

Antelope Valley Air Quality Management District Governing Board Regular Meeting

Agenda

LOCATION

**ANTELOPE VALLEY AQMD District Office
43301 Division Street, Suite 206
Lancaster, CA 93535
661.723.8070**

**TUESDAY, FEBRUARY 19, 2019
10:00 A.M.**

BOARD MEMBERS

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Ron Hawkins, Los Angeles County
Howard Harris, Los Angeles County
Ken Mann, City of Lancaster
Steven Hofbauer, City of Palmdale
Newton Chelette, Public Member

IF YOU CHALLENGE ANY DECISION REGARDING ANY OF THE LISTED PROPOSALS IN COURT, YOU MAY BE LIMITED TO RAISING ONLY THOSE ISSUES YOU OR SOMEONE ELSE RAISED DURING THE PUBLIC TESTIMONY PERIOD REGARDING THAT PROPOSAL OR IN WRITTEN CORRESPONDENCE DELIVERED TO THE GOVERNING BOARD AT, OR PRIOR TO, THE PUBLIC HEARING.

DUE TO TIME CONSTRAINTS AND THE NUMBER OF PERSONS WISHING TO GIVE ORAL TESTIMONY, PUBLIC COMMENTS ARE LIMITED TO FIVE MINUTES PER SPEAKER. YOU MAY WISH TO MAKE YOUR COMMENTS IN WRITING TO ASSURE THAT YOU ARE ABLE TO EXPRESS YOURSELF ADEQUATELY.

Except where noted, all scheduled items will be heard in the District Office of the Governing Board, 43301 Division Street, Suite 206, Lancaster, CA 93535 and the teleconference location(s), if applicable. Please note that the Board may address items in the agenda in a different order than the order in which the item has been posted.

Public Comments on any Agenda Item will be heard at the time of discussion of the Agenda Item. Public Comments not pertaining to Agenda Items will be heard during the PUBLIC COMMENT period below.

CALL TO ORDER 10:00 A.M.

Pledge of Allegiance.

Roll Call

PUBLIC COMMENT

CONSENT CALENDAR

The following consent items are expected to be routine and non-controversial and will be acted upon by the Board at one time without discussion unless a Board Member, staff member or a member of the public request an item be held for discussion under DEFERRED ITEMS.

1. [Approve Minutes from Regular Governing Board Meeting of January 15, 2019.](#)
2. [Monthly Grant Funding Summary. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
3. [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)
4. [Approve payment to MDAQMD in the total amount of \\$121,924.73, subject to availability of funds, for services provided during the month of December 2018. Presenter: Bret Banks, Executive Director/APCO.](#)
5. [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2018, which provides financial information and budget performance concerning the current fiscal status of the District. Presenter: Bret Banks, Executive Director/APCO.](#)
6. [Receive and File FY 20 Budget Development Schedule. Presenter: Bret Banks, Executive Director/APCO.](#)

ITEMS FOR DISCUSSION

DEFERRED ITEMS

NEW BUISNESS

7. [Allocate \\$40,000 of Community Air Protection Program \(AB 617\) funds to the District's Lawn Mower Exchange \(Lawn and Garden\) Program. Presenter Julie McKeehan, Grants Analyst.](#)
8. AVAQMD Social Media Outreach Update Presenter: Bret Banks, Executive Director/APCO.
9. Reports: Governing Board Counsel, Executive Director/APCO, Staff.
10. Board Member Reports and Suggestions for Future Agenda Items.
11. Adjourn to Regular Governing Board Meeting of Tuesday, March 19, 2019.

In compliance with the Americans with Disabilities Act, if special assistance is needed to participate in the Board Meeting, please contact the Executive Director during regular business hours at 661.723.8070 x2. Notification received 48 hours prior to the meeting will enable the District to make reasonable accommodations.

I hereby certify, under penalty of perjury, that this agenda has been posted 72 hours prior to the stated meeting in a place accessible to the public. Copies of this agenda and any or all additional materials relating thereto are available at the District Office at 43301 Division Street, Suite 206, Lancaster, CA 93535 or by contacting Deanna Hernandez at 760.245.1661 x6244 or by email at dhernandez@mdaqmd.ca.gov .

Mailed & Posted on: Wednesday, February 13, 2019.

Deanna Hernandez

The following page(s) contain the backup material for Agenda Item: [Approve Minutes from Regular Governing Board Meeting of January 15, 2019.](#)

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
GOVERNING BOARD MEETING
TUESDAY, JANUARY 15, 2019
ANTELOPE VALLEY DISTRICT OFFICE
LANCASTER, CA**

Draft Minutes

Board Members Present:

Marvin Crist, Chair, City of Lancaster
Austin Bishop, Vice Chair, City of Palmdale
Newton Chelette, Public Member
Howard Harris, Los Angeles County
Ron Hawkins, Los Angeles County
Steven Hofbauer, City of Palmdale
Raj Malhi, City of Lancaster

Board Members Absent:

None

CALL TO ORDER

Chair **CRIST** called the meeting to order at 10:01 a.m. Board Member **BISHOP** led the Pledge of Allegiance. Roll call was taken.

PUBLIC COMMENT

❖ None

CONSENT CALENDAR

Agenda Item #1 - 1. Approve Minutes from Regular Governing Board Meeting of December 18, 2018.

Upon Motion by **HAWKINS**, seconded by **BISHOP**, and carried unanimously, the Board **Approved** Minutes from Regular Governing Board Meeting of December 18, 2018.

Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **BISHOP**, and carried unanimously, the Board **Received and Filed** Monthly Grand Funding Summary.

Agenda Item #3 – Monthly Activity Report. Receive and file.

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **BISHOP**, and carried unanimously, the Board **Received and Filed** Monthly Activity Report.

Agenda Item #4 - Approve payment to MDAQMD in the total amount of \$122,803.02, subject to availability of funds, for services provided during the month of November 2018. Presenter: Bret Banks,

Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **BISHOP**, and carried unanimously, the Board **Approved** payment to MDAQMD in the total amount of \$122,803.02, subject to availability of funds, for services provided during the month of November 2018.

Agenda Item #5 - Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at November 30, 2018, which provides financial information and budget performance concerning the current fiscal status of the District.

Presenter: Bret Banks, Executive Director/APCO.

Upon Motion by **HAWKINS**, seconded by **BISHOP**, and carried unanimously, the Board **received and filed** the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at November 30, 2018, which provides financial information and budget performance concerning the current fiscal status of the District.

ITEMS FOR DISCUSSION

DEFERRED ITEMS

None.

NEW BUSINESS

Agenda Item #6 – Receive and file the Annual Financial Audit for Fiscal Year 2017-18.

Presenter: Bret Banks, Executive Director/APCO.

No action required of the Board as this item was informational only.

Agenda Item #7 – Receive and file presentation regarding AB 617 Update.

Presenter: Bret Banks, Executive Director/APCO.

No action required of the Board as this item was informational only.

Agenda Item #8 – Reports.

Governing Board Counsel –

- Wished all a Happy New Year.

