



**ANTELOPE VALLEY AIR QUALITY MANAGEMENT  
DISTRICT**

**GOVERNING BOARD  
REGULAR MEETING**

**AGENDA**

TUESDAY, DECEMBER 19, 2017  
10:00 A.M.

**LOCATION**

**AVAQMD District Office**  
43301 Division Street, Suite 206  
Lancaster, CA 93535  
661-723-8070

**BOARD MEMBERS**

Marvin Crist, Chair, City of Lancaster  
Ron Hawkins, Vice Chair, Los Angeles County  
Vern Lawson, Los Angeles County  
Ken Mann, City of Lancaster  
Steven Hofbauer, City of Palmdale  
Austin Bishop, City of Palmdale  
Newton Chelette, Public Member

**Call to Order – 10:00 a.m.**

Pledge of Allegiance.

Roll Call.

**Election of Chair and Vice Chair for 2018.**

**Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period, below.**

1. **PUBLIC COMMENT**

**CONSENT CALENDAR**

**The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board member, staff member or member of the public requests an item be held for discussion under DEFERRED ITEMS.**

2. Approve Minutes from Regular Governing Board Meeting of October 17, 2017.  
Presenter: Crystal Goree.
3. Monthly Activity Report. Receive and File. Presenter: Bret Banks.
4. Monthly Grant Fund Summary. Receive and File. Presenter: Bret Banks.
5. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at June 30, 2017, the close of Fiscal Year 2017. Receive and File. Presenter: Bret Banks.
6. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at October 31, 2017, which provides financial information and budget performance concerning the current fiscal status of the District. Receive and File. Presenter: Bret Banks.
7. Approve payment to MDAQMD in the total amount of \$211,300.94, subject to availability of funds, for services provided during the month of September 2017 in the amount of \$106,169.32 and October 2017 in the amount of \$105,131.62.  
Presenter: Bret Banks.

**ITEMS FOR DISCUSSION**

**DEFERRED ITEMS**

**PUBLIC HEARINGS**

None.

## **NEW BUSINESS**

8. 1) Award an amount not to exceed \$50,000 in Mobile Source Emissions Reduction Program funds (AB 2766) to the Los Angeles County Sheriff's Department, Palmdale Station for the purchase of a clean diesel pickup truck capable of operating on B20 biofuel; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel. Presenter: Bret Banks.

## **PRESENTATION**

9. Fiscal Year 2016/2017 Financial Review. Presenter: Bret Banks.
10. 2017 Ozone Data and Historical Review. Presenter: Bret Banks.

## **ADMINISTRATIVE ITEMS**

11. Reports:

Governing Board Counsel.

Executive Officer/APCO, Staff.

12. Board Member Reports and Suggestions for Future Agenda Items.

Adjourn to Regular Governing Board Meeting of Tuesday, January 16, 2018.

If you challenge any decision regarding any of the listed proposals in court, you may be limited to raising only those issues you or someone else raised during the public testimony period regarding that proposal, or in written correspondence delivered to the Governing Board at, or prior to, the public hearing.

Due to time constraints and the number of persons wishing to give oral testimony, time restrictions may be placed on oral testimony regarding the above proposals. You may wish to make your comments in writing to assure that you are able to express yourself adequately.

***In compliance with the Americans with Disabilities act, if special assistance is needed to participate in the Board Meeting, please contact the Administrative Secretary during regular business hours at 661-723-8070, ext. 1. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.***

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting the Administrative Secretary at 661-723-8070, ext. 1 or by email at [cgoree@avaqmd.ca.gov](mailto:cgoree@avaqmd.ca.gov)

**Mailed & Posted on: Friday, 12/8/17.**

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Crystal Goree, Administrative Secretary

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD**

**\*\*\*\*NOTICE OF REGULAR MEETING\*\*\*\***

**NOTICE IS HEREBY GIVEN that the Governing Board of the Antelope Valley Air Quality Management District (District) will conduct a Regular Meeting on Tuesday, December 19, 2017 at 10:00 a.m.**

**SAID MEETING will be conducted in the Antelope Valley Air Quality Management District Offices Conference Room, 43301 Division Street, Suite 206, Lancaster, California, 93535. Interested persons may attend and submit oral and/or written comments/statements at the meeting. It is requested that written comments/statements be submitted prior to the meeting.**

**A copy of the Agenda will be duly posted and may also be reviewed at the office of the Antelope Valley Air Quality Management District, 43301 Division Street, Suite 206, Lancaster, California 93535.**

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD**

**CRYSTAL GOREE  
ADMINISTRATIVE SECRETARY  
PHONE: (661) 723-8070, Ext. 1.**

Mailed and Posted: **Friday, 12/8/17**  
**DATE**

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, OCTOBER 17, 2017  
ANTELOPE VALLEY DISTRICT OFFICE  
LANCASTER, CA**

**MINUTES**

Board Members Present:

Marvin Crist, Chair, City of Lancaster  
Steve Hofbauer, City of Palmdale  
Austin Bishop, City of Palmdale  
Vern Lawson, Los Angeles County  
Ken Mann, City of Lancaster

Board Members Absent:

Newton Chelette, Public Member (excused)  
Ron Hawkins, Vice Chair, Los Angeles County (excused)

**CALL TO ORDER**

Chair Crist called the meeting to order at 10:03 a.m. Board Member **BISHOP** led the Pledge of Allegiance. Roll call was taken.

**PUBLIC COMMENT**

**Agenda Item #1 – Public Comment**

Fran Sereseres made public comment regarding Access and Dial A Ride.

**CONSENT CALENDAR**

**Agenda Item #2 - Approve Minutes from Regular Governing Board Meeting of September 19, 2017.** Presenter: Crystal Goree.

Upon Motion by **HOFBAUER**, Seconded by, **BISHOP** and carried unanimously, the Board **Approved** Minutes from Regular Governing Board Meeting of September 19, 2017.

**Agenda Item #3 – Monthly Activity Report. Receive and file.** Presenter: Bret Banks.

Upon Motion by **HOFBAUER**, Seconded by, **BISHOP** and carried unanimously, the Board Received and Filed Monthly Activity Report.

**Agenda Item #4 – Monthly Grant Fund Summary. Receive and file.**

Presenter: Bret Banks.

Upon Motion by **HOFBAUER**, Seconded by, **BISHOP** and carried unanimously, the Board Received and Filed Monthly Grant Fund Summary.

### **ITEMS FOR DISCUSSION**

#### **DEFERRED**

None.

#### **PUBLIC HEARINGS**

None.

#### **NEW BUSINESS**

**Agenda Item #6 - 1) Award an amount not to exceed \$284,887 in Carl Moyer Program funds to Miller Equipment Company for the replacement of an older diesel motor grader with cleaner technology; and 2) Authorize the Executive Director/APCO and staff to negotiate final award based on available funds, target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.** Presenter: Julie McKeehan.

Julie McKeehan shared background information and staff recommendation. Upon Motion by **HOFBAUER**, Seconded by **BISHOP** and carried unanimously, the Board awarded an amount not to exceed \$284,887 in Carl Moyer Program funds to Miller Equipment Company for the replacement of an older diesel motor grader with cleaner technology; and authorized the Executive Director/APCO and staff to negotiate final award based on available funds, target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #7 - 1) Award an amount not to exceed \$265,794 in Carl Moyer Program funds and Mobile Source Emissions Reduction Program funds to Antelope Valley Transit Authority (AVTA) for the replacement of a diesel-fueled transit bus with an all-electric transit bus; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.**

Presenter: Julie McKeehan.

Julie McKeehan shared background information, staff recommendation and answered questions from the Board. Board Member Bishop recused himself. Upon Motion by **LAWSON**, Seconded by **HOFBAUER** and carried, the Board awarded an amount not to exceed \$265,794 in Carl Moyer Program funds and Mobile Source Emissions Reduction Program funds to Antelope Valley Transit Authority (AVTA) for the replacement of a diesel-fueled transit bus with an all-electric transit bus; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #8 - 1) Award an amount not to exceed \$98,581 in Carl Moyer Program funds to New West Metals for the replacement of an older diesel tractor**

**with cleaner technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.**

Presenter: Julie McKeehan.

Julie McKeehan shared background information and staff recommendation. Upon Motion by **LAWSON**, Seconded by **HOFBAUER** and carried unanimously, the Board awarded an amount not to exceed \$98,581 in Carl Moyer Program funds to New West Metals for the replacement of an older diesel tractor with cleaner technology; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #9 – 1) Award an amount not to exceed \$50,000 in Carl Moyer Program funds to High Desert Dairy for the replacement of an older diesel chopper with cleaner technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.**

Presenter: Julie McKeehan.

Julie McKeehan shared background information and staff recommendation. Upon Motion by **BISHOP**, Seconded by **MANN** and carried unanimously, the Board awarded an amount not to exceed \$50,000 in Carl Moyer Program funds to High Desert Dairy for the replacement of an older diesel chopper with cleaner technology; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #10 - 1) Award an amount not to exceed \$49,600 in Carl Moyer Program funds to Nick Van Dam Farms for the replacement of one (1) older diesel-powered tractor with newer, cleaner technology; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.** Presenter: Julie McKeehan.

Julie McKeehan shared background information and staff recommendation. Upon Motion by **BISHOP**, Seconded by **MANN** and carried unanimously, the Board awarded an amount not to exceed \$49,600 in Carl Moyer Program funds to Nick Van Dam Farms for the replacement of one (1) older diesel-powered tractor with newer, cleaner technology; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.

**Agenda Item #11 - 1) Award an amount not to exceed \$48,436 in Carl Moyer Program funds to AV Farming to replace an older diesel-powered farm equipment with cleaner technology; and 2) Authorize the Executive Director/APCO and staff to**



**negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.**

Presenter: Julie McKeehan.

Julie McKeehan shared background information and staff recommendation.

Upon Motion by **BISHOP**, Seconded by **MANN** and carried unanimously, the Board awarded an amount not to exceed \$48,436 in Carl Moyer Program funds to AV Farming to replace an older diesel-powered farm equipment with cleaner technology; and authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details, and execute an agreement, approved as to legal form by the Office of District Counsel.

**PRESENTATION**

**Agenda Item #12 - 2017 Mobile Source & Grants Committee Symposium**

**AVAQMD Presentation Highlights and Updates.** Presenter: Julie McKeehan.

Bret Banks provided background information on CAPCOA and its Subcommittees and introduced Julie McKeehan. Ms. McKeehan shared her presentation from the 2017 Mobile Source & Grants Committee Symposium, which she attended on September 12-13, 2017, Sonoma, CA. Ms. McKeehan provided information on Antelope Valley Solar Farms, District Grant Programs & Local Developments, and Electric Infrastructure Program. Ms. McKeehan also discussed Ebee Sreetlight Charging Pilot Project, AVTA's Electric Public Transit Fleet, BYD (Building Your Dreams) Coach & Bus, and City of Lancaster's Net Zero Project. Discussion ensued regarding electric charging stations.

**ADMINISTRATIVE ITEMS**

**Agenda Item #13 - Reports**

Governing Board Counsel – None.

Executive Director/APCO – Bret Bank announced that the Board will go dark in November and our next regularly scheduled meeting will be held on December 19, 2017, 10:00 a.m., District Board Room.

Bret Banks reported on Julie McKeehan's radio interview with High Desert Broadcasting to discuss District grants.

Bret Banks reported that an update on Plant 42 charging stations will be provided at December's Governing Board meeting.

**Agenda Item #14 - Board Member Reports and Suggestions for Future Agenda Items.**

Board Member Lawson announced his retirement, effective January 1, 2018. Bret Banks commended Board Member Lawson for being one of the founding members of the Air District.

Board Member Austin Bishop thanked staff for their hard work and dedication.

Board Member Ken Mann commended Board Member Vern Lawson for his insight and willingness in helping to establish the Board and Air District.

