

Antelope Valley Air Quality Management District

2551 W Avenue H
Lancaster, CA 93536
www.avaqmd.ca.gov

Governing Board Regular Meeting

Agenda

MEETING LOCATION

Antelope Valley Transit Authority
District Office
42210 6th Street West
Lancaster, CA 93534
661.723.8070

TUESDAY, MAY 16, 2023
10:00 A.M.

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Los Angeles County
Howard Harris, Los Angeles County
Ken Mann, City of Lancaster
Andrea Alarcón, City of Palmdale
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD TELEPHONICALLY OR OTHERWISE ELECTRONICALLY AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

ALL SCHEDULED ITEMS WILL BE HEARD AT THE ANTELOPE VALLEY TRANSIT AUTHORITY (AVTA) DISTRICT OFFICE, 42210 6TH STREET WEST, LANCASTER, CA 93534 AND THE TELECONFERENCE LOCATION(S), IF APPLICABLE. PLEASE NOTE THAT THE BOARD MAY ADDRESS ITEMS IN THE AGENDA IN A DIFFERENT ORDER THAN THE ORDER IN WHICH THE ITEM HAS BEEN POSTED.

PUBLIC COMMENTS ON ANY AGENDA ITEM WILL BE HEARD AT THE TIME OF DISCUSSION OF THE AGENDA ITEM. PUBLIC COMMENTS NOT PERTAINING TO AGENDA ITEMS WILL BE HEARD DURING THE PUBLIC COMMENT PERIOD BELOW.

PUBLIC COMMENTS ON AGENDIZED ITEMS MAY BE SUBMITTED VIA EMAIL TO PUBLICCOMMENT@AVAQMD.CA.GOV AT LEAST TWO HOURS PRIOR TO THE START OF THE MEETING.

CALL TO ORDER 10:00 A.M.

Pledge of Allegiance.

Roll Call

Items with potential Conflict of Interests — If you believe you have a conflict of interest, please recuse yourself at the appropriate time. If you have a question regarding a potential conflict of interest, please contact District Counsel.

PUBLIC COMMENT

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member requests an item be held for discussion under DEFERRED ITEMS.

1. [Approve Minutes from Regular Governing Board Meeting of April 18, 2023. Find that the California Environmental Quality Act does not apply to this item.](#)
2. [Monthly Grant Funding Summary. Receive and file. Find that the California Environmental Quality Act does not apply to this item.](#)
3. [Monthly Activity Report. Receive and file. Find that the California Environmental Quality Act does not apply to this item.](#)
4. [This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2023.](#)
5. [1\) Authorize the District to participate in the FARMER Program's Shared Allocation Pool \(SAP\); and 2\) Authorize the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement, approved as to legal form by the Office of District Counsel.](#)
6. [1\) Approve \\$70,000 in Mobile Source Emissions Reduction Program \(AB 923\) funds toward continued implementation of the District's Voluntary Accelerated Vehicle Retirement Program \(VAVR\); 2\) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3\) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel and 4\) Find that this item is not a project pursuant to the California Environmental Quality Act.](#)

ITEMS FOR DISCUSSION

DEFERRED ITEMS

NEW BUSINESS

7. 1) Authorize updates to the Alternative Fuel Vehicle Incentive Program to include Fuel Cell Electric Vehicles (FCEV); 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) Authorize the Executive Director and staff to update the Alternative Fuel Vehicle Program to include Fuel Cell Electric Vehicles (FCEV); and 4) Find that this item is not a project pursuant to the California Environmental Quality Act.
8. 1) Award an amount not to exceed \$31,103 in Mobile Source Emission Reductions Program (AB 2766) funds to Westside Union School District for the purchase of a Zero Emissions Mean Green Riding Mower; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4)) Find that the California Environmental Quality Act (CEQA) does not apply to this item.
9. Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2023-24: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Find that the California Environmental Quality Act (CEQA) does not apply to this item.; f. Continue to the meeting of June 20, 2023 for adoption.
10. Informational Discussion: Poppy Festival CORE Event.
11. Informational Discussion: Lancaster Earth Day Event.
12. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
13. Board Member Reports and Suggestions for Future Agenda Items.
14. Adjourn to Regular Governing Board Meeting of Tuesday, June 20, 2023.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x22. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations. All accommodation requests will be processed swiftly and resolving any doubt in favor of accessibility.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at www.avaqmd.ca.gov or by contacting Adrianna Castaneda at 661.723.8070 ext. 21 or by email at acastaneda@avaqmd.ca.gov.

Mailed & Posted on: Thursday, May 11, 2023

Adrianna Castañeda
Adrianna Castaneda

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of April 18, 2023. Find that the California Environmental Quality Act does not apply to this item.](#)

Please scroll down to view the backup material.

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, APRIL 18, 2023
ANTELOPE VALLEY TRANSIT AUTHORITY DISTRICT OFFICE
LANCASTER, CA**

Draft Minutes

Board Members Present:

Marvin Crist, *Chair*, City of Lancaster
Austin Bishop, *Vice Chair*, City of Palmdale
Ron Hawkins, Los Angeles County
Ken Mann, City of Lancaster
Andrea Alarcón, City of Palmdale
Howard Harris, Los Angeles County
Newton Chelette, Public Member

Board Members Absent:

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:06 a.m. Chair **CRIST** asked Board Member **BISHOP** to lead the Pledge of Allegiance. Chair **CRIST** called for roll call, roll call was taken.

PUBLIC COMMENT

❖ Chair **CRIST** called for **PUBLIC COMMENT**. At this time, no public comment was made in person, or electronically, moved onto **CONSENT CALENDAR**.

CONSENT CALENDAR – The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member **MANN**, seconded by Board Member **ALARCON**, and carried by the following roll call vote, with seven **AYES** votes by Board Members, **ANDREA ALARCON, AUSTIN BISHOP, MARVIN CRIST, NEWTON CHELETTE, RON HAWKINS, HOWARD HARRIS and KEN MANN** on the Consent Calendar, as follows:

Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of March 21, 2023. Find that the California Environmental Quality Act does not apply to this item.

Approved Minutes from Regular Governing Board Meeting March 21, 2023.

Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.
Received and Filed Monthly Grant Funding Summary.

Agenda Item #3 – Monthly Activity Report. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.
Received and Filed Monthly Activity Report.

Agenda Item #4 – Receive and file the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2023.

Presenter: Bret Banks, Executive Director/APCO.

Received and filed the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at February 28, 2023.

Agenda Item #5 - 1) Authorize the acceptance of AB 197 Emission Inventory District Grant Program Funding; 2) Accept the terms and conditions for the funds; and 3) Authorize the Executive Director/APCO and staff to execute the agreement, approved as to legal form, and carry out related activities to meet the requirements of AB 197.

Presenter: Julie McKeehan, Grants Analyst.

1) **Authorized** the acceptance of AB 197 Emission Inventory District Grant Program Funding; 2) **Accepted** the terms and conditions for the funds; and 3) **Authorized** the Executive Director/APCO and staff to execute the agreement, approved as to legal form, and carry out related activities to meet the requirements of AB 197.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

NEW BUSINESS

Agenda Item #6– 1) Award an amount not to exceed \$83,474 in Carl Moyer Program funds to Bookman Ranch for the replacement of an older diesel tractor with new, cleaner technology; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4) Find that this item is not a project pursuant to the California Environmental Quality Act.

Presenter: Julie McKeehan, Grants Analyst.

Chair CRIST opened the public hearing. Julie McKeehan, Grants Analyst, presented background information and answered questions from the Board. Chair Crist called for public comment, no public comment was made in person, or electronically, being none, Chair CRIST closed the public hearing. Upon motion by Board Member **HAWKINS**, seconded by Board Member **BISHOP**, and carried by the following roll call vote, with seven AYES votes by Board Members, **ANDREA ALARCON, AUSTIN BISHOP, MARVIN CRIST, NEWTON CHELETTE, RON HAWKINS, HOWARD HARRIS, and KENN MANN**, the Board, 1) **Awarded** an amount not to exceed \$83,474 in Carl Moyer Program funds to Bookman Ranch for the replacement of an older diesel tractor with new, cleaner technology; 2) **Authorized** the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) **Authorized** the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4) **Find** that this item is not a project pursuant to the California Environmental Quality Act.

Agenda Item #7 – Receive and file a presentation regarding the upcoming 2023 Clean Off-Road Equipment (CORE) Voucher Incentive Event .

Presenter: Julie McKeehan, Grants Analyst.

Julie McKeehan presented background information and answered questions from the board along with Dan Mabe from American Green Zone Alliance (AGZA). **Received and Filed** a presentation regarding the upcoming 2023 Clean Off-Road Equipment (CORE) Voucher Incentive Event.

Agenda Item #8– Informational Discussion.

- Barbara Lods, Operations Manager presented information on New Source Review Comment Letters. We have not received an update from EPA. MD will be moving forward with legal action.

Agenda Item #9– Reports.

Governing Board Counsel –

- Reminded the Board Members to complete Form 700s if they have not done so.

Executive Director/APCO –

- New Engineer has been hired and is set to start April 24, 2023. Our contracted Engineer will assist in training the new employee.
- The FY 24 Budget has been posted and will be presented at the May Governing Board meeting.
- The District will be participating in the City of Lancaster’s Earth Day.

Staff –

- No report.

Agenda Item #10– Board Member Reports and Suggestions for Future Agenda Items.

- Board Member Hawkins suggested a one page informational flyer regarding burn permits for Fire season to distribute to Rural Town councils.

Agenda Item #11– Adjourn to Regular Governing Board Meeting of Tuesday, May 16, 2023.

Being no further business, the meeting adjourned at 10:44 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, May 16, 2023.

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary. Receive and file. Find that the California Environmental Quality Act does not apply to this item.](#)

Please scroll down to view the backup material.

Item #2 – Grant Funds Project Summary

April 2023

AB 2766 (\$4 DMV Fee)

\$655,000 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used “to reduce air pollution from motor vehicles and for related planning, monitoring, enforcement, and technical studies necessary for the implementation of the California Clean Air Act of 1988”.

Funding Limits: No surplus emission reductions or cost-effectiveness limit requirements.

Current Balance: \$677,784.00

AB 923 (\$2 DMV Fee)

\$614,000 Annually by Monthly Distribution

These fees fund the District’s Mobile Source Emission Reductions (MSER) Grant Program. The funds must be used to remediate air pollution harms created by motor vehicles.

Funding Limits: Carl Moyer eligible projects; unregulated agriculture vehicles and equipment; school bus projects; light-duty vehicle retirement program; and alternative fuel and electric infrastructure projects.

Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$139,913.00

Carl Moyer Program

\$1,730,061.00 FY 21/22 Allocation

Carl Moyer Program (CMP) funds provide incentives to gain early or extra emission reductions by retrofitting, repowering, or replacing older more polluting engines with newer, cleaner engines including zero and near zero emission technologies. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$837,410.00

AB 134 Community Air Protection (CAP) Projects

\$855,673 FY 19/20 Allocation

The purpose of AB 134 funds is to implement projects under the Carl Moyer Program specifically for projects that meet the goals of AB 617. These funds are focused on replacing older polluting engines operating in disadvantaged and low-income communities with newer, cleaner engines prioritizing zero-emission projects. CMP funding categories include on-road heavy-duty vehicles, off-road equipment, locomotives, marine vessels, light-duty passenger vehicles, lawn mower replacement and alternative fuel infrastructure projects. Surplus emission reductions required. Subject to cost-effectiveness limit.

Current Balance: \$879,529.00

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Find that the California Environmental Quality Act does not apply to this item.](#)

Please scroll down to view the backup material.



Agenda Item #3

Date: May 9, 2023

Subject: April Operations Activity Report

Permit Inspections – 124

Notices of Violation (NOV) Issued – 2

Vapor Recovery Tests Witnessed –

Complaints – 2

Complaint Investigations – 2

Asbestos Notifications – 6

Asbestos Project Inspections – 0

Active Companies – 285

Active Facilities - 540

Active Permits - 1136

Certificate of Occupancy/Building Permit Reviews – 1

CEQA Project Comment Letters – 16

State or Local Air Monitoring Stations (SLAMS) Network Air Monitoring Site:

Lancaster Site (full meteorology, CO, NO_x, O₃, PM₁₀, PM_{2.5})

Full meteorology (exterior temperature, wind speed, wind direction, exterior pressure and relative humidity)

Community Sensors:

13 **PurpleAir** particulate sensors (Del Sur School, Leona Valley Elementary, Anaverde Hills, Esperanza Elementary School, Joe Walker Middle School, Desert Willow Middle School, Amargosa Creek, Eastside High School, Littlerock High School, Knight High School, Westside School District Offices, (2) Wilsona School District.

