	Pre-Application 23-0037 for the request to develop a 4,560-square-foot worship center on 1.25-acres. This project site is located at 60th Street East and Avenue R-8 in the city of Palmdale, CA (APN: 3024-031-049).	Dust Control Signage & Project Signage Information Form Rule 219-Permitting CARB Equipment	1/18/2024	1/16/2024
1/4/2024	Palmdale	2-Story Multi-Family Residential Building	Pre-Application 23-0039 requesting the construction of a new two-story multi-family residential building with 62 units on approximately 2 acres. This project site is located at 20th Street East and Avenue R in the City of Palmdale, CA (APNs: 3012-021-034 and 3012-021-036).	DCP Rule 219-Permitting CARB Equipment EV Charging Grant	1/18/2024	1/16/2024
1/4/2024	Palmdale	Adding 5 Residential Units to Existing Parcel	Pre-Application 23-0040 requesting to construct five multi-residential units to the existing RN3 parcel. This project site is located on a 0.32-acre parcel at 38115 11th Street East in the city of Palmdale, CA (APN: 3014-002-006).	DCP Rule 1403-Asbestos Rule 219-Permitting CARB Equipment EV Charging Grant	1/18/2024	1/16/2024
1/4/2024	Palmdale	Community Solar Farm	Pre-Application 23-0045 requesting to construct and operate a 5MW AC community solar farm facility and associated storage on an approximately 20-acre portion of existing undeveloped land. This project site is located at 15th Street East and Columbia Way (Ave M) in the City of Palmdale, CA (APN: 3170-026-001).	Rule 302-Construction Excavation DCP-Solar Rule 219-Permitting CARB Equipment Active Operations-DCP	1/18/2024	1/16/2024
1/18/2024	Palmdale	Subdivide 1 Parcel into 4 Parcels	Pre-Application 23-0038 requesting to subdivide one parcel into four parcels. No additional work will be done at this time. This project site is located on 1.39 acres at the southeast corner of East Avenue Q-2 and 26th Street East in the city of Palmdale, CA (APN: 3018-021-031).	No Comment	1/22/2024	1/29/2024
1/22/2024	Palmdale	Fueling Station Expansion	Pre-Application 23-0042 requesting to expand the existing fueling station and reconfigure the existing site to accommodate the expansion. This project site is located on an 0.5-acre portion of the property at: 39940 10th Street West in the city of Palmdale, CA (APN: 3005-048-001).	Rule 219-Permitting CARB Equipment EV Charging Grant	1/22/2024	1/29/2024

		AVAQMD CEQA PROJECTS BOARD MEETING 2/20/2024				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
1/16/2024	Lancaster	102 Single-Family Residential Lots	General Plan Amendment No. 11-03, and Zone Change	Rule 302-Construction Excavation DCP-TTM Rule 219-Permitting CARB Equipment	2/12/2024	1/29/2024

The following page(s) contain the backup material for Agenda Item: Approve payments to City of Lancaster in the amount of \$565,734.61 for FY24 Quarter 1 and Quarter 2 expenditures. Find that the California Environmental Quality Act does not apply to this item.

MINUTES OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT LANCASTER, CALIFORNIA

AGENDA ITEM # 5

DATE: February 20, 2024

RECOMMENDATION: Approve payments to City of Lancaster in the amount of \$565,734.61 for FY24 Quarter 1 and Quarter 2 expenditures. Find that the California Environmental Quality Act does not apply to this item.

SUMMARY: The District contracts for services with City of Lancaster; an invoice for services is presented for payment.

BACKGROUND: Key Expenses: Staffing expenses of \$565,734.61.