Executive Director/APCO –

- Informed the Board of the upcoming budget development schedule and the underdevelopment cannabis permitting fee process.

Staff –

- None.

Agenda Item #9 – Board Member Reports and Suggestions for Future Agenda Items.

- Board Member Hofbauer expressed that he often advocates the excellent work the Air District does for the community.

Agenda Item #10 – Adjourn to Regular Governing Board Meeting of Tuesday, February 19, 2019.

Being no further business, the meeting adjourned at 10:21 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, February 19, 2019.

The following page(s) contain the backup material for Agenda Item: [Monthly Grant Funding Summary](#). [Receive and file](#). Presenter: [Bret Banks, Executive Director/APCO](#).

ITEM #2 - MONTHLY GRANT FUND SUMMARY

AB 2766 (\$4 DMV Fee) Annual Allocation for Mobile Projects **\$426,507.00**

AB 923 (\$2 DMV Fee) Annual Allocation for Mobile Projects **\$609,060.00**

Grant Programs Projects & Balances

AB 2766 PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Feb-16	LA County Sheriff's Alt. Patrol Project AV0216#9	-50,000.00 paid
Mar-16	AVC Equipment Replacement AV0314#14	-1,886.00 paid
Mar-16	AVLAW, LLC EV Charging Repair AV0316#11	-2,117.00 paid
Apr-16	AV Produce TRU Replacement Project AV0416#12	-16,203.00 paid
Apr-16	LA County Sheriff's Lancaster Bio Diesel Truck Project AV0416#11	-50,000.00 paid
Jul-16	City of Palmdale Electric Infrastructure ADA Req AV0716#10	-59,700.00 paid
Aug-16	AFV Program Add'l Funds AV0816#9	-34,500.00 paid
Aug-16	AVC Free Fare Pilot Program for Students AV0816#7	-30,000.00 paid
Sep-16	LA Cty Sheriff's Bike Patrol Proj. Palmdale/Lancaster AV0916#11	-35,143.00 paid
Sep-16	AVTA - Public Transit Programs AV0916#8	120,000.00 paid
Dec-16	A-Z Engine Systems Repair AV1216#12	3,756.00 paid
Feb-17	AFV Program Add'l Funds AV0117#8	-40,000.00 paid
Mar-17	VAVR Program - Projects to EES AV0317#9	-60,000.00 paid
May-17	American Plumbing Services Vehicle Replacement #1 AV0517#8	-32,252.58 paid
May-17	AV Fair Assoc. Forklift Replacement Project AV0517#9	-21,616.00 pending
Jun-17	Electric Commerical Grounds Keeping Pilot Program AV0617#13	-127,500.00 paid
Jul-17	Hemme Hay & Feed Off-road/On-road Vehicle Project AV0717#	-134,310.00 paid
Aug-17	AV Fair Assoc. B20 Truck Project AV0817#7	-50,000.00 paid
Aug-17	LA County Sheriff's/AV BoostersOff-road Utility Equipment AV0817#S-1	-34,999.10 paid
Sept.17	AV Fair Assoc. ERP Electric Carts AV0917#13	-9,253.00 pending
Oct-17	AVTA Electric Transit Bus Project AV1017#7	-58,406.14 paid
Dec-17	LA County Sheriff's Palmdale Bio Diesel Truck Project AV1217#8	-50,000.00 pending
Feb-18	Kyle & Kyle Ranches On-road Vehicle Project AV0218#8	-68,016.00 pending
Mar-18	Kyle & Kyle Ranches On-road Vehicle Project AV0318#	-31,984.00 pending
Mar-18	2018 Lawn Mower Exchange Program AV0318#12	-10,000.00 paid
May-18	AFV Program Add'l Funds AV0517#	-15,000.00 paid
May-18	LBC - Bus Replacement Projects AV0218#9	-66,516.00 paid
Aug-18	AFV Program Add'l Funds AV0818#6	-15,000.00 paid
Aug-18	Antelope Valley College - Student Pass Program AV0818#7	-80,000.00 paid
Aug-18	Heritage Sign Company Vehicle Replacement Project AV0818#9	-8,720.00 paid
Oct-18	LBC - Bus Replacement Projects AV0218#9 - Reg. Reimb.	-5,332.20 paid
Oct-18	American Plumbing Services Vehicle Replacement #2 AV01018#	-10,810.00 pending
Nov-18	UAV Vehicle Replacement Project AV1118#?	-60,000.00 pending
Nov-18	AFV Program Add'l Funds AV1118#7	-15,000.00 paid
Dec-18	AFV Program Add'l Funds AV1218#8	-15,000.00 paid
Dec-18	Parachlete High School Vehicle Replacement Proj. AV1218#12	-35,000.00 pending
Dec-18	LA County Sheriff's Palmdale Bio Diesel Truck Project AV1218#14	-50,000.00 pending
AB 2766 PROJECTS CURRENT BALANCE		\$22,039.08

Action Date *Project Name*

Pending Action

AB 2766 PROJECTS BALANCE PENDING APPROVAL

\$22,039.08

AB 923 PROJECT FUNDS

Action Date *Project Name*

Approved Action

Jan-16 Antelope Valley Farming ERP Project #1 AV0116#8	-181,530.00	paid
Mar-16 Ebee Streetlight EV Charging Project AV0316#10	-25,000.00	paid
Apr-16 VAVR Program - Admin to EES AV0416#10	-60,000.00	paid
Apr-16 2016 Lawn Mower Exchange Program	-11,200.00	paid
Aug-16 Calandri SonRise Farms Harvesting Project AV0816#8	-406,065.00	paid
Oct-16 Antelope Valley Farming ERP Project #2 AV1016#10	-12,940.38	paid
Dec-16 AVSTA CNG Tank Replacement AV1216#11	-63,377.00	paid
Dec-16 AV Hospital/SCE Charge Ready Pilot Project AV1216#10	-37,635.11	paid
Feb-17 City of Pamdale Vanpool/Infrastructure Project AV0117#12	-164,928.00	pending
Feb-17 City of Lancaster Vanpool/Infrastructure Project AV0117#11	-61,925.00	pending
Mar-17 2017 Lawn Mower Exchange Program AV0317#10	-10,730.00	paid
Jul-17 Palmdale Water District EV Charging Project AV0717#9	-18,520.00	paid
Sep-17 City of Palmdale/SCE EV Charging Project AV0917#11	-17,218.00	paid
Sep-17 AVSTA CNG Tank Replacement AV0917#12	-15,949.12	paid
Oct-17 AV Farming ERP Project #1 AV1017#11	-38,622.00	paid
Oct-17 AVTA Electric Transit Bus Project AV1017#7	-207,387.32	paid
Jan-18 Wilsona School District EV School Bus Charging Project AV0118#8	-49,976.00	paid
Feb-18 VAVR Program - Projects to EES AV0218#7	-47,000.00	paid
Mar-18 2018 Lawn Mower Exchange Program AV0318#12	-10,000.00	paid
Mar-18 Robertsons Palmdale Honda EV Charging Project AV0318#9	-86,000.00	paid
May-18 Home2 Suites by Hilton Palmdale EV Charging Project AV0518#8	-15,200.00	paid
May-18 Sierra Commons SPE, LLC EV Charging Project AV0518#10	-30,640.00	paid
Sep-18 AV Harley-Davidson EV Charging Proj. AV0918#5	-20,000.00	pending
Nov-18 VAVR Program - Projects to EES AV1118#8	-50,000.00	paid
Dec-18 High Desert Dairy ERP Project #7 AV1218#11	-54,917.56	pending
Dec-18 AVTA EV Charging Station Project AV1218#13	-50,000.00	pending
Dec-19 AVSTA Electric Buses Project AV1218#7	-31,250.00	pending