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/16/2023						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
3/27/2023	Palmdale	Industrial Building	Site Plan Review 23-002 for the request to construct one building totaling 58,626 square feet on five vacant parcels. This project site is located south of Avenue R; east of Sierra Highway in the city of Palmdale, CA (APNs: 3010-025-016, -018, -026, -040, and -041).	Dust Control Signage Rule 219-Permitting CARB Equipment EV Charging Grant	4/18/2023	4/5/2023
3/28/2023	Palmdale	16 Single-family Lots	Tentative Tract Map No. 82364 Time Extension requesting to subdivide 5 acres into 16 single-family lots with one detention basin lot. This project site is located on the south side of Avenue R-8; east of Kimberly Lane in the city of Palmdale, CA (APN: 3010-009-007).	Rule 302-Construction Excavation DCP-TTM Rule 1403-Asbestos Rule 219-Permitting CARB Equipment	4/11/2023	4/5/2023
4/5/2023	Palmdale	Car Wash and Coffee Shop	Pre-Application 23-021 for the request to develop a 2-acre vacant parcel with two buildings totaling 7,256 square feet for a car wash and coffee shop use. This project site is located at the northwest corner of 30th Street East and Palmdale Boulevard in the city of Palmdale, CA (APN: 3018-024-010).	Dust Control Signage Rule 219-Permitting CARB Equipment EV Charging Grant	4/19/2023	4/5/2023
3/30/2023	Lancaster	Conference Center	Site Plan Review 23-005 for the request to develop a new 10,000 square foot conference center/garage/storage building. This project site is located at Gingham Avenue and East Avenue K-6 in the city of Lancaster, CA (APN: 3126-032-089).	Dust Control Signage Rule 219-Permitting CARB Equipment EV Charging Grant	4/20/2023	4/5/2023
4/5/2023	Palmdale	Freight/Trucking Facility	Pre-Application 23-011 requesting to construct a freight/trucking facility on 5.04-acres. This project site is located on Avenue N, east of 10th Street West in the city of Palmdale, CA (APN: 3005-001-010).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	3/8/2023	4/5/2023
4/5/2023	Palmdale	Self-storage Facility; 7 Buildings	Pre-Application 23-012 requesting to construct seven buildings for a self-storage facility, totaling 82,800 square feet on a 6.53-acre vacant parcel. This project site is located on the northwest corner of N-12 and Sierra Highway in the city of Palmdale, CA (APN: 3006-002-020).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	3/8/2023	4/5/2023

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/16/2023						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/5/2023	Palmdale	145 Lots including: Residential, Car Wash, Retail, Café, & Restaurants	Pre-Application 23-013 requesting to subdivide 32.5 acres into 145 lots and two detention basins. The proposed projects include: residential lots, car wash, retail buildings, café, and restaurant buildings. This project site is located on the northwest corner of Palmdale Blvd, approximately 35 feet west of 40th Street East in the city of Palmdale, CA (APNs: 3021-030-006, 3021-030-031, and 3021-030-037).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	3/8/2023	4/5/2023
3/28/2023	Palmdale	2 Buildings for Vocational/Trade School	Pre-Application 23-019 requesting to develop 2.94 acres of vacant land with two buildings totaling 35,600 square feet for a vocational/trade school. This project site is located at the southwest corner of 5th Street West and Avenue Q in the city of Palmdale, CA (APN: 3004-001-031).	Dust Control Signage Rule 219-Permitting CARB Equipment EV Charging Grant	4/18/2023	4/10/2023
4/6/2023	Lancaster	Storage Facility	Site Plan Review 23-006 requesting to construct a storage facility on 5.04-acre parcel. This project site is located at Avenue H & 15th Street West in the city of Lancaster, CA (APN:3118-006-057).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment EV Charging Grant	4/27/2023	4/10/2023
3/28/2023	Palmdale	40,000 Square Foot Warehouse	Pre-Application 23-020 requesting to construct a 40,000 square foot warehouse. This project site is located at and behind: 1156 E Avenue S in the city of Palmdale, CA (APNs: 3053-005-902, 3053-005-903).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment	4/18/2023	4/10/2023
4/6/2023	Palmdale	80 Townhomes	Site Plan Review 18-005 TE requesting a Time Extension to a previously approved application (SPR 18-005) to construct 80 townhomes on 5.11 acres. This project site is located on the southeast corner of Avenue S and 42nd Street East in the city of Palmdale, CA (APNs: 3052-001-071 and -072).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment	4/19/2023	4/11/2023
4/17/2023	Palmdale	8 Residential/Commercial Building	Pre-Application 23-022 requesting to develop a 3.25-acre vacant parcel with seven residential/commercial buildings totaling 57,790 square feet with one additional commercial building totaling 4,698 square feet. This project site is located on the north side of Palmdale Boulevard between 30th and 35th Streets East in the city of Palmdale, CA (APN: 3021-029-072).	Dust Control Signage Rule 219-Permitting CARB Equipment EV Charging Grant	5/2/2023	4/26/2023

AVAQMD CEQA PROJECTS						
BOARD MEETING						
5/16/2023						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
4/13/2023	Palmdale	Warehouse and Mechanical Storage Facilities	Notice of Intent to Adopt a Mitigated Negative Declaration for Tentative Parcel Map (TPM) 84099 and Site Plan Review (SPR) 22-018 requesting to subdivide one parcel into two parcels for the purpose of constructing one warehouse building and one mechanical storage building with an office totaling 39,400 square feet. This project site is located on 40 acres on the northeast corner of East Avenue M and 40th Street East in the IND (Industrial) General Plan land use designation and the HI (Heavy Industrial) zone in the city of Palmdale, CA (APN: 3170-014-014).	Rule 302-Construction Excavation DCP Rule 1403-Asbestos Rule 219-Permitting CARB Equipment	5/10/2023	4/26/2023
4/19/2023	Palmdale	Building Expansion	Pre-Application 23-023 requesting to expand an existing building by 5,015 square feet on approximately 1.07 acres. This project site is located on the south side of Rancho Vista Boulevard approximately 430 feet west of 5th Street West in the City of Palmdale, CA (APN: 3006-026-025).	Rule 219-Permitting CARB Equipment EV Charging Grant	5/15/2023	5/3/2023
4/19/2023	Palmdale	36 Single-family Residences	Pre-Application 23-024 requesting to develop 17.61 acres of vacant land with five commercial buildings totaling 57,823 square feet and 36 single-family residences totaling 247,150 square feet. This project site is located on the north side of Avenue S between 40th and 43rd Street East in the city of Palmdale, CA (APNs: 3023-007-012, -043, -044, -045).	Rule 302-Construction Excavation DCP Rule 219-Permitting CARB Equipment	5/15/2023	5/3/2023
4/20/2023	Palmdale	8 Multi-family Residential Buildings with 1 Office/Services Building	Site Plan Review 23-003/Planned Development 23-001 requesting to develop approximately 5-acres to construct 8 multi-family residential buildings and one supporting service building totaling 46,500 square feet. This project site is located north of Avenue R on the west side of 30th Street East in the City of Palmdale, CA (APN: 3018-026-001).	DCP Rule 219-Permitting CARB Equipment EV Charging Grant	5/11/2023	5/3/2023

The following page(s) contain the backup material for Agenda Item: [This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2023.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #4

DATE: May 16, 2023

RECOMMENDATION: Receive and file. Find that the California Environmental Quality Act does not apply to this item.

SUMMARY: This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at March 31, 2023.

BACKGROUND: The Financial Reports for March 2023 provide financial and budgetary performance information for the District for the period referenced.

BALANCE SHEET. The balance sheet summarizes the District's financial position on March 31, 2023.

STATEMENT OF REVENUES & EXPENDITURES. A summary of all District revenue and related expenditures incurred in the day to day administration of District Operations.

STATEMENT OF ACTIVITY. The target variance for March is 75%.

The *District Wide* report details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District including salaries. *Report Recap* consolidates both reports.

BANK REGISTERS. This report details the Districts bank activity.

DISTRICT CARDS. This report details purchases made using the District's credit cards.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about May 9, 2023.

PRESENTER: Bret Banks, Executive Director/APCO.

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of March 31, 2023

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	4,417,542.86	0.00	0.00	0.00	4,417,542.86
Cash Held For Other Fund	(38,503.31)	0.00	0.00	0.00	(38,503.31)
Receivables	8,813.89	0.00	0.00	0.00	8,813.89
Pre-Paids	7,558.10	0.00	0.00	0.00	7,558.10
Total Current Assets	4,395,411.54	0.00	0.00	0.00	4,395,411.54
Total Assets	4,395,411.54	0.00	0.00	0.00	4,395,411.54
Liabilities and Net Position					
Current Liabilities					
Payables	166,353.77	0.00	0.00	0.00	166,353.77
Due to Others	(341.00)	0.00	0.00	0.00	(341.00)
Unearned Revenue	950,227.21	0.00	0.00	0.00	950,227.21
Total Current Liabilities	1,116,239.98	0.00	0.00	0.00	1,116,239.98
Cash Reserves	1,000,000.00	0.00	0.00	0.00	1,000,000.00
Unassigned Fund Balance	1,549,632.96	0.00	0.00	0.00	1,549,632.96
Pre-Paid	1,378.50	0.00	0.00	0.00	1,378.50
Change in Net Position	728,160.10	0.00	0.00	0.00	728,160.10
Total Liabilities & Net Position	4,395,411.54	0.00	0.00	0.00	4,395,411.54

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending March 31, 2023

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
<u>Revenues</u>					
Application and Permit Fees	86,468.65	0.00	0.00	0.00	86,468.65
AB 2766 and Other Program Revenues	55,690.47	0.00	0.00	0.00	55,690.47
Fines	7,658.22	0.00	0.00	0.00	7,658.22
Investment Earnings	3,900.83	0.00	0.00	0.00	3,900.83
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	153,718.17	0.00	0.00	0.00	153,718.17
<u>Expenditures</u>					
Program Staff	14,209.58	0.00	0.00	0.00	14,209.58
Services and Supplies	116,693.77	0.00	0.00	0.00	116,693.77
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	5,845.00	0.00	0.00	0.00	5,845.00
Total Expenditures	136,748.35	0.00	0.00	0.00	136,748.35
Excess Revenue Over (Under) Expenditures	16,969.82	0.00	0.00	0.00	16,969.82

Antelope Valley AQMD

Statement of Activity - MTD, MTM and YTD

For 3/31/2023

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	87,989.65	1,085,879.98	1,199,200.00	(0.91)
Programs	55,760.47	531,480.76	934,045.00	(0.57)
Application Fees	606.00	14,923.00	32,500.00	(0.46)
State Revenue	0.00	772,515.62	1,446,315.00	(0.53)
Federal Revenue	0.00	63,982.00	63,982.00	(1.00)
Fines & Penalties	5,531.22	34,894.52	10,000.00	(3.49)
Interest Earned	3,900.83	28,454.34	10,000.00	(2.85)
Adjustments to Revenue	(70.00)	(14,765.18)	0.00	0.00
Total Revenues	153,718.17	2,517,365.04	3,696,042.00	(0.68)
Expenses				
Office Expenses	12,431.50	103,409.59	131,561.00	0.79
Communications	3,380.23	22,604.36	35,870.00	0.63
Vehicles	464.68	8,268.67	15,930.00	0.52
Program Costs	90,000.00	417,472.20	1,264,315.00	0.33
Travel	144.15	2,679.36	16,650.00	0.16
Professional Services				
Payroll Contract	0.00	0.00	1,000.00	0.00
Financial Audit & Actuarial Svcs	163.00	15,210.00	0.00	0.00
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	25,000.00	0.00
Stipends	700.00	5,100.00	8,400.00	0.61
Maintenance & Repairs	970.20	970.20	7,000.00	0.14
Non-Depreciable Inventory	40.01	12,873.75	10,500.00	1.23
Dues & Subscriptions	0.00	11,034.00	21,100.00	0.52
Legal	0.00	20,160.48	79,000.00	0.26
Miscellaneous Expense	0.00	298.22	2,900.00	0.10
Capital Expenditures	5,845.00	159,590.20	50,000.00	3.19
Total Expenses	114,138.77	779,671.03	1,675,226.00	0.47
Program Staff				
Excess Revenue Over (Under) Expenditures	39,579.40	1,737,694.01	2,020,816.00	(0.86)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 3/31/2023