The AVAQMD contracts with the City of Lancaster for essential executive, administrative, and fiscal services.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the City of Lancaster.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Barbara Lods, Executive Director/APCO, on or before February 13, 2024.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY24. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Barbara Lods, Executive Director/APCO



City of Lancaster
City of Lancaster Successor Agency
Lancaster Power Authority

44933 N. Fern Avenue Lancaster, CA 93534-2461 (661) 723-6033

Invoice

Customer Copy

accountsreceivable@cityoflancasterca.org

CUSTOMER	INVOICE DATE	INVOICE	NUMBER	AMOUN	T PAID	DUE DATE	INVO	DICE TOTAL DUE
A V AIR QUALITY MANAGEMENT DISTRICT	01/22/2024	240	00488		\$0,00	02/21/2024		\$565,734.61
DESCRIPTION	QUANTITY	PRICE	UOM	ORIGINAL BILL	ADJUSTI	ED	PAID	AMOUNT DUE
FY24 QUARTER 1 & 2 PROGRAM STAFF OVERHEAD	1.00 \$5	65734.610000	EACH	\$565,734.61	\$0.0	00	\$0.00	\$514,304.19 \$51,430.42
				Inve	oice Total:			\$565,734.61







City of Lancaster
City of Lancaster Successor Agency
Lancaster Power Authority

44933 N. Fern Avenue Lancaster, CA 93534-2461 (661) 723-6033

	Invoice Remit Portion
Invoice Date	01/22/2024
Invoice Number	2400488
Customer Number	1336
Amount Paid	
Due Date	02/21/2024
Invoice Total Due	\$565,734.61

Please make checks payable to: City of Lancaster

A V AIR QUALITY MANAGEMENT DISTRICT 2551 WEST AVENUE H LANCASTER, CA 93536 The following page(s) contain the backup material for Agenda Item: <u>This Preliminary</u> <u>Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2023.</u>

MINUTES OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT LANCASTER, CALIFORNIA

AGENDA ITEM #6

DATE: February 20, 2024.

RECOMMENDATION: Receive and file. Find that the California Environmental Quality Act does not apply to this item

SUMMARY: This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2023.

BACKGROUND: The Financial Reports for December provide financial and budgetary performance information for the District for the period referenced.

BALANCE SHEET. The balance sheet summarizes the District's financial position on December 31, 2023.

STATEMENT OF REVENUES & EXPENDITURES. A summary of all District revenue and related expenditures incurred in the day to day administration of District Operations.

STATEMENT OF ACTIVITY. The target variance for December is 50%.

The *District Wide* report details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the City of Lancaster and passed through to the District including salaries. *Report Recap* consolidates both reports.

BANK REGISTERS. This report details the Districts bank activity.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form and by Barbara Lods, Executive Director/APCO on or about February 13, 2024.

PRESENTER: Barbara Lods, Executive Director/APCO.

Run: 2/12/2024 at 11:43 AM

Page: 1

Antelope Valley AQMD Balance Sheet - Governmental Funds As of December 31, 2023

Financial Report					
	<u>General</u> <u>Fund</u>	AB2766 Mobile Emissions	AB923 Mobile Emissions	<u>Carl</u> <u>Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	5,115,165.14	1,105,512.08	2,071,124.51	3,065,458.46	11,357,260.19
Cash Held For Other Fund	(353,983.25)	200,295.26	153,687.99	0.00	0.00
Receivables	277,792.25	0.00	0.00	0.00	277,792.25
Pre-Paids	3,722.14	0.00	0.00	0.00	3,722.14
Total Current Assets	5,042,696.28	1,305,807.34	2,224,812.50	3,065,458.46	11,638,774.58
Total Assets	5,042,696.28	1,305,807.34	2,224,812.50	3,065,458.46	11,638,774.58
Liabilities and Net Position					
Current Liabilities					
Payables	(1,432.49)	0.00	0.00	(67,173.00)	(68,605.49)
Due to Others	(886.00)	0.00	0.00	0.00	(886.00)
Unearned Revenue	1,120,200.84	0.00	0.00	3,079,401.13	4,199,601.97
Total Current Liabilities	1,117,882.35	0.00	0.00	3,012,228.13	4,130,110.48
Restricted Fund Balance	0.00	1,207,392.88	2,134,903.41	65,830.33	3,408,126.62
Cash Reserves	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Unassigned Fund Balance	2,487,065.42	0.00	0.00	0.00	2,487,065.42
Pre-Paid	1,378.50	0.00	0.00	0.00	1,378.50
Change in Net Position	498,726.30	98,414.46	89,909.09	(12,600.00)	674,449.85
Total Liabilities & Net Position	5,105,052.57	1,305,807.34	2,224,812.50	3,065,458.46	11,701,130.87