AB 923 PROJECTS CURRENT BALANCE

\$405,999.56

Action Date Project Name

Pending Action

AB 923 PROJECTS BALANCE PENDING APPROVAL

\$405,999.56

CARL MOYER PROGRAM PROJECT FUNDS

Action Date Project Name

Approved Action

Mar-15 Carl Moyer Prog. Funds Year 17 (FY 14-15) Deposit

637,511.00 recv'd

Mar-15 Carl Moyer Interest (FY 13-14) added to Year 17 Deposit

834.45 recv'd

Apr-15 Calandri SonRise Farms ERP Project #3 AV0415#8	-284,211.25	paid
Apr-15 High Desert Dairy ERP Project #3 AV0415#7	-134,239.00	paid
Nov-15 Bill's Landscaping ERP Project #1 AV1115#7	-78,873.00	paid
Nov-15 Gall Brothers Engineering ERP Project #1 AV1115#8	-138,715.00	paid
Feb-16 MDAQMD Year 16 Transfer AV0216#7 Deposit	324,480.00	recv'd
Mar-16 High Desert Dairy ERP Project #4 AV0316#8	-139,224.00	paid
Mar-16 Calandri SonRise Farms ERP Project #5 AV0316#9	-83,983.00	paid
Mar-15 Carl Moyer Prog. Funds Year 18 (FY 15-16) Deposit	659,588.00	recv'd
Mar-15 Carl Moyer Interest (FY 14-15) added to Year 18 Deposit	1,573.18	recv'd
Apr-16 Lane Ranch & Co. ERP Project AV0416#8	-99,989.56	paid
Apr-16 Bill's Landscaping ERP Project #2 AV0416#9	-79,916.00	paid
Jun-16 Calandri SonRise Farms Forklift Project #6 AV0616#8	-60,985.00	paid
Jun-16 Antelope Valley Fair Assoc. Forklift Project AV0616#9	-51,460.00	paid
Jul-16 Bolthouse ERP Project AV0716#11	-18,927.00	paid
Jul-16 South Pac Industries ERP Project AV0716#9	-181,114.00	paid
Sep-16 High Desert Dairy ERP Project #4 AV0916#9	-158,663.00	paid
Sep-16 Gall Brothers Engineering ERP Project #2 AV0916#10	-77,896.00	paid
Oct-16 Antelope Valley Farming ERP Project #2 AV1016#10	-34,943.62	paid
Apr-17 Carl Moyer Prog. Funds Year 19 (FY 16-17) Deposit	669,301.00	recv'd
Apr-17 Carl Moyer Interest (FY 15-16 & FY 16-17) added to Year 19	7,375.00	recv'd
May-17 AV Fair Assoc. AV0517#9	-15,130.00	pending
Jun-17 High Desert Dairy ERP Project #6 AV0617#12	-170,159.00	paid
Oct-17 AV Farming ERP Project #1 AV1017#11	-9,814.00	paid
Oct-17 Miller Equipment ERP Project #1 AV1017#11	-284,887.00	paid
Oct-17 New West Metals ERP Project #1 AV1017#6	-98,581.00	paid
Oct-17 Nick Van Dam Farms ERP Project #1 AV1017#10	-49,600.00	paid
Apr-18 Carl Moyer Prog. Funds Year 20 (FY 17-18) Deposit	701,526.00	recv'd
Apr-18 Carl Moyer Interest (FY 17-18) added to Year 20	6,072.39	rec'd
Apr-18 McWhirter Steel Forklift Repl. Proj. #1 AV0418#6 Rd. 19	-50,000.05	pending
Apr-18 McWhirter Steel Forklift Repl. Proj. #1 AV0418#6 Rd. 20	-135,942.95	pending
May-18 McCarthy Steel Forklift Repl. Proj. #1 AV0518#9 Rd. 20	-59,155.00	paid
Jun-18 Gall Brothers Engineering ERP Proj. #3 AV0618#11 Rd. 20	-94,211.00	pending
Jul-18 Fine Grade Equipment Repl. Proj. #1 AV0718#7 Rd. 20	-240,850.00	pending
Aug-18 Heritage Sign Company Vehicle Replacement Project AV0818#9	-23,545.00	pending
Oct-18 American Plumbing Service Vehicle Replacement #2 AV1018#	-14,112.00	pending
Dec-18 Bills Landscaping ERP Project #3 AV1218#9	-94,700.00	pending
Dec-18 High Desert Dairy ERP Project #7 AV1218#11	-45,082.44	pending
CARL MOYER PROJECTS CURRENT BALANCE	\$0.00	

AB 134 - CAP/GGRF PROJECT FUNDS

Action Date Project Name

Nov-18 AB 134 Funds Year 1 (FY 17-18) Deposit	
Dec-18 AVSTA Electric Buses Project AV1218#7	

Approved Action

468,750.00
-468,750

AB 134 CAP/GGRF PROJECTS CURRENT BALANCE

\$0.00

NOx REMEDIATION PROJECT FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
May-18	NRM Funding Deposit AV0618#10	26,634.00
Jun-18	NRM Add'l Funding Deposit AV0618#10	27,010.00
Jul-18	Fine Grade Equipment Repl. Proj. #1 AV0718#7	-53,644.00
NOx REMEDIATION PROJECTS CURRENT BALANCE		<u><u>\$0.00</u></u>

AB 617 - COMMUNITY AIR PROTECTION (CAP) FUNDS

<i>Action Date</i>	<i>Project Name</i>	<i>Approved Action</i>
Mar-18	AB 617 Funds Year 1 (FY 17-18) Deposit	65,569.00
Nov-18	AB 617 Funds Year 1 (FY 17-18) Deposit	75,000.00
AB 617 CAP PROJECTS CURRENT BALANCE		<u><u>\$140,569.00</u></u>
<i>Action Date</i>	<i>Project Name</i>	<i>Pending Action</i>
Feb-19	Lawn Mower Exchange Events 2019 AV0219#	-45,000
AB 617 CAP PROJECTS BALANCE PENDING APPROVAL		<u><u>\$95,569.00</u></u>

The following page(s) contain the backup material for Agenda Item: [Monthly Activity Report. Receive and file. Presenter: Bret Banks, Executive Director/APCO.](#)