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<u>Revenues</u>				
<u>Expenses</u>				
Office Expenses	0.00	10.46	1,200.00	0.01
Professional Services				
Payroll Contract	0.00	68.31	250.00	0.27
Financial Audit & Actuarial Svcs	0.00	106,752.48	264,500.00	0.40
Consulting Fees	8,400.00	41,055.00	0.00	0.00
Total Expenses	8,400.00	147,886.25	265,950.00	0.56
<u>Program Staff</u>				
Program Staff	14,209.58	861,647.66	1,800,000.00	0.48
Total Program Staff	14,209.58	861,647.66	1,800,000.00	0.48
Excess Revenue Over (Under) Expenditures	(22,609.58)	(1,009,533.91)	(2,065,950.00)	(0.49)

Antelope Valley AQMD

Statement of Activity - MTD, MTM and YTD

For 3/31/2023

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	87,989.65	1,085,879.98	1,199,200.00	(0.91)
Programs	55,760.47	531,480.76	934,045.00	(0.57)
Application Fees	606.00	14,923.00	32,500.00	(0.46)
State Revenue	0.00	772,515.62	1,446,315.00	(0.53)
Federal Revenue	0.00	63,982.00	63,982.00	(1.00)
Fines & Penalties	5,531.22	34,894.52	10,000.00	(3.49)
Interest Earned	3,900.83	28,454.34	10,000.00	(2.85)
Adjustments to Revenue	(70.00)	(14,765.18)	0.00	0.00
Total Revenues	153,718.17	2,517,365.04	3,696,042.00	(0.68)
Expenses				
Office Expenses	12,431.50	103,420.05	132,761.00	0.78
Communications	3,380.23	22,604.36	35,870.00	0.63
Vehicles	464.68	8,268.67	15,930.00	0.52
Program Costs	90,000.00	417,472.20	1,264,315.00	0.33
Travel	144.15	2,679.36	16,650.00	0.16
Professional Services				
Payroll Contract	0.00	68.31	1,250.00	0.05
Financial Audit & Actuarial Svcs	163.00	121,962.48	264,500.00	0.46
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	8,400.00	41,055.00	25,000.00	1.64
Stipends	700.00	5,100.00	8,400.00	0.61
Maintenance & Repairs	970.20	970.20	7,000.00	0.14
Non-Depreciable Inventory	40.01	12,873.75	10,500.00	1.23
Dues & Subscriptions	0.00	11,034.00	21,100.00	0.52
Legal	0.00	20,160.48	79,000.00	0.26
Miscellaneous Expense	0.00	298.22	2,900.00	0.10
Capital Expenditures	5,845.00	159,590.20	50,000.00	3.19
Total Expenses	122,538.77	927,557.28	1,941,176.00	0.48
Program Staff				
Program Staff	14,209.58	861,647.66	1,800,000.00	0.48
Total Program Staff	14,209.58	861,647.66	1,800,000.00	0.48
Excess Revenue Over (Under) Expenditures	16,969.82	728,160.10	(45,134.00)	16.13

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
General Fund P6A LA County

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	3/01/2023	Interest Earned	0.00	3,900.83	2,043,103.82
0000060	3/09/2023	[10437] SPOWER-Checks were returned Refer to Maker. Received 03.06.2023. C/R 11017, 11018, 11019	1,983.00	0.00	2,041,120.82
0000467	3/09/2023	DAILY DEPOSIT	0.00	31,038.95	2,072,159.77
0000474	3/16/2023	Daily Receipt	0.00	24,292.51	2,096,452.28
R23-34	3/16/2023	AB2766 Transfer - November 2022	45,919.77	0.00	2,050,532.51
R23-35	3/16/2023	AB923 Transfer - November 2022	43,054.09	0.00	2,007,478.42
R23-36	3/16/2023	AB2766 Transfer - December 2022	46,091.61	0.00	1,961,386.81
R23-37	3/16/2023	AB923 Transfer - December 2022	43,215.21	0.00	1,918,171.60
R23-38	3/17/2023	Operating Fund Replenishment #14	79,655.22	0.00	1,838,516.38
0000474	3/22/2023	Daily Receipt	0.00	166,758.03	2,005,274.41
0000475	3/30/2023	Daily Deposit	0.00	17,703.43	2,022,977.84
Total for Report:			259,918.90	243,693.75	

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0005163	3/01/2023	[10069] BRET BANKS-CONSULTING SERVICES 02/12/2023 - 02/20/2023	8,400.00	0.00	1,398,278.55
0005164	3/01/2023	[10007] BOHN'S PRINTING-Invoices 52221, 52237	377.54	0.00	1,397,901.01
0005165	3/01/2023	[10405] CANON FINANCIAL SERVICES-COPIER LEASE 01/01/2023- 01/31/2023	307.71	0.00	1,397,593.30
0005166	3/01/2023	[10016] COUNTY OF LOS ANGELES-Invoices , , , ,	114.06	0.00	1,397,479.24
0005167	3/01/2023	[10026] MOJAVE DESERT AQMD-Invoices 43678, 43679	28,885.73	0.00	1,368,593.51
0005168	3/01/2023	[10036] SECURA COM INC-QUARTERLY ALARM MONITORING	116.85	0.00	1,368,476.66
0005169	3/01/2023	[00069] SOUTHERN CALIFORNIA EDISON-ELECTRICITY SERVICE 01/12/2023-02/10/2023	139.59	0.00	1,368,337.07
0005170	3/01/2023	[10592] SPECTRUM BUSINESS-FIBER 02/08/2023-03/07/2023	770.00	0.00	1,367,567.07
0005171	3/01/2023	[01107] VERIZON WIRELESS-AIR MONITORING SIM CARD 02/18/2023- 03/17/2023	40.01	0.00	1,367,527.06
0005172	3/01/2023	[11259] WEX BANK-FUEL PURCHASES 02/24/2023	383.94	0.00	1,367,143.12
0005173	3/02/2023	[10050] WOELFL FAMILY TRUST-Lease Payment - March 2023	4,968.38	0.00	1,362,174.74
0000464	3/02/2023	DAILY CREDIT CARD TRANSACTION	0.00	1,752.99	1,363,927.73
0000465	3/03/2023	DAILY CREDIT CARD TRANSACTION	0.00	689.64	1,364,617.37
0000466	3/03/2023	DAILY CREDIT CARD TRANSACTION	0.00	610.89	1,365,228.26
0005174	3/06/2023	[11572] AFFORDABLE HAULING SERVICE LLC-REMOVAL OF REMAINING OFFICE EQUIPMENT/FURNITURE 43301 DIVISION ST. SUITE 206	970.20	0.00	1,364,258.06
0000453	3/06/2023	DAILY CREDIT CARD TRANSACTION	0.00	2,702.82	1,366,960.88
0000453	3/08/2023	DAILY CREDIT CARD TRANSACTION	0.00	584.33	1,367,545.21
0005008	3/09/2023	[00954] US FEDERAL AVIATION ADMINISTRATION-Refund: Invoice AV5588	0.00	145.04	1,367,690.25
0005175	3/09/2023	[11561] ANDREA ALICIA ALARCON-Invoices 1822, 1825	200.00	0.00	1,367,490.25
0005176	3/09/2023	[10006] BANK OF THE WEST-CREDIT CARD 1628 02/5/2023-03/04/2023	291.98	0.00	1,367,198.27
0005177	3/09/2023	[10006] BANK OF THE WEST-CREDIT CARD 1465 02/05/2023-03/04/2023	903.14	0.00	1,366,295.13
0005178	3/09/2023	[10518] AUSTIN BISHOP-Attendance Governing Board meeting 02/21/2023	100.00	0.00	1,366,195.13
0005179	3/09/2023	[10055] NEWTON CHELETTE-Attendance Governing Board meeting 02/21/2023	100.00	0.00	1,366,095.13
0005180	3/09/2023	[10057] MARVIN CRIST-Attendance Governing Board meeting 02/21/2023	100.00	0.00	1,365,995.13
0005181	3/09/2023	[10058] RONALD HAWKINS-Attendance Governing Board meeting 02/21/2023	100.00	0.00	1,365,895.13
0005182	3/09/2023	[11511] JOEL S CRAIG-AIR MONITORING SERVICES 02/03/2023-02/28/2023	3,695.58	0.00	1,362,199.55
0005183	3/09/2023	[11540] LINDE GAS & EQUIPMENT INC.-CYLINDER RENTAL 01/20/2023- 02/20/2023	24.41	0.00	1,362,175.14
0005184	3/09/2023	[10054] KENNETH MANN-Attendance Governing Board meeting 02/21/2023	100.00	0.00	1,362,075.14
0005185	3/09/2023	[10031] NOVACOAST INC-AV CAPS TRANSITION	3,335.00	0.00	1,358,740.14
0005186	3/09/2023	[10071] QUADIENT LEASING-POSTAGE METER 03/02/2023-04/01/2023	78.17	0.00	1,358,661.97
0005187	3/09/2023	[10034] QUESTYS SOLUTIONS-QUESTYS CAPTURE SERVER LICENSE	10,250.00	0.00	1,348,411.97
0005188	3/09/2023	[11512] SAMUEL OKTAY-ENGINEERING SERVICES FEBRUARY 2023	2,114.00	0.00	1,346,297.97
0005189	3/09/2023	[10043] SOCALGAS-GAS SERVICE 01/27/2023-02/28/2023	58.18	0.00	1,346,239.79
0005190	3/09/2023	[10455] STRADLING YOCCA CARLSON & RAUTH-Invoices 394603-0000, 394618-0001	1,303.00	0.00	1,344,936.79

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0005191	3/09/2023	[10483] STREAMLINE-WEB HOSTING 03/01/2023-04/01/2023	200.00	0.00	1,344,736.79
0005192	3/09/2023	[10045] VERIZON BUSINESS-VOIP 03/01/2023-03/31/2023	390.08	0.00	1,344,346.71
0000468	3/10/2023	DAILY CREDIT CARD DEPOSIT STEVENSON HOLDINGS LLC	0.00	661.00	1,345,007.71
0000468	3/10/2023	DAILY CREDIT CARD DEPOSIT GREENBACKER	0.00	661.00	1,345,668.71
0000468	3/13/2023	DAILY CREDIT CARD DEPOSIT NORTH AMERICAN RECYCLING	0.00	7,853.81	1,353,522.52
0005193	3/14/2023	[10069] BRET BANKS-CONSULTING SERVICES 02/26/2023-03/10/2023	8,400.00	0.00	1,345,122.52
0005194	3/14/2023	[10026] MOJAVE DESERT AQMD-FY23 - FEBRUARY 2023	14,800.43	0.00	1,330,322.09
0005195	3/14/2023	[11402] TIME WARNER CABLE-SPECTRUM ENTERPRISE INTERNET 03/01/2023-03/31/2023	214.98	0.00	1,330,107.11
0000469	3/15/2023	CREDIT CARD TRANSACTION BURNS ENVIRONMENTAL	0.00	1,902.00	1,332,009.11
0000470	3/16/2023	CREDIT CARD TRANSACTION TESLA	0.00	1,983.00	1,333,992.11
0000471	3/17/2023	CREDIT CARD TRANSACTION FAA	0.00	606.00	1,334,598.11
0000472	3/17/2023	CREDIT CARD TRANSACTION QUARTZ HILL 76 AIR CLEAN ENVIRONMENTAL	0.00	2,754.28	1,337,352.39
R23-38	3/17/2023	Operating Fund Replenishment #14	0.00	79,655.22	1,417,007.61
0000000	3/22/2023	[00954] US FEDERAL AVIATION ADMINISTRATION-	0.00	0.00	1,417,007.61
0000473	3/22/2023	CREDIT CARD TRANSACTION VIKING ENVIRONMENTAL	0.00	660.00	1,417,667.61
0000475	3/24/2023	CREDIT CARD TRANSACTION CARMAX	0.00	1,816.21	1,419,483.82
0000475	3/27/2023	CREDIT CARD TRANSACTION CALIBER COLLISION	0.00	1,168.66	1,420,652.48
0005197	3/29/2023	[11520] BRET S. BANKS-CONSULTING SERVICES 03/12/2023-03/24/2023	8,400.00	0.00	1,412,252.48
0005198	3/29/2023	[11556] C.J. BROWN & COMPANY, CPAS-ACCOUNTING SERVICES FEBRUARY 2023	1,177.00	0.00	1,411,075.48
0005199	3/29/2023	[10405] CANON FINANCIAL SERVICES-COPIER LEASE 02/01/2023- 02/28/2023	359.47	0.00	1,410,716.01
0005200	3/29/2023	[11405] IT SOLUTIONS INTEGRATED-Invoices 10244-R-0012, 10244-R-0013, 10328	6,731.18	0.00	1,403,984.83
0005201	3/29/2023	[10650] PALMDALE TROPHY-BOARD MEMBER ENGRAVED PLATE	33.08	0.00	1,403,951.75
0005202	3/29/2023	[10043] SOCALGAS-GAS SERVICE 02/28/2023-03/10/2023 (CLOSING BILL)	73.06	0.00	1,403,878.69
0005203	3/29/2023	[00069] SOUTHERN CALIFORNIA EDISON-UTILITY SERVICE 02/11/2023- 03/13/2023	25.39	0.00	1,403,853.30
0005204	3/29/2023	[10592] SPECTRUM BUSINESS-FIBER 03/08/2023-04/07/2023	770.00	0.00	1,403,083.30
0005205	3/29/2023	[10046] VERIZON CALIFORNIA - NJ-LONG DISTANCE 02/28/2023-03/27/2023	35.17	0.00	1,403,048.13
0005206	3/29/2023	[01107] VERIZON WIRELESS-AIR MONITORING SIM CARD	40.01	0.00	1,403,008.12