Run: 2/12/2024 at 11:45 AM

Page: 1

Antelope Valley AQMD Statement of Revenues & Expenditures For the Period Ending December 31, 2023

Financial Report	<u>General</u> <u>Fund</u>	AB2766 Mobile Emissions Program	AB923 Mobile Emissions Program	<u>Carl</u> <u>Moyer</u> Program	Total Governmental Funds
Revenues					
Application and Permit Fees	71,282.52	0.00	0.00	0.00	71,282.52
AB 2766 and Other Program Revenues	53,413.72	50,196.11	47,063.56	35,532.00	186,205.39
Fines	4,556.42	0.00	0.00	0.00	4,556.42
Investment Earnings	7,461.38	0.00	0.00	0.00	7,461.38
Federal and State	92,990.41	0.00	0.00	0.00	92,990.41
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	229,704.45	50,196.11	47,063.56	35,532.00	362,496.12
Expenditures					
Program Staff	10,288.00	0.00	0.00	0.00	10,288.00
Services and Supplies	16,834.69	3,500.00	0.00	35,532.00	55,866.69
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	1,800.00	0.00	0.00	0.00	1,800.00
Total Expenditures	28,922.69	3,500.00	0.00	35,532.00	67,954.69
Excess Revenue Over (Under) Expenditures	200,781.76	46,696.11	47,063.56	0.00	294,541.43

n: 2/12/2024 at 11:44 AM	Antelope Valley AQN Statement of Activity - MTD, MTM For 12/31/2023				Page
District Wide	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual	
Revenues					
Permitting	67,861.70	642,904.11	1,353,600.00	(0.47)	
Programs	186,205.39	1,143,768.47	3,418,217.00	(0.33)	
Application Fees	3,420.82	30,243.82	32,325.00	(0.94)	
State Revenue	126,900.94	166,407.71	1,604,523.00	(0.10)	
Federal Revenue	(33,910.53)	7,939.47	63,982.00	(0.12)	
Fines & Penalties	4,556.42	21,647.85	10,000.00	(2.16)	
Interest Earned	7,461.38	42,042.86	10,000.00	(4.20)	
Adjustments to Revenue	0.00	(5,197.18)	0.00	0.00	
Total Revenues	362,496.12	2,049,757.11	6,492,647.00	(0.32)	
Expenses					
Office Expenses	925.45	23,113.96	109,800.00	0.21	
Communications	1,379.41	8,931.75	22,000.00	0.41	
Vehicles	1,039.69	8,489.05	21,000.00	0.40	
Program Costs	39,032.00	1,158,829.90	3,948,962.00	0.29	
Travel	0.00	39.34	12,000.00	0.00	
Professional Services			•		
Financial Audit & Actuarial Svcs	0.00	4,234.00	0.00	0.00	
Consulting Fees	0.00	0.00	25,000.00	0.00	
Stipends	700.00	3,400.00	8,400.00	0.40	
Maintenance & Repairs	0.00	20.93	2,000.00	0.01	
Non-Depreciable Inventory	40.01	280.11	18,500.00	0.02	
Dues & Subscriptions	0.00	5,645.15	36,100.00	0.16	
Legal	11,710.00	72,687.48	53,000.00	1.37	
Miscellaneous Expense	0.00	(235.62)	1,000.00	(0.24)	
Suspense	1,040.13	1,082.39	0.00	0.00	
Capital Expenditures	1,800.00	23,883.98	105,000.00	0.23	
Total Expenses	57,666.69	1,310,402.42	4,362,762.00	0.30	