The meeting was adjourned at 11:00 a.m. to the next regularly scheduled Governing Board Meeting, Tuesday, December 19, 2017. (Dark in November)

## Item #3 - Monthly Activity Report – November 2017

	<u>Nov 2017</u>	<u>Nov 2016</u>	<u>YTD (7/1/18)</u>
Complaints	2	2	6
Complaint Investigations	2	2	6
Asbestos Notifications	8	8	27
Asbestos Inspections	0	0	0
Permit Inspections	163	157	460
Permit Inspections in Compliance (%)	100	100	100
Notice of Violation (NOV)	1	0	2

### \*Outstanding NOVs

- AV00000187, Issued 02/2016
- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017
- AV00000209, Issued 10/2017

**Number of Active Companies: 279**  
**Number of Active Facilities: 511**  
**Number of Active Permits: 1,072**

### Project Comment Letters – November 2017

**Attached**

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		12/19/2017				
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
10/4/2017	Lancaster	Industrial Building	30,000 sf industrial building located on the southwest corner of Avenue L-6 and 7th Street West	No Comment	11/6/2017	10/27/2017
10/4/2017	Lancaster	Richard's Boat Center	Temp RV and boat storage located just north of 23rd Street West on 3 acres	No Comment	11/6/2017	10/27/2017
10/12/2017	Lancaster	Lancaster Master Plan Community Development-Ave "I"	TTM 78213, CUP 17-27, Zone Change 17-04, GPA 17-06. Project consists of 33.4 acres at the northeast corner of Avenue I and Diviion. 167 residential lots, 10 HOA lots and 3 commercial lots	Dust, Const Equip	11/13/2017	10/27/2017
10/13/2017	Lancaster	BYD Site 3 Manufacturing Facility	Six buildings totaling 3,129,750 sf on 154 acres located on the northwest corner of Ave H-8 & 50th Street West	Dust, Const Equip, Required permits	11/13/2017	10/31/2017

		AVAQMD CEQA PROJECTS				
		BOARD MEETING				
		12/19/2017				
10/23/2017	Lancaster	United Parcel Service	Building and parking lot expansion at 209 West Avenue L	Dust, Const Equip	11/22/2017	10/31/2017
11/6/2017	Lancaster	Cannabis Cultivation-PMM Collective	CUP 17-30 Medical cannabis cultivation at 42144 8th Street East	Asbestos & Equip permitting	12/6/2017	11/7/2017
11/9/2017	Lancaster	Avanti North	NOA Draft EIR for Avanti North-TTM 73507 proposed project on approx 237.25 acres located south of Avenue K, north of Avenue K-8, east of 70th street West and west of 60th Street West	No Comment	12/18/2017	n/a
11/16/2017	Lancaster	Antelope North Solar-sPower	NOA Draft EIR CUP 17-10 72 mw Solar pv facility on 430 acres located at 100th St West & Avenue D8	No Comment	12/18/2017	n/a

AVAQMD CEQA PROJECTS						
BOARD MEETING						
12/19/2017						
11/20/2017	Lancaster	Calandri Properties-Storage Facility	NOA/NOI of Mitigated Negative Dec for proposed construction and operation of CUP 17-12-Two story self-storage on approx 2 acres located on the southeast corner of Avenue L & 22nd Street West	No Comment	12/15/2017	n/a
11/20/2017	Lancaster	Green Beanworks B, LLC-sPower	NOA/NOI of Mitigated Negative Dec for CUP 17-15 3 mw Solar pv facility on 20 acres located at 80th Street East & Avenue J	No Comment	12/15/2017	n/a
11/20/2017	Lancaster	sPower Big Sky Substation	NOA/NOI Mit Neg Dec for CUP 17-04 for the proposed construction of 650 mw substation on 46.4 acres on the southeast corner of Avenue J and 100th Street West	No Comment	12/15/2017	n/a

AVAQMD CEQA PROJECTS						
BOARD MEETING						
12/19/2017						
11/20/2017	Lancaster	Chevron Extra Mile	NOA/NOI Mit Neg Dec for CUP 17-11 proposed gas station, mini-mart, car wash and oil/lube at the southeast corner of Avenue L & 20 Street West on approx 2 acres	No Comment	12/15/2017	n/a
11/14/2017	Lancaster	Marriott Residence Inn	Directors Review on the proposed construction of a five story, 83,420 sq ft hotel located on the southeast corner of Kildare Street and Gadsden Avenue	Dust,Permits, CARB Equip	11/28/2017	11/29/2017

# ITEM #4 - MONTHLY GRANT FUND SUMMARY

**AB 2766 (\$4 DMV Fee) Annual Allocation for Mobile Projects \$407,605.00**

**AB 923 (\$2 DMV Fee) Annual Allocation for Mobile Projects \$581,000.00**

## AB 2766, AB 923 & Carl Moyer Program Projects & Balances

### AB 2766 PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Apr-14	Antelope Valley Fair Assoc. CNG Bus Engine Repair AV0414#10	-11193.96 paid
Apr-14	AFV Program Add'l Funds AV0414#11	-101524.52 paid
Jun-14	AFV Program Add'l Funds AV0414#11	-24742.69 paid
May-14	Antelope Valley Mall Electric Infrastructure AV0514#13	-45817.00 paid
Jul-14	Antelope Valley HSD AV0714#9	-13500.00 paid
Jul-14	City of Palmdale Electric Infrastructure AV0714#10	-49729.00 paid
Aug-14	AFV Program Add'l Fnds AV0414#11	-14425.00 paid
Aug-14	AVEK Water Agency AV0814#9	-12000.00 paid
Aug-14	Yates Trucking Inc. AV0814#10	-15761.00 paid
Dec-14	City of Lancaster Traction Seal Project AV1214#9	-200000.00 paid
Jan-15	R & R Pipeline, Inc. Grant Funds Returned	20700.00 rec'd
Jan-15	AFV Program Add'l Funds AV0414#11	-17000.00 paid
Mar-15	Projected AFV applications for 2015	-60000.00 paid
Apr-15	Return of Truck Retrofit Funds	6718.00 rec'd
Jun-15	AVTA - Public Transit Programs AV0615#11 /0715#S-1	-200000.00 paid
Oct-15	AFV Program Add'l Funds AV0414#11	-14000.00 paid
Feb-16	LA County Sheriff's Alt. Patrol Project AV0216#9	-50000.00 paid
Mar-16	AVC Equipment Replacement AV0314#14	-1886.00 paid
Mar-16	AVLAW, LLC EV Charging Repair AV0316#11	-2117.00 paid
Apr-16	AV Produce TRU Replacement Project AV0416#12	-16203.00 paid
Apr-16	LA County Sheriff's Bio Diesel Truck Project AV0416#11	-50000.00 paid
Jul-16	City of Palmdale Electric Infrastructure ADA Req AV0716#10	-59700.00 paid
Aug-16	AFV Program Add'l Funds AV0816#9	-34500.00 paid
Aug-16	AVC Free Fare Pilot Program for Students AV0816#7	-30000.00 paid
Sep-16	LA Cty Sheriff's Bike Patrol Proj. Palmdale/Lancaster AV0916#11	-35143.00 paid
Sep-16	AVTA - Public Transit Programs AV0916#8	120000.00 paid
Dec-16	A-Z Engine Systems Repair AV1216#12	3756.00 paid
Feb-17	AFV Program Add'l Funds AV0117#8	-40000.00 paid
Mar-17	VAVR Program - Projects to EES AV0317#9	-60000.00 paid
May-17	American Plumbing Services AV0517#8	-37748.00 pending
May-17	AV Fair Assoc. Forklift Replacement Project AV0517#9	-24370.00 pending
Jun-17	Electric Commerical Grounds Keeping Pilot Program AV0617#13	-127500.00 pending
Jul-17	Hemme Hay & Feed Off-road/On-road Vehicle Project AV0717#	-\$134,310.00 pending
Aug-17	AV Fair Assoc. B20 Truck Project AV0817#7	-\$50,000.00 pending
Aug-17	LA County Sheriff's/AV Boosters Off-road Utility Equipment AV0817#S-	-\$33,000.00 pending
Sept.17	AV Fair Assoc. ERP Electric Carts AV0917#13	-\$9,253.00 pending
Oct-17	AVTA Electric Transit Bus Project AV1017#	-58,406.14 pending

**AB 2766 PROJECTS CURRENT BALANCE \$71,783.91**

<i>Action Date</i>	<i>Project Name</i>	<i>Pending Action</i>
Dec-17	LA County Sheriff's Bio Diesel Truck Project AV0416#11	-50000.00

**AB 2766 PROJECTS BALANCE PENDING APPROVAL \$21,783.91**



**AB 923 PROJECT FUNDS**

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#8	-78372.75 paid
Apr-15	2016 Lawn Mower Exchange Program	-11200.00 paid
May-15	Gene Wheeler Farms ERP Project #2 AV0515#10	-142010.00 paid
Aug-15	VAVR Program - Projects & Admin. to EES AV0815#6	-60000.00 paid
Nov-15	Calandri SonRise Farms Repower Project #4 AV1115#9	-116471.00 paid
Jan-16	Antelope Valley Farming ERP Project #1 AV0116#8	-181530.00 paid
Mar-16	Ebee Streetlight EV Charging Project AV0316#10	-25000.00 pending
Apr-16	VAVR Program - Admin to EES AV0416#10	-60000.00 paid
Apr-16	2016 Lawn Mower Exchange Program	-11200.00 paid
Aug-16	Calandri SonRise Farms Harvesting Project AV0816#8	-406,065.00 partial paid
Oct-16	Antelope Valley Farming ERP Project #2 AV1016#10	-12,940.38 paid
Dec-16	AVSTA CNG Tank Replacement AV1216#11	-63,377.00 paid
Dec-16	SCE Charge Ready Pilot Project AV1216#10	-48,819.20 pending
Feb-17	City of Pamdale Vanpool/Infrastructure Project AV0117#12	-164,928.00 pending
Feb-17	City of Lancaster Vanpool/Infrastructure Project AV0117#11	-61,925.00 pending
Mar-17	2017 Lawn Mower Exchange Program AV0317#10	-10,730.00 pending
Jul-17	Palmdale Water District EV Charging Project AV0717#9	-18520.00 pending
Sep-17	City of Palmdale/SCE EV Charging Project AV0917#11	-17218.00 pending
Sep-17	AVSTA CNG Tank Replacement AV0917#12	-16000.00 pending
Oct-17	AV Farming ERP Project #1 AV1017#	-38,622.00 pending
Oct-17	AVTA Electric Transit Bus Project AV1017#	-207,387.32 pending