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0005207	3/29/2023	[10050] WOELFL FAMILY TRUST-Lease Payment - April 2023	4,968.38	0.00	1,398,039.74
0000476	3/31/2023	CREDIT CARD TRANSACTION VIKING ENVIRONMENTA; DR HORTON	0.00	2,491.00	1,400,530.74
Total for Report:			114,845.70	108,697.89	

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
WF AB2766

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0022662	3/01/2023	[11569] KEVIN BREHENY-AB 2766 GRANT	500.00	0.00	959,930.92
0022663	3/01/2023	[10015] CITY OF PALMDALE-AVTA FARE SUBSIDIES SAP-2ND QFY23 10/22-12/22	4,500.00	0.00	955,430.92
0022664	3/01/2023	[10884] COAST AUTO SALVAGE-ANNUAL LAWN MOWER EXCHANGE PROGRAM 2022	300.00	0.00	955,130.92
0022665	3/01/2023	[11563] NICK KETI-AB 2766 GRANT	500.00	0.00	954,630.92
0022666	3/01/2023	[11565] SUSANA MARTINEZ-AB 2766 GRANT	500.00	0.00	954,130.92
0022667	3/01/2023	[11562] OSCAR R PORTILLO-AB 2766 GRANT	500.00	0.00	953,630.92
0022668	3/01/2023	[11568] JUSTIN K RAGGIO-AB 2766 GRANT	500.00	0.00	953,130.92
0022669	3/01/2023	[11566] JEFFREY RONQUILLO-AB 2766 GRANT	500.00	0.00	952,630.92
0022670	3/01/2023	[11567] DAVID P SIU-AB 2766 GRANT	500.00	0.00	952,130.92
0022671	3/01/2023	[11564] HUNTER VAUGHT-AB 2766 GRANT	500.00	0.00	951,630.92
0022672	3/09/2023	[11577] OSCAR L ALVARADO-AB 2766 GRANT	500.00	0.00	951,130.92
0022673	3/09/2023	[11576] FLAVIO CARLOS-AB 2766 GRANT	500.00	0.00	950,630.92
0022674	3/09/2023	[11573] LORENA C IBARRA-AB 2766 GRANT	500.00	0.00	950,130.92
0022675	3/09/2023	[11575] JESSE A LOYA-AB 2766 GRANT	500.00	0.00	949,630.92
0022676	3/09/2023	[11574] JESSICA SCHMIDT-AB 2766 GRANT	500.00	0.00	949,130.92
0022677	3/14/2023	[10014] CITY OF LANCASTER-AB 2766 GRANT AVTA FREE FARE SUBSIDIES	95,125.00	0.00	854,005.92
0022678	3/14/2023	[10884] COAST AUTO SALVAGE-AB 2766 GRANT ANNUAL LAWN MOWER EXCHANGE PROGRAM	760.00	0.00	853,245.92
R23-34	3/16/2023	AB2766 Transfer - November 2022	0.00	45,919.77	899,165.69
R23-36	3/16/2023	AB2766 Transfer - December 2022	0.00	46,091.61	945,257.30
0022679	3/29/2023	[11583] BRITTANY CONTRERAS-AB 2766 GRANT	500.00	0.00	944,757.30
0022680	3/29/2023	[11580] TAE YEON KIM FELIPE-AB 2766 GRANT	500.00	0.00	944,257.30
0022681	3/29/2023	[11582] DANILO GONZALEZ MARROQUIN-AB 2766 GRANT	500.00	0.00	943,757.30
0022682	3/29/2023	[11579] ERNESTO JIMENEZ-AB 2766 GRANT	500.00	0.00	943,257.30
0022683	3/29/2023	[11581] SANJAYA UTAMA-AB 2766 GRANT	500.00	0.00	942,757.30
Total for Report:			109,685.00	92,011.38	

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
WF AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0001070	3/01/2023	[11571] CANDES HOME SERVICES-TRACTOR LOAD REPLACEMENT	50,800.00	0.00	1,892,793.10
0001071	3/09/2023	[11578] ROBERT ELIAS DEDMORE-AB923 GRANT	36,400.00	0.00	1,856,393.10
0001072	3/14/2023	[10884] COAST AUTO SALVAGE-AB 923 GRANT ANNUAL LAWN MOWER EXCHANGE PROGRAM	390.00	0.00	1,856,003.10
0001073	3/14/2023	[10884] COAST AUTO SALVAGE-AB 923 GRANT VOLUNTARY ACCELERATED VEHICLE RETIREMENT	1,200.00	0.00	1,854,803.10
R23-35	3/16/2023	AB923 Transfer - November 2022	0.00	43,054.09	1,897,857.19
R23-37	3/16/2023	AB923 Transfer - December 2022	0.00	43,215.21	1,941,072.40
Total for Report:			88,790.00	86,269.30	

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
WF Carl Moyer

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0011033	3/01/2023	[11570] COPELAND'S CHERRY RANCH-CARL MOYER GRANT RD 23	30,204.00	0.00	2,740,075.85
0011034	3/01/2023	[10328] GENE WHEELER FARMS-CARL MOYER GRANT RD 23	79,433.00	0.00	2,660,642.85
0011035	3/01/2023	[10231] HEMME HAY & FEED INC-CARL MOYER GRANT RD 23 & 23S	143,346.00	0.00	2,517,296.85
Total for Report:			252,983.00	0.00	

Antelope Valley AQMD
Bank Register from 3/01/2023 to 3/31/2023
WF Special Revenue

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0009017	3/01/2023	[01555] ANTELOPE VALLEY TRANSIT AUTHORITY-Invoices ,	<u>300,000.00</u>	<u>0.00</u>	919,911.96
Total for Report:			300,000.00	0.00	

The following page(s) contain the backup material for Agenda Item: [1\) Authorize the District to participate in the FARMER Program's Shared Allocation Pool \(SAP\); and 2\) Authorize the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement, approved as to legal form by the Office of District Counsel.](#)
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #5

DATE: May 16, 2023

RECOMMENDATION: 1) Authorize the District to participate in the FARMER Program's Shared Allocation Pool (SAP); and 2) Authorize the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement, approved as to legal form by the Office of District Counsel.

SUMMARY: This action authorizes the District to participate in the FARMER Program's Shared Allocation Pool (SAP) and to accept the program requirements, policies and procedures of the FARMER SAP. This action also authorizes the Executive Director/APCO and staff to negotiate, sign, and amend as needed, agreements and contracts related to administration and implementation of the FARMER SAP Master Agreement with Placer County Air Pollution Control District (PCAPCD), the FARMER Program's SAP Administrator, and the FARMER SAP Allocation Agreement for the CARB FY 22-23 FARMER SAP funding allocation, and for any subsequent funding allocations, and to accept any associated FARMER SAP funds allocated to the District in future years.

BACKGROUND: In 2021 the California State Legislature appropriated \$212.6 million in FY 21-22 funds to the California Air Resources Board (CARB) to reduce emissions from the agricultural sector, to support the replacement of agricultural harvesting equipment, heavy-duty trucks, agricultural pump engines, tractors, and other equipment used in agricultural operations. CARB developed the program to meet the Legislature's objectives and help meet the State's criteria, toxic, greenhouse gas emission reduction goals. The AVAQMD does not receive a direct allocation of FARMER funds and is instead part of the FARMER Program's Shared Allocation Pool (SAP). The District will review project eligibility, submit projects to PCAPCD for review and award, and submit required reporting associated with the FARMER Program. Eligible projects will reduce criteria pollutants, toxic air contaminants, and GHG emissions from agricultural sources. Projects will be selected pursuant to the current Carl Moyer Program Guidelines.

REASON FOR RECOMMENDATION: CARB requires the Governing Board formally approve District participation in the FARMER Program and acceptance of the funding.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO – Antelope Valley Operations on or before May 2, 2023.

FINANCIAL DATA: FARMER funds are supplementary to the AVAQMD budget.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Bret Banks
Barbara Lods
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: [1\) Approve \\$70,000 in Mobile Source Emissions Reduction Program \(AB 923\) funds toward continued implementation of the District's Voluntary Accelerated Vehicle Retirement Program \(VAVR\); 2\) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3\) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel and 4\) Find that this item is not a project pursuant to the California Environmental Quality Act.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #6

DATE: May 16, 2023

RECOMMENDATION: 1) Approve \$70,000 in Mobile Source Emissions Reduction Program (AB 923) funds toward continued implementation of the District's Voluntary Accelerated Vehicle Retirement Program (VAVR); 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel and 4) Find that this item is not a project pursuant to the California Environmental Quality Act.

SUMMARY: This item approves the continued implementation of the District's VAVR program pursuant to the requirements of the Carl Moyer Program Guidelines. This item also authorizes \$70,000 of AB 923 funds to be used toward eligible vehicle retirement and VAVR program administration.

BACKGROUND: In 2004, the AVAQMD Governing Board approved funding towards the implementation of a vehicle retirement program. The program was implemented with AB 2766 funds. In 2008, CARB expanded the Carl Moyer Program to include light duty vehicle retirement programs. Pursuant to this expansion, the AVAQMD modified its existing vehicle retirement program utilizing Carl Moyer Program and AB 2766 funds. In September 2013 the Board approved the use of AB 923 funds to be used toward VAVR projects pursuant to the Carl Moyer guidelines.

REASON FOR RECOMMENDATION: Governing Board approval is needed to fund Carl Moyer eligible projects including any related funding that will be used to meet the match requirement. Additionally, Governing Board authorization is needed for the Executive Director/APCO to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO - Antelope Valley on or before May 2, 2023.

FINANCIAL DATA: Sufficient funding is available from the District's Mobile Source Emissions Reduction Program (AB 923) funds.

PRESENTER: Julie McKeehan, Grants Analyst

cc: Bret Banks
Barbara Lods
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: [1\) Authorize updates to the Alternative Fuel Vehicle Incentive Program to include Fuel Cell Electric Vehicles \(FCEV\);](#) [2\) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available;](#) [3\) Authorize the Executive Director and staff to update the Alternative Fuel Vehicle Program to include Fuel Cell Electric Vehicles \(FCEV\);](#) and [4\) Find that this item is not a project pursuant to the California Environmental Quality Act.](#)

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #7

DATE: May 16, 2023

RECOMMENDATION: 1) Authorize updates to the Alternative Fuel Vehicle Incentive Program to include Fuel Cell Electric Vehicles (FCEV); 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable funding sources become available; 3) Authorize the Executive Director and staff to update the Alternative Fuel Vehicle Program to include Fuel Cell Electric Vehicles (FCEV); and 4) Find that this item is not a project pursuant to the California Environmental Quality Act.