304,829.43

Excess Revenue Over (Under) Expenditures

2,129,885.00

(0.35)

739,354.69

Antelope Valley AQMD Statement of Activity - MTD, MTM and YTD For 12/31/2023						
10 Contracted Services	3	M-T-D Actual		Y-T-D Budget	% Budget to Actual	
	Revenues					
	Expenses Professional Services	0.00	2 262 00	222 222 22	0.04	
	Financial Audit & Actuarial Svcs Total Expenses	<u> </u>	2,363.99 2,363.99	220,000.00 220,000.00	0.01 0.01	
	Program Staff Program Staff	10,288.00	62,540.85	1,828,647.00	0.03	
	Total Program Staff	10,288.00	62,540.85	1,828,647.00	0.03	
	Excess Revenue Over (Under) Expenditures	(10,288.00)	(64,904.84)	(2,048,647.00)	(0.03)	

Run: 2/12/2024 at 11:44 AM		Antelope Valley AQN Statement of Activity - MTD, MTN For 12/31/2023				Page:
Report Recap		M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual	
	_					
	Revenues	07 004 70	040.004.44	4 050 000 00	(0.47)	
	Permitting	67,861.70	642,904.11	1,353,600.00	(0.47)	
	Programs	186,205.39	1,143,768.47	3,418,217.00	(0.33)	
	Application Fees	3,420.82	30,243.82	32,325.00	(0.94)	
	State Revenue	126,900.94	166,407.71	1,604,523.00	(0.10)	
	Federal Revenue	(33,910.53)	7,939.47	63,982.00	(0.12)	
	Fines & Penalties	4,556.42	21,647.85	10,000.00	(2.16)	
	Interest Earned	7,461.38	42,042.86	10,000.00	(4.20)	
	Adjustments to Revenue	0.00	(5,197.18)	0.00	0.00	
	Total Revenues	362,496.12	2,049,757.11	6,492,647.00	(0.32)	
	<u>Expenses</u>					
	Office Expenses	925.45	23,113.96	109,800.00	0.21	
	Communications	1,379.41	8,931.75	22,000.00	0.41	
	Vehicles	1,039.69	8,489.05	21,000.00	0.40	
	Program Costs	39,032.00	1,158,829.90	3,948,962.00	0.29	
	Travel	0.00	39.34	12,000.00	0.00	
	Professional Services					
	Financial Audit & Actuarial Svcs	0.00	6,597.99	220,000.00	0.03	
	Consulting Fees	0.00	0.00	25,000.00	0.00	
	Stipends	700.00	3,400.00	8,400.00	0.40	
	Maintenance & Repairs	0.00	20.93	2,000.00	0.01	
	Non-Depreciable Inventory	40.01	280.11	18,500.00	0.02	
	Dues & Subscriptions	0.00	5,645.15	36,100.00	0.16	
	Legal	11,710.00	72,687.48	53,000.00	1.37	
	Miscellaneous Expense	0.00	(235.62)	1,000.00	(0.24)	
	Suspense	1,040.13	1,082.39	0.00	0.00	
	Capital Expenditures	1,800.00	23,883.98	105,000.00	0.23	
	Total Expenses	57,666.69	1,312,766.41	4,582,762.00	0.29	
	Program Staff					
	Program Staff	10,288.00	62,540.85	1,828,647.00	0.03	
	_					
	Total Program Staff	10,288.00	62,540.85	1,828,647.00	0.03	

294,541.43

674,449.85

Excess Revenue Over (Under) Expenditures

81,238.00

(8.30)