Item #3 Monthly Activity Report – January 2019

	<u>Jan 2019</u>	<u>Jan 2018</u>	<u>YTD (7/1/19)</u>
Complaints	1	0	5
Complaint Investigations	1	0	5
Asbestos Notifications	15	12	72
Asbestos Inspections	0	0	0
Permit Inspections	127	163	805
Permit Inspections in Compliance (%)	99	100	100
Notice of Violation (NOV)	1	0	5

***Outstanding NOVs**

- AV00000187, Issued 02/2016
- AV00000207, Issued 06/2017
- AV00000208, Issued 07/2017
- AV00000218, Issued 02/2019

Number of Active Companies: 292
Number of Active Facilities: 528
Number of Active Permits: 1,095

Project Comment Letters – January 2019

None

AVAQMD CEQA PROJECTS						
BOARD MEETING						
2/19/2019						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
1/2/2019	Lancaster	Grow-Op Farms	NOA/NOI for CUP 18-27- 285,000 square feet of cannabis cultivation and manufacturing facilities in a total of 11 buildings on approximately 10.3 acres. The proposed project would be developed in two phases. Phase I is the renovation of the three existing buildings into cannabis cultivation and manufacturing facilities (204,000 square feet). Phase II includes the construction of eight new buildings for an additional 81,000 square feet.	Asbestos DCP CARB Equipment Rule 219	1/25/2019	1/3/2019
1/3/2019	Lancaster	Pursley Family Trust	The proposed project is for the subdivision of a parcel, approximately 2.5 acres, into three, single-family residential lots, located near the southeast corner of Avenue M-12 and 43rd Street West.	No Comment	2/4/2019	1/3/2019
1/3/2019	Lancaster	TPM 82327	TPM 82327. The proposed project is for the subdivision of a parcel, approximately 2.5 acres, into three, single-family residential lots, located near the southeast corner of Avenue M-12 and 43 rd Street West	No Comment	2/4/2019	1/3/2019
1/9/2019	Lancaster	Thiagarajad Family Limited	The proposed project is for the operation of a Cannabis Cultivation facility, in an existing 6,432 sq ft building located at 42020 4 th Street East	Asbestos District Review	2/11/2019	1/10/2019
1/9/2019	Palmdale	FDR Palmdale, LLC	The proposed subdivision of 15.67 acres into ten commercial lots, including on detention basin, located south of Avenue S on the west side of 47th Street East	No Comment	1/9/2019	1/10/2016
1/9/2019	Palmdale	Vulcan	CUP 08-01 Major Modification, Determination of Application Completeness/Condition Setting, for the proposed addition of a 19.15 acre parcel to an existing mining operation located at 6851 East Avenue T	No Comment	1/9/2019	1/10/2019
1/9/2019	Palmdale	AT & T Wireless Tower	CUP 18-018 for the proposed construction of a wireless telecommunications facility disguised as a faux tower and associated equipment, to be located at 39626 10th Street West	DCP Rule 219 CARB Equip	1/9/2019	01/10/2019

AVAQMD CEQA PROJECTS						
BOARD MEETING						
2/19/2019						
Date Rec'd	Location	Project Name	Description	Comment	Date Due	Date Sent
1/15/2019	Palmdale	CFT Developments, LLC	Pre-Application 19-001, Conceptual Review, for the proposed development of a two acre parcel into three commercial buildings totaling 87,365 square feet to be located at the northeast corner of Palmdale Blvd and 20th Street East	No Comment	1/23/2019	1/18/2019
1/15/2019	Palmdale	Sam's Club	Pre-Application 19-002, Conceptual Review, for the proposed development of a commercial use (car wash) at an existing business (Sam's Club) located at 39940 10th Street East	No Comment	1/23/2019	1/18/2019
1/22/2019	Palmdale	Pacific Land Company	TTM 63008, Time Extension No. 2 Determination of Application Completeness/Condition Setting, for the proposed subdivision of 10.3 acres into 41 single family residential lots including two detention basin lots to be located at the southwest corner of Palmdale Boulevard and 70th Street East	No Comment	2/13/2019	1/30/2019
1/22/2019	Palmdale	AT & T Wireless	Pre-Application 19-003 Conceptual Review, for the request to develop a wireless telecommunications facility to be located at the northwest corner of Avenue Q and 40th Street East	DCP Rule 219 CARB Equip	1/23/2019	1/30/2019
1/22/2019	Palmdale	9th Street between Ave Q-11 and Q-12	SPR 19-001, Determination of Application Completeness/Condition Setting, for the proposed construction of four buildings with eight units per building totaling 166,253 square feet on a one acre parcel located on the west side of 9th Street East between Avenues Q-1 and Q-12	No Comment	1/23/2019	1/30/2019

The following page(s) contain the backup material for Agenda Item: [Approve payment to MDAQMD in the total amount of \\$121,924.73, subject to availability of funds, for services provided during the month of December 2018. Presenter: Bret Banks, Executive Director/APCO.](#)

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #4

DATE: February 19, 2019

RECOMMENDATION: Approve payment to MDAQMD in the total amount of \$121,924.73, subject to availability of funds, for services provided during the month of December 2018.

SUMMARY: The District contracts for services with MDAQMD; invoices for services are presented for payment.

CONFLICT OF INTEREST: None

BACKGROUND: Key Expenses: Staffing costs \$91,666.67 and GASB68 Pension related expenses totaling \$15,000.00.

REASON FOR RECOMMENDATION: The AVAQMD Governing Board must authorize all payments to the MDAQMD.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form; and by Bret Banks, Executive Director/APCO, on or before February 7, 2019.

FINANCIAL DATA: The contract and direct expenditure amounts are part of the approved District budget for FY 19. No change in appropriations is anticipated as a result of the approval of this item.

PRESENTER: Bret Banks, Executive Director/APCO.



Mojave Desert AQMD
 14306 Park Avenue
 Victorville, CA 92392
 760.245.1661

Due Date **DUE UPON RECEIPT**
 Invoice Date **12/31/2018**
 Invoice Number **42126**

INVOICE

Bill To :
ANTELOPE VALLEY AQMD 43301 DIVISION ST. SUITE 206 LANCASTER, CA 93535
Company ID 10193

FY19	Amount
Program Staff	91,666.67
Overhead	14,973.21
Professional Services	15,000.00
Professional Services	10.11
Office Expenses	70.32
Vehicles Expenses	204.42
<p>TO INSURE PROPER CREDIT - PLEASE INCLUDE A COPY OF THE INVOICE WITH YOUR PAYMENT</p> <p>FOR CREDIT CARD PAYMENTS PLEASE VISIT www.mdaqmd.ca.gov</p>	
MAKE CHECKS PAYABLE TO MOJAVE DESERT AQMD PLEASE INCLUDE THE INVOICE NUMBER ON THE CHECK	Invoice Total 121,924.73
	Amount Paid 0.00
	Balance Due 121,924.73