SUMMARY: This item authorizes District staff to update the Alternative Fuel Vehicle Incentive Program to include Fuel Cell Electric Vehicles (FCEV) for an incentive amount of \$4,500 for purchase or lease.

BACKGROUND: In June 2006, the AVAQMD Governing Board approved District staff to establish an Alternative Fuel Vehicle Incentive program (Program) to incentivize Antelope Valley residents to adopt alternative fuel vehicles. At that time, compressed natural gas was the only available option. In 2011, with the release of the Chevy Volt, the Program was expanded to incentivize and encourage the adoption of electric vehicles. In consideration of the growing market for Fuel Cell Electric Vehicles (FCEV), staff proposes to update the Alternative Fuel Vehicle Program to include FCEV for an incentive of \$4,500 for purchase or lease. The goal of the AVAQMD's Mobile Emission Reduction Program is to reduce emissions from mobile sources and to promote the use of alternate fuels in an effort to decrease emissions from vehicles and move the District toward attainment of the federal air quality standards.

REASON FOR RECOMMENDATION: Governing Board approval is needed for the use of District funds. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel to the Governing Board, as to legal form and by Bret Banks, Executive Director/APCO – on or before May 1, 2023.

FINANCIAL DATA: Funding is available from the District's Mobile Source Emissions Reductions (AB2766) funds.

INTERESTED PARTIES: Air District Community Incentive Program

PRESENTER: Julie McKeehan, Grants Analyst

cc: Bret Banks
Barbara Lods
Julie McKeehan

The following page(s) contain the backup material for Agenda Item: 1) Award an amount not to exceed \$31,103 in Mobile Source Emission Reductions Program (AB 2766) funds to Westside Union School District for the purchase of a Zero Emissions Mean Green Riding Mower; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #8

DATE: May 16, 2023

RECOMMENDATION: 1) Award an amount not to exceed \$31,103 in Mobile Source Emission Reductions Program (AB 2766) funds to Westside Union School District for the purchase of a Zero Emissions Mean Green Riding Mower; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; 3) Authorize the Executive Director and staff to negotiate target time frames and technical project details and execute an agreement, approved as to legal form by the Office of District Counsel; and 4)) Find that the California Environmental Quality Act (CEQA) does not apply to this item.

SUMMARY: This item awards an amount not to exceed \$31,103 in Mobile Source Emission Reductions Program (AB 2766) funds to Westside Union School District (WUSD) for the purchase of a zero emissions Mean Green Riding Mower to expand their existing fleet of all zero emissions lawn and garden equipment (L&GE).

BACKGROUND: WUSD is seeking grant funding to expand their existing fleet of all zero emissions L&GE with the latest technology of Mean Green Riding Mowers. In November 2017, WUSD was one of five participants in the District's pilot of zero emissions, commercial grade, Mean Green Riding Mowers. In April 2019, the Board approved Westside grant funding from the District's Community Air Protection Program Reducing Air Pollution in Schools which replaced their entire fleet of gasoline L&GE with zero emissions battery electric L&GE. In May 2021, through a partnership of the District and American Green Zone Alliance (AGZA), WUSD became the first Certified Green Zone School District in the United States which transformed all 12 of their campuses. WUSD's effort also earned them the 2020 William J. "Pete" Knight Memorial Achievement in Reducing Emissions (AIRE) Award by the District. Staff has evaluated the project in consideration that WUSD does not meet small business lawn and garden operations criteria for participation in the Clean Off-Road Equipment Voucher Incentive Program (CORE) program. Therefore, in effort to assist WUSD in expanding their zero emissions L&GE fleet, staff proposes to award WUSD an amount not to exceed \$31,103 in Mobile Source Emission Reductions Program funds. Zero-emission electric L&GE are not required for use by end users resulting in early emission reductions.

cc: Bret Bank
Barbara Lods
Julie McKeehan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #8

PAGE 2

REASON FOR RECOMMENDATION: Governing Board approval is needed to fund projects. Additionally, Governing Board authorization is needed for the Executive Director/APCO and staff to negotiate and execute an agreement with the grant recipient.

REVIEW BY OTHERS: This item was reviewed by Allison E. Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO on or before May 9, 2023.

FINANCIAL DATA: Sufficient funds are available under the District's Mobile Source Emission Reductions Program (AB 2766) funds or other applicable funding sources if warranted.

PRESENTER: Julie McKeehan, Grants Analyst

The following page(s) contain the backup material for Agenda Item: [Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2023-24: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Find that the California Environmental Quality Act \(CEQA\) does not apply to this item.; f. Continue to the meeting of June 20, 2023 for adoption.](#)
Please scroll down to view the backup material.

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #9

DATE: May 16, 2023

RECOMMENDATION: Conduct Public Hearing to consider the proposed AVAQMD Budget for FY 2023-24: a. Open public hearing; b. Receive staff report; c. Receive public testimony; d. Close public hearing; e. Find that the California Environmental Quality Act (CEQA) does not apply to this item.; f. Continue to the meeting of June 20, 2023 for adoption.

SUMMARY: A Public Hearing is required to receive comments regarding the proposed AVAQMD Budget for FY 2023-24.

BACKGROUND: The budget process includes a presentation to the Governing Board with staff recommendations for programs and projects for the new fiscal year. In addition, opportunity for public comment is incorporated into the process and is required by law.

The Budget for Fiscal Year 2023-24 was published on April 14, 2023 and a notice was advertised in the local publication and mailed to each permit holder. The proposed budget was posted on the District's website and will be presented for adoption on June 20, 2023.

The budget includes anticipated revenue to be derived from a proposed 8.0% fee increase. The fee increase is well within the provisions of Health & Safety Code §42311(a) and falls within the exemption found in Article XIII C §1(e)(3) of the California Constitution. Additionally, the budget has increased from five FTEs and one vacant FTE to six FTEs and one vacant FTE. These staffing changes are commensurate with the Districts financial and operational strategy.

REASON FOR RECOMMENDATION: Opportunities for public comment about the District's proposed budget is required by statute.

REVIEW BY OTHERS: This item was reviewed by Bret Banks, Executive Director/APCO and approved as to legal form by Allison Burns, Special Counsel on or before May 9, 2023.

FINANCIAL DATA: There is no additional financial impact resulting from this presentation and public hearing.

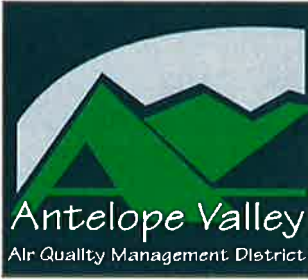
PRESENTER: Barbara Lods, Operations Manager.



PROPOSED BUDGET FISCAL YEAR 2023-24 JULY 1, 2023

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
2551 W AVENUE H
LANCASTER, CA 93536
661-723-8070**

Bret Banks, Executive Director/APCO



Antelope Valley Air Quality Management District

2551 W Avenue H Lancaster, CA 93536

661-723-8070

www.avaqmd.ca.gov

Bret Banks, Executive Director

May 16, 2023

It is my pleasure to present for your consideration, the Antelope Valley Air Quality Management District's proposed Fiscal Year (FY) 2023-2024 General Fund Budget and Grant Programs. This budget is designed to serve as the financial plan for the District's programs, projects, and policies. It reflects the District's commitment to long-term financial planning, cost-effective services, and fiscal policies that recognize the need to fund future obligations.

The proposed budget for FY24 is a conservative financial approach developed to assure the District's success through this rapidly changing economic time that includes an unprecedented rate of inflation of 8.1%. The FY24 consolidated budget is \$6.5 million. Staff recommendations include an increase to Regulation III, Fees, by proposing an 8.0% fee increase effective January 1, 2024.

The Antelope Valley AQMD is staffed with 6 full time equivalents including one vacant FTE. Additional administrative and technical services are provided through our contract for services with the City of Lancaster.

A Public Hearing will be held May 16, 2023 to receive public comments concerning this proposed budget and will be continued to June 20, 2023 for adoption. The FY24 Budget represents a financial strategy designed to meet this year's obligations and challenges, efficiently and transparently, while maintaining sensitivity towards industry and the general public.

A handwritten signature in black ink, appearing to read "Bret Banks". The signature is stylized and somewhat cursive.

Bret Banks
Executive Officer/Air Pollution Control Officer

ABOUT THE AVAQMD

INTRODUCTION

The Antelope Valley Air Quality Management District (AVAQMD) relies on transparency and community involvement to educate industries, businesses and individuals about current air quality regulations and ensure compliance with local, state and federal regulations through annual inspections. The District approaches air quality regulations in a manner that is responsive and accessible. Growth and new programs demand that the District continue to strive to streamline government, become more efficient, and conserve resources without limiting or decreasing the service provided to the regulated community.

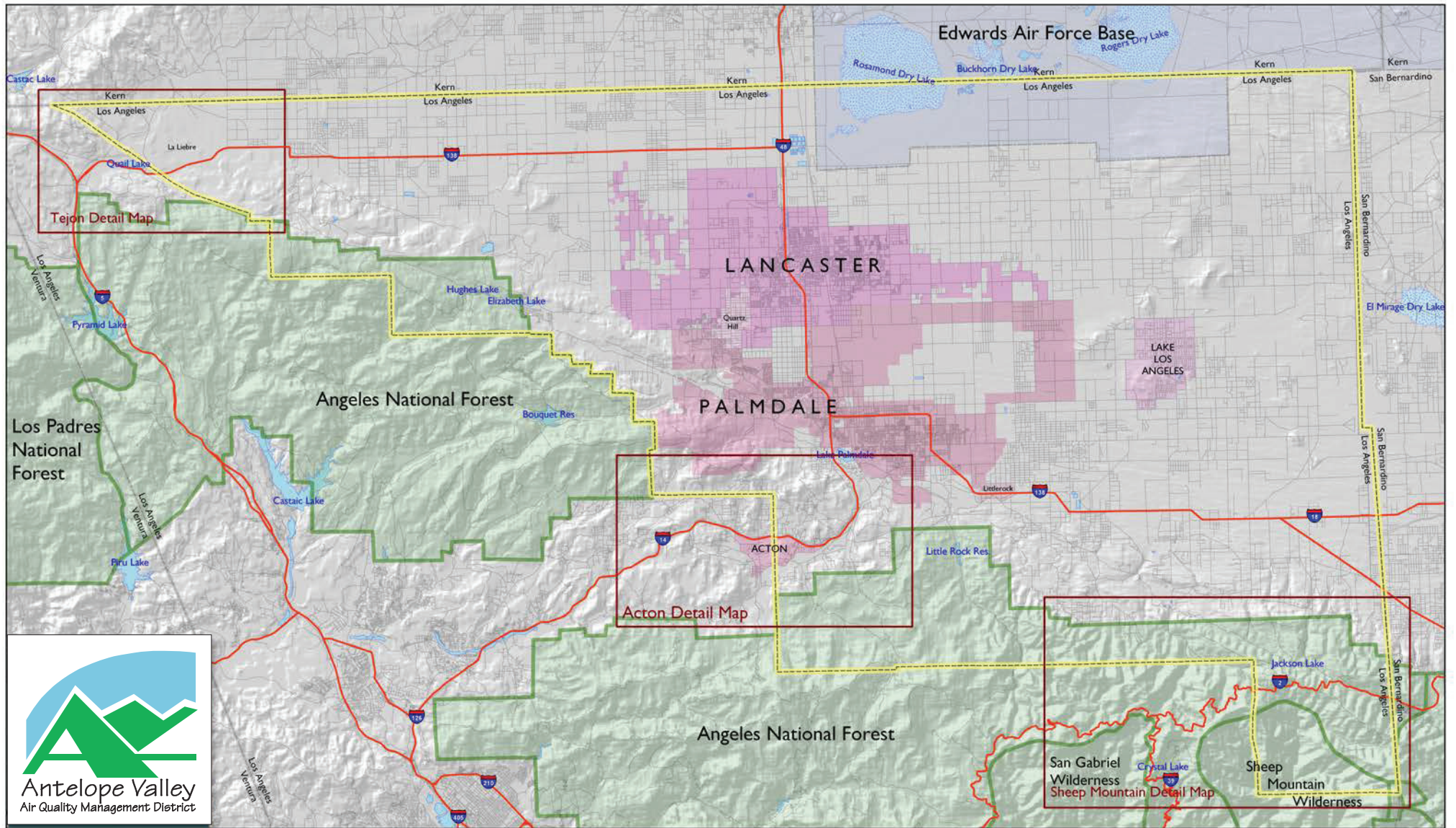
AVAQMD WEBSITE

Educating the community is the most important investment the District can make to impact the future of air quality in the region. Using technology and social media, the District is able to reach the public with the latest version of the District rulebook, application for permits, various forms, and air quality information – such as forecasts, ozone maps and real time air quality data provided through Purple Air monitoring stations throughout the community

COMMUNITY OUTREACH

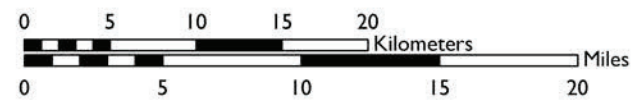
The District strives to be known as a partner in the development of a sustainable local economy that values health and environmental conservation. This is achieved by providing information through involvement in community events such as the Antelope Valley Economic Development and Growth Enterprise’s Business Outlook Conference, school education programs, attendance at regular meetings held by City Councils, local business and organizations.