Run: 2/12/2024 at 11:56 AM

Antelope Valley AQMD

Bank Register from 12/01/2023 to 12/31/2023

General Fund P6A LA County

	Check/Ref	<u>Date</u>	Name/Description	Check Amount <u>C</u>	Deposit Amount	<u>Account</u> <u>Balance</u>
		12/01/2023	Interest Earned	0.00	7,461.38	2,181,226.78
	0000001	12/07/2023	DAILY DEPOSIT	0.00	19,197.91	2,200,424.69
(0000503	12/15/2023	DAILY DEPOSIT	0.00	196,561.32	2,396,986.01
	0000001	12/21/2023	DAILY DEPOSIT	0.00	34,633.97	2,431,619.98
	0000001	12/28/2023	DAILY DEPOSIT	0.00_	287,408.23	2,719,028.21
				Total for Report: 0.00	545,262.81	

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Run: 2/12/2024 at 11:57 AM

Antelope Valley AQMD

Bank Register from 12/01/2023 to 12/31/2023

Wells Fargo Operating

Account Check/Ref Date Name/Description **Check Amount Deposit Amount** Balance 0000506 12/01/2023 CREDIT CARD TRANSACTION 0.00 1,242.00 1,740,392.93 NAJERA ENVIRONMENTAL 12/04/2023 0.00 0000507 CREDIT CARD TRANSACTION 1.129.30 1,741,522.23 JONES COVEY - PILOT 0000509 12/06/2023 CREDIT CARD TRANSACTION 0.00 610.89 1.742.133.12 **DILLARDS** 0000510 12/07/2023 CREDIT CARD TRANSACTION 0.00 2.341.00 1,744,474.12 NAJERA ENVIRONMENTAL 0.00 0000511 12/11/2023 CREDIT CARD TRANSACTION 1.212.00 1.745.686.12 **GUY F ATKINSON** 0000512 12/13/2023 **EFT TRANSACTION** 0.00 513.82 1.746.199.94 SIFI NETWORKS 0005451 12/15/2023 [11561] ANDREA ALICIA ALARCON-Attendance Governing Board meeting 100.00 0.00 1,746,099.94 11/21/2023 0005452 12/15/2023 [11503] BETTER CLOUD HOSTING-ACCUFUND HOSTING 01/01/2024-1,800.00 0.00 1,744,299.94 03/31/2024 0005453 12/15/2023 100.00 0.00 [10057] MARVIN CRIST-Attendance Governing Board meeting 11/21/2023 1.744.199.94 0005454 12/15/2023 [10599] HOWARD HARRIS-Attendance Governing Board meeting 11/21/2023 100.00 0.00 1.744.099.94 0005455 12/15/2023 [11405] IT SOLUTIONS INTEGRATED-MONTHLY IT SERVICES NOVEMBER 1.095.00 0.00 1.743.004.94 2023 0005456 12/15/2023 [11511] JOEL S CRAIG-AIR MONITORING SERVICES NOVEMBER 2023 1.700.00 0.00 1.741.304.94 12/15/2023 [11540] LINDE GAS & EQUIPMENT INC.-CYLINDER RENTAL 10/20/2023 -0005457 24.54 0.00 1,741,280.40 11/20/2023 0005458 12/15/2023 [10054] KENNETH MANN-Attendance Governing Board meeting 11/21/2023 100.00 0.00 1.741.180.40 0005459 12/15/2023 [10071] QUADIENT LEASING-POSTAGE METER LEASE 77.96 0.00 1,741,102,44 12/15/2023 249.00 0005460 [10483] STREAMLINE-WEB HOSTING 12/01/2023 - 01/01/2024 0.00 1,740,853,44 0000513 12/18/2023 CREDIT CARD TRANSACTION 0.00 585.00 1,741,438.44 MEC ENVIRONMENTAL 0000514 12/18/2023 CREDIT CARD TRANSACTION 0.00 606.00 1.742.044.44 **KB HOMES** 12/21/2023 CREDIT CARD TRANSACTION 0.00 0000504 5.232.73 1.747.277.17 **VERIZON** 0000504 12/22/2023 CREDIT CARD TRANSACTION 0.00 584.33 1,747,861.50 PERIMETER SOLUTIONS 0000504 12/26/2023 CREDIT CARD TRANSACTION 0.00 1,540.89 1,749,402.39 **AVRDF USAF PLANT 42** 0000504 12/26/2023 CREDIT CARD TRANSACTION 0.00 660.00 1.750.062.39 BURNS ENVIRONMENTAL 0005461 12/28/2023 9.250.00 [10001] AGILIARE LLC-Model 8872 Site Node 0.00 1.740.812.39 0005462 12/28/2023 [11561] ANDREA ALICIA ALARCON-Attendance Governing Board meeting 100.00 0.00 1.740.712.39 12/19/2023 0005463 12/28/2023 [10076] ANTELOPE VALLEY AQMD-Invoices 2024, 2025, 2026 201.750.81 0.00 1.538.961.58