**ANTELOPE VALLEY AQMD
Program Staff
FY 2018-19**

Program	FY 17-18 Contracted Hours	Calendar Yr 2018 Actual Hours*	FY 18-19 Contracted Hours	Average Contract Cost/hr	Annual Contract Cost	FTE
Lancaster Office	12,480	11,680	10,400	\$80	\$832,000	5.00
Planning, Grants, and Rulemaking	175	146	175	\$84	\$14,700	0.08
Air Monitoring and Surveillance	300	279	300	\$100	\$30,000	0.14
Stationary Sources	300	273	300	\$90	\$27,000	0.14
Executive Management and Legal	250	302	400	\$133	\$53,200	0.19
Community Relations & Education	65	75	78	\$104	\$8,112	0.04
Administration	1,169	1,182	1,350	\$100	\$135,000	0.65
TOTAL	14,739	13,937	13,003		\$ 1,100,012	6.25
Full Time Equivalents (FTE) Administrative Costs	7.09%	6.70%	6.25%			14.00%

Fiscal Year Comparison:	Contract Cost	FTE
Fiscal Year 18	\$ 1,100,000	7.09
Fiscal Year 19	\$ 1,100,000	6.25
Fiscal Year 19 Monthly	\$91,666.67	

*Hours for year 2018 are provided as a point of reference compared to last fiscal year and next fiscal year.

**Mojave Desert AQMD
Expenditures AVAQMD
For Period Ending 12/31/2018**

Financial Report

	<u>Monthly YTD</u>	<u>Actual YTD</u>	<u>Annual Budget</u>	<u>% of Budget</u>
<u>Services & Supplies</u>				
Professional Services				
Payroll Contract	10.11	75.66	420.00	0.18
Financial Services	0.00	6,238.00	32,500.00	0.19
Total Professional Svcs	10.11	6,313.66	32,920.00	0.19
Office Expenses				
Software	70.32	3,483.97	13,700.00	0.25
Supplies	0.00	0.00	500.00	0.00
Postage	0.00	0.00	500.00	0.00
Meeting Expenses	0.00	51.76	0.00	0.00
Total Office Expenditures	70.32	3,535.73	14,700.00	0.24
Communications				
Dues & Subscriptions				
Publications & Subscriptions	0.00	164.45	0.00	0.00
Total Dues & Subscriptions	0.00	164.45	0.00	0.00
Travel				
Training	0.00	0.00	1,000.00	0.00
Travel	0.00	0.00	500.00	0.00
Total Travel	0.00	0.00	1,500.00	0.00
Program Costs				
Legal				
Maintenance & Repairs				
Vehicles				
Gas & Oil	204.42	590.79	1,000.00	0.59
Total Vehicles Expenses	204.42	590.79	1,000.00	0.59
Non-Depreciable Inventory				
Machinery & Equipment Exp	0.00	14.40	0.00	0.00
Safety Equipment Exp	0.00	108.47	0.00	0.00
Total Non-Depreciable Inventory	0.00	122.87	0.00	0.00
Miscellaneous Expense				
Suspense				
Total Services & Supplies	284.85	10,727.50	50,120.00	0.21
Capital Expenditures				
Total Expenditures	284.85	10,727.50	50,120.00	0.21

The following page(s) contain the backup material for Agenda Item: [Receive and file the Financial Report. The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2018, which provides financial information and budget performance concerning the c](#)

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #5

DATE: February 19, 2019

RECOMMENDATION: Receive and file.

SUMMARY: The Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at December 31, 2018, which provides financial information and budget performance concerning the current fiscal status of the District.

BACKGROUND: The Financial Reports provide financial and budget performance information for the District for the period referenced.

BALANCE SHEET. The balance sheet is a financial statement that summarizes the District's financial position as of December 31, 2018.

STATEMENT OF REVENUES & EXPENDITURES. A fund accounting report of all District revenue and related expenditures incurred in the day to day administration of District Operations.

STATEMENT OF ACTIVITY. The target variance for November is 50% of FY19.

District Wide reports details revenue and expenses for the District's operating account and grant funds. *Contracted Services* reports the expenses made by the (MDAQMD) and passed through to the District. *Report Recap* consolidates both reports.

BANK REGISTERS. This report details the Districts bank activity.

DISTRICT CARDS. This report details purchases made using the District's credit cards.

REASON FOR RECOMMENDATION: Receive and file.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel as to legal form and by Bret Banks, Executive Director/APCO (AVAQMD) on or about January 4, 2019.

PRESENTER: Bret Banks, Executive Director/APCO.

Antelope Valley AQMD
Balance Sheet - Governmental Funds
As of December 31, 2018

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions</u>	<u>AB923 Mobile Emissions</u>	<u>Carl Moyer</u>	<u>Total</u>
Assets					
Current Assets					
Cash	1,565,369.82	270,186.73	1,137,273.46	735,496.36	3,708,326.37
Cash Held For Other Fund	21,655.11	256,799.61	(298,618.61)	20,163.89	0.00
Receivables	233,963.39	0.00	0.00	0.00	233,963.39
Pre-Paid	8,202.92	0.00	0.00	0.00	8,202.92
Total Current Assets	1,829,191.24	526,986.34	838,654.85	755,660.25	3,950,492.68
Total Assets	1,829,191.24	526,986.34	838,654.85	755,660.25	3,950,492.68
Liabilities and Net Position					
Current Liabilities					
Payables	255,735.30	0.00	512.63	0.00	256,247.93
Due to Others	630.00	0.00	0.00	0.00	630.00
Unearned Revenue	0.00	0.00	0.00	682,772.82	682,772.82
Total Current Liabilities	256,365.30	0.00	512.63	682,772.82	939,650.75
Restricted Fund Balance	0.00	701,623.40	883,142.86	71,316.66	1,656,082.92
Cash Reserves	370,000.00	0.00	0.00	0.00	370,000.00
Unassigned Fund Balance	1,107,030.44	0.00	0.00	0.00	1,107,030.44
Pre-Paid	9,825.42	0.00	0.00	0.00	9,825.42
Change in Net Position	85,970.08	(174,637.06)	(45,000.64)	1,570.77	(132,096.85)
Total Liabilities & Net Position	1,829,191.24	526,986.34	838,654.85	755,660.25	3,950,492.68

Antelope Valley AQMD
Statement of Revenues & Expenditures
For the Period Ending December 31, 2018

Financial Report

	<u>General Fund</u>	<u>AB2766 Mobile Emissions Program</u>	<u>AB923 Mobile Emissions Program</u>	<u>Carl Moyer Program</u>	<u>Total Governmental Funds</u>
Revenues					
Application and Permit Fees	54,350.16	0.00	0.00	0.00	54,350.16
AB 2766 and Other Program Revenues	65,838.98	35,408.06	50,563.43	95,613.00	247,423.47
Fines	0.00	0.00	0.00	0.00	0.00
Investment Earnings	0.00	0.00	0.00	0.00	0.00
Federal and State	0.00	0.00	0.00	0.00	0.00
Miscellaneous Income	0.00	0.00	0.00	0.00	0.00
Total Revenues	120,189.14	35,408.06	50,563.43	95,613.00	301,773.63
Expenditures					
Program Staff	91,666.67	0.00	0.00	0.00	91,666.67
Services and Supplies	38,275.99	67,332.20	4,000.00	95,613.00	205,221.19
Contributions to Other Participants	0.00	0.00	0.00	0.00	0.00
Capital Outlay Improvements and Equipment	0.00	0.00	0.00	0.00	0.00
Total Expenditures	129,942.66	67,332.20	4,000.00	95,613.00	296,887.86
Excess Revenue Over (Under) Expenditures	(9,753.52)	(31,924.14)	46,563.43	0.00	4,885.77