The District lies within the northern part of Los Angeles County, with boundaries starting to the south just outside of Acton, north to the Kern County line, east to the San Bernardino County line, and west to the Quail Lake area. The AVAQMD is located within the Mojave Desert Air Basin



- Edwards Air Force Base
- National Forest
- Air Quality Management District Border
- Bodies of Water
- Dry Lakes
- Highways
- Roads
- County Lines

Antelope Valley Air Quality Management District Boundary





GOVERNING BOARD



Marvin Crist
City of Lancaster



Austin Bishop
City of Palmdale



Newton Chelette
Public Member



Howard Harris
*Los Angeles County,
Fifth District*



Ron Hawkins
*Los Angeles County,
Fifth District*



Andrea Alarcon
City of Palmdale



Ken Mann
City of Lancaster

WHAT WE DO

- ❖ Adopt rules that limit pollution, issue permits to ensure compliance, and inspect pollution sources.
- ❖ Administer agricultural burning and dust plans to preserve the air quality in Antelope Valley, protect public health and safety, and to ensure agricultural activity continues in a safe regulated fashion.
- ❖ Inventory and assess the health risks of toxic air emissions.
- ❖ Monitor the county's air quality through the use of an air quality monitoring station.
- ❖ Administer the Motor Vehicle Emission Reduction Program funding projects which reduce air pollution from motor vehicles, and for related planning, monitoring, and enforcement activities.
- ❖ Prepare Clean Air Plans to identify how much pollution is in our air, where it comes from, and how to control it most effectively.
- ❖ Analyze the air quality impact of new businesses and land development projects. Respond to public complaints and inquiries.
- ❖ Work with other government agencies to ensure their decisions & coordinate with good air quality programs.
- ❖ Help individuals and businesses understand and comply with federal, state, and local air pollution control laws.
- ❖ Inform the public about air quality conditions and health implications.
- ❖ Issue permits to build, alter, and operate equipment to companies under our jurisdiction that either cause, contribute to, or control air pollution

Antelope Valley AQMD
ALL FUNDS, Consolidated

	Budget FY 2023	EOY Estimate FY 2023	Budget FY 2024
<u>Revenues</u>			
Permit Fees	1,199,200	1,337,733	1,353,600
Application Fees	32,500	26,321	32,325
Federal Revenue	63,982	63,982	63,982
Fines & Penalties	10,000	18,345	10,000
Interest Income	44,602	32,738	10,000
Revenue from Programs	3,755,106	2,935,136	3,418,217
State Revenue	1,446,315	817,516	1,604,523
Total Revenues	6,551,705	5,231,771	6,492,647
<u>Expenses</u>			
Personnel Expenses			
Program Staff	1,800,000	1,509,218	1,828,647
Total Personnel Expenses	1,800,000	1,509,218	1,828,647
Operating Expenses			
Communications	35,870	36,694	22,000
Dues & Subscriptions	21,100	20,000	36,100
Non-Depreciable Inventory	10,500	23,500	18,500
Legal	79,000	26,500	53,000
Professional Services	305,150	275,665	253,400
Maintenance & Repairs	7,000	970	2,000
Training & Travel	16,650	10,537	12,000
Vehicles	15,930	20,500	21,000
Office Expenses	132,761	125,260	109,800
Program Expenses	4,119,978	2,922,324	3,948,962
Miscellaneous Expenses	2,900	300	1,000
Total Operating Expenses	4,746,839	3,462,250	4,477,762
Capital Expenses			
Equipment	25,000	75,000	50,000
Vehicles	0	0	30,000
Software	25,000	25,000	25,000
Total Capital Expenses	50,000	100,000	105,000
Total Expenses	6,596,839	5,071,468	6,411,409
Cash To (From) Reserves	(45,134)	160,303	81,238

COST RECOVERY FISCAL YEAR 2023-24

BACKGROUND

The District is responsible for protecting public health and the environment by achieving and maintaining health-based national and state ambient air quality standards which help with reducing public exposure to toxic air contaminants within our jurisdiction. Fulfilling this task involves reducing air pollutant emissions from sources of regulated air pollutants, and maintaining these emission reductions over time.

The District regulates and inventories criteria and toxic emissions and conducts regional scale air quality monitoring within our jurisdictional boundaries. The District's air quality programs are primarily funded by revenue from regulatory fees, government grants and subvention.

OBJECTIVES

The cost of programs to address air pollution should be borne by the individuals and businesses that cause air pollution through regulatory and service fees. The primary authority for recovering the cost of District programs and activities related to stationary sources is given in Section 41240 of the Health and Safety Code (HSC). Using this guideline, the District must:

- Recover the costs of programs related to permitted stationary sources
- Recover the costs of programs related to area-wide and indirect sources of emissions which are regulated, but for which permits are not issued
- Recover the costs of certain Hearing Board proceedings
- Recover the costs related to programs that regulate toxic air contaminants

STUDY METHODOLOGY

The measure of the revenue that may be recovered through source fees is the full cost of all programs related to these sources, including all direct program costs, a commensurate share of indirect program costs, and overhead unless otherwise funded. It is the District's practice that such fees are valid so long as they do not exceed the reasonable cost of the service or regulatory program for which the fee is charged, and are apportioned such that the costs allocated to each source bears a fair or reasonable relationship to its burden on, and benefits from, the regulatory system.

Cost accounting is the process of ascertaining, accumulating, and assigning the costs of District programs. It begins with a system of accounting that assigns costs directly

to their cost centers. By classifying each cost to its center, we are able to calculate whether program revenues are covering their associated costs.

Costs are classified as direct, indirect or overhead.

Direct costs can be associated directly with a particular program or activity such as permitting activities. Indirect costs are associated indirectly with a particular program or activity such as administrative activities or professional services. Overhead costs are those necessary for the general operation of the District as a whole and are not directly associated with a particular program or activity such as operating expenses.

Annually, the District's direct, indirect, and overhead rate are established based on the prior fiscal years audited financial information. These rates are used in determining fairly and conveniently within the boundaries of generally accepted accounting principles, what proportion of costs each program

The cost recovery process is designed so that individual program revenue adequately addresses expenses. Through the use of cost accounting, we analyze Permit Revenue and other programs for accuracy, appropriateness, and controls. Further, we evaluate the need for, and calculate the rate for fee increases to our Permitting Program based on 100% cost recovery.

Antelope Valley AQMD
GENERAL FUND, Consolidated

	Budget FY 2023	EOY Estimates FY 2023	Budget FY 2024
<u>Revenues</u>			
Permit Fees	1,199,200	1,337,733	1,353,600
Application Fees	32,500	26,321	32,325
Federal Revenue	63,982	63,982	63,982
Fines & Penalties	10,000	18,345	10,000
Interest Income	10,000	32,738	10,000
Revenue from Programs	934,045	848,252	874,064
State Revenue	1,446,315	817,516	1,604,523
Total Revenues	3,696,042	3,144,887	3,948,494
<u>Expenses</u>			
Personnel Expenses			
Program Staff	1,800,000	1,509,218	1,828,647
Total Personnel Expenses	1,800,000	1,509,218	1,828,647
Operating Expenses			
Communications	35,870	36,694	22,000
Dues & Subscriptions	21,100	20,000	36,100
Non-Depreciable Inventory	10,500	23,500	18,500
Legal	79,000	26,500	53,000
Professional Services	305,150	275,665	253,400
Maintenance & Repairs	7,000	970	2,000
Training & Travel	16,650	10,537	12,000
Vehicles	15,930	20,500	21,000
Office Expenses	132,761	125,260	109,800
Program Expenses	1,264,315	835,440	1,404,809
Miscellaneous Expenses	2,900	300	1,000
Total Operating Expenses	1,891,176	1,375,366	1,933,609
Capital Expenses			
Equipment	25,000	75,000	50,000
Vehicles	0	0	30,000
Software	25,000	25,000	25,000
Total Capital Expenses	50,000	100,000	105,000
Total Expenses	3,741,176	2,984,584	3,867,256
Cash To (From) Reserves	(45,134)	160,303	81,238

GENERAL FUND

REVENUE

The greatest uncertainties facing Antelope Valley's AQMD's budgetary outlook stem from the potential for major economic disruption due to the COVID-19 global pandemic. We recognize the hardships that many are experiencing. We are making accommodations in many program areas and remain committed to protecting public health and helping business.

The Antelope Valley AQMD staff will monitor the financial impacts and, in the event, that there are major changes in the economic landscape, we would adjust the FY24 Budget being proposed

This budget includes a financial summary of all revenues, expenditures and staffing used by each of Antelope Valley AQMD's programs in the delivery of essential services to clean the air and to protect the health of all residents in the Antelope Valley AQMD through practical and innovative strategies

Staff is proposing a budget for FY24 that allows the Antelope Valley AQMD programs to operate efficiently, transparently, and in a manner sensitive to public agencies, businesses and the public, while providing continued emission reductions and health benefit improvements.

Recommendations include an increase to Regulation III, Fees, by proposing an 8.0% fee increase effective January 1, 2024.

EXPENSES

The Antelope Valley Air Quality Management District is in a five-year contract for services with the City of Lancaster. Administrative and operational services were contracted in order to meet the regulatory responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations.

Antelope Valley AQMD
GENERAL FUND, Revenue Detail

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
Revenues			
Permit Fees			
Permit Fees Rev	1,105,000	1,207,733	1,208,600
Asbestos Demo/Reno Rev	90,000	100,000	90,000
Title V Rev	4,200	5,000	5,000
Rule 302	0	25,000	50,000
	<u>1,199,200</u>	<u>1,337,733</u>	<u>1,353,600</u>
Application Fees			
ERC Application Fees	0	346	0
Permit Application Fees	32,000	25,000	32,000
AG Application Fees	500	975	325
	<u>32,500</u>	<u>26,321</u>	<u>32,325</u>
Fines & Penalties			
Excess Emissions Fee	0	2,845	0
Notice of Violations Fee	10,000	15,500	10,000
	<u>10,000</u>	<u>18,345</u>	<u>10,000</u>
Interest Income			
Interest Revenue	10,000	32,738	10,000
	<u>10,000</u>	<u>32,738</u>	<u>10,000</u>
Other Revenue			
Revenue from Programs			
Administrative Funding	247,045	236,526	187,064
AB2766 Program	650,000	610,851	650,000
AB923 Program	36,000	0	36,000
Hot Spots	1,000	875	1,000
	<u>934,045</u>	<u>848,252</u>	<u>874,064</u>
State and Federal Revenue			
PERP Regulation	35,000	46,058	35,000
State Contracts	1,314,315	648,114	1,467,523
State Subvention	97,000	123,344	102,000
ARB PM 2.5 Section 103	63,982	63,982	63,982
	<u>1,510,297</u>	<u>881,498</u>	<u>1,668,505</u>
Total General Fund Revenues	<u>3,696,042</u>	<u>3,144,887</u>	<u>3,948,494</u>

AVAQMD PROGRAMS

COMUNICATIONS

The Antelope Valley Air Quality Management District conducts public information and education programs in order to educate businesses and residents in the Antelope Valley region about air pollution, its sources, health effects on humans, damage to the environment and the various programs offered by the Districts to reduce air emissions. Education is provided on methods of control and to encourage individual means of reducing pollution.