**AB 923 PROJECTS CURRENT BALANCE**

**\$102,508.93**

*Action Date Project Name*

*Pending Action*

**AB 923 PROJECTS BALANCE PENDING APPROVAL**

**\$102,508.93**

**CARL MOYER PROGRAM PROJECT FUNDS**

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
<b>Mar-15</b>	<b>Carl Moyer Prog. Funds Year 17 (FY 14-15)</b>	<b>637511.00</b> recv'd
<b>Mar-15</b>	<b>Carl Moyer Interest (FY 13-14) added to Year 17</b>	<b>834.45</b> recv'd
Apr-15	Calandri SonRise Farms ERP Project #3 AV0415#8	-284211.25 paid
Apr-15	High Desert Dairy ERP Project #3 AV0415#7	-134239.00 paid
Nov-15	Bill's Landscaping ERP Project #1 AV1115#7	-78873.00 paid
Nov-15	Gall Brothers Engineering ERP Project #1 AV1115#8	-138715.00 paid
<b>Feb-16</b>	<b>MDAQMD Year 16 Transfer AV0216#7</b>	<b>324480.00</b> recv'd
Mar-16	High Desert Dairy ERP Project #4 AV0316#8	-139,224.00 paid
Mar-16	Calandri SonRise Farms ERP Project #5 AV0316#9	-83,983.00 paid
<b>Mar-15</b>	<b>Carl Moyer Prog. Funds Year 18 (FY 15-16)</b>	<b>659588.00</b> recv'd
<b>Mar-15</b>	<b>Carl Moyer Interest (FY 14-15) added to Year 18</b>	<b>1573.18</b> recv'd
Apr-16	Lane Ranch & Co. ERP Project AV0416#8	-99,989.56 paid
Apr-16	Bill's Landscaping ERP Project #2 AV0416#9	-79,916.00 paid
Jun-16	Calandri SonRise Farms Forklift Project #6 AV0616#8	-60,985.00 paid
Jun-16	Antelope Valley Fair Assoc. Forklift Project AV0616#9	-51,460.00 paid
Jul-16	Bolthouse ERP Project AV0716#11	-18,927.00 paid
Jul-16	South Pac Industries ERP Project AV0716#9	-181,114.00 paid
Sep-16	High Desert Dairy ERP Project #4 AV0916#9	-158,663.00 paid
Sep-16	Gall Brothers Engineering ERP Project #2 AV0916#10	-77,896.00 paid
Oct-16	Antelop Valley Farming ERP Project #2 AV1016#10	-34,943.62 paid
<b>Apr-17</b>	<b>Carl Moyer Prog. Funds Year 19 (FY 16-17)</b>	<b>669,301.00</b> recv'd
<b>Apr-17</b>	<b>Carl Moyer Interest (FY 15-16 &amp; FY 16-17) added to Year 19</b>	<b>7,375.00</b> recv'd
May-17	AV Fair Assoc. AV0517#9	-15,130.00 pending
Jun-17	High Desert Dairy ERP Project #6 AV0617#12	-170,159.00 pending
Oct-17	AV Farming ERP Project #1 AV1017#	-9,814.00
Oct-17	Miller Equipment ERP Project #1 AV1017#	-284,887.00
Oct-17	New West Metals ERP Project #1 AV1017#	-98,581.00
Oct-17	High Desert Dairy ERP Project #7 AV1017#	-50,000.00
Oct-17	Nick Van Dam Farms ERP Project #1 AV1017#	-49,600.00

**CARL MOYER PROJECTS CURRENT BALANCE**

**\$0.00**

*Action Date*    *Project Name*

*Pending Action*

**CARL MOYER PROJECTS BALANCE PENDING APPROVAL**

**\$0.00**

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM 5*

**DATE:** December 19, 2017

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at June 30, 2017, the close of Fiscal Year 2017.

**BACKGROUND:** The Financial Reports provide financial and budget performance information and reflects the business activities of the District for the period referenced. Staff is available to answer questions as needed.

**SUMMARY –** Overall the District’s financial picture was very good ending FY 17 for the General Fund. Revenue received was greater than expected, over performing by \$149,786, indicating positive results from some fee adjustments. Operating Expenses were less than budgeted by \$52,387, about 13%. Funds were budgeted and underspent in most areas indicating a solid budgeting process. The District engaged the services of new auditing firm and the process is continuing. The information provided here is preliminary only to the extent of the unlikely event that the auditors may return with recommended adjustments.

**BALANCE SHEET –** The Balance Sheet is a “snapshot” of the District’s resources, shown per fund. The Change in Net Position indicates the dynamic status of revenue and expenses for the period; it does not reflect the District’s cash position.

**STATEMENT OF REVENUES & EXPENDITURES –** This report describes the financial activities only for the month for each of the District’s funds and does not reflect the District’s cash position. A negative figure on the Excess Revenue Over/Under indicates expenses exceeded revenue for that month only. For grant funds, this indicates expenditures were made from the accumulation of funds.

**STATEMENTS OF ACTIVITY (for all District funds) –** The target variance for June 2017 is 100% of Fiscal Year 2017.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

**AGENDA ITEM 5**

**District Wide** reports the expenses paid directly from the District’s operating account and grant funds. Negative amounts usually indicate expenses made from accumulated grant funds. “Adjustments to Revenue” usually reflects the cancellation of permits. “Permitting” revenue represents invoices issued for annual permit renewals and always assumes the expectation of revenue for those facilities with valid operating permits. Cancelling permits impacts the expected revenue. The report indicates expenses exceeded revenue in the amount of \$367,595, the “excess” occurred in the grant funds which spend from funds accumulated over time. The General Fund expenses, as mentioned earlier, had a positive budget performance of \$52,387.

- **Contracted Services** reports the expenses made by the contractor (MDAQMD) and passed through to the District.
- **Report Recap** is the consolidated report which reflects the revenues received and expenses made during the period and year to date against the adopted budget for FY 17. The line item Program Costs includes those payments made from the District’s grant funds (AB 2766, AB 923, and Carl Moyer Fund).

The target variance for June is 100% of Fiscal Year 2017. “Adjustments to Revenue” usually reflects the cancellation of permits. “Permitting” revenue reflects invoices issued for annual permit renewals and always assumes the expectation of revenue for those facilities with valid operating permits. Cancelling permits impacts the expected revenue. When the permits are cancelled and the revenue is no longer expected, accounts receivable on financial statements are appropriately adjusted.

**BANK REGISTER WELLS FARGO OPERATING** – This report lists the deposits to and payments made from the District’s primary operating account which is deposited at Wells Fargo Bank. Periodically the account is reimbursed from the funds on deposit with the Los Angeles County Auditor/Controller.

**BANK REGISTERS LA COUNTY: GENERAL FUND, AB 2766 U5R, LA COUNTY AB 923, and LA COUNTY CARL MOYER U5S** – These reports list deposits to and payments made from the District’s Grant Fund Accounts, held in trust at the Los Angeles County Auditor/Controller. The items from the Grand Fund accounts are the activity are shown on the Statement of Activity as “Program Costs.”

**DISTRICT CARDS** – This report shows the purchases made using the District’s Mastercard for the referenced period(s).

**REASON FOR RECOMMENDATION:** Receive and file.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about December 6, 2017.

**FINANCIAL DATA:** No change in appropriation is required at this time.

**PRESENTER:** Jean Bracy, Deputy Director – Administration

**Antelope Valley AQMD**  
**Balance Sheet - Governmental Funds**  
**As of June 30, 2017**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
<b>Assets</b>					
Current Assets					
Cash	1,031,900.94	316,745.61	937,699.97	915,818.49	3,202,165.01
Cash Held For Other Fund	64,267.59	257,412.38	(273,335.88)	(48,344.09)	0.00
Receivables	211,987.72	75,751.21	108,174.29	0.00	395,913.22
Pre-Paid	1,415.79	0.00	0.00	0.00	1,415.79
<b>Total Current Assets</b>	<b>1,309,572.04</b>	<b>649,909.20</b>	<b>772,538.38</b>	<b>867,474.40</b>	<b>3,599,494.02</b>
<b>Total Assets</b>	<b>1,309,572.04</b>	<b>649,909.20</b>	<b>772,538.38</b>	<b>867,474.40</b>	<b>3,599,494.02</b>
<b>Liabilities and Net Position</b>					
Current Liabilities					
Payables	326,816.23	2,000.00	7,521.30	89,935.66	426,273.19
Due to Others	(280.00)	0.00	0.00	0.00	(280.00)
Unearned Revenue	0.00	0.00	0.00	816,180.77	816,180.77
<b>Total Current Liabilities</b>	<b>326,536.23</b>	<b>2,000.00</b>	<b>7,521.30</b>	<b>906,116.43</b>	<b>1,242,173.96</b>
Restricted Fund Balance	0.00	647,909.20	766,939.44	(177,865.49)	1,236,983.15
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	715,496.28	0.00	0.00	0.00	715,496.28
Pre-Paid	1,415.79	0.00	0.00	0.00	1,415.79
Change in Net Position	(103,876.26)	0.00	(1,922.36)	139,223.46	33,424.84
<b>Total Liabilities &amp; Net Position</b>	<b>1,309,572.04</b>	<b>649,909.20</b>	<b>772,538.38</b>	<b>867,474.40</b>	<b>3,599,494.02</b>

**Antelope Valley AQMD**  
**Statement of Revenues & Expenditures**  
**For the Period Ending June 30, 2017**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Application and Permit Fees	55,752.60	0.00	0.00	0.00	55,752.60
AB 2766 and Other Program Revenues	226,675.24	111,152.51	158,728.06	493,363.54	989,919.35
Fines	425.00	0.00	0.00	0.00	425.00
Investment Earnings	885.95	415.06	881.99	288.33	2,471.33
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>283,738.79</b>	<b>111,567.57</b>	<b>159,610.05</b>	<b>493,651.87</b>	<b>1,048,568.28</b>
<b>Expenditures</b>					
Program Staff	90,474.74	0.00	1,918.15	(14.89)	92,378.00
Services and Supplies	33,135.59	4,000.00	263,105.00	81,261.82	381,502.41
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>123,610.33</b>	<b>4,000.00</b>	<b>265,023.15</b>	<b>81,246.93</b>	<b>473,880.41</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>160,128.46</b>	<b>107,567.57</b>	<b>(105,413.10)</b>	<b>412,404.94</b>	<b>574,687.87</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 6/30/2017**

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	57,240.44	727,414.75	637,480.00	(1.14)
Programs	989,919.35	3,100,211.58	2,396,065.00	(1.29)
Revenue - Other	0.00	1,416.82	0.00	0.00
Application Fees	642.00	56,474.00	47,500.00	(1.19)
State Revenue	0.00	130,008.15	126,000.00	(1.03)
Fines & Penalties	0.00	20,750.00	12,000.00	(1.73)
Interest Earned	2,471.33	24,136.92	13,300.00	(1.81)
Adjustments to Revenue	(1,704.84)	(15,687.56)	0.00	0.00
<b>Total Revenues</b>	<b>1,048,568.28</b>	<b>4,044,724.66</b>	<b>3,232,345.00</b>	<b>(1.25)</b>
<b>Expenses</b>				
Office Expenses	6,855.53	81,707.34	90,180.00	0.91
Communications	2,003.66	19,571.90	23,500.00	0.83
Vehicles	574.97	8,971.68	9,500.00	0.94
Program Costs	356,132.75	2,038,670.47	1,637,438.00	1.25
Travel	180.25	4,844.02	6,500.00	0.75
Professional Services				
Payroll Contract	(155.00)	0.00	0.00	0.00
Financial Audit & Actuarial Svcs	0.00	12,500.00	12,000.00	1.04
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	33.25	2,147.85	3,000.00	0.72
Stipends	500.00	5,200.00	8,400.00	0.62
Maintenance & Repairs	225.00	4,435.00	7,000.00	0.63
Non-Depreciable Inventory	0.00	5,365.74	6,300.00	0.85
Dues & Subscriptions	250.00	7,915.90	10,500.00	0.75
Legal	1,701.28	23,250.09	17,000.00	1.37
Miscellaneous Expense	50.10	1,133.60	800.00	1.42
Capital Expenditures	0.00	0.00	10,000.00	0.00
<b>Total Expenses</b>	<b>368,351.79</b>	<b>2,215,713.59</b>	<b>1,848,118.00</b>	<b>1.20</b>
<b>Program Staff</b>				
Program Staff	0.00	0.00	94,227.00	0.00
<b>Total Program Staff</b>	<b>0.00</b>	<b>0.00</b>	<b>94,227.00</b>	<b>0.00</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>680,216.49</b>	<b>1,829,011.07</b>	<b>1,290,000.00</b>	<b>(1.42)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 6/30/2017**

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b><u>Revenues</u></b>				
<b><u>Expenses</u></b>				
Office Expenses	(1.16)	1,992.71	6,200.00	0.32
Vehicles	0.00	0.00	500.00	0.00
Travel	24.84	425.60	3,000.00	0.14
Professional Services				
Payroll Contract	166.97	369.92	300.00	1.23
Financial Audit & Actuarial Svcs	12,959.97	156,721.69	155,635.00	1.01
Maintenance & Repairs	0.00	333.33	0.00	0.00
Non-Depreciable Inventory	0.00	48.38	0.00	0.00
Capital Expenditures	0.00	1,597.09	13,000.00	0.12
<b>Total Expenses</b>	<b>13,150.62</b>	<b>161,488.72</b>	<b>178,635.00</b>	<b>0.90</b>
<b><u>Program Staff</u></b>				
Program Staff	92,378.00	1,110,915.44	1,111,365.00	1.00
<b>Total Program Staff</b>	<b>92,378.00</b>	<b>1,110,915.44</b>	<b>1,111,365.00</b>	<b>1.00</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(105,528.62)</b>	<b>(1,272,404.16)</b>	<b>(1,290,000.00)</b>	<b>(0.99)</b>