Page:

Run: 2/12/2024 at 11:57 AM

Antelope Valley AQMD

Bank Register from 12/01/2023 to 12/31/2023

Wells Fargo Operating

					Account
Check/Ref	<u>Date</u>	Name/Description	Check Amount	Deposit Amount	<u>Balance</u>
0005464	12/28/2023	[10518] AUSTIN BISHOP-Attendance Governing Board meeting 12/19/2023	100.00	0.00	1,538,861.58
0005465	12/28/2023	[11646] BMO BANK N.A PAYMENT-CREDIT CARD - 1628	149.90	0.00	1,538,711.68
0005466	12/28/2023	[11646] BMO BANK N.A PAYMENT-CREDIT CARD 8190	1,532.89	0.00	1,537,178.79
0005467	12/28/2023	[11646] BMO BANK N.A PAYMENT-CREDIT CARD 1465	1,040.13	0.00	1,536,138.66
0005468	12/28/2023	[10405] CANON FINANCIAL SERVICES-COPIER LEASE 12/01/2023-	326.00	0.00	1,535,812.66
		12/31/2023			
0005469	12/28/2023	[10055] NEWTON CHELETTE-Attendance Governing Board meeting	100.00	0.00	1,535,712.66
		12/19/2023			
0005470	12/28/2023	[10057] MARVIN CRIST-Attendance Governing Board meeting 12/19/2023	100.00	0.00	1,535,612.66
0005471	12/28/2023	[10599] HOWARD HARRIS-Attendance Governing Board meeting 12/19/2023	100.00	0.00	1,535,512.66
0005472	12/28/2023	[10058] RONALD HAWKINS-Attendance Governing Board meeting 12/19/2023	100.00	0.00	1,535,412.66
0005473	12/28/2023	[11405] IT SOLUTIONS INTEGRATED-MONTHLY IT SERVICES DECEMBER	1,095.00	0.00	1,534,317.66
		2023			
0005474	12/28/2023	[10054] KENNETH MANN-Attendance Governing Board meeting 12/19/2023	100.00	0.00	1,534,217.66
0005475	12/28/2023	[10972] MET ONE INSTRUMENTS-FEM2.5 BAM 1020 MONITOR	24,660.53	0.00	1,509,557.13
0005476	12/28/2023	[10455] STRADLING YOCCA CARLSON & RAUTH-Invoices 401526, 401527,	30,878.30	0.00	1,478,678.83
		402477, 402478, 402479			
0005477	12/28/2023	[01107] VERIZON WIRELESS-AIR MONITORING SIM CARD 11/18/2023-	40.01	0.00	1,478,638.82
		12/17/2023			
0005478	12/28/2023	[11259] WEX BANK-Invoices 93353793, 94073457	975.98	0.00	1,477,662.84
		Total for Report:	277,746.05	16,257.96	

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Rur	n: 2/12/2024 at 11:58 AM	Antelope Valley AQMD Bank Register from 12/01/2023 to 12/31/2023	Page: 1
		WF AB2766	