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 12/31/2018

00 District Wide

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	51,640.18	579,885.00	842,150.00	(0.69)
Programs	247,423.47	802,564.41	2,603,044.00	(0.31)
Application Fees	3,110.00	18,676.00	42,000.00	(0.44)
State Revenue	0.00	26,795.79	141,500.00	(0.19)
Fines & Penalties	0.00	7,300.00	9,000.00	(0.81)
Interest Earned	0.00	11,491.96	14,300.00	(0.80)
Adjustments to Revenue	(400.02)	(7,070.27)	0.00	0.00
Total Revenues	301,773.63	1,439,642.89	3,651,994.00	(0.39)
Expenses				
Office Expenses	7,168.74	48,282.54	98,925.00	0.49
Communications	1,428.82	14,872.33	23,500.00	0.63
Vehicles	53.09	4,115.25	11,500.00	0.36
Program Costs	166,945.20	761,460.33	1,753,826.00	0.43
Travel	109.90	3,662.48	10,000.00	0.37
Professional Services				
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	700.00	3,800.00	8,400.00	0.45
Maintenance & Repairs	225.00	1,350.00	6,500.00	0.21
Non-Depreciable Inventory	0.00	184.57	11,000.00	0.02
Dues & Subscriptions	98.00	5,420.00	10,500.00	0.52
Legal	1,250.00	9,116.20	19,000.00	0.48
Miscellaneous Expense	0.00	559.71	800.00	0.70
Suspense	(3,015.62)	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
Total Expenses	174,963.13	846,238.79	2,052,951.00	0.41
Program Staff				
Program Staff	0.00	0.00	100,218.00	0.00
Total Program Staff	0.00	0.00	100,218.00	0.00
Excess Revenue Over (Under) Expenditures	126,810.50	593,404.10	1,498,825.00	(0.40)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 12/31/2018

10 Contracted Services

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
<u>Revenues</u>				
<u>Expenses</u>				
Office Expenses	70.32	2,569.59	8,500.00	0.30
Vehicles	204.42	590.79	500.00	1.18
Travel	0.00	0.00	1,000.00	0.00
Professional Services				
Payroll Contract	10.11	40.71	250.00	0.16
Financial Audit & Actuarial Svcs	29,973.21	172,117.02	190,000.00	0.91
Non-Depreciable Inventory	0.00	18.87	0.00	0.00
Dues & Subscriptions	0.00	164.45	0.00	0.00
Total Expenses	30,258.06	175,501.43	200,250.00	0.88
<u>Program Staff</u>				
Program Staff	91,666.67	549,999.52	1,100,000.00	0.50
Total Program Staff	91,666.67	549,999.52	1,100,000.00	0.50
Excess Revenue Over (Under) Expenditures	(121,924.73)	(725,500.95)	(1,300,250.00)	(0.56)

Antelope Valley AQMD
Statement of Activity - MTD, MTM and YTD
For 12/31/2018

Report Recap

	M-T-D Actual	Y-T-D Actual	Y-T-D Budget	% Budget to Actual
Revenues				
Permitting	51,640.18	579,885.00	842,150.00	(0.69)
Programs	247,423.47	802,564.41	2,603,044.00	(0.31)
Application Fees	3,110.00	18,676.00	42,000.00	(0.44)
State Revenue	0.00	26,795.79	141,500.00	(0.19)
Fines & Penalties	0.00	7,300.00	9,000.00	(0.81)
Interest Earned	0.00	11,491.96	14,300.00	(0.80)
Adjustments to Revenue	(400.02)	(7,070.27)	0.00	0.00
Total Revenues	301,773.63	1,439,642.89	3,651,994.00	(0.39)
Expenses				
Office Expenses	7,239.06	50,852.13	107,425.00	0.47
Communications	1,428.82	14,872.33	23,500.00	0.63
Vehicles	257.51	4,706.04	12,000.00	0.39
Program Costs	166,945.20	761,460.33	1,753,826.00	0.43
Travel	109.90	3,662.48	11,000.00	0.33
Professional Services				
Payroll Contract	10.11	40.71	250.00	0.16
Financial Audit & Actuarial Svcs	29,973.21	172,117.02	190,000.00	0.91
Research Studies	0.00	0.00	6,000.00	0.00
Consulting Fees	0.00	0.00	3,000.00	0.00
Stipends	700.00	3,800.00	8,400.00	0.45
Maintenance & Repairs	225.00	1,350.00	6,500.00	0.21
Non-Depreciable Inventory	0.00	203.44	11,000.00	0.02
Dues & Subscriptions	98.00	5,584.45	10,500.00	0.53
Legal	1,250.00	9,116.20	19,000.00	0.48
Miscellaneous Expense	0.00	559.71	800.00	0.70
Suspense	(3,015.62)	15.38	0.00	0.00
Capital Expenditures	0.00	0.00	90,000.00	0.00
Other	0.00	(6,600.00)	0.00	0.00
Total Expenses	205,221.19	1,021,740.22	2,253,201.00	0.45
Program Staff				
Program Staff	91,666.67	549,999.52	1,200,218.00	0.46
Total Program Staff	91,666.67	549,999.52	1,200,218.00	0.46
Excess Revenue Over (Under) Expenditures	4,885.77	(132,096.85)	198,575.00	0.67

Antelope Valley AQMD
Bank Register from 12/01/2018 to 12/31/2018
Wells Fargo Operating