**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 6/30/2017**

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	57,240.44	727,414.75	637,480.00	(1.14)
Programs	989,919.35	3,100,211.58	2,396,065.00	(1.29)
Revenue - Other	0.00	1,416.82	0.00	0.00
Application Fees	642.00	56,474.00	47,500.00	(1.19)
State Revenue	0.00	130,008.15	126,000.00	(1.03)
Fines & Penalties	0.00	20,750.00	12,000.00	(1.73)
Interest Earned	2,471.33	24,136.92	13,300.00	(1.81)
Adjustments to Revenue	(1,704.84)	(15,687.56)	0.00	0.00
<b>Total Revenues</b>	<b>1,048,568.28</b>	<b>4,044,724.66</b>	<b>3,232,345.00</b>	<b>(1.25)</b>
<b>Expenses</b>				
Office Expenses	6,854.37	83,700.05	96,380.00	0.87
Communications	2,003.66	19,571.90	23,500.00	0.83
Vehicles	574.97	8,971.68	10,000.00	0.90
Program Costs	356,132.75	2,038,670.47	1,637,438.00	1.25
Travel	205.09	5,269.62	9,500.00	0.55
Professional Services				
Payroll Contract	11.97	369.92	300.00	1.23
Financial Audit & Actuarial Svcs	12,959.97	169,221.69	167,635.00	1.01
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	33.25	2,147.85	3,000.00	0.72
Stipends	500.00	5,200.00	8,400.00	0.62
Maintenance & Repairs	225.00	4,768.33	7,000.00	0.68
Non-Depreciable Inventory	0.00	5,414.12	6,300.00	0.86
Dues & Subscriptions	250.00	7,915.90	10,500.00	0.75
Legal	1,701.28	23,250.09	17,000.00	1.37
Miscellaneous Expense	50.10	1,133.60	800.00	1.42
Capital Expenditures	0.00	1,597.09	23,000.00	0.07
<b>Total Expenses</b>	<b>381,502.41</b>	<b>2,377,202.31</b>	<b>2,026,753.00</b>	<b>1.17</b>
<b>Program Staff</b>				
Program Staff	92,378.00	1,110,915.44	1,205,592.00	0.92
<b>Total Program Staff</b>	<b>92,378.00</b>	<b>1,110,915.44</b>	<b>1,205,592.00</b>	<b>0.92</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>574,687.87</b>	<b>556,606.91</b>	<b>0.00</b>	<b>0.00</b>

# Antelope Valley AQMD

## Check Register from 6/01/2017 to 6/30/2017

### Wells Fargo Operating

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0003205	6/09/2017	[10076] ANTELOPE VALLEY AQMD ( Credit Card Transactions - April 2017)	3,178.44
0003206	6/09/2017	[01148] ANTELOPE VALLEY PRESS ( Notice of hearing)	406.64
0003207	6/09/2017	[10006] BANK OF THE WEST ( District Credit Card Charges May 2017)	392.82
0003208	6/09/2017	[10518] AUSTIN BISHOP ( GB Mtg 5/16/17)	100.00
0003209	6/09/2017	[10405] CANON FINANCIAL SERVICES ( Copier Lease June 2017)	297.49
0003210	6/09/2017	[10057] MARVIN CRIST ( GB Mtg 5/16/17)	100.00
0003211	6/09/2017	[10502] DIGITAL DEPLOYMENT INC ( Web Hosting May 2017)	200.00
0003212	6/09/2017	[10019] FEDERAL EXPRESS CORPORATION ( Courier Service May 2017)	38.21
0003213	6/09/2017	[10058] RONALD HAWKINS ( GB Mtg 5/16/17)	100.00
0003214	6/09/2017	[10503] STEVEN D HOFBAUER ( GB Mtg 5/16/17)	100.00
0003215	6/09/2017	[10071] MAIL FINANCE ( Postage meter rental July 2017)	94.46
0003216	6/09/2017	[10054] KENNETH MANN ( GB Mtg 5/16/17)	100.00
0003217	6/09/2017	[10026] MOJAVE DESERT AQMD ( MAR FY17)	105,543.67
0003218	6/09/2017	[10260] QCS BUILDING SERVICES ( Custodial Services June 2017)	225.00
0003219	6/09/2017	[10036] SECURA COM ( Quarterly Monitoring Service)	116.85
0003220	6/09/2017	[10043] SOCALGAS ( Gas Service May 2017)	1.96
0003221	6/09/2017	[00069] SOUTHERN CALIFORNIA EDISON ( Electric Service May 2017)	471.13
0003222	6/09/2017	[10039] SPARKLETTS ( Water Delivery Service May 2017)	34.43
0003223	6/09/2017	[10455] STRADLING YOCCA CARLSON & RAUTH ( Invoices 324137, 324138-0001)	2,866.50
0003224	6/09/2017	[10045] VERIZON BUSINESS ( VOIP & Internet Service June 2017)	1,376.07
0003225	6/09/2017	[10046] VERIZON CALIFORNIA ( Long Distance Charges May 2017)	27.59
0003226	6/09/2017	[10063] VOYAGER FLEET SYSTEMS ( Fuel Card Charges May 2017)	521.04
0003227	6/09/2017	[10050] WOELFL FAMILY TRUST ( Office Lease June 2017)	4,330.76
	6/12/2017	Service Charge	41.82
0003228	6/22/2017	[10076] ANTELOPE VALLEY AQMD ( Credit Card Transactions - May 2017)	3,772.99
0003229	6/22/2017	[10518] AUSTIN BISHOP ( GB Mtg 6/20/17)	100.00
0003230	6/22/2017	[10405] CANON FINANCIAL SERVICES ( Copier Lease July 2017)	317.39
0003231	6/22/2017	[10057] MARVIN CRIST ( GB Mtg 6/20/17)	100.00
0003232	6/22/2017	[10502] DIGITAL DEPLOYMENT INC ( Web Hositing June 2017)	200.00
0003233	6/22/2017	[10018] ENTERPRISE RENT A CAR ( Car Rental CAPCOA Enf Managers Meeting)	83.54
0003234	6/22/2017	[10058] RONALD HAWKINS ( GB Mtg 6/20/17)	100.00
0003235	6/22/2017	[10503] STEVEN D HOFBAUER ( GB Mtg 6/20/17)	100.00
0003236	6/22/2017	[10023] LOS ANGELES COUNTY CLERK ( Adoption of Rule 1151.1, Motor Vehicle Assembly Coating Operations)	75.00
0003237	6/22/2017	[10054] KENNETH MANN ( GB Mtg 6/20/17)	100.00
0003238	6/22/2017	[00069] SOUTHERN CALIFORNIA EDISON ( Electric Service June 2017)	289.70
0003239	6/28/2017	[10002] ANTELOPE VALLEY BOARD OF TRADE ( FY 17 Membership)	250.00
0003240	6/28/2017	[10009] CALIFORNIA AIR RESOURCES BOARD ( Fiscal Year 2016-17 Hot Spot Fees)	2,123.00
0003241	6/28/2017	[10021] THE GREEN STATION ( Lawn Mower Exchange Event 2017 - 52 Units)	7,765.93
0003242	6/28/2017	[10050] WOELFL FAMILY TRUST ( Office Lease July 2017)	4,447.69
0003243	6/30/2017	[01148] ANTELOPE VALLEY PRESS ( Notice of Hearing Amend Reg II Fee)	376.28
0003244	6/30/2017	[10007] BOHN'S PRINTING ( Invoices 44849, 44850)	117.91
0003245	6/30/2017	[10016] COUNTY OF LOS ANGELES ( Bank charges Jan - March 2017)	44.95
0003246	6/30/2017	[10502] DIGITAL DEPLOYMENT INC ( Web Hosting 04/19/17 - 05/19/17)	200.00
0003247	6/30/2017	[10059] ENTERPRISE FLEET MANAGEMENT ( Fleet Maintenance June 2017)	32.00
0003248	6/30/2017	[10039] SPARKLETTS ( Water Delivery Service June 2017)	49.87
0003249	6/30/2017	[10455] STRADLING YOCCA CARLSON & RAUTH ( Invoices 325936, 326351-0001)	4,010.00
0003250	6/30/2017	[10063] VOYAGER FLEET SYSTEMS ( Fuel Card charges June 2017)	302.12

**Total Checks:**

**145,623.25**

**Antelope Valley AQMD**  
**Check Register from 6/01/2017 to 6/30/2017**  
**LA County General Fund P6A**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
	6/21/2017	Service Charge	8.28
		<b><u>Total Checks:</u></b>	<b><u>8.28</u></b>

**Antelope Valley AQMD**  
**Check Register from 6/01/2017 to 6/30/2017**  
**LA County AB2766 U5R**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
M17-75	6/13/2017	[01555] ANTELOPE VALLEY TRANSIT AUTHORITY ( AB2766 Grant)	250,000.00
M17-72	6/13/2017	[10541] HEGEDUS, MATTHEW ( AB2766 Grant)	1,000.00
M17-73	6/13/2017	[10542] MERRYMAN, LESTER B ( AB2766 Grant)	1,000.00
<b><u>Total Checks:</u></b>			<b><u>252,000.00</u></b>

**Antelope Valley AQMD**  
**Check Register from 6/01/2017 to 6/30/2017**  
**LA County AB923**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
M17-74	6/13/2017	[10021] THE GREEN STATION ( AB923 Grant)	7,105.00
M17-76	6/21/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR ( AB923 Grant)	4,000.00
<b><u>Total Checks:</u></b>			<b><u>11,105.00</u></b>

**Antelope Valley AQMD**  
**Check Register from 6/01/2017 to 6/30/2017**  
**LA County Carl Moyer U5S**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
C17-22	6/21/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR ( Moyer Grant)	1,505.00
[VOID]	6/30/2017	[10076] ANTELOPE VALLEY AQMD ( Moyer Admin Reimbursement - Indirect Costs FY 17)	20,149.00
<b><u>Total Checks:</u></b>			<b><u>21,654.00</u></b>

**Antelope Valley AQMD**  
**Check Register from 6/01/2017 to 6/30/2017**  
**District Cards**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000153	6/09/2017	[10069] BRET BANKS ( Airport parking to attend CAPCOA Spring Conference )	30.00
0000154	6/09/2017	[10069] BRET BANKS ( Monthly lease payment for storage unit for long term storage of District documents and records. )	139.00
0000155	6/09/2017	[10069] BRET BANKS ( Dupilcate AV office keys were made and provided to the Air Monitoring staff for AV office access. )	20.01
0000156	6/09/2017	[10069] BRET BANKS ( Gasoline receipt for rental car to attend CAPCOA Spring Conference )	24.95
0000157	6/09/2017	[10069] BRET BANKS ( Gasoline receipt for rental car to attend CAPCOA Spring Conference )	12.30
0000158	6/09/2017	[10069] BRET BANKS ( Modification to airline ticket to attend CAPCOA Spring Conference )	113.00
0000159	6/09/2017	[10070] BARBARA LODS ( Sam's-Office Supplies)	42.68
0000160	6/09/2017	[10070] BARBARA LODS ( Staples-office supplies)	10.88
<b><u>Total Checks:</u></b>			<b><u>392.82</u></b>

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM 6*

**DATE:** December 19, 2017

**RECOMMENDATION:** Receive and file.

**SUMMARY:** The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at October 31, 2017, which provides financial information and budget performance concerning the current fiscal status of the District.

**BACKGROUND:** The Financial Reports provide financial and budget performance information and reflects the business activities of the District for the period referenced. Staff is available to answer questions as needed.

**BALANCE SHEET –** The Balance Sheet is a “snapshot” of the District’s resources, shown per fund. The Change in Net Position indicates the dynamic status of revenue and expenses for the period; it does not reflect the District’s cash position.

**STATEMENT OF REVENUES & EXPENDITURES –** This report describes the financial activities only for the month for each of the District’s funds and does not reflect the District’s cash position.