Observatoring of	D-4-	Name (December Com		Ob I- A	D	<u>Account</u>
Check/Ref	<u>Date</u>	Name/Description		Check Amount	Deposit Amount	<u>Balance</u>
0022753	12/15/2023	[11666] DENISE MARIE BARBA-AB 2766 GRANT		500.00	0.00	1,108,512.08
0022754	12/15/2023	[11672] PERRY CHOATE-AB 2766 GRANT		500.00	0.00	1,108,012.08
0022755	12/15/2023	[11667] CONCEPCION FLORES SERENIL-AB 2766 GRANT		500.00	0.00	1,107,512.08
0022756	12/15/2023	[11668] BENEDICT GALLAGHER-AB 2766 GRANT		500.00	0.00	1,107,012.08
0022757	12/15/2023	[11670] KENNETH LEWIS-AB 2766 GRANT		500.00	0.00	1,106,512.08
0022758	12/15/2023	[11669] VAHED MURADYAN-AB 2766 GRANT		500.00	0.00	1,106,012.08
0022759	12/15/2023	[11671] PERLA P ZEPEDA-AB 2766 GRANT		500.00	0.00	1,105,512.08
		To	otal for Report:	3,500.00	0.00	

Antelope Valley AQMD

Run: 2/12/2024 at 11:59 AM

Bank Register from 12/01/2023 to 12/31/2023

WF AB923

Check/Ref 0001089	<u>Date</u> 12/15/2023	<u>Name/Description</u> [10884] COAST AUTO SALVAGE LLC-AB923 GRANT ANNUAL LAWN MOWER EXCHANGE PROGRAM 2023		<u>Check Amount</u> 1,275.00	Deposit Amount 0.00	Balance 2,071,124.51
			Total for Report:	1,275.00	0.00	

Antelope Valley AQMD

Run: 2/12/2024 at 12:00 PM

Bank Register from 12/01/2023 to 12/31/2023

WF Carl Moyer

Check/Ref	<u>Date</u>	Name/Description		Check Amount	Deposit Amount	<u>Account</u> <u>Balance</u>
0011046 0011047	12/15/2023 12/28/2023	[11401] DESERT HAVEN ENTERPRISES, INC-Invoices, [11502] JEOVANY A HERRERA-CARL MOYER GRANT TRACTOR REPLACEMENT PROJECT		67,173.00 35,532.00	0.00	3,101,976.85 3,066,444.85
			Total for Report:	102,705.00	0.00	

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$60,000 in Carl Moyer Program funds to Antelope Valley Transit Authority for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

MINUTES OF THE GOVERNING BOARD OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT LANCASTER, CALIFORNIA

AGENDA ITEM # 7

DATE: February 20, 2024

RECOMMENDATION: 1) Award an amount not to exceed \$60,000 in Carl Moyer Program funds to Antelope Valley Transit Authority for an Electric Vehicle Charging Project; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

SUMMARY: This item awards funding to Antelope Valley Transit Authority (AVTA) towards development of fourteen (14) electric vehicle charging stations located at the AVTA's main parking lot. The grant is awarded of Carl Moyer Program funds for the maximum eligible amount of sixty (60) percent of the project costs estimated at \$100,000.

BACKGROUND: AVTA applied for grant assistance for the development of an Electric Vehicle Charging Project. AVTA's transit services are 100% electric. AVTA has plans to add fourteen electric vehicle charging stations at their main entrance public parking lot in effort to increase public options and access to electric vehicle charging. Staff has reviewed the proposed project and finds that it meets eligibility for funding in accordance with the Carl Moyer Program Guidelines for sixty (60) percent of the project costs of publicly accessible electric vehicle charging projects. This project supports the District and State goals on the adoption of electric technology and expanding charging options to EV consumers, and, helps to move California closer to the 2025 goal of 1.5 million zero-emission vehicles on the road.

REASON FOR RECOMMENDATION: Governing Board approval is needed for the use of District funds. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Barbara Lods, Executive Director/APCO on or before February 13, 2024.

FINANCIAL DATA: Funds are granted from the District's Carl Moyer Program funds.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Barbara Lods
Julie McKeehan