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000001	12/03/2018	Credit Card Transaction - Perimeter Solutions	0.00	400.02	285,477.60
0003705	12/07/2018	[10006] BANK OF THE WEST-CC Charges	3,015.62	0.00	282,461.98
0003706	12/07/2018	[10071] MAIL FINANCE-Postage Meter	77.75	0.00	282,384.23
0003707	12/07/2018	[10260] QCS BUILDING SERVICES-Custodial Service	225.00	0.00	282,159.23
0003708	12/07/2018	[10443] SOCALGAS-Gas Service	41.55	0.00	282,117.68
0003709	12/07/2018	[10592] SPECTRUM BUSINESS-Internet Service	770.00	0.00	281,347.68
0003710	12/07/2018	[10063] VOYAGER FLEET SYSTEMS-fuel card charges	60.89	0.00	281,286.79
R19-11	12/07/2018	Op Fund Rep #11	0.00	4,190.81	285,477.60
0000001	12/10/2018	Credit Card Transaction - Dillards	0.00	374.00	285,851.60
0000001	12/12/2018	Credit Card Transaction - Burns Environmental	0.00	660.00	286,511.60
0003711	12/13/2018	[10016] COUNTY OF LOS ANGELES-Bank charges July - Sept 2018	128.00	0.00	286,383.60
0003712	12/13/2018	[10455] STRADLING YOCCA CARLSON & RAUTH-District Counsel Services Oct 2018	1,250.00	0.00	285,133.60
0003713	12/13/2018	[10046] VERIZON CALIFORNIA-Long distance charges	31.07	0.00	285,102.53
R19-12	12/13/2018	Op Fund Rep #12	0.00	1,409.07	286,511.60
0003714	12/20/2018	[10002] ANTELOPE VALLEY BOARD OF TRADE-Gold Sponsorship Level for the 2019 Antelope Valley Board of Trade Business Outlook Conference	1,250.00	0.00	285,261.60
0003715	12/20/2018	[10518] AUSTIN BISHOP-Attendance Governing Board Meeting Tuesday, December 18, 2018.	100.00	0.00	285,161.60
0003716	12/20/2018	[10055] NEWTON CHELETTE-Attendance Governing Board Meeting Tuesday, December 18, 2018.	100.00	0.00	285,061.60
0003717	12/20/2018	[10057] MARVIN CRIST-Attendance Governing Board Meeting Tuesday, December 18, 2018.	100.00	0.00	284,961.60
0003718	12/20/2018	[10502] DIGITAL DEPLOYMENT INC-Web Hosting Dec 18	200.00	0.00	284,761.60
0003719	12/20/2018	[01176] FERRELLGAS, INC - FERRELLGAS, INC-Refund: Duplicate Payment of Invoice AV3785	800.04	0.00	283,961.56
0003720	12/20/2018	[10599] HOWARD HARRIS-Attendance Governing Board Meeting Tuesday, December 18, 2018.	100.00	0.00	283,861.56
0003721	12/20/2018	[10058] RONALD HAWKINS-Attendance Governing Board Meeting Tuesday, December 18, 2018.	100.00	0.00	283,761.56
0003722	12/20/2018	[10503] STEVEN D HOFBAUER-Attendance Governing Board Meeting Tuesday, December 18, 2018.	110.90	0.00	283,650.66
0003723	12/20/2018	[10054] KENNETH MANN-Attendance Governing Board Meeting Tuesday, December 18, 2018.	100.00	0.00	283,550.66
0003724	12/20/2018	[10026] MOJAVE DESERT AQMD-OCT FY19	126,776.31	0.00	156,774.35
0003725	12/20/2018	[00069] SOUTHERN CALIFORNIA EDISON-Electric Service	424.88	0.00	156,349.47
0003726	12/20/2018	[10045] VERIZON BUSINESS-VOIP Service	427.75	0.00	155,921.72
0003727	12/20/2018	[10050] WOELFL FAMILY TRUST-Office Lease Jan 2019	4,545.53	0.00	151,376.19
0000001	12/20/2018	Credit Card Transaction - Dillards	0.00	26.02	151,402.21
0000001	12/24/2018	Credit Card Transaction - Dan Copp	0.00	798.00	152,200.21
0000001	12/26/2018	Credit Card Transaction - Waste Management	0.00	2,865.36	155,065.57
Total for Report:			140,735.29	10,723.28	

Antelope Valley AQMD
Bank Register from 12/01/2018 to 12/31/2018
LA County General Fund P6A

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
R19-11	12/07/2018	Op Fund Rep #11	4,190.81	0.00	1,165,099.73
0000001	12/10/2018	Daily Deposit	0.00	39,690.41	1,204,790.14
0000001	12/13/2018	Daily Deposit	0.00	175,554.09	1,380,344.23
R19-12	12/13/2018	Op Fund Rep #12	1,409.07	0.00	1,378,935.16
	12/17/2018	Transfer - AB923 - October 2018	50,563.43	0.00	1,328,371.73
	12/17/2018	Transfer - AB2766 - October 2018	35,408.06	0.00	1,292,963.67
0000001	12/17/2018	Moyer Admin Reimbursement - FY 2018	0.00	88,595.22	1,381,558.89
Total for Report:			91,571.37	303,839.72	

Antelope Valley AQMD
Bank Register from 12/01/2018 to 12/31/2018
LA County AB2766 U5R

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	12/17/2018	Transfer - AB2766 - October 2018	0.00	35,408.06	337,518.93
M19-58	12/17/2018	[10233] ANTELOPE VALLEY FAIR ASSN-AB2766 Grant	50,000.00	0.00	287,518.93
M19-59	12/17/2018	[01567] LANCASTER BAPTIST CHURCH-AB2766 Grant	5,332.20	0.00	282,186.73
M19-61	12/17/2018	[10661] REAVES, MATTHEW-AB2766 Grant	1,000.00	0.00	281,186.73
M19-62	12/17/2018	[10662] JAY, DAVID-AB2766 Grant	500.00	0.00	280,686.73
M19-63	12/17/2018	[10663] JACKSON, MICHELLE-AB2766 Grant	1,000.00	0.00	279,686.73
M19-64	12/17/2018	[10664] MANN, KAREN-AB2766 Grant	1,000.00	0.00	278,686.73
M19-65	12/17/2018	[10665] WESSEL, GEORGE ALLEN-AB2766 Grant	500.00	0.00	278,186.73
M19-66	12/17/2018	[10666] LIANG, CAN-AB2766 Grant	1,000.00	0.00	277,186.73
M19-67	12/17/2018	[10608] MURPHY, ROBERT-AB2766 Grant	500.00	0.00	276,686.73
M19-68	12/17/2018	[10667] MANALO, RYAN-AB2766 Grant	1,000.00	0.00	275,686.73
M19-69	12/17/2018	[10668] CARTER, QUITMAN-AB2766 Grant	1,000.00	0.00	274,686.73
M19-70	12/17/2018	[10669] SETH, SOTH RETH-AB2766 Grant	500.00	0.00	274,186.73
M19-71	12/17/2018	[10670] VORACEK, JULIE-AB2766 Grant	500.00	0.00	273,686.73
M19-72	12/17/2018	[10671] MARSHALL, ROBERT-AB2766 Grant	1,000.00	0.00	272,686.73
M19-73	12/17/2018	[10672] VADDE, LEELA-AB2766 Grant	1,000.00	0.00	271,686.73
M19-74	12/17/2018	[10673] MALONEY, IAN-AB2766 Grant	500.00	0.00	271,186.73
M19-75	12/17/2018	[10674] ESTROM, ANGELA-AB2766 Grant	500.00	0.00	270,686.73
M19-76	12/17/2018	[10675] LICAS, JEFFREY-AB2766 Grant	500.00	0.00	270,186.73
Total for Report:			67,332.20	35,408.06	