**STATEMENTS OF ACTIVITY (for all District funds) –** The target variance for October 2017 is 33% of Fiscal Year 2018.

- ***District Wide*** reports the expenses paid directly from the District’s operating account and grant funds. Negative amounts usually indicate expenses made from accumulated grant funds. “Adjustments to Revenue” usually reflects the cancellation of permits. “Permitting” revenue represents invoices issued for annual permit renewals and always assumes the expectation of revenue for those facilities with valid operating permits. Cancelling permits impacts the expected revenue.
- ***Contracted Services*** reports the expenses made by the contractor (MDAQMD) and passed through to the District.
- ***Report Recap*** is the consolidated report which reflects the revenues received and expenses made during the period and year to date against the adopted budget for FY 18. The line item Program Costs includes those payments made from the District’s grant funds (AB 2766, AB 923, and Carl Moyer Fund).

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell



**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM 6*

**BANK REGISTER WELLS FARGO OPERATING** – This report lists the deposits to and payments made from the District’s primary operating account which is deposited at Wells Fargo Bank. The reports included are for the period July through October 2017. Periodically the account is reimbursed from the funds on deposit with the Los Angeles County Auditor/Controller.

**BANK REGISTERS LA COUNTY: GENERAL FUND, AB 2766 U5R, LA COUNTY AB 923, and LA COUNTY CARL MOYER U5S** –The reports are included for the months where there was activity. These reports list deposits to and payments made from the District’s Grant Fund Accounts, held in trust at the Los Angeles County Auditor/Controller. The items from the Grand Fund accounts are the activity are shown on the Statement of Activity as “Program Costs.”

**DISTRICT CARDS** – This report shows the purchases made using the District’s Mastercard for the referenced period(s).

**REASON FOR RECOMMENDATION:** Receive and file.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about December 6, 2017.

**FINANCIAL DATA:** No change in appropriation is required at this time.

**PRESENTER:** Jean Bracy, Deputy Director – Administration

**Antelope Valley AQMD**  
**Balance Sheet - Governmental Funds**  
**As of October 31, 2017**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
<b>Assets</b>					
Current Assets					
Cash	1,183,114.98	336,234.50	838,432.48	662,848.05	3,020,630.01
Cash Held For Other Fund	(10,327.47)	294,601.19	(225,750.79)	(58,522.93)	0.00
Receivables	(13,094.12)	0.00	0.00	0.00	(13,094.12)
Pre-Paid	14,572.16	0.00	0.00	0.00	14,572.16
<b>Total Current Assets</b>	<b>1,174,265.55</b>	<b>630,835.69</b>	<b>612,681.69</b>	<b>604,325.12</b>	<b>3,022,108.05</b>
<b>Total Assets</b>	<b>1,174,265.55</b>	<b>630,835.69</b>	<b>612,681.69</b>	<b>604,325.12</b>	<b>3,022,108.05</b>
<b>Liabilities and Net Position</b>					
Current Liabilities					
Payables	136,965.23	0.00	0.00	0.00	136,965.23
Due to Others	350.00	0.00	0.00	0.00	350.00
Unearned Revenue	0.00	0.00	0.00	642,162.27	642,162.27
<b>Total Current Liabilities</b>	<b>137,315.23</b>	<b>0.00</b>	<b>0.00</b>	<b>642,162.27</b>	<b>779,477.50</b>
Restricted Fund Balance	0.00	647,909.20	765,017.08	(38,642.03)	1,374,284.25
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	598,541.55	0.00	0.00	0.00	598,541.55
Pre-Paid	14,494.26	0.00	0.00	0.00	14,494.26
Change in Net Position	53,914.51	(17,073.51)	(152,335.39)	804.88	(114,689.51)
<b>Total Liabilities &amp; Net Position</b>	<b>1,174,265.55</b>	<b>630,835.69</b>	<b>612,681.69</b>	<b>604,325.12</b>	<b>3,022,108.05</b>

**Antelope Valley AQMD**  
**Statement of Revenues & Expenditures**  
**For the Period Ending October 31, 2017**

## Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Application and Permit Fees	38,410.92	0.00	0.00	0.00	38,410.92
AB 2766 and Other Program Revenues	69,284.90	37,188.81	53,106.40	0.00	159,580.11
Fines	0.00	0.00	0.00	0.00	0.00
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
<b>Total Revenues</b>	<b>107,695.82</b>	<b>37,188.81</b>	<b>53,106.40</b>	<b>0.00</b>	<b>197,991.03</b>
<b>Expenditures</b>					
Program Staff	0.00	0.00	0.00	0.00	0.00
Services and Supplies	11,639.31	5,250.00	0.00	0.00	16,889.31
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
<b>Total Expenditures</b>	<b>11,639.31</b>	<b>5,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16,889.31</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>96,056.51</b>	<b>31,938.81</b>	<b>53,106.40</b>	<b>0.00</b>	<b>181,101.72</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 10/31/2017**

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	36,632.03	282,197.44	740,000.00	(0.38)
Programs	159,580.11	486,718.22	2,537,404.00	(0.19)
Application Fees	2,151.00	17,652.00	51,450.00	(0.34)
State Revenue	0.00	0.00	129,000.00	0.00
Fines & Penalties	0.00	0.00	15,000.00	0.00
Interest Earned	0.00	7,924.24	15,900.00	(0.50)
Adjustments to Revenue	(372.11)	(744.22)	0.00	0.00
<b>Total Revenues</b>	<b>197,991.03</b>	<b>793,747.68</b>	<b>3,488,754.00</b>	<b>(0.23)</b>
<b>Expenses</b>				
Office Expenses	6,094.19	22,246.52	89,775.00	0.25
Communications	1,621.56	6,437.63	43,500.00	0.15
Vehicles	358.75	2,182.03	10,500.00	0.21
Program Costs	5,250.00	528,423.25	1,783,728.00	0.30
Travel	1,162.63	1,717.89	10,000.00	0.17
Professional Services				
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	400.00	2,200.00	8,400.00	0.26
Maintenance & Repairs	225.00	900.00	6,575.00	0.14
Non-Depreciable Inventory	0.00	6,545.70	8,000.00	0.82
Dues & Subscriptions	0.00	4,234.43	10,500.00	0.40
Legal	1,748.64	6,001.92	19,000.00	0.32
Miscellaneous Expense	28.54	411.66	800.00	0.51
Capital Expenditures	0.00	0.00	82,000.00	0.00
<b>Total Expenses</b>	<b>16,889.31</b>	<b>581,301.03</b>	<b>2,081,778.00</b>	<b>0.28</b>
<b>Program Staff</b>				
Program Staff	0.00	0.00	93,926.00	0.00
<b>Total Program Staff</b>	<b>0.00</b>	<b>0.00</b>	<b>93,926.00</b>	<b>0.00</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>181,101.72</b>	<b>212,446.65</b>	<b>1,313,050.00</b>	<b>(0.16)</b>

**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 10/31/2017**

10 Contracted Services

M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
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**Revenues****Expenses**

Office Expenses	0.00	1,074.82	4,700.00	0.23
Vehicles	0.00	139.55	0.00	0.00
Program Costs	0.00	0.00	500.00	0.00
Travel	0.00	0.00	1,000.00	0.00
Professional Services				
Payroll Contract	0.00	44.56	150.00	0.30
Financial Audit & Actuarial Svcs	0.00	50,877.22	204,200.00	0.25
Capital Expenditures	0.00	0.00	2,500.00	0.00
<b>Total Expenses</b>	<b>0.00</b>	<b>52,136.15</b>	<b>213,050.00</b>	<b>0.24</b>

**Program Staff**

Program Staff	0.00	275,000.01	1,100,000.00	0.25
<b>Total Program Staff</b>	<b>0.00</b>	<b>275,000.01</b>	<b>1,100,000.00</b>	<b>0.25</b>

**Excess Revenue Over (Under) Expenditures**

	<b>0.00</b>	<b>(327,136.16)</b>	<b>(1,313,050.00)</b>	<b>(0.25)</b>
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**Antelope Valley AQMD**  
**Statement of Activity - MTD, MTM and YTD**  
**For 10/31/2017**

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<b>Revenues</b>				
Permitting	36,632.03	282,197.44	740,000.00	(0.38)
Programs	159,580.11	486,718.22	2,537,404.00	(0.19)
Application Fees	2,151.00	17,652.00	51,450.00	(0.34)
State Revenue	0.00	0.00	129,000.00	0.00
Fines & Penalties	0.00	0.00	15,000.00	0.00
Interest Earned	0.00	7,924.24	15,900.00	(0.50)
Adjustments to Revenue	(372.11)	(744.22)	0.00	0.00
<b>Total Revenues</b>	<b>197,991.03</b>	<b>793,747.68</b>	<b>3,488,754.00</b>	<b>(0.23)</b>
<b>Expenses</b>				
Office Expenses	6,094.19	23,321.34	94,475.00	0.25
Communications	1,621.56	6,437.63	43,500.00	0.15
Vehicles	358.75	2,321.58	10,500.00	0.22
Program Costs	5,250.00	528,423.25	1,784,228.00	0.30
Travel	1,162.63	1,717.89	11,000.00	0.16
Professional Services				
Payroll Contract	0.00	44.56	150.00	0.30
Financial Audit & Actuarial Svcs	0.00	50,877.22	204,200.00	0.25
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	400.00	2,200.00	8,400.00	0.26
Maintenance & Repairs	225.00	900.00	6,575.00	0.14
Non-Depreciable Inventory	0.00	6,545.70	8,000.00	0.82
Dues & Subscriptions	0.00	4,234.43	10,500.00	0.40
Legal	1,748.64	6,001.92	19,000.00	0.32
Miscellaneous Expense	28.54	411.66	800.00	0.51
Capital Expenditures	0.00	0.00	84,500.00	0.00
<b>Total Expenses</b>	<b>16,889.31</b>	<b>633,437.18</b>	<b>2,294,828.00</b>	<b>0.28</b>
<b>Program Staff</b>				
Program Staff	0.00	275,000.01	1,193,926.00	0.23
<b>Total Program Staff</b>	<b>0.00</b>	<b>275,000.01</b>	<b>1,193,926.00</b>	<b>0.23</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>181,101.72</b>	<b>(114,689.51)</b>	<b>0.00</b>	<b>0.00</b>

**Antelope Valley AQMD**  
**Check Register from 7/01/2017 to 7/31/2017**  
**Wells Fargo Operating**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
	7/11/2017	Service Charge	145.59
0003251	7/13/2017	[01148] ANTELOPE VALLEY PRESS - ANTELOPE VALLEY PRESS ( FY 18 Subscription)	229.43
0003252	7/13/2017	[10023] LOS ANGELES COUNTY CLERK ( AMENDING REGULATION III - FEES )	75.00
0003253	7/13/2017	[10024] LOS ANGELES COUNTY FARM BUREAU ( FY 18 Memebership)	195.00
0003254	7/13/2017	[10040] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY ( Prop Liability Insurance Premium FY18)	10,356.88
0003255	7/21/2017	[10006] BANK OF THE WEST ( CC Charges June 2017)	337.93
0003256	7/21/2017	[10405] CANON FINANCIAL SERVICES ( Copier Lease Aug 2017)	300.40
0003257	7/21/2017	[10502] DIGITAL DEPLOYMENT INC ( Web Hosting July 19 2017 - Aug 18 2017)	200.00
0003258	7/21/2017	[10071] MAIL FINANCE ( Postage Meter rental 08/02/17 - 09/01/17)	94.79
0003259	7/21/2017	[10027] MOJAVE ENVIRONMENTAL EDUCATION CONSORTIUM ( Gold Level Sponsorship FY 2018)	1,250.00
0003260	7/21/2017	[10260] QCS BUILDING SERVICES ( Janitorial service July 2017)	225.00
0003261	7/21/2017	[00069] SOUTHERN CALIFORNIA EDISON ( Electric Service July 2018)	590.37
0003262	7/21/2017	[10045] VERIZON BUSINESS ( VOIP & INternet Service July 2017)	1,374.68
0003263	7/21/2017	[10046] VERIZON CALIFORNIA ( Long Distance Charges June 2017)	27.59
0003264	7/21/2017	[10059] ENTERPRISE FLEET MANAGEMENT ( Fleet Maintenance Charges June 2017)	32.00

