

**ANTELOPE VALLEY AIR QUALITY MANAGEMENT DISTRICT  
GOVERNING BOARD MEETING  
TUESDAY, October 18, 2022  
ANTELOPE VALLEY TRANSIT AUTHORITY DISTRICT OFFICE  
LANCASTER, CA**

**Minutes**

Board Members Present:

Marvin Crist, *Chair*, City of Lancaster  
Austin Bishop, *Vice Chair*, City of Palmdale  
Newton Chelette, Public Member  
Ron Hawkins, Los Angeles County  
Steven Hofbauer, City of Palmdale  
Ken Mann, City of Lancaster

Board Members Absent:

Howard Harris, Los Angeles County

**CALL TO ORDER**

Chair **CRIST** called the meeting to order at 10:06 a.m. Chair **CRIST** called for roll call, roll call was taken. Chair **CRIST** asked Board Member **CHELETTE** to lead the Pledge of Allegiance.

**PUBLIC COMMENT**

❖ Chair **CRIST** called for **PUBLIC COMMENT**. At this time, no public comment was made in person, or electronically, moved onto **CONSENT CALENDAR**.

**CONSENT CALENDAR**

**CONSENT CALENDAR** – The following consent items were acted upon by the Board at one time without discussion. Upon motion by Board Member **CHELETTE**, seconded by Board Member **HOFBAUER**, and carried by the following roll call vote, with six **AYES** votes by Board Members, **AUSTIN BISHOP NEWTON CHELETTE, MARVIN CRIST, RON HAWKINS, STEVEN HOFBAUER and KEN MANN, with Board Member HOWARD HARRIS absent**, on the Consent Calendar, as follows:

**Agenda Item #1 – Approve Minutes from Regular Governing Board Meeting of September, 2022.**

**Approved** Minutes from Regular Governing Board Meeting of September 20, 2022.

**Agenda Item #2 – Monthly Grant Funding Summary. Receive and file.**

Presenter: Bret Banks, Executive Director/APCO.

**Received and Filed** Monthly Grant Funding Summary.

**Agenda Item #3 – Monthly Activity Report. Receive and file.**

Presenter: Bret Banks, Executive Director/APCO.

**Received and Filed** Monthly Activity Report.

**Agenda Item #4 – Approve payment to MDAQMD in the amount of \$151,098.56 for August 2022 expenditures.**

Presenter: Bret Banks, Executive Director/APCO.

**Approved** payment to MDAQMD in the amount of \$151,098.56 for August 2022 expenditures.

**Agenda Item #5 – Receive and file the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at August 31, 2022. The Financial Reports for August 2022 provide pre-audit financial and budgetary performance information for the District for the period referenced.**

Presenter: Bret Banks, Executive Director/APCO.

**Received and filed** the Financial Report. This Preliminary Financial Report is provided to the Governing Board for information concerning the fiscal status of the District at August 31, 2022. The Financial Reports for August 2022 provide financial and budgetary performance information for the District for the period referenced.

**ITEMS FOR DISCUSSION**

**DEFERRED ITEMS**

None.

**NEW BUSINESS**

**Agenda Item #6 – This item adopts a new Governing Board Policy, 22-01, “The Antelope Valley Clean Air Fund.”**

Presenter: Bret Banks, Executive Director/APCO.

Chair CRIST opened the public hearing. Bret Banks, Executive Director/APCO, presented background information and answered questions from the Board. Chair CRIST directed staff to include language in the draft policy “including but not limited to” for the events, organizations and sponsorships that can be supported by Governing Board Policy 22-01. Chair Crist called for public comment, no public comment was made in person, or electronically, being none, Chair CRIST closed the public hearing. Upon motion by Board Member HAWKINS, seconded by Board Member HOFBAUER, and carried by the following roll call vote, with six AYES votes by Board Members, AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, RON HAWKINS, STEVEN HOFBAUER and KENN MANN, with Board Member HOWARD HARRIS absent, the Board, Adopted a new Governing Board Policy, 22-01, “The Antelope Valley Clean Air Fund.”

**Agenda Item #7 – 1) Award an amount not to exceed \$30,204 in Carl Moyer Program funds to Copeland’s Cherry Ranch for the replacement of (1) older diesel utility vehicle; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.**

Presenter: Julie McKeehan, Grants Analyst.

Chair CRIST **opened the public hearing**. Julie McKeehan, Grants Analyst, presented background information and answered questions from the Board. Chair CRIST called for public comment, **no public comment was made in person, or electronically, being none**, Chair CRIST closed the public hearing. Upon Motion by Board Member **CHELETTE**, seconded by Board Member **BISHOP**, and carried by the following roll call vote, with six **AYES** votes by Board Members, **AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, STEVEN HOFBAUER, RON HAWKINS and KEN MANN**, with Board Member **HARRIS**

**absent**, the Board, 1) Awarded an amount not to exceed \$30,204 in Carl Moyer Program funds to Copeland's Cherry Ranch for the replacement of (1) older diesel utility vehicle; 2) Authorized the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

**Agenda Item #8 – 1) Award an amount not to exceed \$24,015 in Mobile Source Emission Reductions Program (AB 923) funds to Landscape Connection Group for the replacement of (1) older gasoline riding mower; 2) Authorize the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorize the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.**

Presenter: Julie McKeehan, Grants Analyst

Chair **CRIST** opened the public hearing. Julie McKeehan, Grants Analyst, presented background information and answered questions from the Board. Chair **CRIST** called for public comment, no public comment was made in person, or electronically, being none, Chair **CRIST** closed the public hearing. Upon motion by Board Member **BISHOP**, seconded by Board Member **CHELETTE**, and carried by the following roll call vote, **with six AYES votes by Board Members, AUSTIN BISHOP, NEWTON CHELETTE, MARVIN CRIST, RON HAWKIN, SEVEN HOFBAUER and KEN MANN**, with Board Member **HOWARD HARRIS** absent, 1) Awarded an amount not to exceed \$24,015 in Mobile Source Emission Reductions Program (AB 923) funds to Landscape Connection Group for the replacement of (1) older gasoline riding mower; 2) Authorized the Executive Director/APCO the option to change the funding source if warranted or if other applicable sources become available; and 3) Authorized the Executive Director/APCO and staff to negotiate target time frames and technical project details and execute agreements, approved as to legal form by the Office of District Counsel, and pending review by the Governing Board Chairman.

**Agenda Item #9– Reports.**

**Governing Board Counsel –**

- No Report.

**Executive Director/APCO –**

Week 3 of separation from Mojave Desert has been overall going well.

**Staff –**

- No report.

**Agenda Item #10– Board Member Reports and Suggestions for Future Agenda Items.**

- No report.

**Agenda Item #11– Adjourn to Regular Governing Board Meeting of Tuesday, October 18, 2022.**

Being no further business, the meeting adjourned at 10:14 a.m. to the next regularly scheduled Governing Board Meeting of Tuesday, November 15, 2022.

**ACTION OF THE GOVERNING BOARD  
APPROVED**

Upon motion by **AUSTIN BISHOP**, seconded by **KEN MANN**, as approved by the following vote:

**Ayes: 7 CRIST, BISHOP, CHELETTE, HARRIS, HAWKINS, HOFBAUER, MANN**  
**Noes:**  
**Absent:**  
**Abstain:**

**ADRIANNA CASTANEDA, EXECUTIVE ASSISTANT**

**BY *Adrianna Castañeda***

**Dated: November 15, 2022**