Antelope Valley AQMD
Bank Register from 12/01/2018 to 12/31/2018
LA County AB923

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	12/17/2018	Transfer - AB923 - October 2018	0.00	50,563.43	1,141,273.46
M19-60	12/17/2018	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-AB923 Grant	4,000.00	0.00	1,137,273.46
Total for Report:			4,000.00	50,563.43	

Antelope Valley AQMD
Bank Register from 12/01/2018 to 12/31/2018
LA County Carl Moyer U5S

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
	12/17/2018	[10076] ANTELOPE VALLEY AQMD-Moyer Admin Reimbursement - FY 2018	88,595.22	0.00	831,109.36
C19-8	12/17/2018	[10084] ENVIRONMENTAL ENGINEERING STUDIES VAVR-Moyer Grant	1,402.00	0.00	829,707.36
C19-9	12/17/2018	[10449] GALL BROTHERS GENERAL ENGINEERING-Moyer Grant	94,211.00	0.00	735,496.36
Total for Report:			184,208.22	0.00	

Antelope Valley AQMD
Bank Register from 12/01/2018 to 12/31/2018
District Cards

<u>Check/Ref</u>	<u>Date</u>	<u>Name/Description</u>	<u>Check Amount</u>	<u>Deposit Amount</u>	<u>Account Balance</u>
0000298	12/07/2018	[10644] AIRPORT PARKING-Airport Parking while attending CAPCOA Fall Membership Conference.	50.00	0.00	2,993.51
0000299	12/07/2018	[10002] ANTELOPE VALLEY BOARD OF TRADE-Sponsorship of the 2019 Holiday Breakfast.	250.00	0.00	2,743.51
0000300	12/07/2018	[10651] AQUARIUS RESORT-Invoices 828, 830	45.00	0.00	2,698.51
0000301	12/07/2018	[10657] CARLS JR-Lunch- Engineering & Toxics Symposium Folsom	10.86	0.00	2,687.65
0000302	12/07/2018	[10643] CASA MUNRAS-Invoices 857, 9116-102918	710.29	0.00	1,977.36
0000303	12/07/2018	[10580] CUBESMART-Monthly lease payment for storage unit for long term storage of District records and documents.	139.00	0.00	1,838.36
0000304	12/07/2018	[10240] RAUSCH, VICKIE-Invoices 853, 854, 855	101.55	0.00	1,736.81
0000305	12/07/2018	[10041] STAPLES INC-Office Supplies	139.05	0.00	1,597.76
0000306	12/07/2018	[10642] WAYNE AND DAVES AUTO-Maintenance on District vehicle 2011 Black Dodge Caliber.	1,569.87	0.00	27.89
Total for Report:			3,015.62	0.00	

The following page(s) contain the backup material for Agenda Item: [Receive and File FY 20 Budget Development Schedule](#). Presenter: [Bret Banks, Executive Director/APCO](#).

Antelope Valley Air Quality Management District

FY 20 Budget Development Schedule

February 19, 2019

Annually staff presents a schedule of the tasks required to prepare and present the annual fiscal budget for public comment and adoption by the Governing Board.

Staff work on the budget planning begins usually in March.

- **April 5, 2019:** Prepare Public Notice and sent to publication for publishing on or before April 18.
 - Public Notices - need to be mailed mail to permit holders on or before April 18.
- **April 18, 2019:** The proposed budget will be published (copy on the counter and posted to the website) and permit holders notified on or before this date.
- **May 21, 2019:** Public Hearing. The Governing Board will meet for budget workshop and opportunity for public comment on the proposed budget.
- **June 18, 2019:** The Proposed Budget for FY 2019-20 will be presented for final adoption.

This notice is provided for information and planning purposes. Adjustments or modifications by the Governing Board made at the time of the meeting will be implemented by staff.

Note: The H&S Code requires 30 days between the publication of the budget (April 15) and the Public Hearing (May 15) to allow comments to be received and evaluated. The H&S Code also requires that the Public Hearing is conducted at a meeting separate from the budget adoption. Historically, we schedule the budget activities to prevent additional meetings.

In FY 20 Laquita will be developing the FY 19 year end estimates and the FY 20 budget.

The following page(s) contain the backup material for Agenda Item: [Allocate \\$40,000 of Community Air Protection Program \(AB 617\) funds to the District's Lawn Mower Exchange \(Lawn and Garden\) Program. Presenter Julie McKeehan, Grants Analyst.](#)

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #7

DATE: February 19, 2019

RECOMMENDATION: 1) Approve the use of Community Air Protection Program (AB 617) funds for the District's Lawn Mower (Lawn and Garden) Exchange Program (Program); and 2) allocate \$45,000 of AB 617 funds to continue the Program; and 3) Authorize the Executive Director/ APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel.

SUMMARY: This item approves the use of \$45,000 in Community Air Protection Program (AB 617) funds to the District's Lawn and Garden Program, an incentive funding program that engages community participation and awareness for zero-emission technologies pursuant to the Community Air Protection Blueprint.

BACKGROUND: The District's Lawn Mower Exchange Program was implemented in 2009 as annual exchange event(s). In March 2018, in addition to annual exchange event(s), the Board approved to extend the Program year-round to local residents. The Program initialized as a lawn mower exchange incentive program to bring public awareness to the pollution caused by gasoline-powered lawn mowers. The purpose of the Program was to encourage the use of zero-emissions lawn mowers through an incentive program. The Program, primarily funded by the District's general funds, received matching funds from the California Air Resources Board's (CARB's) Air Quality Improvement Program from 2010-2012. Although in 2011 the Carl Moyer Program (Moyer) implemented a Lawn and Garden Equipment Replacement Program, it was limited to lawn mowers only and limited incentive awards due to cost-effectiveness restrictions; therefore the District continued the program using general funds in order to continue to offer maximized incentives. In 2016, pursuant to updated guidelines for the use of AB 923 funds, new language allowed for co-funding and removed cost-effectiveness penalty. Additionally, updated language was added to define "covered engines" which allowed for the inclusion of gasoline-powered leaf blowers and string trimmers in the Program. In 2017 the implementation of AB 617 allocated funds to the Air Districts to develop Community Air Protection Programs in disadvantaged or low-income communities that support community participation or other forms of collaborative efforts to reduce emissions. Staff has evaluated the Community Air Protection Blueprint and finds the Lawn and Garden Exchange Program to align with the requirements of AB 617 and thus supports use of the funds.

cc: Jean Bracy
Laquita Cole
Michelle Powell
Julie McKeenan

**MINUTES OF THE GOVERNING BOARD
OF THE ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT
LANCASTER, CALIFORNIA**

AGENDA ITEM #7

PAGE 2

REASON FOR RECOMMENDATION: Governing Board approval is needed for the use of District funds.

REVIEW BY OTHERS: This item was reviewed by Allison Burns, Special Counsel to the Governing Board as to legal form and by Bret Banks, Executive Director/APCO on or before February 5, 2019.

FINANCIAL DATA: Sufficient funding is available from the District's AB 617 funds.

PRESENTER: Julie McKeehan, Grants Analyst.