**Total Checks:**

**15,434.66**

# Antelope Valley AQMD

## Check Register from 8/01/2017 to 8/31/2017

### Wells Fargo Operating

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0003265	8/02/2017	[10076] ANTELOPE VALLEY AQMD ( Credit Card Transactions - June 2017)	1,296.00
0003266	8/02/2017	[10518] AUSTIN BISHOP ( GB Mtg 7/18/17)	100.00
0003267	8/02/2017	[10055] NEWTON CHELETTE ( GB Mtg 7/18/17)	100.00
0003268	8/02/2017	[10057] MARVIN CRIST ( GB Mtg 7/18/17)	100.00
0003269	8/02/2017	[10058] RONALD HAWKINS ( GB Mtg 7/18/17)	100.00
0003270	8/02/2017	[10503] STEVEN D HOFBAUER ( GB Mtg 7/18/17)	100.00
0003271	8/02/2017	[10070] BARBARA LODS ( Reimbursement for coffee purchase for the AVAQMD Governing Board meeting and 20th Anniversary Celebration )	31.90
0003272	8/02/2017	[10023] LOS ANGELES COUNTY CLERK ( AMENDING RULE 462, ORGANIC LIQUID LOADING )	75.00
0003273	8/02/2017	[10054] KENNETH MANN ( GB Mtg 7/18/17)	100.00
0003274	8/02/2017	[10026] MOJAVE DESERT AQMD ( APR FY17)	107,020.53
0003275	8/02/2017	[10455] STRADLING YOCCA CARLSON & RAUTH ( Legal Counsel Services through May 31, 2017)	1,250.00
0003276	8/02/2017	[10050] WOELFL FAMILY TRUST ( Office Lease Aug 2017)	4,447.69
0003277	8/30/2017	[10076] ANTELOPE VALLEY AQMD ( Credit Card Transactions - July 2017)	5,045.00
0003278	8/30/2017	[01148] ANTELOPE VALLEY PRESS ( Notice of hearing)	353.28
0003279	8/30/2017	[10006] BANK OF THE WEST ( Credit Card Charges July 2017)	413.62
0003280	8/30/2017	[10518] AUSTIN BISHOP ( GB Mtg 8/15/17)	100.00
0003281	8/30/2017	[10055] NEWTON CHELETTE ( GB Mtg 8/15/17)	100.00
0003282	8/30/2017	[10016] COUNTY OF LOS ANGELES ( Bank Fees April 2017 - June 2017)	37.19
0003283	8/30/2017	[10057] MARVIN CRIST ( GB Mtg 8/15/17)	100.00
0003284	8/30/2017	[10059] ENTERPRISE FLEET MANAGEMENT ( Fleet Maintenance July 2017)	32.00
0003285	8/30/2017	[10018] ENTERPRISE RENT A CAR ( Car rentals May 2017)	126.76
0003286[VOID]	8/30/2017	[10020] GREATER ANTELOPE VALLEY ECONOMIC ALLIANCE ( 2017-18 Annual Membership)	2,500.00
0003287	8/30/2017	[10058] RONALD HAWKINS ( GB Mtg 8/15/17)	100.00
0003288	8/30/2017	[10503] STEVEN D HOFBAUER ( GB Mtg 8/15/17)	100.00
0003289	8/30/2017	[10071] MAIL FINANCE ( Postage Meter Lease 09/02/17 - 10/01/17)	94.79
0003290	8/30/2017	[10054] KENNETH MANN ( GB Mtg 8/15/17)	100.00
0003291	8/30/2017	[10260] QCS BUILDING SERVICES ( Invoices 16506, 16568)	304.98
0003292	8/30/2017	[00069] SOUTHERN CALIFORNIA EDISON ( Electric Service Aug 2017)	382.29
0003293	8/30/2017	[10039] SPARKLETTS ( Water delivery service July 2017)	35.43
0003294	8/30/2017	[10455] STRADLING YOCCA CARLSON & RAUTH ( Legal Services through June 30, 2017)	1,250.00
0003295	8/30/2017	[10045] VERIZON BUSINESS ( VOIP and Internet Service Aug 2017)	1,379.29
0003296	8/30/2017	[10046] VERIZON CALIFORNIA ( Long Distance Charges July 2017)	27.56
0003297	8/30/2017	[10063] VOYAGER FLEET SYSTEMS ( Fule Card Charges July 2017)	291.16

**Total Checks:**

**127,594.47**



# Antelope Valley AQMD

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## Bank Register from 9/01/2017 to 9/30/2017

### Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000282	9/07/2017	Credit Card Transaction - Calmar Construction	0.00	509.00	273,396.03
	9/11/2017	Service Charge	39.11	0.00	273,356.92
0003298	9/14/2017	[10006] BANK OF THE WEST-CC Charges Aug 2017	1,127.38	0.00	272,229.54
0003299	9/14/2017	[10007] BOHN'S PRINTING-Invoices 45083, 45137, 45170	442.90	0.00	271,786.64
0003300	9/14/2017	[10405] CANON FINANCIAL SERVICES-Copier Lease Sept 2017	300.40	0.00	271,486.24
0003301	9/14/2017	[10013] CDW - G-Replacement computers for out-dated PCs. Dell OptiPlex 7050 - Core i7 7700 3.6 GHz - 16 GB 256 GB SSD	6,545.70	0.00	264,940.54
0003302	9/14/2017	[10059] ENTERPRISE FLEET MANAGEMENT-Fleet Maintenance August 2017	32.00	0.00	264,908.54
0003303	9/14/2017	[10232] KEYSTONE SCIENCE SCHOOL-Key Issues Pledge 2017	4,000.00	0.00	260,908.54
0003304	9/14/2017	[10071] MAIL FINANCE-Postage Meter rental	94.79	0.00	260,813.75
0003305	9/14/2017	[10026] MOJAVE DESERT AQMD-MAY FY17	105,593.75	0.00	155,220.00
0003306	9/14/2017	[10260] QCS BUILDING SERVICES-Invoices 16625, 16689	261.45	0.00	154,958.55
0003307	9/14/2017	[10039] SPARKLETTS-Water Delivery Service Aug 2017	45.39	0.00	154,913.16
0003308	9/14/2017	[10455] STRADLING YOCCA CARLSON & RAUTH-Legal services through 07/31/17	1,250.00	0.00	153,663.16
0003309	9/14/2017	[10045] VERIZON BUSINESS-VOIP & Internet Service	1,379.42	0.00	152,283.74
0003310	9/14/2017	[10046] VERIZON CALIFORNIA-Long distance Charges August 2017	27.56	0.00	152,256.18
0003311	9/14/2017	[10063] VOYAGER FLEET SYSTEMS-Fuel card charges Aug 2017	198.93	0.00	152,057.25
0003312	9/14/2017	[10050] WOELFL FAMILY TRUST-Office Lease Sept 2017	4,447.69	0.00	147,609.56
0000283	9/28/2017	Credit Card Transaction - Chase Petroleum	0.00	966.00	148,575.56
0000283	9/28/2017	Credit Card Transaction - All County Environmental	0.00	584.00	149,159.56
0003313	9/29/2017	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - August 2017	10,891.42	0.00	138,268.14
0003314	9/29/2017	[10518] AUSTIN BISHOP-GB Mtg 9/19/17	100.00	0.00	138,168.14
0003315	9/29/2017	[10405] CANON FINANCIAL SERVICES-Copier Lease October 2017	320.30	0.00	137,847.84
0003316	9/29/2017	[10012] CAPCOA-Invoices 519, 523	625.00	0.00	137,222.84
0003317	9/29/2017	[10055] NEWTON CHELETTE-GB Mtg 9/19/17	100.00	0.00	137,122.84
0003318	9/29/2017	[10057] MARVIN CRIST-GB Mtg 9/19/17	100.00	0.00	137,022.84
0003319	9/29/2017	[10502] DIGITAL DEPLOYMENT INC-Invoices 95687, 95861	400.00	0.00	136,622.84
0003320	9/29/2017	[10058] RONALD HAWKINS-GB Mtg 9/19/17	100.00	0.00	136,522.84
0003321	9/29/2017	[10503] STEVEN D HOFBAUER-GB Mtg 9/19/17	100.00	0.00	136,422.84
0003322	9/29/2017	[10054] KENNETH MANN-GB Mtg 9/19/17	100.00	0.00	136,322.84
0003323	9/29/2017	[10036] SECURA COM-Qrtly Alarm Monitoring Sep 17 - Nov 17	116.85	0.00	136,205.99
0003324	9/29/2017	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service Sep 2017	1,400.47	0.00	134,805.52
0003325	9/29/2017	[10039] SPARKLETTS-Water Delivery Service Sept 2017	45.36	0.00	134,760.16
0003326	9/29/2017	[10040] SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY-Shecdduled Item Change Prop Liability Insurance	3.07	0.00	134,757.09
0003327	9/29/2017	[10050] WOELFL FAMILY TRUST-Office Lease Oct 2017	4,447.69	0.00	130,309.40
0000283	9/29/2017	Credit Card Transaction - Harbro West	0.00	212.00	130,521.40
<b>Total for Report:</b>			<b>144,636.63</b>	<b>2,271.00</b>	

**Antelope Valley AQMD**  
**Bank Register from 10/01/2017 to 10/31/2017**  
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000283	10/04/2017	Credit Card Transaction - Lockheed	0.00	642.00	131,163.40
0000283	10/10/2017	Credit Card Transaction - Lockheed & Alrabadi Gas	0.00	867.00	132,030.40
	10/11/2017	Service Charge	28.54	0.00	132,001.86
0003328	10/19/2017	[10006] BANK OF THE WEST-CC Charges Sept 2017	1,904.42	0.00	130,097.44
0003329	10/19/2017	[10518] AUSTIN BISHOP-GB Mtg 10/17/17	100.00	0.00	129,997.44
0003330	10/19/2017	[10012] CAPCOA-Invoices 2931, 2942, 2994	785.00	0.00	129,212.44
0003331	10/19/2017	[10057] MARVIN CRIST-GB Mtg 10/17/17	100.00	0.00	129,112.44
0003332	10/19/2017	[10502] DIGITAL DEPLOYMENT INC-Webhosting October 2017	200.00	0.00	128,912.44
0003333	10/19/2017	[10059] ENTERPRISE FLEET MANAGEMENT-Fleet maintenance Sept 2017	32.00	0.00	128,880.44
0003334	10/19/2017	[10018] ENTERPRISE RENT A CAR-Vehicle rental CAPCOA Grants Conference	294.02	0.00	128,586.42
0003335	10/19/2017	[10503] STEVEN D HOFBAUER-GB Mtg 10/17/17	100.00	0.00	128,486.42
0003336	10/19/2017	[10071] MAIL FINANCE-Postage Meter Rental Nov 2 - Dec 1 2017	189.43	0.00	128,296.99
0003337	10/19/2017	[10054] KENNETH MANN-GB Mtg 10/17/17	100.00	0.00	128,196.99
0003338	10/19/2017	[10260] QCS BUILDING SERVICES-Janitorial Service Oct 2017	225.00	0.00	127,971.99
0003339	10/19/2017	[00069] SOUTHERN CALIFORNIA EDISON-Electric service Oct 2017	514.73	0.00	127,457.26
0003340	10/19/2017	[10455] STRADLING YOCCA CARLSON & RAUTH-Legal services through 083117	1,250.00	0.00	126,207.26
0003341	10/19/2017	[10045] VERIZON BUSINESS-VOIP and internet Service	1,388.78	0.00	124,818.48
0003342	10/19/2017	[10046] VERIZON CALIFORNIA-Long distance Charges Sept 2017	27.56	0.00	124,790.92
0003343	10/19/2017	[10063] VOYAGER FLEET SYSTEMS-Fuel card charges Sept 2017	118.42	0.00	124,672.50
0000285	10/24/2017	Credit Card Transaction - Lockheed	0.00	1,358.29	126,030.79
0003286	10/27/2017	[10020] GREATER ANTELOPE VALLEY ECONOMIC ALLIANCE-Void check 0003286	0.00	2,500.00	128,530.79
0003344	10/27/2017	[10076] ANTELOPE VALLEY AQMD-Credit Card Transactions - September 2017	2,271.00	0.00	126,259.79
0003345	10/27/2017	[10020] GREATER ANTELOPE VALLEY ECONOMIC ALLIANCE-2017-18 Annual Membership	2,500.00	0.00	123,759.79
0003346	10/27/2017	[10050] WOELFL FAMILY TRUST-Office Lease Nov 2017	4,447.69	0.00	119,312.10
R18-04	10/27/2017	Op Fund Rep #3	0.00	157,255.23	276,567.33
<b>Total for Report:</b>			<b>16,576.59</b>	<b>162,622.52</b>	