The programs are targeted to many audiences: academia, the general adult population, elementary to college level students, as well as business and industry. This information uses public workshops, conferences, presentations, social media and other multimedia promotions. In addition, press releases, press conferences and air quality forecasts are provided to the local media on an ongoing basis as a means of keeping the public informed.

AIR QUALITY MONITORING PROGRAM

The District operates an ambient air monitoring and meteorological network that tracks air quality trends within the Antelope Valley region. The station is an active part of the State and Local Air Monitoring System (SLAMS) network.

A computer operated data acquisition system collects daily and real time levels of pollutants. This data is reported to the California Air Resources Board (CARB), Federal Environmental Protection Agency (EPA), regulated industry and the general public. This information is also used to provide pollution episode forecast and notification to school systems and the general population in the event of harmful levels of pollution.

STATIONARY SOURCES

One of the District's primary responsibilities is to process applications for permits in accordance with all applicable local, State, and Federal regulations. These permits are required for projects that propose industrial and/or commercial processes that have the potential to emit specific air contaminants. The wide range of requirements applied depends on the type and size of the proposed project.

District staff provides technical reviews of various documents, such as permit applications, manufacturer's data, test reports, risk assessments, and emission inventory. The District implements and manages:

- ❖ Title III & V Programs. The Title III program is the federal toxic program specifically for Title V facilities. Title V (EPA Regulation) is a Federal Operating Permits Program required by the 1990 Clean Air Act. This program requires

the District to develop and implement a Federal Permitting Program approved by the Environmental Protection Agency (EPA) for sources of a certain capacity.

- ❖ Emissions Inventory. This program maintains an active inventory of the sources of criteria air pollutants within the District and measures progress towards attainment and maintaining compliance with National and State Ambient Air Quality Standards. State and Federal Law require this program.
- ❖ Toxic Emissions Inventory. (Air Toxic "Hot Spot" Information and Assessment Act of 1987) This program assesses the amounts, types and health impacts of air toxics produced from stationary sources.

COMPLIANCE

- ❖ The District's responsibility is to protect the health and welfare of the public by assisting the regulated community in complying with Federal, State and Local regulatory requirements. This responsibility is carried out through various programs and activities:
- ❖ Comprehensive annual inspections performed to verify compliance to air quality regulations and permit requirements. Investigation of citizen complaints pertaining to air related matters
- ❖ Legal case development when necessary to address non-complying situations
- ❖ Federal Asbestos Demolition and Renovation Program
- ❖ State-mandated Variance Program
- ❖ Continuous Emissions Monitoring Programs
- ❖ Reporting to the Environmental Protection Agency's AIRS and Significant Violator programs
- ❖ Source testing or stack sampling is the process that evaluates the emissions for industrial facilities to determine compliance with permit conditions.

PLANNING & RULE MAKING

The District promulgates rules and plans in accordance with State and Federal planning requirements in order to achieve and maintain regional compliance with the ambient air quality standards. Planning staff serve as the District liaison with regional, State and Federal governments, ensuring District compliance with applicable requirements. Planning staff also performs California Environmental Quality Act (CEQA) review in the District's role as the expert agency for air quality. Staff in Planning and Rulemaking implement and maintain the following programs:

- ❖ California Ambient Air Quality Standards Attainment Planning, in the California Clean Air Act and subsequent state legislation. This program currently focuses on the California ozone standard
- ❖ National Ambient Air Quality Standards (NAAQS) in the Federal Clean Air Act, the Clean Air Act Amendments and subsequent Federal legislation. This program currently focuses on the National eight-hour ozone standard and

- ❖ the National 24-hour annual PM10 and PM 2.5 standards.
- ❖ Federal General and Transportation Conformity, entailing regional project review and comment
- ❖ California Environmental Quality Act (CEQA), requiring local and regional project review.

Antelope Valley AQMD
DISTRICT WIDE, Expense Detail

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
Expenses			
Personnel Expenses			
Operating Expenses			
Communications			
Telephones	6,000	6,000	0
Long Distance Charges	500	418	500
Video/Teleconference	150	150	500
Internet	11,820	12,106	0
Web Hosting	2,400	2,400	3,000
Tech Support	10,000	10,620	11,000
Computers	5,000	5,000	7,000
	<u>35,870</u>	<u>36,694</u>	<u>22,000</u>
Dues & Subscriptions			
Memberships & Sponsorships	20,000	20,000	35,000
Publications & Subscriptions	500	0	500
Professional Dues	600	0	600
	<u>21,100</u>	<u>20,000</u>	<u>36,100</u>
Non-Depreciable Inventory			
Furniture & Fixtures Exp	2,500	7,500	7,500
Machinery & Equipment Exp	7,000	15,000	10,000
Safety Equipment Exp	1,000	1,000	1,000
	<u>10,500</u>	<u>23,500</u>	<u>18,500</u>
Legal			
Legal Notices	4,000	1,500	3,000
Legal Services	75,000	25,000	50,000
	<u>79,000</u>	<u>26,500</u>	<u>53,000</u>
Professional Services			
Payroll Contract	1,000	0	0
Financial Services	0	15,210	0
Research Studies	6,000	6,000	0
Consulting Fees	25,000	25,000	25,000
Stipends	8,400	8,400	8,400
	<u>40,400</u>	<u>54,610</u>	<u>33,400</u>
Maintenance & Repairs			
General Bldg. Maintenance	2,000	970	0
Custodial Services	3,000	0	0
Equipment Repair	2,000	0	2,000
	<u>7,000</u>	<u>970</u>	<u>2,000</u>
Training & Travel			
Training	4,500	4,500	5,000
Travel	12,000	6,000	7,000
Mileage	150	37	0
	<u>16,650</u>	<u>10,537</u>	<u>12,000</u>

Antelope Valley AQMD
DISTRICT WIDE, Expense Detail

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
Vehicles			
Vehicle Gas & Oil	4,000	8,000	10,000
Vehicle Maintenance	2,000	2,000	2,000
Vehicle Repairs	3,000	3,000	3,000
Vehicle Insurance	6,930	7,500	6,000
	<u>15,930</u>	<u>20,500</u>	<u>21,000</u>
Office Expenses			
Software	25,000	11,700	25,000
Utilities	8,860	3,371	8,500
Supplies	3,000	7,666	3,000
Facility Leases	60,000	66,245	35,000
Equipment Lease	5,000	5,089	5,000
Postage	2,000	2,000	2,000
Courier	300	305	300
Printing/Shredding Services	1,350	1,350	0
Security	600	995	0
Liability Insurance	14,726	15,539	14,000
Meeting Expenses	1,225	1,500	2,000
Community Relations	9,500	9,500	15,000
	<u>131,561</u>	<u>125,260</u>	<u>109,800</u>
Program Expenses			
Program Expenditures	1,264,315	835,440	1,404,809
	<u>1,264,315</u>	<u>835,440</u>	<u>1,404,809</u>
Miscellaneous Expenses			
Bank Fees	2,900	300	1,000
	<u>2,900</u>	<u>300</u>	<u>1,000</u>
Total Operating Expenses	<u>1,625,226</u>	<u>1,154,311</u>	<u>1,713,609</u>
Capital Expenses			
Equipment	25,000	75,000	50,000
Vehicles	0	0	30,000
Software	25,000	25,000	25,000
Total Capital Expenses	<u>50,000</u>	<u>100,000</u>	<u>105,000</u>
Total Expenses	<u>1,675,226</u>	<u>1,254,311</u>	<u>1,818,609</u>

SUPPORT STAFF

EXECUTIVE SERVICES

The Executive Office is responsible to the Governing Board for the general administration and coordination of all District operations and programs, including those programs mandated by the Federal Environmental Protection Agency and the California Air Resources Board. This office monitors state and federal legislation affecting the District and advises the Governing Board on actions required to protect the interests of the District.

The Governing Board, with seven members, meets monthly and members receive \$100.00 stipend per meeting plus travel expenses. The Hearing Board, with six members, meets as needed and members may receive \$100.00 stipend per meeting plus travel expenses.

LEGAL COUNSEL

Special Counsel to the Governing Board serves as general legal counsel to the Governing Board, the Air Pollution Control Officer and the District, providing general public agency legal services regarding the Brown Act, the Political Reform Act, California Environmental Quality Act, as well as the Administrative Code, contracts, personnel matters, civil actions, and related litigation. District Counsel also provides legal advice and opinions on mandates specific to air districts such as the Federal Clean Air Act, California air pollution control laws and air quality rules and regulations. District Counsel exercises authority to bring civil actions in the name of the people of the State of California for violations of various air quality laws and regulations. The District Counsel also represents the District in actions brought before the Hearing Board.

CONTRACTED SERVICES

The City of Lancaster provides Human Resources services in addition to the Finance and Technology Department's consultation regarding the annual budget and monthly review of revenue and expenditures.

**Antelope Valley AQMD
CONTRACT, Expense Detail**

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
Expenses			
Personnel Expenses			
Program Staff	1,800,000	1,509,218	1,828,647
Total Personnel Expenses	<u>1,800,000</u>	<u>1,509,218</u>	<u>1,828,647</u>
Operating Expenses			
Communications			
Dues & Subscriptions			
Non-Depreciable Inventory			
Legal			
Professional Services			
Payroll Contract	250	0	0
Financial Services	264,500	180,000	220,000
Consulting Fees	0	41,055	0
	<u>264,750</u>	<u>221,055</u>	<u>220,000</u>
Maintenance & Repairs			
Training & Travel			

**Antelope Valley AQMD
CONTRACT, Expense Detail**

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
Vehicles			
Office Expenses			
Postage	1,000	0	0
Courier	200	0	0
	<u>1,200</u>	<u>0</u>	<u>0</u>
Program Expenses			
Miscellaneous Expenses			
Total Operating Expenses	<u>265,950</u>	<u>221,055</u>	<u>220,000</u>
Capital Expenses			
Total Expenses	<u><u>2,065,950</u></u>	<u><u>1,730,273</u></u>	<u><u>2,048,647</u></u>

THE CONTRACT – CITY OF LANCASTER

TERMS AND CONDITIONS

The Antelope Valley Air Quality Management District contracts with the City of Lancaster for administrative services as necessary to enable AVAQMD to meet the regulatory and legislative responsibilities of an air quality management district for compensation consistent with all applicable laws and regulations.

This agreement is pursuant to the provisions of Title 1, Division 7, Chapter 5, Article 1 of the California Government Code (commencing with §6500).

CONTRACT HOURS

The Antelope Valley AQMD office located in Lancaster, CA is staffed by 6 full time equivalents (FTE) with one vacant FTE.

AVAQMD GRANTS

AB2766

The District's air quality programs are primarily funded by revenue from regulatory fees, government grants and subventions. The AB2766 program is funded through a \$4 (four dollar) assessment by the District's Governing Board, and collected by the California Department of Motor Vehicles on motor vehicle registrations. Calls for projects, eligibility determinations, and Governing Board award are all part of the process that makes funds available to the region for qualified emission reducing projects.

AB923

The District regulates and inventories criteria and toxic emissions and conducts regional scale air quality monitoring within our jurisdictional boundaries. Funds collected under AB923 allows air districts in state non- attainment areas to adopt an additional \$2 (two dollar) surcharge on motor vehicle registration fees to be used strictly for incentive-based emission reduction funding programs.

The use of the fees is limited to projects eligible for grants under the Carl Moyer Program, the purchase of school buses under the Lower-Emission School Bus Program, light-duty scrap or repair programs and unregulated agricultural sources.

CARL MOYER

The Carl Moyer Program complements California's regulatory program by providing incentives to obtain early or extra emission reductions, especially from emission sources in minority and low- income communities and areas disproportionately impacted by air pollution. Incentives encourage customers to purchase cleaner technologies, and stimulate the marketplace to manufacture cleaner technologies.

Although the Moyer Program has grown in scope, it retains its primary objective of obtaining cost-effective and surplus emission reductions to be credited toward California's legally enforceable obligations in the State Implementation Plan (SIP) – California's road map for attaining health-based national ambient air quality standards.

Carl Moyer Grant Program Funds are distributed by the California Air Resources Board for projects obligated by the District under this state regulated program. Projects are awarded to qualifying applicants on a formula basis according to specific criteria and cost effectiveness.