**Antelope Valley AQMD**  
**Check Register from 7/01/2017 to 7/31/2017**  
**LA County General Fund P6A**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
	7/20/2017	Service Charge	4.60
		<b><u>Total Checks:</u></b>	<b><u>4.60</u></b>

**Antelope Valley AQMD**  
**Bank Register from 9/01/2017 to 9/30/2017**  
**LA County General Fund P6A**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	9/01/2017	Interest Earned	0.00	815.58	854,056.24
0000278	9/05/2017	Daily Deposit	0.00	28,406.36	882,462.60
0000279	9/11/2017	Daily Deposit	0.00	16,775.24	899,237.84
0000280	9/12/2017	Moyer Admin Reimb FY 17	0.00	20,149.00	919,386.84
0000281	9/12/2017	Moyer Admin Reimb FY 17	0.00	58,537.82	977,924.66
0000282	9/28/2017	Daily Deposit	0.00	187,569.36	1,165,494.02
<b>Total for Report:</b>			<b>0.00</b>	<b>312,253.36</b>	

**Antelope Valley AQMD**  
**Bank Register from 10/01/2017 to 10/31/2017**  
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000283	10/11/2017	Daily Deposit	0.00	81,612.56	1,247,106.58
0082821	10/13/2017	Transfer - AB2766 - July 2017	35,648.26	0.00	1,211,458.32
0000284	10/17/2017	Daily Deposit	0.00	165,795.79	1,377,254.11
0000285	10/24/2017	Daily Deposit	0.00	20,711.58	1,397,965.69
0082822	10/26/2017	Transfer - AB923 - July 2017	50,906.45	0.00	1,347,059.24
R18-03	10/27/2017	[10026] MOJAVE DESERT AQMD-MDAQMD Contract Invoices 41641, 41674, 41695	321,772.38	0.00	1,025,286.86
R18-04	10/27/2017	Op Fund Rep #3	157,255.23	0.00	868,031.63
0000286	10/31/2017	Daily Deposit	0.00	31,830.15	899,861.78
<b>Total for Report:</b>			<b>565,582.32</b>	<b>299,950.08</b>	

**Antelope Valley AQMD**  
**Check Register from 7/01/2017 to 7/31/2017**  
**LA County AB2766 U5R**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
M17-77	7/12/2017	[10342] LLOYD, DAVID ( AB2766 Grant)	1,000.00
M17-78	7/12/2017	[10544] BENNETT, DOUGLAS ( AB2766 Grant)	1,000.00
M18-1	7/18/2017	[10233] ANTELOPE VALLEY FAIR ASSN	25,523.00
M18-2	7/18/2017	[10014] CITY OF LANCASTER ( AB2766 Grant)	25,523.00
M18-3	7/18/2017	[10015] CITY OF PALMDALE ( AB2766 Grant)	25,523.00
M18-4	7/27/2017	[10547] JANISZEWSKI, ROBERT PAUL ( AB2766 Grant)	1,000.00
<b><u>Total Checks:</u></b>			<b><u>79,569.00</u></b>

**Antelope Valley AQMD**  
**Bank Register from 9/01/2017 to 9/30/2017**  
**LA County AB2766 U5R**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	9/01/2017	Interest Earned	0.00	296.23	314,086.24
M18-8	9/07/2017	[10550] GUARDADO, ROSALIE-AB2766 Grant	1,000.00	0.00	313,086.24
M18-11	9/25/2017	[10015] CITY OF PALMDALE-AB2766 Grant	3,750.00	0.00	309,336.24
M18-12	9/25/2017	[10016] COUNTY OF LOS ANGELES-AB2766 Grant	2,500.00	0.00	306,836.24
M18-10	9/25/2017	[10551] JOHARI, RAHUL-AB2766 Grant	1,000.00	0.00	305,836.24
<b>Total for Report:</b>			<b>8,250.00</b>	<b>296.23</b>	

**Antelope Valley AQMD**  
**Bank Register from 10/01/2017 to 10/31/2017**  
**LA County AB2766 U5R**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0082821	10/13/2017	Transfer - AB2766 - July 2017	0.00	35,648.26	341,484.50
M18-15	10/24/2017	[10015] CITY OF PALMDALE-AB2766 Grant	3,250.00	0.00	338,234.50
M18-13	10/24/2017	[10552] ATIENZA, RAYMOND-AB2766 Grant	1,000.00	0.00	337,234.50
M18-14	10/24/2017	[10553] NELSON, PAUL A-AB2766 Grant	1,000.00	0.00	336,234.50
<b>Total for Report:</b>			<b>5,250.00</b>	<b>35,648.26</b>	



**Antelope Valley AQMD**  
**Check Register from 7/01/2017 to 7/31/2017**  
**LA County AB923**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
M17-79	7/12/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR ( AB923 Grant)	2,000.00
<b><u>Total Checks:</u></b>			<b><u>2,000.00</u></b>

**Antelope Valley AQMD**  
**Check Register from 8/01/2017 to 8/31/2017**  
**LA County AB923**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
M18-5	8/10/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR ( AB923 Grant)	4,000.00
M18-6	8/23/2017	[01569] CALANDRI/SONRISE FARMS, LP ( AB923 Grant)	223,335.75
<b><u>Total Checks:</u></b>			<b><u>227,335.75</u></b>

**Antelope Valley AQMD**  
**Bank Register from 9/01/2017 to 9/30/2017**  
**LA County AB923**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	9/01/2017	Interest Earned	0.00	761.75	819,526.03
M18-7	9/07/2017	[10014] CITY OF LANCASTER-AB923 Grant	25,000.00	0.00	794,526.03
M18-9	9/25/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	7,000.00	0.00	787,526.03
		<b>Total for Report:</b>	<b>32,000.00</b>	<b>761.75</b>	

**Antelope Valley AQMD**  
**Bank Register from 10/01/2017 to 10/31/2017**  
**LA County AB923**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0082822	10/26/2017	Transfer - AB923 - July 2017	0.00	50,906.45	838,432.48
<b>Total for Report:</b>			<b>0.00</b>	<b>50,906.45</b>	

**Antelope Valley AQMD**  
**Check Register from 7/01/2017 to 7/31/2017**  
**LA County Carl Moyer U5S**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
C17-24	7/12/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR ( Moyer Grant)	1,070.00
C18-1	7/26/2017	[10230] HIGH DESERT DAIRY ( Moyer Grant)	170,159.00
<b><u>Total Checks:</u></b>			<b><u>171,229.00</u></b>

**Antelope Valley AQMD**  
**Check Register from 8/01/2017 to 8/31/2017**  
**LA County Carl Moyer U5S**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
C18-2	8/10/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR ( Moyer Grant)	1,505.00
<b><u>Total Checks:</u></b>			<b><u>1,505.00</u></b>

**Antelope Valley AQMD**  
**Bank Register from 9/01/2017 to 9/30/2017**  
**LA County Carl Moyer U5S**

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	9/01/2017	Interest Earned	0.00	240.96	743,889.37
0070415	9/12/2017	[10076] ANTELOPE VALLEY AQMD-Moyer Admin - Indirect Costs FY17	20,149.00	0.00	723,740.37
0070416	9/12/2017	[10076] ANTELOPE VALLEY AQMD-Moyer Admin FY17	58,537.82	0.00	665,202.55
C18-3	9/25/2017	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-Moyer Grant	2,354.50	0.00	662,848.05
<b>Total for Report:</b>			<b>81,041.32</b>	<b>240.96</b>	

**Antelope Valley AQMD**  
**Check Register from 7/01/2017 to 7/31/2017**  
**District Cards**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000161	7/21/2017	[10069] BRET BANKS ( EMS LA TESTING - Asbestos Testing)	33.25
0000162	7/21/2017	[10069] BRET BANKS ( Monthly lease payment for long term storage unit for storage of District documents and records.)	139.00
0000163	7/21/2017	[10069] BRET BANKS ( Ticket for the Antelope Valley Board of Trade's Annual Officer Installation Dinner. )	40.00
0000164	7/21/2017	[10069] BRET BANKS ( Staff Meeting Refreshments)	69.58
0000165	7/21/2017	[10070] BARBARA LODS ( Sam's Club-office supplies)	56.10
<b><u>Total Checks:</u></b>			<b><u>337.93</u></b>



**Antelope Valley AQMD**  
**Check Register from 8/01/2017 to 8/31/2017**  
**District Cards**

<u>Check</u>	<u>Date</u>	<u>Vendor / Description</u>	<u>Check / Payment</u>
0000166	8/30/2017	[10006] BANK OF THE WEST ( Finance Charge July 2017)	4.12
0000167	8/30/2017	[10069] BRET BANKS ( Antelope Valley Board of Trade Annual Director's Planning Retreat. )	40.00
0000168	8/30/2017	[10069] BRET BANKS ( Monthly lease payment for long term stroage unit for District records and documents. )	139.00
0000169	8/30/2017	[10069] BRET BANKS ( Purchase of cake to celebrate the 20th Anniversary of the AVAQMD at the July AVAQMD Governing Board meeting. )	35.99
0000170	8/30/2017	[10069] BRET BANKS ( Best Buy purchase 12 foot VGA cable for use in the Board Room for presentations.)	21.84
0000171	8/30/2017	[10070] BARBARA LODS ( Westside Chevron-Car Maintenance)	49.32
0000172	8/30/2017	[10070] BARBARA LODS ( Sam's Club -office supplies)	42.82
0000173	8/30/2017	[10070] BARBARA LODS ( Staples-Office Supplies)	47.82
0000174	8/30/2017	[10070] BARBARA LODS ( Sam's Club-Office Supplies)	32.71
<b><u>Total Checks:</u></b>			<b><u>413.62</u></b>

**Antelope Valley AQMD**  
**Bank Register from 9/01/2017 to 9/30/2017**  
District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
000030	9/14/2017	Sept 2017 Payment	0.00	1,127.38	1,139.89
000075	9/14/2017	[10006] BANK OF THE WEST-Interest charges Aug 2017	8.41	0.00	1,131.48
000076	9/14/2017	[10069] BRET BANKS-Annual Antelope Valley Board of Trade Director meetings fee.	60.00	0.00	1,071.48
000077	9/14/2017	[10069] BRET BANKS-Monthly lease payment for long term storage unit for District documents and records.	139.00	0.00	932.48
000078	9/14/2017	[10069] BRET BANKS-Airline ticket for travel to advanced technology funding meeting.	210.46	0.00	722.02
000079	9/14/2017	[10441] CRYSTAL GOREE-tech chairs for AMS AV office	196.63	0.00	525.39
000080	9/14/2017	[10070] BARBARA LODS-Westside Chevron-car maintenance	53.83	0.00	471.56
000081	9/14/2017	[10070] BARBARA LODS-Sam's Club-office supplies	61.40	0.00	410.16
000082	9/14/2017	[10070] BARBARA LODS-Sam's Club-office supplies	3.32	0.00	406.84
000083	9/14/2017	[10070] BARBARA LODS-Staples-office supplies	195.33	0.00	211.51
000084	9/14/2017	[10440] MCKEEHAN, JULIE-Career Track Seminar	199.00	0.00	12.51
<b>Total for Report:</b>			<b>1,127.38</b>	<b>1,127.38</b>	

**Antelope Valley AQMD**  
**Bank Register from 10/01/2017 to 10/31/2017**

District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000031	10/19/2017	Oct 2017 Payment	0.00	1,904.42	1,916.93
0000185	10/19/2017	[10069] BRET BANKS-Lodging to attend advanced technology funding meeting.	102.35	0.00	1,814.58
0000186	10/19/2017	[10069] BRET BANKS-Airport parking to attend advanced technology funding meeting.	10.00	0.00	1,804.58
0000187	10/19/2017	[10069] BRET BANKS-Lodging to attend the CAPCOA Rural Section Meeting.	107.14	0.00	1,697.44
0000188	10/19/2017	[10069] BRET BANKS-Oil change District vehicle 2010 Ford Ranger Pickup Truck	59.51	0.00	1,637.93
0000189	10/19/2017	[10069] BRET BANKS-Staff AVAQMD logo shirts	302.62	0.00	1,335.31
0000190	10/19/2017	[10069] BRET BANKS-Monthly lease payment for long term storage of District records and documents.	139.00	0.00	1,196.31
0000191	10/19/2017	[10069] BRET BANKS-Antelope Valley Board of Trade September 2017 Business Lunch.	20.00	0.00	1,176.31
0000192	10/19/2017	[10069] BRET BANKS-Attend the Greater Antelope Valley Economic Alliance (GAVEA) business lunch.	20.00	0.00	1,156.31
0000193	10/19/2017	[10069] BRET BANKS-Purchase two (2) name plates for the 16/17 AIRE Award trophy.	17.48	0.00	1,138.83
0000194	10/19/2017	[10069] BRET BANKS-Airfare CDAWG	195.46	0.00	943.37
0000195	10/19/2017	[10069] BRET BANKS-Personal Charge in error will reimburse	69.18	0.00	874.19
0000196	10/19/2017	[10070] BARBARA LODS-HW Hunter Dodge-Black Caliber r&m	135.17	0.00	739.02
0000197	10/19/2017	[10070] BARBARA LODS-Sam's Club	42.78	0.00	696.24
0000198	10/19/2017	[10070] BARBARA LODS-HW Hunter Dodge-Silver r&m	48.78	0.00	647.46
0000199	10/19/2017	[10070] BARBARA LODS-Tire Store-GMC Canyon R&M	211.88	0.00	435.58
0000200	10/19/2017	[10440] MCKEEHAN, JULIE-CAPCOA Grants Symposium - Lodging, Meals, Fuel	423.07	0.00	12.51
<b>Total for Report:</b>			<b>1,904.42</b>	<b>1,904.42</b>	

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM 7*

**DATE:** December 19, 2017

**RECOMMENDATION:** Approve payment to MDAQMD in the total amount of \$211,300.94, subject to availability of funds, for services provided during the month of September 2017 in the amount of \$106,169.32 and October 2017 in the amount of \$105,131.62.

**SUMMARY:** The District contracts for services with MDAQMD; invoices for services are presented for payment.

**CONFLICT OF INTEREST:** None

**BACKGROUND:** Key expenses are staff; six positions are assigned to the local office. The District engaged the services of new auditing firm and the process is continuing. The information provided here is preliminary only to the extent of the unlikely event that the auditors may return with recommended adjustments. Staff will be available to answer questions as needed.

This payment request represents services rendered for September 2017 in the amount of \$106,169.32 and October 2017 in the amount of \$105,131.62, including amounts accrued for services rendered or supplies purchased but not yet billed or paid this fiscal year.

**REASON FOR RECOMMENDATION:** The AVAQMD Governing Board must authorize all payments to the MDAQMD.

**REVIEW BY OTHERS:** This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before December 6, 2017.

**FINANCIAL DATA:** The contract and direct expenditure amounts are part of the approved District budget for FY 18. No change in appropriations is anticipated as a result of the approval of this item.

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**PRESENTER:** Bret Banks, Executive Director/APCO

cc: Jean Bracy  
Laquita Cole  
Michelle Powell



**Mojave Desert AQMD**  
 14306 Park Avenue  
 Victorville, CA 92392  
 760.245.1661

Due Date **DUE UPON RECEIPT**  
 Invoice Date **10/31/2017**  
 Invoice Number **41747**

# INVOICE

<b>Bill To :</b>
<b>ANTELOPE VALLEY AQMD</b> <b>43301 DIVISION ST. SUITE 206</b> <b>LANCASTER, CA 93535</b>
<b>Company ID 10193</b>

FY18	Amount	
Program Staff	91,666.67	
Overhead	12,910.90	
Antelope Valley Contract for Services	554.05	
<p>TO INSURE PROPER CREDIT -            PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS            PLEASE VISIT <a href="http://www.mdaqmd.ca.gov">www.mdaqmd.ca.gov</a></p>		
<b>MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD</b> <b>PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK</b>	<b>Invoice Total</b>	<b>105,131.62</b>
	<b>Amount Paid</b>	<b>0.00</b>
	<b>Balance Due</b>	<b>105,131.62</b>

**ANTELOPE VALLEY AQMD  
Program Staff  
FY 2016-17**

<b>Program</b>	<b>FY 16-17 Contracted Hours</b>	<b>Calendar Yr 2016 Actual Hours*</b>	<b>FY 17-18 Contracted Hours</b>	<b>Average Contract Cost/hr</b>	<b>Annual Contract Cost</b>	<b>FTE</b>
Lancaster Office	12,480	11,723	12,480	\$70.00	\$873,600	6.00
Planning, Grants, and Rulemaking	265	146	175	80	\$14,000	0.08
Air Monitoring and Surveillance	440	279	300	95	\$28,500	0.14
Compliance	310	-	-	-		-
Stationary Sources	270	273	300	85	\$25,500	0.14
Executive Management and Legal	630	239	250	140	\$35,000	0.12
Community Relations & Education	80	56	65	100	\$6,500	0.03
Administration	1,115	1,139	1,169	100	\$116,900	0.56
<b>TOTAL</b>	<b>15,590</b>	<b>13,855</b>	<b>14,739</b>		<b>\$ 1,100,000</b>	<b>7.09</b>
<b>Full Time Equivalents (FTE) Administrative Costs</b>	<b>7.50</b>	<b>6.66</b>	<b>7.09</b>	<b>14.00%</b>		

<b>Fiscal Year Comparison:</b>	<b><u>Contract Cost</u></b>	<b><u>FTE</u></b>
Fiscal Year 2016-17	\$ 1,111,365	7.50
Fiscal Year 2017-18	\$ 1,100,000	7.09
Fiscal Year 17-18 Monthly	\$91,666.67	

\*Hours for year 2017 are provided as a point of reference compared to last fiscal year and next fiscal year.



**Mojave Desert AQMD**  
 14306 Park Avenue  
 Victorville, CA 92392  
 760.245.1661

Due Date **DUE UPON RECEIPT**  
 Invoice Date **9/30/2017**  
 Invoice Number **41696**

# INVOICE

<b>Bill To :</b>
<b>ANTELOPE VALLEY AQMD</b> <b>43301 DIVISION ST. SUITE 206</b> <b>LANCASTER, CA 93535</b>
<b>Company ID 10193</b>

FY18	Amount
Program Staff	91,666.67
Vehicles Expenses	103.34
Office Expenses	919.83
Professional Services	441.14
Overhead	13,038.34
<p>TO INSURE PROPER CREDIT -            PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS            PLEASE VISIT <a href="http://www.mdaqmd.ca.gov">www.mdaqmd.ca.gov</a></p>	
<b>MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD</b> <b>PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK</b>	<b>Invoice Total 106,169.32</b>
	<b>Amount Paid 0.00</b>
	<b>Balance Due 106,169.32</b>

**ANTELOPE VALLEY AQMD  
Program Staff  
FY 2016-17**

<b>Program</b>	<b>FY 16-17 Contracted Hours</b>	<b>Calendar Yr 2016 Actual Hours*</b>	<b>FY 17-18 Contracted Hours</b>	<b>Average Contract Cost/hr</b>	<b>Annual Contract Cost</b>	<b>FTE</b>
Lancaster Office	12,480	11,723	12,480	\$70.00	\$873,600	6.00
Planning, Grants, and Rulemaking	265	146	175	80	\$14,000	0.08
Air Monitoring and Surveillance	440	279	300	95	\$28,500	0.14
Compliance	310	-	-	-	-	-
Stationary Sources	270	273	300	85	\$25,500	0.14
Executive Management and Legal	630	239	250	140	\$35,000	0.12
Community Relations & Education	80	56	65	100	\$6,500	0.03
Administration	1,115	1,139	1,169	100	\$116,900	0.56
<b>TOTAL</b>	<b>15,590</b>	<b>13,855</b>	<b>14,739</b>		<b>\$ 1,100,000</b>	<b>7.09</b>
<b>Full Time Equivalents (FTE) Administrative Costs</b>	<b>7.50</b>	<b>6.66</b>	<b>7.09</b>			<b>14.00%</b>

<b>Fiscal Year Comparison:</b>	<b><u>Contract Cost</u></b>	<b><u>FTE</u></b>
Fiscal Year 2016-17	\$ 1,111,365	7.50
Fiscal Year 2017-18	\$ 1,100,000	7.09
Fiscal Year 17-18 Monthly	\$91,666.67	

\*Hours for year 2017 are provided as a point of reference compared to last fiscal year and next fiscal year.



**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM **8***

**DATE:** December 19, 2017

**RECOMMENDATION:** 1) Award an amount not to exceed \$50,000 in Mobile Source Emissions Reduction Program funds (AB 2766) to the Los Angeles County Sheriff's Department, Palmdale Station for the purchase of a clean diesel pickup truck capable of operating on B20 biofuel; and 2) Authorize the Executive Director/APCO and staff to negotiate target time frames, technical project details, and executive an agreement, approved as to legal form by the Office of District Counsel.

**SUMMARY:** This item authorizes AB 2766 funding to the Los Angeles County Sheriff's Department, Palmdale Station in an amount not to exceed \$50,000 towards the purchase of a clean diesel Dodge Ram 2500 pickup truck capable of operating on B20 biofuel.

**BACKGROUND:** The Los Angeles County Sheriff's Department, Palmdale Station has submitted a request for grants funding towards the purchase of a clean diesel Dodge Ram 2500 pickup truck capable of operating on B20 biofuel. B20 biofuel is a fuel blend of 20 percent biodiesel and 80 percent conventional ultra-low sulfur diesel (ULSD). The Los Angeles County Sheriff's Department, Palmdale Station has identified the Dodge Ram B20 2500 pickup truck, as both a clean air and environmentally friendly alternative to a diesel vehicle operating on conventional diesel. The ability to use B20 fuel lessens dependence on foreign oil while achieving emission reductions. In addition, B20 fuel is the most viable clean air option for this vehicle that will provide the performance needed in support of various Sheriff's Traffic Enforcement duties such as relocating mobile speed displays and rotating radar trailers throughout the City for the purpose of enforcing traffic laws, facilitation safe and expedient traffic flow and reduction of traffic collisions. In addition, the vehicle is ideal for supporting sobriety checkpoints and distracted driving campaigns. Staff has reviewed the project and finds it to meet eligibility requirements for the use of AB 2766 funding. AB 2766 funds may be used to support programs that reduce air pollution from motor vehicles and related planning.

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cc: Jean Bracy  
Laquita Cole  
Michelle Powell  
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD  
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
LANCASTER, CALIFORNIA**

*AGENDA ITEM 8*

**PAGE 2**

**REASON FOR RECOMMENDATION:** Governing Board approval is required to approve the grant and allocation from the District's Mobile Source Emissions Reduction (AB 2766) funds. Additionally, Governing Board authorization is required for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

**REVIEW BY OTHERS:** This item was reviewed as to legal form by Allison Burns, Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO on or about December 6, 2017.

**FINANCIAL DATA:** Sufficient funds are available from the District's Mobile Source Emissions Reduction (AB 2766) funds.

**PRESENTER:** Bret Banks, Executive Director/APCO