Antelope Valley AQMD
Program Funds Consolidated GRANT PROGRAMS

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
<u>Revenues</u>			
Administrative Funding	141,258	0	169,019
AB2766 Program	620,000	620,000	620,000
Carl Moyer Program AB134	1,513,803	920,884	1,183,134
AB923 Program	546,000	546,000	572,000
Interest Revenue	<u>34,602</u>	<u>0</u>	<u>0</u>
Total Consolidated Program Revenue	2,855,663	2,086,884	2,544,153

<u>Expenses</u>			
Program Expenditures	2,714,405	2,086,884	2,375,134
Program Expenditures Administrative	<u>141,258</u>	<u>0</u>	<u>169,019</u>
Total Consolidated Program Expense	2,855,663	2,086,884	2,544,153

Antelope Valley AQMD
Program Funds AB2766 GRANT PROGRAMS

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
<u>Revenues</u>			
AB2766 Program	<u>620,000</u>	<u>620,000</u>	<u>620,000</u>
Total AB2766 Program Revenue	620,000	620,000	620,000
<u>Expenses</u>			
Program Expenditures	<u>620,000</u>	<u>620,000</u>	<u>620,000</u>
Total AB2766 Program Expense	620,000	620,000	620,000

Antelope Valley AQMD
Program Funds AB923 GRANT PROGRAMS

	<u>Budget FY 2023</u>	<u>EOY Estimate FY 2023</u>	<u>Budget FY 2024</u>
<u>Revenues</u>			
AB923 Program	<u>546,000</u>	<u>546,000</u>	<u>572,000</u>
Total AB923 Program Revenue	546,000	546,000	572,000
<u>Expenses</u>			
Program Expenditures	<u>546,000</u>	<u>546,000</u>	<u>572,000</u>
Total AB923 Program Expense	546,000	546,000	572,000

Antelope Valley AQMD
Program Funds Carl Moyer GRANT PROGRAMS

	Budget FY 2023	EOY Estimate FY 2023	Budget FY 2024
<u>Revenues</u>			
Administrative Funding	141,258	0	169,019
Carl Moyer Program	1,513,803	920,884	1,183,134
Interest Revenue	34,602	0	0
Total Carl Moyer Program Revenue	1,689,663	920,884	1,352,153
<u>Expenses</u>			
Program Expenditures	1,548,405	920,884	1,183,134
Program Expenditures	141,258	0	169,019
Total Carl Moyer Program Expense	1,689,663	920,884	1,352,153

Antelope Valley AQMD

ALL FUNDS, Consolidated Historical

	Budget FY 2020	Budget FY 2021	Budget FY 2022	Budget FY 2023	Budget FY 2024
Revenues					
Permit Fees	1,019,500	971,500	1,047,500	1,199,200	1,303,600
Application Fees	30,000	41,500	30,500	32,500	32,325
Federal Revenue	0	0	0	63,982	63,982
Fines & Penalties	62,000	63,000	10,000	10,000	60,000
Interest Income	22,435	58,000	17,500	44,602	10,000
Revenue from Programs	2,570,566	2,667,385	2,833,400	3,755,106	3,418,217
State Revenue	206,305	169,500	1,096,000	1,446,315	1,604,523
Total Revenues	3,910,806	3,970,885	5,034,900	6,551,705	6,492,647
Expenses					
Personnel Expenses					
Salaries & Wages	1,338,000	1,425,175	1,389,000	1,800,000	1,828,647
Total Personnel Expenses	1,338,000	1,425,175	1,389,000	1,800,000	1,828,647
Operating Expenses					
Communications	20,500	18,500	21,050	35,870	22,000
Dues & Subscriptions	20,500	46,100	46,650	21,100	36,100
Non-Depreciable Inventory	10,000	1,000	2,300	10,500	18,500
Legal	19,000	19,000	44,000	79,000	53,000
Professional Services	217,400	217,400	230,150	305,150	253,400
Maintenance & Repairs	6,500	6,500	6,500	7,000	2,000
Training & Travel	10,150	12,150	15,150	16,650	12,000
Vehicles	10,000	5,500	7,900	15,930	21,000
Office Expenses	102,575	97,475	110,125	132,761	109,800
Program Expenses	2,060,266	2,036,085	3,104,500	4,119,978	3,948,962
Miscellaneous Expenses	915	1,000	2,900	2,900	1,000
Total Operating Expenses	2,477,806	2,460,710	3,591,225	4,746,839	4,477,762
Capital Expenses					
Equipment	40,000	40,000	25,000	25,000	50,000
Vehicles	30,000	20,000	0	0	30,000
Software	25,000	25,000	25,000	25,000	25,000
Total Capital Expenses	95,000	85,000	50,000	50,000	105,000
Total Expenses	3,910,806	3,970,885	5,030,225	6,596,839	6,411,409

Antelope Valley AQMD

GENERAL FUND, Consolidated Historical

	Budget FY 2020	Budget FY 2021	Budget FY 2022	Budget FY 2023	Budget FY 2024
Revenues					
Permit Fees	1,019,500	971,500	1,047,500	1,199,200	1,303,600
Application Fees	30,000	41,500	30,500	32,500	32,325
Federal Revenue	0	0	0	63,982	63,982
Fines & Penalties	62,000	63,000	10,000	10,000	60,000
Interest Income	6,435	30,000	15,000	10,000	10,000
Revenue from Programs	611,300	659,300	731,400	934,045	874,064
State Revenue	206,305	169,500	1,096,000	1,446,315	1,604,523
Total Revenues	1,935,540	1,934,800	2,930,400	3,696,042	3,948,494
Expenses					
Personnel Expenses					
Salaries & Wages	1,338,000	1,425,175	1,389,000	1,800,000	1,828,647
Total Personnel Expenses	1,338,000	1,425,175	1,389,000	1,800,000	1,828,647
Operating Expenses					
Communications	20,500	18,500	21,050	35,870	22,000
Dues & Subscriptions	20,500	46,100	46,650	21,100	36,100
Non-Depreciable Inventory	10,000	1,000	2,300	10,500	18,500
Legal	19,000	19,000	44,000	79,000	53,000
Professional Services	217,400	217,400	230,150	305,150	253,400
Maintenance & Repairs	6,500	6,500	6,500	7,000	2,000
Training & Travel	10,150	12,150	15,150	16,650	12,000
Vehicles	10,000	5,500	7,900	15,930	21,000
Office Expenses	102,575	97,475	110,125	132,761	109,800
Program Expenses	85,000	0	1,000,000	1,264,315	1,404,809
Miscellaneous Expenses	915	1,000	2,900	2,900	1,000
Total Operating Expenses	502,540	424,625	1,486,725	1,891,176	1,933,609
Capital Expenses					
Equipment	40,000	40,000	25,000	25,000	50,000
Vehicles	30,000	20,000	0	0	30,000
Software	25,000	25,000	25,000	25,000	25,000
Total Capital Expenses	95,000	85,000	50,000	50,000	105,000
Total Expenses	1,935,540	1,934,800	2,925,725	3,741,176	3,867,256

FINANCIAL RESERVES

It is the policy of the Governing Board of the Antelope Valley Air Quality Management District (District) to direct the Air Pollution Control Officer (APCO) to establish and maintain certain fund balances to ensure the sound fiscal management of District resources.

The purposes of the District's fund balance policy include maintaining prudent level of financial resources to protect against reducing service levels or raising fees because of temporary revenue shortfalls or unpredicted one-time expenditures. Another purpose is to reserve funds for unanticipated large expenditures, such as capital expenses; or extraordinary costs associated with defending the District's regulatory activities.

CLASSIFICATION OF FUNDS

Restricted Fund Balance is designated for the specific purposes stipulated by the external source, government code, enabling legislation, or other legal restriction. Following are an example of this classification: Mobile Emission Reduction Revenue (AB 2766), Incentive Based Emission Reduction Funding (AB 923), and Carl Moyer Grant Program Funds. These funds are held in separate trust accounts and are reported separate from the District's General Fund.

Committed Fund Balance is designated by policy and includes amounts that can be used only for the specific purposes determined by a formal action of the Governing Board. Commitments may be changed only by action of the Governing Board.

Assigned Fund Balance is used to describe the portion of the fund balance that reflects the intended use of resources; the intent being established by the Governing Board, or the Board's designee. Such fund balance will be allocated and defined in the District's annual adopted budget. The District's Budget Stabilization Reserves is an example of this classification.

BUDGET CATEGORIES

REVENUES

Permit Fees

- Permit Fees - Operating and Annual Renewal Permit Fees
- Asbestos Demo/Reno - Fees for Permits related to Asbestos Removal - Rule 302
- Title V Permit - Permit fees for Federal Permit Program

Application Fees

- ERC Application Fees - Emission Reduction Credit
- New Source Review - Project Evaluation for Complex Source - Rule 301
- Permit Application Fees - Filing of new permits and permit changes
- Variance Filing Fees - Filing fee for each petition to District Hearing Board - Rule 303
- AG Application Fee - charged on a 3-year renewal cycle for AG Engines

Fine & Penalties

- Excess Emissions Fees - Fee charged when a variance is granted by Hearing Board - Rule 303
- Notice of Violations Fees - Fee Charged for unpermitted source, or violation of permit condition
- Interest Revenue - Interest on funds held on deposit, all funds

Revenue from Programs

- Administrative Funding - Program - pass thru funds for administration costs of the program
- AB2766 Program - Revenue received through DMV vehicle registration
- California Clean Air Act - State mandated fee collected on behalf of CARB
- Hot Spots - State mandated fee: "Air Toxic "Hot Spot"

State Revenue

- PERP - State Funds - Portable Engine Registration Program
- State Subvention - Funds - received from state budget to supplement Permitting and Air Monitoring

EXPENSES

- Program Staff - Contracted costs to provide staff for District operations
- Operating Expenses – Communications, Telephones, teleconferencing, internet, cable, hosting, tech support
- Dues & Subscriptions - District memberships, sponsorships, publications, subscriptions
- Non-Depreciable Inventory - Furniture, equipment, machinery, and safety equipment < \$5,000
- Legal - Legal services for Governing Board, Hearing Board; publications

- Professional Services - Financial services, audit, research studies, consulting fees, stipends
- Maintenance & Repairs - General building maintenance, custodial services, and repairs
- Training and Travel - Employee training; professional development and related travel
- Vehicles - Fuel and oil, maintenance and repair, insurance for District's fleet
- Office Expenses - Software, utilities, supplies, leases, postage, courier, printing and shredding services, security, insurance, meeting expenses and community relations

PROGRAM EXPENSES

- Expenses attributable to the use of special funds

CAPITAL EXPENSES

- Furniture & fixtures, Equipment, vehicles, computers, and software over \$5K

ACRYNOMS

AB2766	Enabling legislation for collection of fees for mobile source reduction projects
AIRS	Aerometric Information Retrieval System
APCD	Air Pollution Control District
APCO	Air Pollution Control Officer
AQMD	Air Quality Management District
ARB	Air Resources Board
AVAQMD	Antelope Valley Air Quality Management District
BACT	Best Available Control Technology
CAA	Clean Air Act
CAPCOA	California Air Pollution Control Officers Association
CAPP	Clean Air Patrol Program
CAPS	Compliance and Permit System (permit tracking database)
CARB	California Air Resources Board
CNGVG	California Natural Gas Vehicle Coalition
CRE	Community Relations and Education
CREEC	California Regional Environmental Education Community
CSDA	California Special Districts Association
DAPCO	Deputy Air Pollution Control Officer
EPA	Environmental Protection Agency
ERC	Emission Reduction Credit
FY	Fiscal Year
ICTC	Interstate Clean Transportation Corridor
MACT	Maximum Achievable Control for Toxics
MEEC	Mojave Environmental Education Consortium
MDAQMD	Mojave Desert Air Quality Management District
MOU	Memorandum of Understanding
NAAQS	National Ambient Air Quality Standards
NESHAP	National Emissions Standard for Hazardous Pollutants
NSPS	New Source Performance Standards
OPEB	Other Post-Employment Benefits
PARS	Public Agency Retirement Services
PERP	Portable Equipment Registration Program
PSD	Prevention of Significant Deterioration
PTBS	Permit Tracking and Billing System
SDRMA	Special Districts Risk Management Authority
SLAMS	State and Local Air Monitoring Stations
TAC	Technical Advisory Committee
VPN	Virtual Private Network